

THE TAMARA PEACOCK COMPANY
Architects

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ATTN: RFQ: Architectural Services for EMS Base #6
Henderson County

FROM: Tamara Peacock, R.A. President
The Tamara Peacock Company Architects
105 South Main Street, Hendersonville, NC 28792
Phone: 828.696.4000 Fax: 828.696.4952 tamara@peacockarchitect.com

Re: Response to:
RFQ Architectural Services for EMS Base #6

Dear Selection Committee Members:

We are pleased to submit this Request for Statements of Qualifications for Architectural Services for

- **EMS Base #6.**

The firm has extensive experience providing architectural services to local counties and municipalities, specifically for First Responders. Located in downtown Hendersonville, walking distance to county offices, our staff constantly is exposed to the architecture of Henderson County. We are also HUB certified, giving us a unique perspective as well. Some of our relevant experience includes:

- **Fire Training Center for Henderson County Fire and Rescue**
- **Mills River Volunteer Fire Stations #3 and #4**
- **Valley Hill Volunteer Fire Station #4**

The Hendersonville office also designed the Fletcher Town Hall and Police Department, giving us a unique understanding of the municipality's architecture style. The Tamara Peacock Company Architects is a North Carolina firm providing high quality design, planning, and construction documents for the public and private sectors throughout North Carolina including scopes of services for site planning, demolition, new construction, adaptive reuse, renovation, repair, and remodeling. We have been involved in over twenty (20) first responder projects, many CM at Risk. We have worked with:

- **Henderson County Fire and Rescue,**
- **Green River Fire Department,**
- **Valley Hill Fire Department,**

as well as others throughout North Carolina and Florida. Our highly qualified and experienced personnel consist of architects, engineers, interns and Revit technicians with years of experience specific to projects of this type. Our management and years of experience ensures that all critical deadlines will be met, and all project tasks will be achieved at the highest quality standards.

As President and Chief Executive Officer of The Tamara Peacock Company Architects, I will be personally involved with every aspect of architectural design. My familiarity and experience should enhance our ability to deliver expeditious and quality services in every aspect of the project, from agency consensus building to conforming to safety regulations. Our specialist and project manager, Cristin Peacock, and project coordinator, Dennis Bro, will serve as the primary points of contact for the County. We are aware of the need to communicate effectively with the staff of all stakeholders, including the various departments and agencies associated with Henderson County. Our strong technological expertise as well as our vast experience with school design provides the necessary working knowledge to coordinate issues effectively and efficiently.

We also understand that currently we are in difficult times due to COVID-19 and are aware of the necessary safety precautions that must be always adhered to when working on each project. With today's changing times architectural design with space planning and preventive measures can help businesses, employees, and customers feel more at ease while coping.

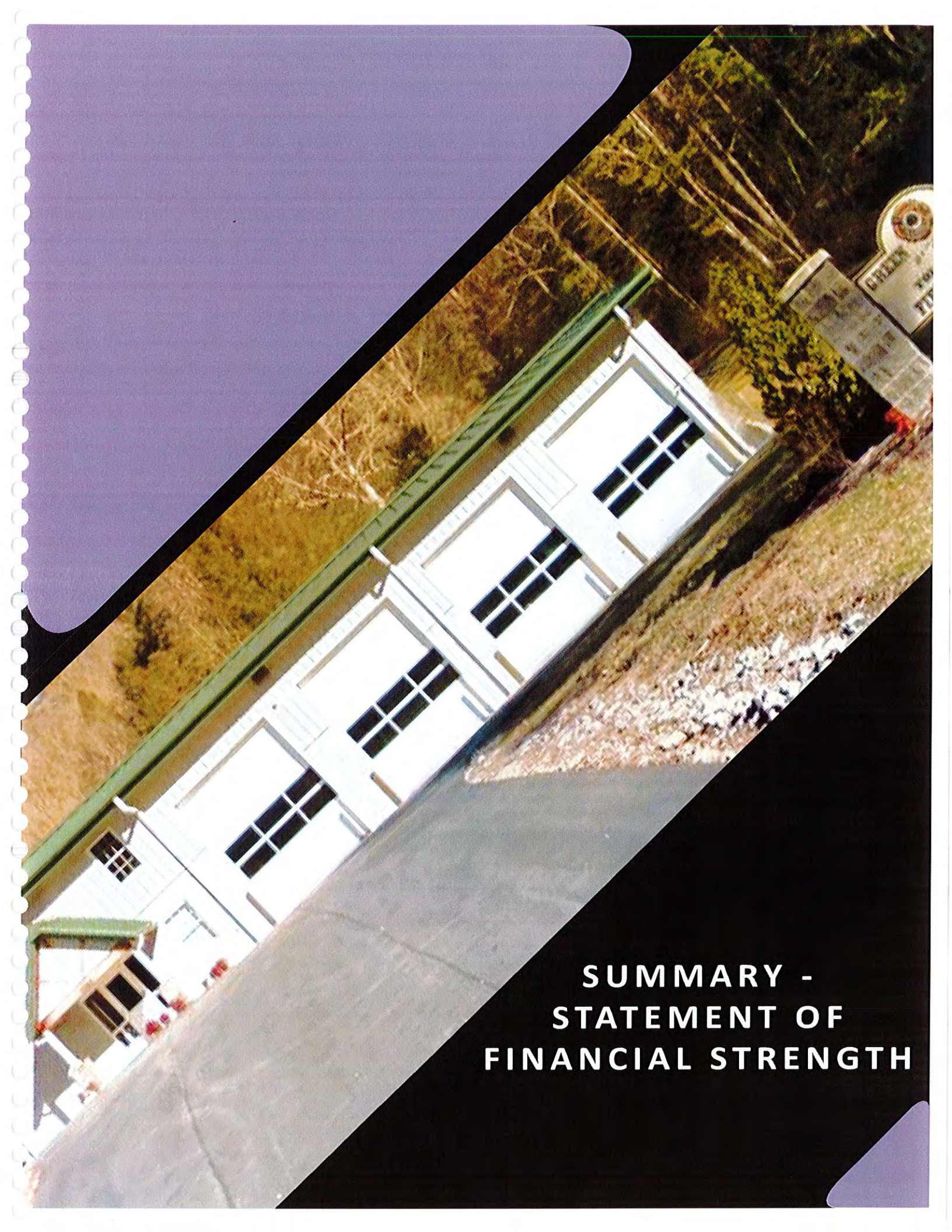
We look forward to hearing from you and sincerely appreciate the opportunity to express our interest in the City of Hendersonville's solicitation for Architectural Services RFQ Architectural Services for EMS Base #6.

