

**MEETING SUMMARY OF THE HENDERSON COUNTY
BOARD OF ADJUSTMENT MEETING
January 30, 2013**

Henderson County Board of Adjustment held its regular meeting on January 30, 2013 at 4:00 p.m. in the King Street Meeting Room, 100 N. King Street, Hendersonville, North Carolina.

Board Members Present:

Jim Clayton, Chairman
Tony Engel
Ron Kauffman, Alternate Member
Bob Fields, Alternate Member
Hilliard Staton, Alternate Member

Staff Members Present:

Toby Linville, Zoning Administrator
Sarah Zambon, Deputy County Attorney
Jenny Maybin, Board Secretary

Call to order / Introduction of the Board: Chairman Jim Clayton called the meeting to order at 4:08 pm. Ron Kauffman, a new Alternate member was introduced, sworn in, and had his oath notarized by Zoning Administrator, Toby Linville.

Review and approve January 4, 2012 Meeting Summary: Chairman Clayton asked for approval of the summary. Mr. Kauffman made a motion for approval. Mr. Staton seconded the motion. All members voted in favor.

SUP-06-01: Vistas at Champion Hills, Amending Special Use Permit from constructing duplexes to single family dwellings (PIN 9557371372). Chairman Clayton presented the guidelines for a quasi-judicial hearing. He asked that all parties wishing to speak come to the podium to determine their standing. Bruce Alexander was made a party of the hearing because he is the applicant. Toby Linville was sworn in as Zoning Administrator.

After the presentation of the staff report and all parties involved Hilliard Staton made the motion to approve the order. Mr. Engel seconded the motion. All members voted in favor of approving SUP-06-01.

Quasi-Judicial Proceeding Training Material: Ms. Zambon provided training/discussion to the members.

Ms. Zambon said elections for Chairman and Vice-Chairman will take place at the February meeting.

Adjourn Meeting: There being no further business Mr. Kauffman made a motion to adjourn. All members voted in favor at 5:00 p.m.

Jim Clayton, Board of Adjustment Chairman

Jenny Maybin, Board Secretary