

**HENDERSON COUNTY  
TRANSPORTATION ADVISORY COMMITTEE CHARTER**

**What is the committee's purpose?**

To advise the Board of Commissioners and members of the French Broad MPO on matters related to transportation within Henderson County and to promote intergovernmental cooperation for transportation issues. The committee should assess the transportation needs of the County and suggest methods to address these issues. The committee should work with the French Broad MPO and the Department of Transportation on such projects as long range transportation planning, major and minor street/road improvement projects, road and bridge safety, public transportation and other alternative forms of transportation. The committee shall also work with various agencies to improve communications on transportation issues. Such agencies include but are not limited to County Public Schools, law enforcement agencies, and Blue Ridge Community College.

**Who will the committee report to?**

Board of Commissioners

**Who will be staff to the committee?**

County Manager  
County Planning Department

**What is the duration of the committee's existence?**

It is a permanent standing committee.

**How will the future tasks or projects of the committee be determined?**

**French Broad MPO input as recommended by Staff; Board of Commissioners and requests from member municipalities.**

**What are the committee's projects?**

- To provide input on MPO policies and projects including Comprehensive Transportation Plan, the Long Range Plan and the TIP
- Recommend transportation enhancement or safety projects
- Provide input on the Public Transit System
- To make recommendations to the Board of Commissioners on other transportation policies and issues that may arise.

**What parameters must the committee work within?**

North Carolina Open Meetings and Public Records Laws  
Minutes must be provided to the Board of Commissioners

**Will the committee give periodic reports on its activities?**

How often?

Annually  
As Needed/As Requested

To whom?

Board of Commissioners  
Municipal Governing Bodies  
Local Government Committee for Cooperative Action (LGCCA)

**What is the make up of the committee?**

Number of Committee Members

Eleven Members to include MPO Transportation Advisory Committee representatives from the Henderson County municipalities, the two Henderson County MPO TAC representatives, and four at-large members. County and municipal staff may serve as alternative members to vote in the absence of the regular member from that local government. The municipalities may appoint one staff person to serve as ex-officio members to increase communication. The County Planning Director, or his designee, shall serve as an ex-officio member to serve as the county staff representative.

Who appoints the members?

The at-large members are appointed by the Board of Commissioners while the MPO TAC members are appointed by their respective local governments in accordance with the French Broad River MPO bylaws.

Terms of Office?

MPO representatives shall serve as long as they hold their appointments to the MPO TAC.

For at-large members:

Two year appointments (to be staggered). Positions 1 & 2 shall initially be appointed for 1 year and then 2 years thereafter. Positions 3 & 4 shall be appointed for a 2 year term and 2 years thereafter.

**Who selects the leaders of the committee?**

Board of Commissioners reserves the right to choose the Chair, if so desired.

**Whom should the committee go to for guidance?**

Board of Commissioners

County planning staff

Approved by the Board of Commissioners- February 4, 2008