

**MEETING MINUTES**  
**Henderson County Technical Review Committee**  
**April 2, 2013**

The Henderson County Technical Review Committee met on April 2nd at 2:00 p.m. in the King Street Meeting Room at 100 N. King Street, Hendersonville, NC.

TRC Members Present:

Autumn Radcliff, Interim Planning Director  
Toby Linville, Zoning Administrator  
Wally Hollis, Fire Marshal  
Marcus Jones, P.E., Director of Engineering  
Josh Lanning, NCDOT  
Tom Staufer, Director of Permits and Inspections  
Natalie Berry, P.E., Assistant County Engineer  
Dennis Frady, Hendersonville Assistant Utilities Director  
Seth Swift, Environmental Health Supervisor

Also Present:

Larry Rogers  
John Mitchell, Business and Community Development Director, Henderson County  
Richard Worley, Architect representing Fair Haven Baptist Church

Minutes – Ms. Radcliff asked if there were any adjustments to the March 19, 2013 meeting minutes. Toby Linville made a motion to approve the minutes. Tom Staufer seconded the motion. All members voted in favor.

Major Site Plan Review- Fair Haven Baptist Church

Presenter, Toby Linville. Mr. Linville gave a brief overview on the site plan review for the New Sanctuary and Classroom Building addition. Mr. Linville explained the property is zoned Residential 2 Rural (R2R) and the conditions required in Supplemental Requirement 5.19. The project is located on approximately 3.03 acres of land off Old Sunset Hill Road. Mr. Linville stated the power lines showing on the project would need to be relocated. Richard Worley said the new addition will be approximately 6500 square feet and completely detached from the existing sanctuary building. Dennis Frady informed Mr. Worley, city sewer is available across the street, in the event they might want to tap into the sewer system in the future. Also, since the new sanctuary will not be connected to the other building, a new water tap will be required by the City of Hendersonville. City water requires a separate tap for each building. Natalie Berry stated she would need a detailed listing of the impervious surfaces; sidewalks, parking, buildings, etc. for possibility of storm water control. Josh Lanning said they would need to apply for an encroachment agreement from the NCDOT. Mr. Linville made a motion to approve the site plan with the following conditions: purchase a separate tap from the Hendersonville City Water Department, calculate the impervious surface for possible storm water controls, and apply for an encroachment agreement with NCDOT for the storm sewer tap connection. Tom Staufer seconded the motion. All members voted in favor of the motion.

Adjournment: Ms. Radcliff adjourned the meeting at 2:16 p.m.

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Jenny Maybin