Sincerely,



Tamara Peacock, R.A. President
The Tamara Peacock Company Architects of Florida





**SUMMARY -
STATEMENT OF
FINANCIAL STRENGTH**

THE TAMARA PEACOCK COMPANY

Architects

A woman-owned architectural firm, The Tamara Peacock Company Architects has been providing top-rank design, planning & construction documents for both Private & Public Sector clients throughout the Southeast for over 30 years. Surrounding ourselves with outstanding talent, both in our staff & in the people with whom we do business, allows the best solutions for clients' goals to rise to the top.

Located in Hendersonville, NC, our team is comprised of 16 talented Registered Architects, Architects & Interns, who are dedicated to & successful in development & redevelopment in harmony with its' unique natural and culturally diverse environment. Our North Carolina licensed Principal and Senior RA alone offers over 30 combined years of active practice of architectural, planning & construction documents for educational facilities.

The Tamara Peacock Company Architects serves all architecture needs. TTPCA successfully targeted creativity on projects – fire and EMS facilities – private ventures – office buildings, commercial plazas – has resulted in projects as wide-ranging as The Cedars Hotel Condo Development to Fletcher Town Hall to Continuing Contracts with State Agencies and Local Municipalities, and much repeat success with local developers.

16 Person Staff

Registered Architects
Graduate Architects
Planners
BIM Revit Techs
Support Personnel

Licensed In Ten States

Minority Owned Business

NC Board of Architecture#:
52734

OFFICE LOCATIONS AND CONTACT INFORMATION

NORTH CAROLINA OFFICE

105 S. MAIN STREET
HENDERSONVILLE, NC 28792

PHONE: 828.696.4000

FAX: 828.696.4952

FLORIDA OFFICE

1512 E BROWARD BLVD #102
FORT LAUDERDALE, FL 33301

PHONE: 954.728.8000

FAX: 954.728.9225

Email: tamara@peacockarchitect.com Website: tamarapeacock.com

The Tamara Peacock Company Architects of Hendersonville is a local firm which has been providing top-rank design, planning, and drawings for both public and private sectors clients in nine different states for over twenty years. The firm is a boutique architectural firm. Each design produced in the office is unique to the client's needs and sites while using the advanced resources commonly found in larger firms to create successful projects for those clients. Our Hendersonville office is located on Main Street, which puts our staff in a position to be extremely familiar with the atmosphere and architecture of Henderson County - particularly with the renowned Erle Stillwell style as we work with his Cedars hotel.

Part of what it means to be a successful local architect in Hendersonville is to build strong relationships with both clients and specialists/consultants. These consultants have been brought into our proposed team given their proficiency and shared values - to see Fletcher retain its unique character and provide the County with high-quality facilities. We are privileged to have worked with Henderson County; the new Public Works facility being our last project with the county. We have also had the privilege to work on a number of fire stations. Part of the design team will also serve as a consultant to refine the station design. This experience has prepared our team to proceed with all the necessary processes to ensure the proper approach to each issue is handled accordingly.

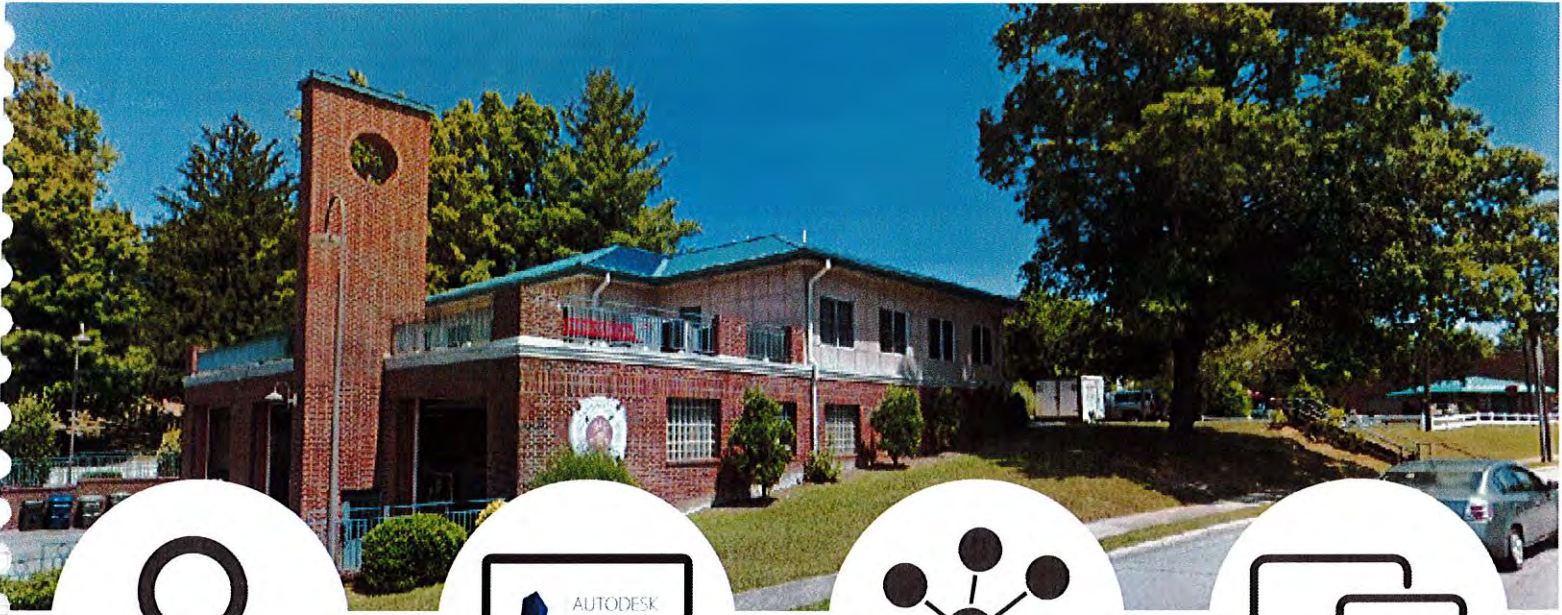
We use state of the art digital BIM programs including Revit, Autocad, and Rhino, etc. Our strong technological expertise as well as our vast experience with public entities provides the necessary working knowledge to coordinate issues effectively and efficiently. Being familiar with virtually all building systems utilized today allows our firm to provide the most efficient design adapted to both the structure's requirements and to the budget constraints ever-present in today's marketplace. One of the many reasons why our firm can effectively control projects is the marriage of our experience with our pro-active task planning and technical expertise for early detection of adverse design considerations.

