

HENDERSON COUNTY BOARD OF SOCIAL SERVICES
MINUTES OF AUGUST 15, 2017 MEETING

The Henderson County Board of Social Services conducted their regular monthly meeting on Tuesday, August 15, 2017 at 12:00 PM in the East Conference Room (C2104) of the Human Services Building. Present from the Board were Vice-Chairperson Dr. Jennifer Hensley, John Boyd and Frank Wilson. Present from the staff were Jerrie McFalls (Director), Kevin Marino (Social Work Program Administrator), Sandy Morgan (Economic Services Program Administrator) and Karen Vale (Clerk to the Board). Chairperson Penny Summey, Board Member Tyra Kirby and Administrative Officer Joe Maxey were absent, with regrets.

Call to Order: The meeting was called to order at 12:01 PM by Vice-Chair Hensley.

Public Input: None

Adjustments to the Agenda: None

Approval of Minutes: The minutes from the July 11, 2017 meeting were approved on a motion from Mr. Boyd, seconded by Mr. Wilson; all present were in favor.

Director's Report (Attachment I): Director McFalls reviewed her report; adding that she has discussed Session Law 257 implications with Assistant County Manager Amy Brantley. The NC County Commissioners Association continues to review the provision of the law but has not taken any action. Regarding the changes to the Intense Fatality Reviews, Director McFalls shared that the changes were brought on by staffing changes at the state level and the implementation of new laws. She reviewed the criteria for a case to be brought before the Child Fatality Prevention Team. The P4 rollout continues, with the next group of counties going live in NC Fast in October. Henderson County DSS is not schedule to go live until April 2018. Finally, Director McFalls shared that the proposed design for Medicaid Managed Care has been posted in the lobby for public comment, and will remain there until September 9, 2017. She has attached two guides for board review, one for the general population and a second for NC providers.

Director McFalls highlighted the August Employees of the Month (**Attachment VII**) and asked Mrs. Morgan and Mr. Marino to share about their staff.

The July Statistical Report (**Attachment VIII**) was reviewed. Director McFalls shared that Work First Employment Cases continue to decline, which is the goal. Medicaid Applications are down (-16.6%), but participants are up (2.3%). CPS Investigations – Initiated are down (-25.8%), which is low for July, and the number of children in custody is also down (-10.6%). APS Open Cases have jumped up with an increase (25.4%) over the prior 12 months.

Director McFalls then reviewed the DSS Staff Committee Assignment Chart (**Attachment IX**). This chart reflects staff involvement throughout the community.

Program Administrators Reports (Attachment VI): Social Work Program Administrator Marino and Economic Service Program Administrator Morgan reviewed their reports.

Due to the absence of Mr. Maxey, Director McFalls reviewed the bulleted items from Administration. Discussion was held regarding the status of a Henderson County Sheriff's Department deputy being assigned to HC DSS. Director McFalls shared that the current plan has HC DSS being covered by the third deputy that is assigned to Jackson Park. To date, that plan has been working out well. Director McFalls also directed the board members to the two financial reports that were presented. The first was the preliminary report on FY 16-17; the finance office has not officially closed out their year as of the printing of this report. The largest area of unspent funds was in the salary line, due to lapsed salaries. Mr. Boyd asked for explanation for the high dollar amount in this line (\$361,428). Director McFalls shared that vacant positions contribute to this line as well as staff that may utilize leave without pay. These funds cannot be reallocated. The management team works closely with County HR to ensure that positions are filled as quickly as possible. The second report was the initial report for FY 17-18, and we are right on track.

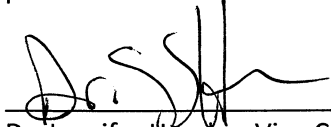
Focus Area Updates: Vice-Chair Hensley shared that there was no new update from Child Welfare and Chair Summey had not provided any update regarding adult services. She went on to explain the origin of the focus area assignments for Mr. Boyd and Mr. Wilson, as neither were board members when this program was started by former Board Chair Sharon Tirrell. The five focus areas are: Adult Services, Child Welfare, Diversity in the Community, Housing/Sustainability and Mental Health/Substance Abuse. Chair Summey has taken on the Adult Services area and Vice-Chair Hensley has been working on the Child Welfare section for the last several years. They would both like to continue in these areas. Mr. Boyd and Mr. Wilson were asked about their preference for focus area; Mr. Wilson agreed to work in the Diversity in the Community area as he is already involved with the NAACP in Henderson County. Mr. Boyd has several contacts in the Housing/Sustainability agencies in the county and will work in that area. That will leave the Mental Health/Substance Abuse area for Mrs. Kirby. The board will further discuss these assignments at the September board meeting.

Old Business:

- Pending State Legislation: Director McFalls shared that there are several bills still pending for the legislature as they head back into session on August 18, 2017. She will update the board at the September meeting.
- Times-News Article for September: The article will run on the Community page of the 9/17 edition. It must be submitted with a head shot of the author by close of business on 9/14. Trina Hill, Program Manager for Adult Services is working on the text of the article and Mr. Boyd will compose the introduction and will be listed in the paper as the author.
- Social Services Institute: October 18-20, Hickory, NC: Dr. Hensley, Mr. Wilson and Mr. Boyd are reviewing their current scheduled to confirm availability to attend the institute. They will advise Karen of their plans and she will ensure they are registered and any hotel room reservations are made. Chair Summey and Mrs. Kirby are already registered.

New Business: None

Next Meeting and Adjournment: Vice-Chair Hensley reminded the board that the next meeting is scheduled for Tuesday, September 19th at 12:00 PM. Mr. Boyd made motion to adjourn the meeting, Mr. Wilson seconded the motion, and all present were in favor. The motion passed and the meeting was adjourned at 1:10 PM.



Dr. Jennifer Hensley, Vice-Chair



Jerrie McFalls, Director/Secretary to the Board

: JGM

Attachments:

- I. Director's Report (August 2017)
- II. Rylan's Law – UNC School of Government
- III. Rylan's Law – NCACDSS
- IV. Dear County Director Letter dated 8-8-17
- V. Medicaid Managed Care – General Public
- VI. Medicaid Managed Care – Providers
- VII. Employees of the Month (August 2017)
- VIII. Statistical Report (July 2016 – July 2017)
- IX. DSS Staff Committee Assignments dated 8-1-17
- X. Program Administrators Report (August 2017)
- XI. Medicaid Legislation – Appropriations Act 2017
- XII. FY 16-17 Preliminary Fiscal Year Closure
- XIII. FY17-18 One Month Report (July 2017)
- XIV. Board Member Term Chart (July 2017)