

**HENDERSON COUNTY PLANNING BOARD  
MEETING SUMMARY  
November 16, 2023, at 5:30 PM**

**Planning Board Members Present:**

Steve Dozier, Chair  
Hunter Marks  
Bruce Hatfield  
Bill Lapsley, BOC Liaison  
Trey Ford  
Jim Miller, Vice Chair

**Planning Board Members Not Present:**

Robert Griffin  
Rick Livingston  
Linda Bradley  
Jared Ownbey

**Staff Present:**

Russ Burrell, County Attorney  
Matt Champion, Zoning and Code Enforcement Director

**Meeting called to order:** Mr. Steve Dozier called the meeting to order.

**Roll Call:** Roll Call was taken.

**Informal Public Comment:** None.

**Adjustment of Agenda:** None.

**October 19, 2023, Meeting Summary:** No change to the meeting summary was noted.

**Text Amendment #TX-2023-05, Communication Facilities:** Mr. Matt Champion stated the planning staff received an application for a text amendment (#TX-2023-05) to add language that would allow engineers to submit specific letters detailing fall zones and therefore reducing the separation and easement acquisition requirements for Communication Facilities Category One (1) and Communication Facilities Category Two (2). Mr. Matt Champion provided an overview of the draft text amendment. The Planning Board also heard from the applicant, Chris Burnett.

The Planning Board had some concern with liability and proof of insurance if a Communication Facility utilizing a fall zone letter suffered a catastrophic failure. Additionally, the Planning Board wanted to require an as-built certification from an engineer stating that the Communication Facility was built in accordance with the Fall Zone Letter. Following discussion, Mr. Jim Miller made a motion to forward the item to the Board of Commissioners with some additional requirements mentioned during their discussion. Mr. Trey Ford second the motion. All voted in favor.

**Staff Updates:** There were no staff updates.

**Adjournment:** With no further business, the meeting was adjourned at 5:57 pm.