Every phase of the project will be managed and monitored by a unified team. During the design phases, our design team will work closely with the sub-consultants that are involved as needed to provide supporting information to the documents and conduct reviews. When construction commences, the team will provide support to the owner and contractor by way of responding to correspondence, producing supplemental documentation for direction and reviewing contractor submissions. The Tamara Peacock team will be involved as a whole for the duration of the project.

Statement of Financial Strength

Throughout the past few years, the Tamara Peacock Co. Architects has continued to grow and prosper. With added software/hardware and remote workers, we have grown more than 10% per year with profitability at more than 15%. Tax returns are available upon request.





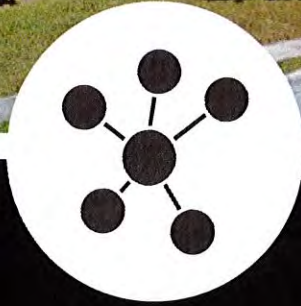
CODE RESEARCH

Facilities on education campuses pose unique safety challenges. Durable materials and specialty equipment can increase budgets. Doing the research and cost estimates upfront prevents change orders and budget problems.



REVIT MODELING

Establishing accurate existing conditions with our 3D software, including mechanical and electrical information, gives us a greater understanding of the full scope so that programming decisions and budget restraints do not conflict.



NETWORKING

Our vast array of connections in the construction and contracting allow us to gain important insight into logistics, availability, and limitations.



COMMUNICATION

We define a clear path for communication for email correspondence, meeting notes and progress sets. Throughout the design process as well as during construction

ACHIEVING SCHEDULES

Realistic exceptions or alternatives are clearly established early in the programming process. We anticipate that changes may occur and provide for these eventualities.

Project work elements are organized into sections necessary to clarify the critical path elements that deliver the schedule.

Ownership by the Design Team performing the work is created. The Design Team must believe the schedule is achievable; if not, discussions of alternatives are reviewed and implemented.

The Tamara Peacock Company Architects Design Team will meet to discuss the schedule and progress of work on a regular basis to avoid delays. One team member's delay may have a ripple effect throughout the project.

ESTABLISH A CLEAR AGREEMENT ON THE SCOPE OF THE WORK BETWEEN ASHEVILLE-BUNCOMBE TECHNICAL COMMUNITY COLLEGE AND THE TAMARA PEACOCK COMPANY ARCHITECTS DESIGN TEAM AT THE START OF THE PROJECT.

ESTABLISH A THOROUGH UNDERSTANDING OF THE ENTIRE BUDGET FOR THE PROJECT. TTPCA DESIGN TEAM IS COMMITTED TO ASSISTING OUR CLIENTS IN ACHIEVING THEIR GOALS. TTPCA DESIGN TEAM HAS ACHIEVED A PROVEN TRACK RECORD OF PROGRAMMING AND DESIGNING PROJECTS THAT MEET THE NEEDS OF OUR CLIENTS. WE HAVE ACCOMPLISHED THIS BY CREATING QUALITY DOCUMENTS AND MANAGING THE LINES OF COMMUNICATION AND COOPERATION TO ACHIEVE SCHEDULING AND BUDGETING REQUIREMENTS. CONTROL OF SCHEDULE ENSURES CONTROL OF BUDGET.

MAINTAINING A PROJECT ON SCHEDULE BEGINS WITH UNDERSTANDING THE MYRIAD OF KEY ISSUES WHICH DRIVE IT. THIS BALANCE CAN BE BEST ACHIEVED THROUGH A PROACTIVE COST MANAGEMENT (NOT COST CONTROL) APPROACH TO THE PROJECT. OUR DESIGN TEAM HAS CONSISTENTLY DISPLAYED A STRONG ABILITY TO ADAPT, GROW, AND FORWARD OUR PROJECTS INNOVATIVELY AND SUCCESSFULLY ON TIME ON BUDGET WITHOUT SACRIFICING QUALITY CONTROL AND QUALITY ASSURANCE.

Achieving Schedules

Our Design Team knows that schedules do not complete themselves. Proper planning, communication and persistence by the Project Manager are required for a successful schedule. We approach each schedule with the following fundamental principles:

Scheduling is a priority. We document, review, and update our schedule at each Team Meeting.

