

HENDERSON COUNTY USE ONLY		
Date Received	Fee Paid	Permit Number

**Henderson County, North Carolina  
Project Management Department  
Water Quality**

**STORMWATER MANAGEMENT PERMIT RENEWAL APPLICATION FORM**

*This form may be photocopied for use as an original*

This form is to be completed by the current permit holder pursuant to Title 15A NCAC 2H.1003 (h) (2). This states that stormwater management permits, issued for projects that require the construction of engineered stormwater control measures (High Density Permits), shall be required to submit an application to renew the permit 180 days prior to expiration of the permit. Renewed permits are valid for a period of 8 years per Session Law 2011-398 (SB 781) Section 60. (c).

**I. SUBMITTAL REQUIREMENTS**

Only complete application packages will be accepted and reviewed by Henderson County Water Quality. A complete package includes all of the items listed below. The complete application package should be submitted to Henderson County. Copies of the original permit can be obtained from Henderson County Water Quality.)

**This Renewal is for STORMWATER PERMIT #: SW \_\_\_\_\_**

Please check which of the following permit renewal scenarios apply. Initial in the spaces provided that you have provided the required information.

**A. Renewal Only:**

- \$505 fee \_\_\_\_\_
- Renewal Form - Sign and complete all sections (send original & 1 copy) \_\_\_\_\_
- Recorded Documents Required By Permit: Deed restrictions, covenants, condominium/planned community declaration & easements (if not already submitted to Henderson County Water Quality). Copies are acceptable. \_\_\_\_\_
- Designer's Certification (if required by permit and not already received by Henderson County Water Quality) (See the last page of your permit for a copy of the certification form.) \_\_\_\_\_
- I Have a Copy of the Current Operation and Maintenance Agreement (O&M): Please Keep this on File with your permit. \_\_\_\_\_
- I Do Not Have a Copy of the Current O&M: Initial This Line to Request a copy. (If Henderson County Water Quality does not have a copy on file, then you will be notified to submit a new O & M form.) \_\_\_\_\_

**B. Renewal and Modification:**

- \$505 Fee and Pages 1 & 2 of this Renewal Form \_\_\_\_\_
- SWU-101 Application Form \_\_\_\_\_
- Recorded Documents Required By Permit: Deed restrictions, covenants, condominium/planned community declaration & easements (if not already submitted to Henderson County Water Quality). Copies are acceptable. \_\_\_\_\_
- Under #II. 1. on SWU-101 Application Form -- Check Box for Modification w/Renewal \_\_\_\_\_
- Designer's Certification (if required by permit and not already received by Henderson County Water Quality) (See the last page of your permit for a copy of the certification form.) \_\_\_\_\_
- O&M Agreement \_\_\_\_\_

**C. Renewal and Either: 1.) Permit Transfer to a New Permittee, or 2.) Project Name Change:**

**Please submit all items in I.A, and:**

Request a Henderson County Water Quality site inspection if transferring permit to new property owner.

Submit One of the Two Following Forms below:

1. HOA Name/Ownership Change Form: For planned communities (per Chapter 47C or Chapter 47F of the General Statutes)
2. Name/Ownership Change Form: For all other transfers

Please make sure all required information is submitted with the Name/Ownership Change form (as stated in each of the available forms) and that all required signatures and initials are filled in properly. Otherwise the name change or transfer can not be processed and the original owner will remain as the permit holder.

**D. Renewal, Modification, and Transfer (or Name Change): Please submit pages 1 and 2 of this Renewal form along with all items listed in I. B. and C. above (check this box and initial items in B. & C. that you are submitting to Henderson County Water Quality).**

## II. APPLICANT'S CERTIFICATION

Note: The legally responsible party is the current permittee and/or the legally responsible representative until such time that the permit is officially transferred through a request to DEMLR by the permittee.

I, (print or type name of permittee or person legally responsible for the permit ) \_\_\_\_\_, certify that I have a copy of the DEMLR Approved Permit and O&M Agreement on-site (OR I have obtained a copy from Henderson County Water Quality and it will be kept on site), that I am responsible for the performance of the maintenance procedures and the site has been, and will be, maintained according to the O & M Agreement. I agree to notify Henderson County Water Quality of any problems with the system and prior to any changes to the system or changes in ownership I will (or have through this renewal application) notify Henderson County Water Quality and submit the proper forms to modify or transfer the permit. All information provided on this permit renewal application is, to the best of my knowledge, correct and complete.

Permittee Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

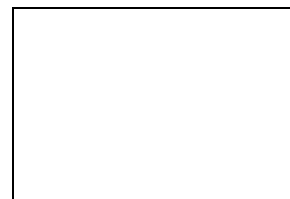
### NOTARIZATION:

I, \_\_\_\_\_, a Notary Public for the State of \_\_\_\_\_, County of \_\_\_\_\_, do hereby certify that \_\_\_\_\_ personally appeared before me this day of \_\_\_\_\_, and acknowledge the due execution of the forgoing stormwater BMP maintenance requirements. Witness my hand and official seal,

My commission expires: \_\_\_\_\_

Notary Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SEAL



**III. GENERAL INFORMATION**

1. Stormwater Management Permit Number: SW\_\_\_\_\_

2. Permit Holder's name (specify the name of the corporation, individual, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Print Owner/Signing Official's **name and title** (person legally responsible for permit):

\_\_\_\_\_  
\_\_\_\_\_

4. Mailing Address for person listed in item 2 above:

\_\_\_\_\_

City:\_\_\_\_\_ State:\_\_\_\_\_ Zip:\_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

Email:\_\_\_\_\_

5. Project Name: \_\_\_\_\_

6. Location of Project (street address):

\_\_\_\_\_  
\_\_\_\_\_

City:\_\_\_\_\_ County:\_\_\_\_\_ Zip:\_\_\_\_\_

7. Directions to project (from nearest major intersection):

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**IV. PERMIT INFORMATION:**

1. Specify the type of stormwater treatment:      Constructed Wetland    Bioretention    Wet Detention Pond
- Dry Detention Basin   Infiltration Basin   Infiltration Trench   Sand Filter      Other: \_\_\_\_\_

2. If any changes were made to the original Henderson County Water Quality approved project list them in the space below (attach additional pages if needed and provide “As-Built” drawings with this application). If major changes have been made to your project please request a plan revision or modification of the permit and submit “As Built” drawings along with a final or updated stormwater system engineer certification (if not already provided to Henderson County Water Quality).

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