



**TOWN OF FLETCHER
STORMWATER QUANTITY MANAGEMENT
Henderson County Government
Site Development Department**

STORMWATER QUANTITY MANAGEMENT PERMIT APPLICATION FORM

This form may be photocopied for use as an original

I. GENERAL INFORMATION

1. Project Name (subdivision, facility, or establishment name - should be consistent with project name on plans, specifications, letters, operation, and maintenance agreements, etc.):

2. Location of Project (street address):

City: _____ County: _____ Zip: _____

Property Identification Numbers: (PIN) _____

3. Directions to project (from nearest major intersection):

4. Latitude: ____° ____' ____" N Longitude: ____° ____' ____" W of the main entrance to the project.

II. PERMIT INFORMATION:

1. a. Specify whether project is (check one): New Revisions
†Renewals with modifications also requires - Renewal Application Form

b. If this application is being submitted as the result of a **revision** to an existing permit, list the existing permit number _____, its issue date (if known) _____ and the status of construction:

Not Started Partially Completed* Completed* **provide a designer's certification*

2. Specify the type of project (check one):

Quantity Only (proposed impervious surface is 20,000 SF or more) Other _____

3. If this application is being submitted as the result of a **previously returned application** or a **letter from Town of Fletcher/Henderson County Site Development requesting a stormwater management quantity permit application**, list the stormwater project number, if assigned, _____ and the previous name of the project, if different than currently proposed, _____.

4. a. Additional Project Requirements:

(check applicable blanks; information on required state permits can be obtained by contacting the Customer Service Center at 1-877-623-6748):

Sedimentation/Erosion Control: _____ ac of Disturbed Area

NPDES Industrial Stormwater 404/401 Permit: Proposed Impact _____

b. If any of these permits have already been acquired, please provide the Project Name, Project/Permit Number, issue date and the type of each permit: _____

5. Is the project located within 5 miles of a public airport? No Yes
If yes, no stormwater ponds that hold water allowed, utilize other SCM/BMP's that hold stormwater underground or drain within timeframe of FAA requirements. If yes, see S.L. 2012-200, Part VI: <http://portal.ncdenr.org/web/lr/rules-and-regulations>

III. CONTACT INFORMATION

1. a. Print Applicant / Signing Official's name and title
 (specifically the developer, property owner, lessee, designated government official, individual, etc. who owns the project):

Applicant/Organization: _____

Signing Official & Title: _____

- b. Contact information for person listed in item 1a above:

Street Address: _____

City: _____

State: _____ Zip: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone: (_____) _____

Email: _____ @ _____

- c. Please check the appropriate box. The applicant listed above is:

- The property owner (Skip to Contact Information, item 3a)
- Lessee* (Attach a copy of the lease agreement and complete Contact Information, item 2a and 2b below)
- Purchaser* (Attach a copy of the pending sales agreement & complete Contact Information, item 2a and 2b below)
- Developer* (Complete Contact Information, item 2a and 2b below.)

2. a. Print Property Owner's name and title below, if you are the lessee, purchaser, or developer.
 (This is the person who owns the property that the project is located on):

Property Owner/Organization: _____

Signing Official & Title: _____

- b. Contact information for person listed in item 2a above:

Street Address: _____

City: _____

State: _____

Zip: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone: (_____) _____

Email: _____ @ _____

3. a. **(Optional)** Print the name and title of another contact such as the project's construction supervisor or other person who can answer questions about the project:

Other Person/Organization: _____

Signing Official & Title: _____

- b. Contact information for person listed in item 3a above:

Street Address: _____

City: _____

State: _____ Zip: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone: (_____) _____ Fax: (_____) _____

Email: _____ @ _____

4. Local jurisdiction for building permits: Henderson County Permits and Inspections Office

Point of Contact: Crystal Lyda, Director Phone #: (828) 697-4830

IV. PROJECT INFORMATION

1. In the space provided below, briefly summarize **how the stormwater runoff will be detained to pre-construction rates?**

2. Stormwater runoff from this project drains to the _____ River basin.
3. Total Property Area: _____ acres
4. Total Surface Water Area: _____ acres
5. Total Project Area: _____ acres** (3) - Total Surface Water Area (4) = Total Project Area

6. Complete the following information for each drainage area identified in Project narrative. If there are more than one drainage area, copy table and complete the information and attach to application.

Basin Information	
Receiving Stream Name	
Stream Class *	
Stream Index Number *	
Total Drainage Area (sf)	
On-site Drainage Area (sf)	
Off-site Drainage Area (sf)	
Pre-Development Run off Rates (cfs) 10-year intensity at specific site	
Post-Development Run off Rates (cfs) 10-year intensity at specific site	
Difference of A. - B. = (cfs) (total)**:	

* Stream Class and Index Number can be determined at: <http://portal.ncdenr.org/web/wq/ps/csu/classifications>

** Detain the excess in a Stormwater Device and release at pre-development rates.

7. How was the off-site stormwater runoff listed above determined? Provide documentation. _____

V. O&M FORMS

The applicable local stormwater quantity management permit operation and maintenance (O&M) forms must be submitted for each BMP specified for this project.

VI. SUBMITTAL REQUIREMENTS

Only complete application packages will be accepted and reviewed by the Henderson County Site Development. A complete package includes all the items listed below. A detailed application instruction sheet are available at <https://www.hendersoncountync.gov/waterresources/page/town-fletcher-quantity-only-submittal-requirements>. The complete application package should be submitted to Henderson County Site Development at 240 Second Avenue East, Hendersonville, NC 28792.