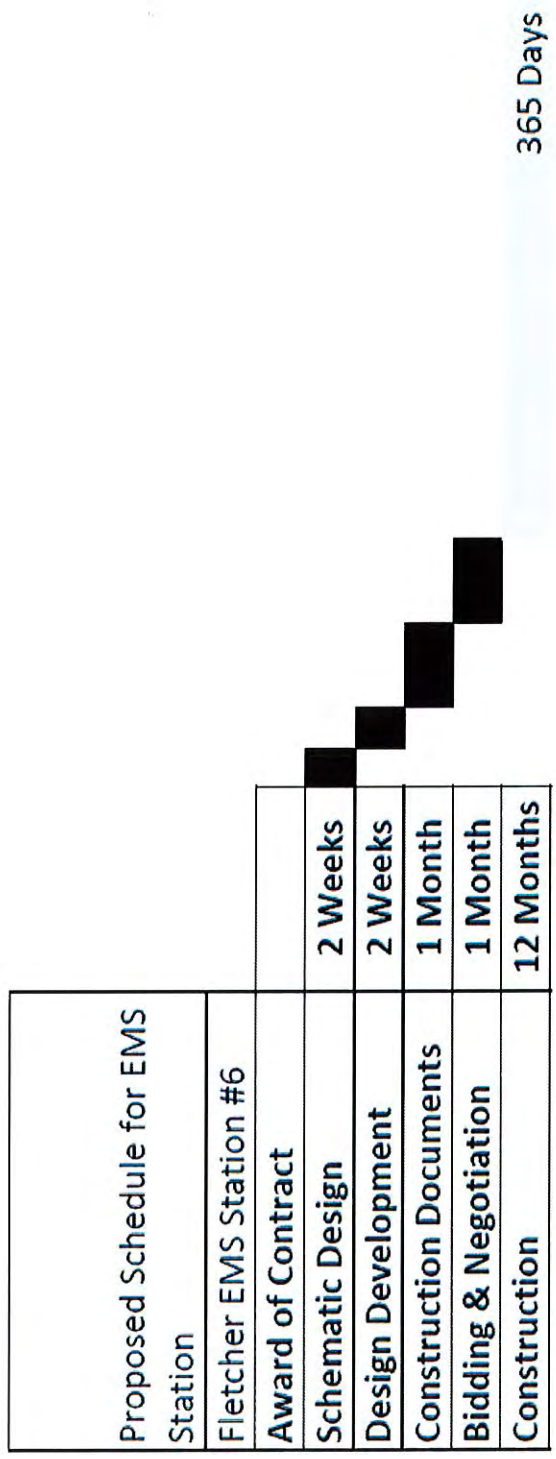
DESIGN PHASE

PERMITTING

CONSTRUCTION



1	Realistic exceptions or alternatives are clearly established early in the programming process. We anticipate that changes may occur and provide for these eventualities.
2	Project work elements are organized into sections necessary to clarify the critical path elements that deliver the schedule.
3	Ownership by the Design Team performing the work is created. The Design Team must believe the schedule is achievable; if not, discussions of alternatives are reviewed and implemented.
4	The Tamara Peacock Company Architects of Florida Design Team will meet to discuss the schedule and progress of work on a regular basis to avoid delays. One team member's delay may have a ripple effect throughout the project.





**CAPACITY/TEAM
ORGANIZATION**

The Tamara Peacock Company Architects is a certified HUB company providing professional architectural design services for over 25 years. Tamara Peacock has extensive experience with every aspect of architectural design from historic preservation to construction administration. Tamara Peacock is a licensed architect in eight states. Tamara's experience and familiarity will enhance the ability to deliver expeditious and quality services to every aspect of architectural design from community consensus building to LEED administration.

THE TAMARA PEACOCK COMPANY
Architects



HONORS & AWARDS

◊ **Rising Star Award** - Henderson County Chamber recognizes growth of local business

◊ **Community Appearance Award** in recognition of outstanding achievement for urban environmental design for the Boys & Girls Club

◊ **National Trust for Historic Preservation Design Award** for Mar-A-Lago

◊ **City of Miramar Facade Improvements Renovations of the Year** - 2006, NAIOP

◊ **Building of the Year Award** - Broward County, Osswald Park



Tamara Peacock
President



Cristin Peacock
Project Architect
Manager



Andrea Marquez
Designer



Dennis Bro
Project Manager



Paige Shipley
Designer



Tamara Peacock
President, Principal Architect

PRINCIPAL OF FIRM:
Since 1985
SC Registration: 8712

EDUCATION:
Master of Architecture
Historic Preservation, 1981
University of Florida

B.A. Architecture
University of Florida

REGISTRATION:
FL/Architecture, 1987
CPTED Certified, 1998
FL/Lic. Contractor, 2005
NC/Architecture, 2012
SC/Architecture, 2013
IL/Architecture, 2015
PA/Architecture, 2016
NCARB, 2012

HONORS/AWARDS:
Who's Who
Women in America
Design/Build Project
of the Year, NAIOP
Building of the Year Award, Broward
County Shopping Center
Building of the Year Award, Broward
County, Oswald Park
National Trust for Historic
Preservation Design Award for
Donald Trump's Mar-A-Lago

Tamara has actively practiced in the architectural profession in several states for over thirty years. Her areas of expertise include land use planning, design development, production, historic preservation, and contract administration for private and public sector projects. Public sector projects include parks & recreational facilities, schools, & master planning/city re-development. She's widely recognized for her community consensus building ability. Ms. Peacock is a Registered Architect and a licensed Building Contractor.

Selected Work Experience:

All of our past/current projects, including:

MUNICIPAL PROJECTS

Departemnt of Juvenile Justice
Green river Volunteer Fire Dept.
Valley Hill Fire Department
City of Deerfield Fire Station No. 2
Coconut Creek Fire Station
City of Miramar, Facade Impr. Program
City of Hollywood, Ely Blvd
City of Deerfield Beach, Downtown
Visioning Report
City of Pompano Beach, Atlantic Blvd
Improvements
City of Dania Beach, Mainstreet
Program
City of Ft. Lauderdale Affordable
Housing

AFFILIATIONS

American Building Contractors Assoc.
American Institute of Architects
Broward Alliance
Broward County League of Cities
Broward Days
building Owners and Managers Assoc.
City of Hollywood Preservation Board
Community Appearance Board
Architecture Advisory Board- UF
Lauderdale Historic Society
Ft. Lauderdale Rotary Club
National Trust of Historic Preservation

RESIDENTIAL PROJECTS

9 Lofts, Fort Lauderdale
Island Village, Sunrise
Village at Marina Mile, Fort Lauderdale
French Quarter, Fort Lauderdale
Annie Beck House, Fort Lauderdale
Moffit House, Broward County
North Beach Resort
Aqua, Fort Lauderdale
Ekonomov, Fort Lauderdale
Pearl House, Bay Harbour Island

MASTER PLANNING PROJECTS

Great Southern Hotel, Hollywood
Lauderhill Town Center
Palazzo Las Olas
Taylor Park Redevelopment
Deerfield Beach Public Works
Deerfield FAU/MOC Center

PARKS/RECREATIONAL FACILITIES

Broward County Parks
City of Wilton Manors Park Dept.
City of North Miami Beach
City of Lauderdale Lakes
City of Margate
City of Coral Springs
Palm Beach Conty Parks Dept.
Boys and Girls Club of Fort Lauderdale
SOS Children's Village and Community
Center City of Hallandale Beach
Volusia County
City of Dania Beach

OFFICE BUILDINGS/INDUSTRIAL

PARKS

United Parcel Service Regional
Distribution Center
Sun Sentinel Distribution Center
North Perry Airport Maint. Building
CPE Office Building
Port Everglades/ Sea Escape Terminal
Kraft Cheese Distribution Facility
State of Florida Dept. of Commerce
Warehouse
Promenade of Coral Springs



Cristin Peacock
Project Architect Manager

YEARS WITH THE FIRM: 5

TOTAL YEARS EXPERIENCE: 5

EDUCATION:

B. Arch in Architecture,
Florida Atlantic University,
w/ Minor in Disaster Management

PROFICIENT WITH:

Revit
AutoCAD
SketchUp
Rhino
Adobe Suite
Microsoft Office Suite
Hand Sketching

CERTIFICATIONS:

American Institute of Architects, Associate
AIA

National Council of Architectural
Registration Boards, Member

Crime Prevention Through
Environmental Design (CPTED)

Ms. Peacock's dedication and enthusiasm as a project coordinator has aided in her extensive experience of managing a variety of projects from the initial design phase through to completion. She has been working in the field of Architecture for more than 5 years, and her experience has been a valuable asset to the firm which has been proven through her expertise in determining project objectives, organizing resources & ensuring smooth pace and on-time projects.

