



Henderson County Capital Projects

100 North King Street, Suite 204
Hendersonville, North Carolina 28792

Memorandum To: Interested Qualified Firms

*From: Bryan Rhodes
Capital Projects Construction Manager*

*Subject: Request for Qualifications:
Upward Elementary School Cafeteria Addition Special Inspections and Construction
Materials Testing Services*

Date: January 17th, 2023

RFQ: Special Inspections and Construction Materials Testing Services HCPS Upward Elementary Cafeteria Addition

Henderson County is accepting Statement of Qualifications for Special Inspections and Construction Materials Testing Services to provide complete special inspections and construction materials testing services during construction for the new Upward Elementary Cafeteria Addition in Flat Rock, NC. Plans and specifications may be obtained upon request of Jay McCusker (Jay.McCusker@clarknexsen.com). A Newforma Info Exchange link will be provided, to allow access and download the documents. Construction is scheduled to begin around March 2024. The project is inclusive of demolition of existing building, as well as new construction.

The Statement of Qualifications should include the following, of which will be equally weighted, and will be used to evaluate prospective firms in the selection process:

1. A brief description of the firm and its program of services with emphasis on the firm's history and resource capability to perform the required services.
2. The project team and the individual qualifications of the members of the team.
3. A list of recent related project experience. The project experience of the project team and/or related experience within Henderson County is particularly important. In addition, each project listed needs to have past client contact information.
4. Outline the proposed services for soils, foundations, concrete, and steel testing, and any other services necessary and/or required to complete the work.
5. Any other information that might be relevant to the selection process.
6. Additional references.



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Qualifications are due:

January 31, 2024 @ 3:00 pm

4 Hard Copies in Sealed Envelope, No Emails

Henderson County Government Offices

Attention: Bryan Rhodes

100 North King Street, 2nd Floor, Suite 204

Hendersonville, NC 28792

Location of Work:

Upward Elementary School

45 Education Drive

Flat Rock, NC 28731

As a general guide to prospective proposers, the Professional Services selection procedures adopted by North Carolina, appropriately modified by Henderson County, will be employed in this process. All proposals must include all aspects of North Carolina law and Henderson County policy. The owner retains the unqualified right to reject any and/or all proposals. The owner may or may not interview potential candidates to assist in the selection process. The selected firm will be qualified and selected based on the information contained in their respective submitted qualification packages.

See “Doing Business with Henderson County” for general information and Henderson County Insurance and Bond Requirements along with Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the

County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County’s request.

For coordination, the primary contact for project information will be Bryan Rhodes, HC Capital Projects Construction Manager, 828-606-9094, or at brhodes@hendersoncountync.gov