



HENDERSON COUNTY

FLOOD DAMAGE PREVENTION PERMIT APPLICATION

PARCEL OWNER INFORMATION: (List out exactly as shown on deed at Land Records Department)

Parcel Owner of Record:

Address for Parcel Owner of Record:

Phone Number for Parcel Owner of Record:

Email Address for Parcel Owner of Record:

APPLICANT INFORMATION: (If different than owner)

Applicant:

Address:

Phone Number:

Email Address:

The applicant(s)/parcel owner(s) understands that:

- No work of any kind may start until a permit is issued.
- The permit may be revoked if any false statements are made herein.
- If permit is revoked, all work must cease until permit is re-issued.
- Development shall not be occupied until a Certificate of Compliance (CC) or a Certificate of Occupancy (CO) is issued.
- The permit will expire if no work is commenced within six months of issuance.
- Other permits may be required to fulfill local, state, and federal regulatory requirements.
- The Flood Damage Prevention Administrator or his/her representative to make reasonable inspections required to verify compliance.
- That any tract of land subdivided after July 2005, shall not qualify for a 20% fill permit or a Special Fill Permit. (Call for assistance)

THE APPLICANT/PARCEL OWNER, CERTIFIES THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE _____

(OWNER OF RECORD SIGNATURE) _____ DATE _____

By Signing this application, I hereby grant the applicant permission to apply for permitting on my behalf as their agent.

INFORMATION ON PROPERTY BEING DEVELOPED

Property Identification Number for Property being developed:

Street Address for Property being developed:

Directions from Major Roadway

Purpose for Proposed Development: (Only mark one) *See Supplemental Form for Permit App Requirements*

- | | |
|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Industrial | <input type="checkbox"/> Multi-Use |

Type of Proposed Development: (mark all that apply)

- | | |
|---|---|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Redevelopment | <input type="checkbox"/> Relocation |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Clearing |
| <input type="checkbox"/> Grading | <input type="checkbox"/> Mining |
| <input type="checkbox"/> Road Construction, New | <input type="checkbox"/> Utility (gas, water, sewer, etc) |
| <input type="checkbox"/> Subdivision (new) | |
| <input type="checkbox"/> Replacement of unit within an existing Mobile Home Park | |
| <input type="checkbox"/> Creating new placement lots within an existing Mobile Home Park | |
| <input type="checkbox"/> Watercourse Alteration (Includes Dredging, and Channel Modifications) | |
| <input type="checkbox"/> Water Dependent Structure being proposed (includes piers, bridges, water intakes, etc) | |
| <input type="checkbox"/> **Fill (being brought in from off-site) any fill material on which a structure is located shall: | |
| ➤ Be extended to grade ten (10) feet beyond the limits of the structure foundation: | |
| ➤ Be graded to drain | |
| ➤ Be protected against erosion | |
| ➤ Have a side slope no steeper than two (2) feet horizontal to one (1) foot vertical | |
| ➤ Not contain any contaminated, toxic, or hazardous materials | |
| ➤ Be approved before placement | |

** A Separate Permit Fee and Plan is required for review and approval. (Up to 20 percent of Flood Fringe Area (Not allowed Floodway or Non-Encroachment Areas) allowed on parcels in existence prior to July 2005.)

SECTION B (TO BE COMPLETED BY FLOOD DAMAGE PREVENTION OFFICE)

The proposed development is located on FIRM Panel No. _____, Date _____

The proposed development: **IS**

- Partially located in the SFHA, but building/development **is NOT**.
- Located in a SFHA. FIRM zone designation is _____. (AE, FLOODWAY/NE)
1% Chance (100 Year) flood elevation at the site is _____ ft NGVD (MSL)
 Unavailable Provided by other means (explain)

- Located in the floodway/non-encroachment area:
Flood Insurance Rate Map (FIRM) Panel No. _____ DATED _____

I have determined that the proposed activity **IS** **IS NOT** in conformance with provisions of the Henderson County Land Development Code Article VIII Subpart A Flood Damage Prevention Ordinance dated July 5, 2005. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATE _____

If the proposed activity is found to be in compliance, the Local Administrator may issue a Development Permit upon payment of designated fees.

-OR-

If the proposed activity is found to NOT be in compliance, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request a hearing from the Flood Damage Prevention Board of Adjustment

SECTION C (PROVIDE TO PARCEL OWNER/APPLICANT WHEN PERMIT ISSUED)

ADDITIONAL INFORMATION REQUIRED (provide to applicant/parcel owner when permit is issued)

The applicant must submit the items checked below before the certificate of occupancy/compliance can be issued:

- An elevation certification showing actual elevation of lowest floor (including basement) when the foundation is placed. Date _____
- An elevation certification showing actual elevation of lowest floor (including basement) and any building utility designed to service the structure at final stage. Date _____
- Include, in Zones AE, flood openings to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this requirement, the openings must either be certified by a North Carolina registered professional engineer or North Carolina registered Architect or meet or exceed the following minimum design criteria:
 - Provide a minimum of two (2) flood openings on different sides of each enclosed area subject to flooding.
 - The total net area of all openings must be at least one (1) square inch for each square foot of each enclosed area subject to flooding;
 - If a structure has more than one (1) enclosed area, each area must have flood openings to allow floodwater to automatically enter and exit:
 - The bottom of all required openings shall be no higher than one (1) foot above the adjacent grade; and; (inside and outside of crawl space)
 - Flood openings may be equipped with screens, louvers, or other opening coverings or devices provided they permit the automatic flow of floodwaters in both directions.
 - If Engineered vents were proposed to be utilized, provide a copy of the manufacture's information regarding model number and specifications of that model number for square inch requirements.

Note: Foundation enclosures made of flexible skirting are not considered enclosures for regulatory purposes, and therefore, do not require openings. Masonry or wood skirting, regardless of structural status, is considered an enclosure and requires openings as outlined above.

- As-Built Drawing reflecting the elevations (do not exceed the elevations prior to development). Must be prepared by a Professional Engineer or Surveyor, licensed and registered with the State of North Carolina.
- As-Built Drawing reflecting the placement and amount of actual fill brought into the site from off site. Must not exceed the 20% limitation on the permit issued. Must be prepared by a Professional Engineer or Surveyor, licensed and registered with the State of North Carolina.

INSPECTIONS PERFORMED:

DATE: _____ BY _____

DATE: _____ BY _____

DATE: _____ BY _____

DATE: _____ BY _____

DATE: _____ BY _____

CERTIFICATE OF COMPLIANCE OR CERTIFICATE OF OCCUPANCY

Certificate of Completion issued: DATE _____ BY: _____

-OR-

Certificate of Occupancy issued: DATE _____ BY: _____