Selected Work Experience:

CITY OF GOLDEN BEACH, BEACH FRONT IMPROVEMENTS

Schematic design, construction documents, 3D model of the renovation project and the existing project. Project administration

CITY OF MIAMI BEACH, HOUSING AUTHORITY HURRICAN HARDENING-CRESPI BLVD

Project Coordinator for the design and renovation of four 1,700 SF multi-family residential buildings.

FACADE RENOVATION, BRIHM PROPERTY

PC for the facade improvements of a commercial property including window replacement and repair and renovation of exterior.

FACADE RENOVATION, FASHION CLEANERS

PC for the facade improvements of a commercial property including window replacement and redesign of exterior walls.

TURTLE RUN COMMUNITY DEVELOPMENT DISTRICT

PC for multiple neighborhood improvement projects throughout the Turtle Run community

MARKETING

Brochures, presentation boards, signs, request for proposals

FOSTER PARK COMMUNITY CENTER

LEED "silver" Certified building which included a community center, gymnasium, and classrooms.

HISTORIC SCHOOL HOUSE

Restoration and renovation of a historic school house, construction documents, specification, project administration.

GREAT SOUTHERN HOTEL HISTORIC PRESERVATION

Historic preservation and restoration of the (3) main facade of the hotel, located in Hollywood, FL. Including the complete reconstruction of the ground level.

NOB HILL ELEMENTARY (CMAR)

\$1.2 million renovation project for the SBBC including media center improvements, building envelope improvements, reroofing, fire alarm and sprinkler upgrades, as well as electrical improvements.

THURGOOD MARSHALL ELEMENTARY (CMAR)

\$1.3 million renovation project for the SBBC including complete re-roof, mechanical improvements and building improvements.

ENDEAVOR PRIMARY LEARNING CENTER (CMAR)

\$600K renovation project for the SBBC including complete re-roof of Building 2 and mechanical improvement.



Dennis Bro
Project Manager

YEARS WITH THE FIRM: 1

TOTAL YEARS EXPERIENCE: 4

EDUCATION:

M. Arch in Architecture,
Boston Architectural College

B.S. in Mechanical Engineering
University of Hartford

A.S. in Mechanical Engineering Technology,
Penn State University

PROFICIENT WITH:

Revit
AutoCAD
SketchUp
Microsoft Office Suite
InDesign
Photoshop

CERTIFICATIONS:

National Council of Architectural
Registration Boards, Member

Dennis has worked in the architecture field for 4 years and is passionate about architecture. He has two degrees in mechanical engineering and a Masters Degree in Architecture and is forging together his knowledge of engineering and building in the passionate pursuit of architecture.

Selected Work Experience:

Parks and Recreation

Mills River Pavilion

New park pavilion for town of
Mills River, NC

Educational Facilities

Tebeau Daycare

Hendersonville, NC

Redesign of existing building to
include daycare facility

Orion Daycare

State of the Art facility for dogs

Municipal Projects

Hendersonville Housing

Authority/HUD

Construction Administration
for over 400 housing units

Ecusta Credit Union

Mills River, NC

Brand new building that
incorporates the beautification
requirements of Mills River, NC

Social Security Building

Hendersonville, NC

Fit-out of existing building

Housing

Single Family Housing

Several ongoing projects

Churches

Mount Moriah Baptist Church Ed-
neyville, NC

Demolition of existing church
support building and redesign and
new construction of larger church
attached to the existing church

Community Centers

SAFE House Brevard, NC

Expansion of existing women's facili-
ty in Brevard, NC

Hendersonville Connections

Community Center

Innovative office space that locates
all services under one roof



Andrea is a Revit expert. Her enthusiasm and passion for architecture inspires our entire office! Hardworking and focused, no task is too small or too big for Andrea.

Andrea Marquez
Designer

YEARS WITH THE FIRM: 1

TOTAL YEARS EXPERIENCE: 1

EDUCATION:
Universidad de Las Americas (UDLA)

PROFICIENT WITH:

- Revit
- AutoCAD
- InDesign
- Illustrator
- Photoshop
- Excel
- Word
- SketchUp

Selected Work Experience:

Housing

Has completed several houses and has several ongoing and upcoming housing projects

Tree Houses

Design of ultra high end tree houses that are on stilts

Multi-Family Housing

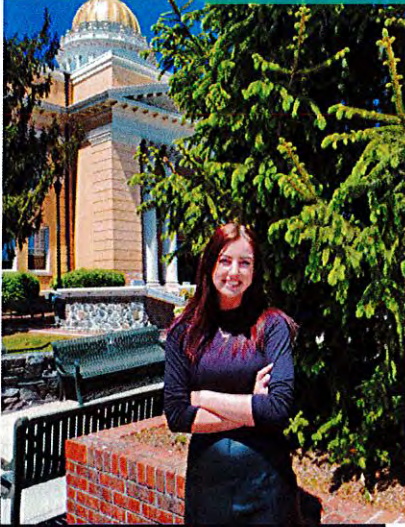
Church Street Hendersonville, NC

Redesign and adaptive reuse of a former restaurant that will be converted to multi-family housing

Office/Renovation

104 First Ave. W. Hendersonville

Reconfiguration of architecture firm and lawyers office



Paige Shipley
Designer

YEARS WITH THE FIRM: 1

TOTAL YEARS EXPERIENCE: 1

EDUCATION:

East Tennessee State University

Blue Ridge Community College

UNC Charlotte

PROFICIENT WITH:

Revit

Microsoft Office Suite

Paige was born and raised in Henderson County. She is an aspiring interior architect. Besides Revit, Paige is our go-to person for research and site planning.

