



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: Interested Qualified Bidders

*From: Bryan Rhodes
Henderson County, NC
Capital Projects Project Manager*

*Subject: Request for Proposals:
Blue Ridge Community College Patton Building (OLD) Roof Replacement*

Date: January 18, 2023

Henderson County requests proposals to replace the roof systems, on the Patton Building (OLD), at Blue Ridge Community College, 180 West Campus Drive, Flat Rock, NC 28731

Mandatory Pre-Bid Meeting: February 1, 2023 at 2:00 PM
Blue Ridge Community College, Patton Building
180 West Campus Drive, Flat Rock, NC 28731

Proposals are due: February 15, 2023 at 2:00 PM
Henderson County Government Offices
1st Floor Meeting Room
100 North King Street
Hendersonville, NC 28792

Location of Work: Blue Ridge Community College Patton Building
180 West Campus Drive, Flat Rock, NC 28731
Henderson County, NC

Last Day for Questions: February 6, 2023 at 4:00 PM
Questions must be received in written Form by the date and time indicated. Submit all questions to Bryan Rhodes at brhodes@hendersoncountync.gov

Sealed hard copy bids, no emails, will be received from bidders by Henderson County at the Henderson County Government Offices, 100 North King Street, Suite 206, Hendersonville, North Carolina 28792, until February 15, 2023 at 2:00 PM, at that time the bids will be opened and read publicly for the Blue Ridge Community College Patton Building (OLD) Roof Replacement Project, located in Henderson County, North Carolina.

Hard copy bids may be delivered to the above address via Fed Ex, UPS, Etc., to the Attention of Bryan Rhodes, prior to the bid opening, clearly marked, "RFP for BRCC Patton Building Roof Replacement".



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It is the sole responsibility of the vendor that its bid reaches Henderson County by the designated date and time indicated above.

Scope of Work:

1. Furnish the necessary supervision, labor, tools, equipment, and materials to complete the required work as listed on the drawings provided, plus the specifications listed in the Project Manual.
2. Obtain any required permits
3. Restore all disturbed areas affected by the work and remove trash daily to a designated dumpster
4. Work schedule limitations to be directed per site, to adhere to the cohesiveness of school schedules and events.
5. A sales tax report will be required for the awarded bidder for each pay application/invoice.

The following information **“must”** be included in the proposal:

1. All applicable licensure with North Carolina.
2. Warranty on all above work for 1 year from completion.
3. Proposals to be in the form of a proposed contract signed by the bidder and ready for the County's approval.
4. Include a copy of COI and W-9 form
5. Proposals should include a lump sum price for the base bid work and include separate pricing for each alternate/unit price listed each inclusive of all applicable taxes. Henderson County is not tax exempt.
6. Acknowledgement of any Addendum received during the bid shall be noted on the proposal or, if provided, on the bid form.
7. Include **Bid security** in an amount equal to not less than five percent (5%) of the gross amount of the base bid.
8. **Performance and Payment bond** for 100% of the base bid are required for proposals over \$300,000.00.
9. Include the appropriate **MWBE forms** with the proposal.

Project will be awarded based on base bid.

See “Doing Business with Henderson County” for general information and Henderson County Insurance and Bond Requirements, Purchase Order/Contract Terms and Conditions Requirements, and Minority Business Participation Guidelines and Requirements at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

REQUIRED CONTRACTUAL PROVISIONS

Any proposal submitted to Henderson County shall be deemed to include all the Terms and Conditions shown in the document found online at:



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https://www.hendersoncountync.gov/sites/default/files/fileattachments/henderson_county/page/42611/terms_and_conditions_02.23.2022.pdf

These Terms and Conditions, which refer to a “purchase order”, shall be deemed to be included in any contract entered into as a result of this Request for Proposals (“RFP”), even if the RFP seeks the provision of services or a mixture of services and goods instead of solely goods.

Any attempt by a proposed contracting party (the “Bidder”) under the RFP to exclude any of these Terms and Conditions shall cause any Proposal made in response to this RFP to be deemed to be non-responsive (unless Henderson County has notified the Bidder that the funding source for the goods or work sought under this RFP is not federal funds, in which case those provisions under number 15 of the Terms and Conditions (and all subparts thereunder) may be excluded from a Proposal.

PUBLIC RECORDS

In any Proposal made under this RFP, any information claimed by a Bidder to be “confidential information”, and any documents, memorandum, data, reports, analyses, compilations, records, pricing and evaluation of all or any portion of the transactions contemplated by this agreement may be deemed public records and subject to disclosure, in whole or in part, pursuant to the North Carolina Public Records Law. The County will provide the Bidder with reasonably prompt notice of any intended disclosures or requests for disclosure pursuant to the North Carolina Public Records Law. The Bidder may then choose to seek judicial protection of the confidential information consistent with all applicable laws and regulations. Should a public records request be made for information from the Bidder, the County will, within a reasonable time, notify the Bidder of such public records request. The Bidder shall, within five (5) business days of said notification, deliver notice to the County that it objects to the County disclosing the requested information pursuant to the subject public records request. If no such notice is received by the County within five (5) business days, the Bidder shall be deemed to have waived any such objections. If the Bidder objects to the disclosure of the requested information, the Bidder agrees that it shall be solely responsible for the defense of and all the costs of the defense of any claim or complaint against the County for its refusal to disclose confidential information. The Bidder further agrees that if any such complaint or claim is filed it will indemnify the County and will reimburse the County for any and all damages awarded as a result of the refusal to disclose the requested information. The Bidder agrees that it releases the County from all loss, liability, claims or expense, including attorney's fees, arising out of, or related to the release or disclosure or failure by the County to release or disclose confidential information. The Bidder further agrees that it waives the right to file any court action for any such release, disclosure, or failure to release or disclose confidential information.

Henderson County reserves the right to reject any and / or all bids, and to waive any bid informalities in so far as it is authorized to do so. Qualified contractors interested in bidding on this project may contact Bryan Rhodes at brhodes@hendersoncountync.gov or George Urbaniuk at gurbaniuk@reiengineers.com