Please **indicate that the following required information have been provided by initialing** in the space provided for each item. All original documents **MUST** be signed and initialed in **BLUE INK**. Download the latest versions for each submitted application package from <https://www.hendersoncountync.gov/waterresources/page/standard-process-and-forms-high-and-low-density>.

1. Original and one copy of the Stormwater Management Quality Permit Application Form. _____
2. Original and one copy of the signed and notarized Deed Restrictions & Protective Covenants Form. (if required) _____
3. Original of the applicable O&M agreement(s) for each BMP. _____
4. Permit application processing fee of \$505.00 payable to Henderson County. _____
5. A detailed narrative (one to two pages) describing the stormwater quantity management for the project. _____
6. A USGS map identifying the site location. If the receiving stream is reported as class SA or the receiving stream drains to class SA waters within ½ mile of the site boundary, include the ½ mile radius on the map. _____

7. Sealed, signed and dated calculations (one copy). _____
8. One sets of plans folded (Minimum size 24" x 36") (sealed, signed, & dated), including: _____
 - a. Development/Project name. _____
 - b. Engineer and firm. _____
 - c. Location map with named streets and NC State Route numbers. _____
 - d. Legend. _____
 - e. North arrow _____
 - f. Scale. _____
 - g. Revision number and dates. _____
 - h. Identify all surface waters on the plans by delineating the normal pool elevation of impounded structures, the banks of streams and rivers, the MHW. _____
 - Delineate the vegetated buffer landward from the normal pool elevation of impounded structures, the banks of streams or rivers, and the MHW. _____
 - i. Dimensioned property/project boundary with bearings & distances. _____
 - j. Site Layout with all BUA identified and dimensioned. _____
 - k. Existing contours, proposed contours, spot elevations, finished floor elevations. _____
 - l. Details of roads, drainage features, collection systems, and stormwater control measures. _____
 - m. Wetlands delineated, or a note on the plans that none exist. (Must be delineated by a qualified person. Provide documentation of qualifications and identify the person who made the determination on the plans. _____
 - n. Existing drainage (including off-site), drainage easements, pipe sizes, runoff calculations. _____
 - o. Drainage areas delineated (included in the main set of plans, not as a separate document). _____
 - p. Vegetated buffers. _____
9. Copy of any applicable soils report with the associated SHWT elevations (Please identify elevations in addition to depths) as well as a map of the boring locations with the existing elevations and boring logs. Include an 8.5"x11" copy of the NRCS County Soils map with the project area clearly delineated. (For projects with infiltration BMPs, the report should also include the soil type, expected infiltration rate, and the method of determining the infiltration rate.) _____
10. A copy of the most current property deed. Deed book: _____ Page No: _____
11. For corporations and limited liability corporations (LLC): Provide documentation from the NC Secretary of State or other official documentation, which supports the titles and positions held by the persons listed in Contact Information, item 1a, 2a, and/or 3a per 15A NCAC 2H.1003(e). The corporation or LLC must be listed as an active corporation in good standing with the NC Secretary of State, otherwise the application will be returned.
https://www.sosnc.gov/online_services/search/by_title/Business_Registration

VIII. CONSULTANT INFORMATION AND AUTHORIZATION

Applicant: Complete this section if you wish to designate authority to another individual and/or firm (such as a consulting engineer and/or firm) so that they may provide information on your behalf for this project (such as addressing requests for additional information).

Consulting Engineer: _____

Consulting Firm: _____

Street Address: _____

City: _____

State: _____ Zip: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone: (_____) _____ Fax: (_____) _____

Email: _____@_____

IX. PROPERTY OWNER AUTHORIZATION (if Contact Information, item 2 has been filled out, complete this section)

I, *(print or type name of person listed in Contact Information, item 2a)* _____, certify that I own the property identified in this permit application, and thus give permission to *(print or type name of person listed in Contact Information, item 1a)* _____ with *(print or type name of organization listed in Contact Information, item 1a)* _____ to develop the project as currently proposed. **(A copy of the lease agreement or pending property sales contract has been provided with the submittal, which indicates the party responsible for the operation and maintenance of the stormwater system).**

As the **legal property owner** I acknowledge, understand, and agree by my signature below, that if my designated agent **(entity listed in Contact Information, item 1)** dissolves their company and/or cancels or defaults on their lease agreement, or pending sale, responsibility for compliance with the Henderson County Site Development Stormwater Quantity Management permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify Henderson County Site Development immediately and submit a completed Name/Ownership Change Form within 30 days; **otherwise, I will be operating a stormwater detention facility without a valid permit.**

Signature: _____ Date: _____

I, _____, a Notary Public for the State of _____, County of _____, do hereby certify that _____ personally appeared before me this _____ day of _____, _____, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,



SEAL

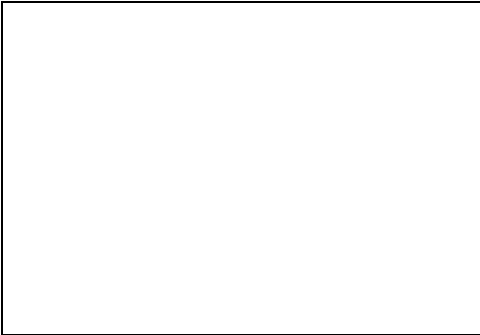
My commission expires _____

X. APPLICANT'S CERTIFICATION

I, *(print or type name of person listed in Contact Information, item 1a)* _____, certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the applicable stormwater rules under 15A NCAC 2H .1000 and any other applicable state stormwater requirements.

Signature: _____ Date: _____

I, _____, a Notary Public for the State of _____, County of _____, do hereby certify that _____ personally appeared before me this _____ day of _____, _____, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,



SEAL

My commission expires _____