Selected Work Experience:

Housing

Several ongoing and upcoming projects

Office/Renovation

104 First Ave. W. Hendersonville
Reconfiguration of architecture firm and lawyers office

Churches

Mount Moriah Baptist Church
Edneyville, NC

Demolition of existing church support building and redesign and new construction of larger building

Community Centers

SAFE House Brevard, NC
Expansion of existing women's facility in Brevard, NC



MARC WACHTER, P.A.
MEP, Owner

RELEVANT EXPERIENCE

- Florence Fire Department, Florence, NJ
- New Jersey State Police Barracks, Troop "E", Holmdel, NJ
- Pine Hill Fire Department, Pine Hill, NJ
- South Orange Rescue Squad, South Orange, NJ
- Woodbury Police Department, Woodbury, NJ
- Manasquan Fire Department, Manasquan, NJ
- Cape May Fire Department, Cape May, NJ - Currently in construction
- Parsippany Fire District #5, Parsippany, NJ - Bids currently being solicited
- Washington Township Emergency Services Building, Township of Washington, NJ - Fire Department and first aid squad combined services building, construction completed 2022.

EXPERIENCE

1999-Present

Owner, Wachter Engineering, PLLC; As the principal engineer, I provide the following services to our clientele:

- HVAC load calculations
- Duct and piping design
- Equipment selection and specification
- Plumbing design (sanitary, domestic water, natural gas)
- Electrical (power, lighting, fire alarm) design
- Return-on-Investment Modeling. Through my experience in the small scale cogeneration markets, I have developed Excel models and algorithms for closely approximating the energy use of the respective facility and the behavior of our proposed cogeneration plant.

1997-1999

Mechanical Engineer/Project Manager, McHugh Engineering, Fort Washington, PA.

Perform HVAC, plumbing, and electrical engineering layout, design and construction administration. Acted as project manager on several projects which included management of other design disciplines and project tracking.

1995-1997

Quality Control Engineer, Victaulic Company of America, Easton, PA.

Performed inspection of incoming materials and on-going processes to verify conformance to production tolerances and standards. Acted as the Corporate Representative for ISO 9000 audits and organized an Internal Audit Team to review company procedures and processes on a periodic basis to identify non-compliances.

MARC WACHTER

EDUCATION

B.S. of Mechanical Engineering
Bucknell University

AWARDS

The Greater Philadelphia Association of Energy Engineers "Energy Engineer of the Year" - 2009

WGLA
Engineering

WGLA Engineering, PLLC
724 5th Avenue West
Hendersonville, NC 28739
(828) 687-7177 wglac.com

FIRM PROFILE:



Above: Glens Estates is an example of a long-term repeat client

WGLA Engineering (formerly William G. Lapsley & Associates) is a firm of professional civil engineers established in 1986. Our office is located on 5th Avenue in downtown Hendersonville. Our staff includes three (3) civil engineers licensed in multiple states. We provide a wide array of civil engineering and land planning services for private developers, industry as well as municipal and state government. WGLA Engineering has provided design, permitting, bidding assistance, contract administration, and construction observation services for countless projects of various sizes and magnitudes.

COMPANY STRENGTHS:





Local Firm – WGLA Engineering is a local firm. Our projects are typically located within a two-hour radius. Being a local firm, we regularly work with the municipal and governmental agencies in Western North Carolina and Upstate South Carolina that will be permitting your project. This local knowledge and relationship with the permitting agencies helps provide a smooth and quick approval process. Being local, we can visit your project site on short notice to answer construction questions, assist in field changes, and make sure your project is completed in a timely manner.

Technical Experience & Competence – WGLA Engineering provides a broad basis for technical experience and competence in our field. Our office is divided into teams with professional engineers serving as project managers and leaders. The majority of our technical staff holds technical degrees in their field. We encourage our employees to further their careers by extending their education in the civil engineering field. We have supported our employees who have accepted this challenge with flexible work schedules and tuition assistance.

Size – WGLA Engineering is the perfect size to provide planning and design services for your project whether the project is a new 4,000 acre community, a mixed-use brown-field development, or a municipal utility project. With our staff of 10, we are able to providing engineering services for a very large multi-phased project. However, being a small firm, we provide the type of individual attention your project deserves.

Services Provided:

WGLA Engineering, PLLC provides Civil Engineering, Municipal Engineering, Planning, and Construction Management services. Following is a partial list of our services:

<p>CIVIL ENGINEERING</p> <ul style="list-style-type: none"> Roadway design Erosion control systems and plans Stormwater management plans Best management practice (BMP) design Grading & paving plans Recreational sports field design Pre-Qualified by NCDOT in Raleigh for Roadway Design, Site Design, and Utilities 	
<p>MUNICIPAL ENGINEERING</p> <ul style="list-style-type: none"> Water distribution and storage systems Water pumping systems Wells and water treatment systems Wastewater collection & pumping systems Wastewater treatment systems System mapping and planning (GIS) Grant and loan acquisition assistance 	
<p>PLANNING</p> <ul style="list-style-type: none"> Residential subdivision planning Commercial & educational site planning Industrial site and park planning Recreational Parks 	
<p>CONSTRUCTION MANAGEMENT</p> <ul style="list-style-type: none"> Project cost estimating & budgeting Project scheduling Bidding and procurement assistance Contract administration Construction coordination Construction observation and inspection 	

WGLA
Engineering

William R. Buie, P.E.
Project Manager/Principal

PERSONAL INFORMATION

Education:

North Carolina State University Bachelor of
Science–Civil Engineering (1992)

Professional Licenses:

Registered Professional Engineer
North Carolina (1997)
Tennessee (2009)

Professional Affiliation:

American Society of Civil Engineer
National Society of Professional
Engineers

Miscellaneous:

- Henderson County Partnership for Economic
Development Board Member

Seminars and Workshops:

- “Stormwater Wetland Design Workshop” NCDENR
(2011)
- “Erosion Control Design Workshop” NCDENR
(2011)
- “Permeable Pavement Design Workshop”
NC State University (2012)
- “Stormwater BMP Retrofit and Rehab”
NC State University (2013)
- Welcome to the Minimum Design Criteria for
Stormwater Management (2017)
- Erosion and Sedimentation Control Planning
Multiple Classes (2020)
- Rainwater Harvesting, Retrofitting Dyr Basins,
Advances in Permable Pavement (2021)

SELECTED PROJECT EXPERIENCE

Utility/Transmission Projects: Includes Erosion Control
and Stormwater design, environmental permitting and
construction administration assistance

- Duke Energy Progress – Preparation of sedimentation
and erosion control plans with permitting support for
five different transmission line project include Asheville –
Enka 115 kV transmission line.

Sanitary Sewer Improvements:

- Design, permitting and construction management of
over 200,000 lf of gravity sewer and numerous pumping
systems for public and private clients throughout North
Carolina.

