



## Henderson County Finance

113 N. Main St

Hendersonville, North Carolina 28792

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Memorandum To: Potential Bidders

From: Doug Guffey  
Purchasing Agent

Subject: Addendum 1: ITB: Purchase & Installation of Mobile Office Trailer

Date: December 29, 2023

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This addendum forms a part of and modifies the bidding requirements, contract forms, contract conditions, and/or the specifications for the Request for Proposals: ITB: Purchase & Installation of Mobile Office Trailer. Bidder shall acknowledge receipt of the Addendum by signature and date below. The signed addendum shall be submitted as a part of your proposal. Failure to do so may subject the Bidder to **disqualification**.

The following clarifications, modifications, and/or additions are to be made to the scope of work:

Q1: Please provide the address for the location where the trailer is intended for?

A1: Henderson County Solid Waste  
191 Transfer Station Dr, Hendersonville, NC 28791

Q2: Will grading be required?

A2: No grading will be required.

Q3: Will this trailer be installed in the City of Hendersonville?

A3: No. The trailer will be located outside the city limits.

Q4: Are we to obtain and pay for the local building permit or will Henderson County provide that?

A4: All permits will be obtained by Henderson County.

Q5: Is insurance certificate required with the bid or by low bidder after the bid?

A5: The insurance certificate will need to be provided with the bid.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_