



# HENDERSON COUNTY

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*Memorandum To: Interested Bidders*

*From: Bryan Rhodes  
Henderson County  
Capital Projects Construction Manager*

*Subject: Request for Proposals  
In conjunction with Henderson County Public Schools – Upward Elementary School- Paving Improvements*

*Date: March 22, 2023*

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Henderson County, in conjunction with Henderson County Public Schools, requests informal bids for the 2022/2023 paving, repairs, resurfacing, and restriping project(s) located at: Upward Elementary School, Informal bids will be reviewed by the Owner and Engineer. No formal bid opening will be held. **\*\*\* ALL WORK IS TO BE COMPLETED & INVOICED PRIOR TO AUGUST 4, 2023\*\*\***

**Proposals are due:** April 6, 2023, by 2:00 pm  
WGLA Engineering, PLLC  
724 5<sup>th</sup> Avenue West  
Hendersonville, NC 28739  
(828) 687-7177

**Location of Work:**

**Upward Elementary School**  
45 Education Dr, Flat Rock, NC 28731

**Special Conditions:**

- **The project should start on or around June 12, 2023 and be substantially complete by August 4, 2023. At the date of substantial completion, all work should be completed with the final pay request submitted.**
- The contractor should be aware of existing utilities in and adjacent to the project area. All manholes, catch basins, water valve boxes, etc. shall be adjusted to meet the new grade of the parking areas and roadways following resurfacing.
- All materials and standards shall meet NCDOT standards unless otherwise noted or approved by the Owner prior to construction.
- The Owner will contract separately with a geotechnical engineering firm of its choice to provide QA/QC testing for this project if necessary.
- Following the completion of paving, the Contractor shall place fill material along soil shoulders for grade transition. The fill material shall be clean fill with no organic matter. The placement of this material shall be coordinated with the Owner.
- Contractor to provide for landfill and hauling fees in full depth patch estimate.
- Restore any disturbed areas around the site and seed and straw.
- The work scope parameters are as defined on the included site drawings.



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## The following information must be included in the proposal:

1. Work Schedule for start and completion
2. Contractor's Licensure with North Carolina
3. COI & W-9
4. Warranty on above work
5. See "Doing Business with Henderson County" for general information and Henderson County Insurance and Bond Requirements and Purchase Order/Contract Terms and Conditions along with Minority Business Participation Guidelines at:

<https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina Law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

## Terms & Conditions:

Any proposal submitted to Henderson County shall be deemed to include all the Terms and Conditions shown in the document found online at

[https://www.hendersoncountync.gov/sites/default/files/fileattachments/henderson\\_county/page/42611/terms\\_and\\_conditions\\_02.23.2022.pdf](https://www.hendersoncountync.gov/sites/default/files/fileattachments/henderson_county/page/42611/terms_and_conditions_02.23.2022.pdf)

These Terms and Conditions, which refer to a "purchase order", shall be deemed to be included in any contract entered into as a result of this Request for Proposals ("RFP").

Any attempt by a proposed contracting party (the "Bidder") under the RFP to exclude any of these Terms and Conditions shall cause any Proposal made in response to this RFP to be deemed to be non-responsive (unless Henderson County has notified the Bidder that the funding source for the goods or work sought under this RFP is not federal funds, in which case those provisions under number 15 of the Terms and Conditions (and all subparts thereunder) may be excluded from a Proposal.

**ELECTRONIC copies of the PLANS may be obtained from WGLA, PLLC. Hard copies of the plans will not be distributed.**

Henderson County/Henderson County Public Schools reserves the right to reject any and / or all bids, and to waive any bid informalities in so far as it is authorized to do so. Qualified contractors interested in bidding on the project can contact Jared DeRidder, PE of WGLA, PLLC at (828) 687-7177 or [jderidder@wglac.com](mailto:jderidder@wglac.com). Informal bids may be mailed, emailed, or delivered to the office of WGLA Engineering, PLLC. At 724 5<sup>th</sup> Avenue West, Hendersonville, NC 28739.