Water system Improvements:

- Design, permitting and construction management of over
150,000 lf of water lines, fire booster pump stations and
multiple storage tanks (ground storage and elevated)
throughout North Carolina.

Site Development Projects:

- Sierra Nevada Brewing Company
Mills River, NC
Design and permitting for the SNBC east coast facility
including multiple stormwater SCMs for LEED Platinum
certification
- Blue Ridge Community College
Flat Rock, NC
Design, permitting and construction administration for
a 50,000 SF facility to replace multiple buildings at the
Blue Ridge community College campus.
- The Ramble
Asheville, NC
Design, permitting and construction administration
multiple phases of the Ramble subdivision including
roadway, stormwater, erosion control and utilities.



Jared L. DeRidder, P.E.
Project Manager

PERSONAL INFORMATION

Education:

University of North Carolina at Charlotte
Bachelor of Science – Civil Engineering (2009)

Professional Licenses:

Registered Professional Engineer
North Carolina (41349)

Prior Employment:

AREVA, Charlotte, NC (2009-2012)
NCDOT, Mills River, NC (2012-2014)

Seminars and Workshops:

- “Storm-EZ Workshop” NCDEQ (2016)
- “Geosynthetics in Drainage and Filtration Application” (2016)
- “Welcome to the MDC Workshop” NCDEQ (2017)
- “Stormwater BMP Inspection & Maintenance Certification” NCDEQ (2017)
- Building Safe Structures in Flood Zones (2019)
- Streambank Repair Certification (2020)

SELECTED PROJECT EXPERIENCE

Utility/Transmission Projects: Includes Erosion Control and Stormwater design, environmental permitting and construction administration assistance

- JDuke Energy Progress – Preparation of sedimentation and erosion control plans with permitting support for two different substation projects in different areas of WNC.

Sanitary Sewer Improvements:

- Design, permitting and construction management of over 16,500 lf of gravity sewer and numerous pumping systems for private clients throughout North Carolina.

Water system Improvements:

- Design, permitting and construction management of over 25,000 lf of water lines, pressure reducing stations and multiple storage tanks (ground storage and elevated) throughout North Carolina.

Site Development Projects:

- Southwestern Community College
Webster, NC
Design, permitting and construction administration for multiple state projects at the Southwestern Community College campus including a Maintenance Building and new Health Science Center.
- Asheville Area Habitat for Humanity
Buncombe County, NC
Design, permitting and construction administration for multiple subdivisions including roadway, stormwater, erosion control and utilities.
- Henderson County Public Schools
Henderson County, NC
Design, permitting and construction administration for a new Edneyville Elementary School and new Hendersonville High School.

Dunn Structural Engineering, PLLC

Patrick Dunn, P.E.
Structural Engineer

LICENSE #:
016576

EDUCATION

BS, Civil Engineering
University of Nebraska

MS, Civil Engineering
University of Virginia,
Charlottesville

MEMBERSHIPS

American Institute of
Steel Construction

American Society of
Civil Engineers

American Concrete
Institute

Dunn Structural Engineering is a locally owned business located in Asheville, NC. Licensed in NC, VA, TN, SC, and GA, Dunn Structural Engineering provides commercial and residential services throughout the Southeast. We are committed to providing innovative and creative designs and prompt, dependable service for our customers and community.

Dunn Structural Engineering, PLLC, was established in 2009 by Patrick T. Dunn, P.E. to provide structural engineering design for architectural building projects. Dunn Structural Engineering brings over 30 years of structural engineering experience to the design team. Patrick Dunn provides his clients with excellent and prompt service, applying a creative and innovative approach to each new project.

▪ SELECTED PROJECT EXPERIENCE:

Historic Municipal Building- Additions and renovations
Asheville Police and Fire Department Downtown Stations, Asheville, NC

Historic Hendersonville City Hall- Additions and renovations
Hendersonville, NC

Forest City Fire Station
Forest City, NC

Visitor's Center
North Carolina State University, Raleigh, NC

Davis Arena- Additions and renovations
Western NC Agricultural Center, Asheville, NC

Hotel indigo
Asheville, NC

Carolina Village Main Street Addition
Henderson County, NC



Introductory Statement:

Watermark Landscape Architecture is a design, planning, and development consulting firm located in Hendersonville North Carolina. We provide comprehensive, quality design services for landowners, homeowners, developers, conservation organizations and municipalities. We pride ourselves on creative yet practical solutions for each project and are committed to our clients. We believe in supporting and being active in our community and are involved in Rotary, Chamber of Commerce, Henderson County Vision, and various other community boards and organizations. Watermark has extensive park design experience and has worked with the City of Hendersonville on several projects.

Summary of Work:

Park and/or City of Hendersonville projects include:

- East Flat Rock Park: Henderson County, NC
- Ecusta Trail: Henderson & Transylvania Counties, NC
- Jackson Park: Henderson County, NC
- Jump Off Rock: Laurel Park, NC
- Laurel Green Park: Laurel Park, NC
- Laurel Park Maintenance Facility: Laurel Park, NC
- Montford Park: Asheville, NC
- Rhododendron Lake Nature Park: Laurel Park, NC
- Rotary Park: Hendersonville, NC
- Seventh Avenue Streetscape: Hendersonville, NC
- Silversteen Park: Brevard, NC
- South Broad Park: Brevard, NC
- Southside Park Charrette: Hendersonville, NC
- The Park at Flat Rock: Flat Rock, NC
- Toms Park: Hendersonville, NC
- Tuxedo Park: Henderson County, NC

Resumes:

Hunter Marks, RLA, ASLA, LEED AP

- Professional Background: Registered Landscape Architect in North Carolina, South Carolina, Georgia, and Tennessee. Vice-chair of the Henderson County Recreation Advisory Board. Member of the Henderson County Planning Board. Certified Playground Safety Inspector (inactive)
- Education: Master's in Landscape Architecture, Louisiana State University; BS in Agriculture, University of Tennessee
- Length of Service: Hunter founded Watermark Landscape Architecture in 2009.
- Roles & Responsibilities/Job Duties: Project management, sales, marketing, design,
- Relevant Experience: Extensive experience in parks and recreation design, and multiple projects with the City of Hendersonville. Before founding Watermark, Hunter worked on multiple park projects with Luther Smith & Associates, Hendersonville, NC, and Barge Waggoner Sumner & Cannon, Chattanooga, TN.



