

**MEETING MINUTES**  
**Henderson County Technical Review Committee**  
**August 4, 2020**

The Henderson County Technical Review Committee met at 2:00 p.m. at 100 N King St.

TRC Members Present:

Marcus Jones, County Engineer  
Seth Swift, Environmental Health Supervisor  
Kevin Waldrup, Fire Marshal  
Natalie Berry, Project Engineer  
Crystal Lyda, Building Services Director  
Autumn Radcliff, Planning Director  
John Mitchell, Business and Community Development Director

TRC Members Absent:

Carl Ownbey, NCDOT  
Toby Linville, Zoning Administrator  
Adam Steurer, City of Hendersonville  
Marlee Page, MSD

Autumn Radcliff opened the meeting at 2:00 pm.

Minutes – Ms. Radcliff asked if there were any adjustments to the 7/21/20 meeting summary. Marcus Jones moved to approve the meeting summary. Seth Swift seconded the motion and all members voted in approval.

SUP-20-05 Oliver Burns Office

Mike Williams read the staff report for the major site plan review. Oliver Burns represented the project as applicant. He said the two manufactured homes on the property were rentals for his employees. Natalie Berry said the project would require a stormwater permit and erosion control permit if disturbing more than 1 acre. Carl Ownbey had e-mailed that a NCDOT driveway permit would be required. Seth Swift said an existing system check would be required with permitting.

Marcus Jones moved to approve the major site plan and forward the application to the Zoning Board of Adjustment with conditions. John Mitchell seconded the motion and all members voted in favor.

The meeting was adjourned at 2:15 pm.

---

Toby Linville