Memo

To: All Interested Candidates
From: Karen Ensley, Human Resources Director
Date: August 18, 2020
RE: JOB POSTING – Two (2) Auxiliary Maintenance Assistant - Parks

Duties and Responsibilities: Performs variety of responsible non-skilled custodial and routine maintenance duties in the care and maintenance of the County's parks and facilities; responsible grounds and facilities custodial and basic maintenance work; performs related work as required. Work is performed under regular supervision. Reports to the Park Maintenance Supervisor and/or designee.

Qualifications: General knowledge of the methods, practices, and materials used in parks and facilities upkeep and operation, the cleaning and general maintenance of parks and facilities; of mowing and trimming equipment and hand tools; ability to safely and efficiently operate manual and powered equipment required to perform job duties; ability to perform physical tasks for extended periods of time; ability to communicate effectively orally; ability to attend work regularly; and the ability to work effectively in a team environment.

Any combination of education and experience equivalent to graduation from high school and some experience in parks and facilities maintenance.

Valid North Carolina Driver’s License.

Pre-employment drug test, driver’s history, and background checks required of finalist applicants.

Applications must be obtained, fully completed, and submitted to Henderson County HRD, 112 First Avenue West, Hendersonville, NC 28792, www.hendersoncountync.gov/jobs. Refer to the Additional Applicant Information section for more detailed instructions. Applications may also be obtained at the Henderson County NCWorks Career Center, Blue Ridge Community College, 180 West Campus Drive, Flat Rock, NC 28731.

The deadline for application is: Open until filled

Starting rate: $12.75 per hour
Grade: 61B