

## **Henderson County Parks & Recreation Advisory Board Meeting**

Tuesday, January 8th, 2018, 12pm, AAC

In attendance: Jeff Donaldson, Ralph King, Katie Breckheimer, Terry Maybin, Jennifer Hensley, Phillip Ellis, Tricia King, Corum Smith.

Staff present: Casey Conner, Erin Hendrix, Carleen Dixon, Jason Kilgore

Meeting called to order at 12:09pm. Minutes taken by Erin Hendrix

Katie would like to amend the November minutes to include a strong and emphatic support added to the “motions” section of the November minutes. With requested changes accounted for, Jenn makes a motion to approve minutes from November, Terry seconds. Approved by all.

### **Public Input**

None

### **Bell Trail Park Concepts - Conserving Carolina**

Kieran Row the Executive Director for Conserving Carolina provided an update on the next steps to get the Bell Trail property open for parking and trail use. He also offered some information on another future project they are working on and sought feedback from the Advisory Board to determine if the land was developed into a park if the County would be interested in taking over operation of this area in the future. The Board indicated that they would be and that they were very happy with the work Conserving Carolina is doing for our region and us. \_\_\_\_

### **Needs Assessment Steps - Carleen Dixon**

Carleen overviews the next steps for the Needs Assessment which includes a professionally designed and distributed survey for the residents of Henderson County. Phillip questions the distribution methods and scope. Jenn expresses interest in a presentation by the ETC Institute. After some discussion, Terry makes a motion recommending that the Department move forward with the Survey as part of getting the Needs Assessment started and Phillip seconds. All approve.

### **Fiscal Year 20 Budget Projects Drafts - Carleen Dixon**

Carleen gives the board a look into the 4- year budgeting process for the recreation department and outlines the larger components of the budget that she is requesting. The 4-year budget is new to Henderson County and she is requesting several park upgrades and additional staffing. Terry takes a minute to thank Carleen for including the board in the budget process and expresses her excitement for what the department will do in the future. Terry makes a motion to support the 4-year budget and Tricia seconds. The motion is carried with support from all.

### **Youth Sports Policies and Procedures - Casey Conner**

Casey introduces a new youth sports policy manual to help regulate youth sports. Jenn asks if these policies will apply to basketball or just soccer. Casey answers that, once fully implemented, the policies should be across the board for all sports. Jenn asks if the polices set standards for staff as well as for parent

expectation. Yes, Casey answers, timelines and expectations are clearly defined for parents, players, and staff alike. Terry makes a motion to accept the new policies and Katie seconds. All approve.

**Member Comments:**

Adjourned 1:25pm

**Motions:**

Jenn motions to approve the November Minutes, Terry seconds, all support.

Terry makes a motion to recommend the survey, Phillip seconds, all approve.

Terry motions to support the 4-year Budget Proposal, Tricia seconds, all approve.

Terry makes a motion to accept the Youth Sports Policies and Procedures, Katie seconds, all approve.