

**MEETING MINUTES**  
**Henderson County Technical Review Committee**  
**March 17, 2026**

The Henderson County Technical Review Committee met at 2:00 p.m. at 100 N King St.

TRC Members Present:

Autumn Radcliff, Planning Director  
Crystal Lyda, Building Services Director  
Deb Johnston, Site Development  
Christopher Todd, Assistant County Manager  
Matt Champion, Zoning Administrator  
Toby Linville, Floodplain Administrator

TRC Members Absent:

Elias Hord, Nick Dorato NCDOT  
Seth Swift, Environmental Health Supervisor  
Glen Gillette, Deputy Fire Marshal  
Marcus Jones, County Engineer  
Adela Gutierrez-Ramirez, City of Hendersonville Engineering  
Samuel Gettleman, MSD

Meeting Called to Order

Autumn Radcliff opened the meeting at 2:00 pm.

Approval of February 17<sup>th</sup> Meeting Summary

Autumn Radcliff asked for any changes to the March 3<sup>rd</sup> meeting summary. Marcus Jones moved to approve the summary as presented. Crystal Lyda seconded the motion. All members voted in favor.

R&H Landscaping Office MSP

Matt Champion read the staff report for the major site plan. Hunter Holbert is proposing to develop the subject area for an office with some outdoor space for vehicular equipment used for the landscaping business. The major site plan shows a new 2,800SQFT structure to be used as an office with a total of 10 parking spaces. 1 parking space is dedicated as ADA van accessible. The new structure will utilize the existing curb cut off Chimney Rock Rd by way of Clara Mae Dr. The total area of disturbance is shown as 0.60 acres.

There were no conditions from TRC. NCDOT was not present but Elias Hord had responded that the project would require a NCDOT Driveway Permit. Holbert said they would use shared well and new septic for the office.

Christopher Todd moved to approve the revised major site plan. Crystal Lyda seconded the motion. All members voted in favor.

The meeting was adjourned at 2:07 pm.

*Autumn Radcliff*

Autumn Radcliff

---