Brooke Alexander, Landscape Designer

- Professional Background: Landscape construction/sales/estimating/design, land planning and landscape design, NC Board of Landscape Architecture requirements satisfied, license pending
- Education: BS in Landscape Architecture, University of Georgia
- Length of Service: 2016 to present
- Roles & Responsibilities/Job Duties: Project management, client communication, design
- Relevant Experience: Experience in parks and recreation design, and multiple projects with the City of Hendersonville

Experience:

Tuxedo Park

Owner's Name and Contact: Henderson County, Carleen Dixon- Parks and Recreation Director (828) 697-4884

Project Name: Tuxedo Park

Project Location: 1299 Old US Hwy 25 Zirconia, NC 28790

Detailed Description: Phase One including master planning, site design, walking trails, landscaping, parking, playgrounds, parking, tennis courts, and signage.

Start & Completion Dates: Construction began in the Fall of 2014 and was completed in the Spring of 2015.

Design & Construction cost and number of change orders: Proposed and final design cost approximately \$20,000. Watermark was not engaged in the construction phase of this project.

Project Staff & Roles: Hunter Marks- Master Planning, Site Design, Community Engagement and Coordination.

Seventh Avenue Streetscape

Owner's Name and Contact: City of Hendersonville, Lew Holloway- Community Development Director (828) 233-3216

Project Name: Seventh Avenue Streetscape Improvements

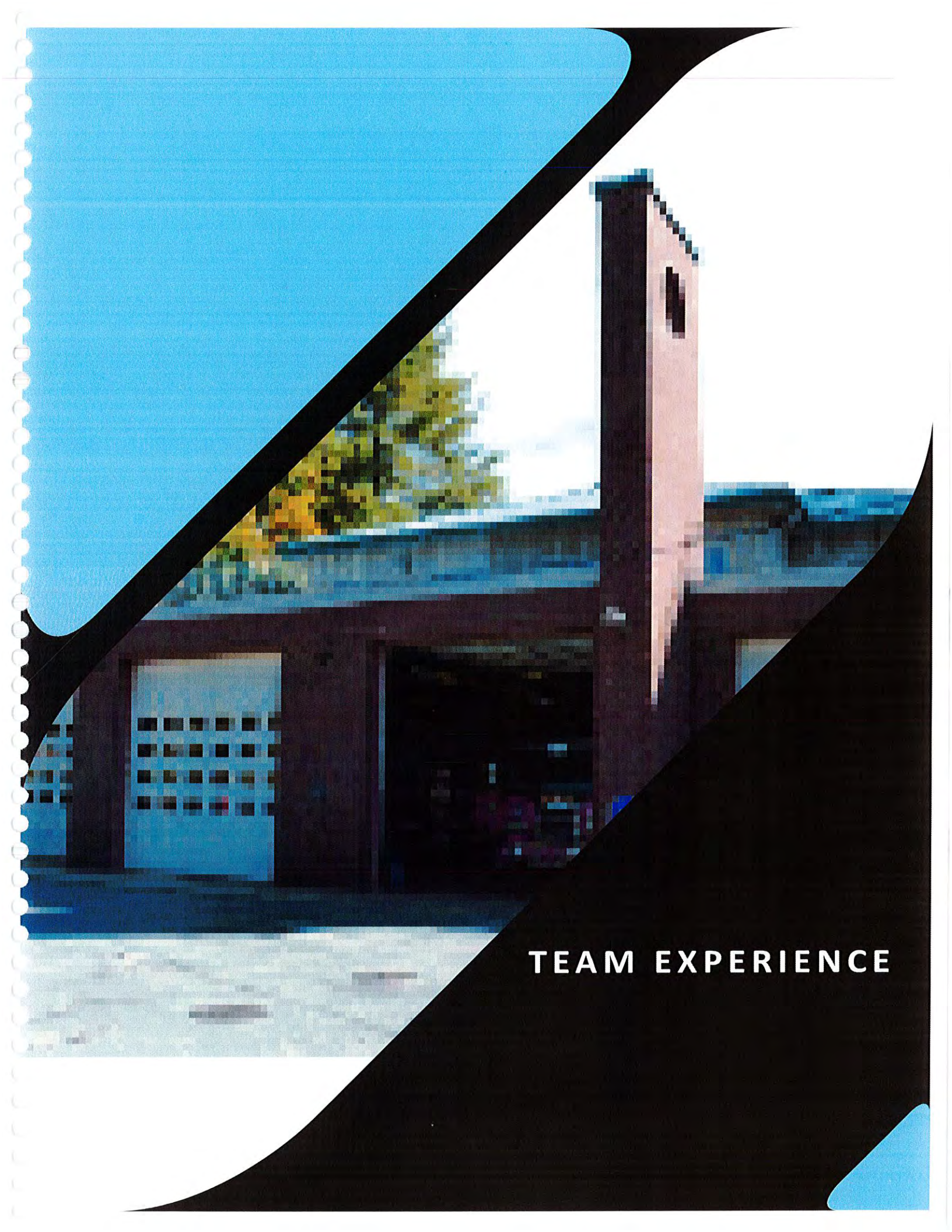
Project Location: Seventh Avenue Hendersonville, NC 28739

Detailed Description: Streetscape project including master planning, site design, community engagement, stormwater design, sidewalk, site amenities, coordination with City on utility relocation and grading plans, graphics.

Start & Completion Dates: Construction slated to begin in Fall 2021 and be completed by Spring 2022.

Design & Construction cost and number of change orders: Proposed and final design cost amount to approximately \$80,000. Construction has not begun.

Project Staff & Roles: Hunter Marks- Master Planning, Site Design, stormwater infrastructure design, public engagement, client management. Brooke Alexander- Master planning, site design, graphics, stormwater infrastructure design, landscape plans, public engagement.



TEAM EXPERIENCE

The Tamara Peacock Company has completed Fire Department projects similar your proposed Fire Station including but not limited to:

Tower and Burn Building Fire Training Center for the Henderson County Fire and Rescue Association at Blue Ridge Community College
 Substation for Green River Volunteer Fire Department
 Valley Hill Volunteer Fire and Rescue Station #4. This was a FEMA Recovery Act project.
 Substation for Leicester fire Department
 Plantation Fire Station #2 with Training Facility
 Deerfield Emergency Operation Center/Training Facility
 Substation for Etowah-Horse Shoe Volunteer Fire Department
 Seven Falls Substation
 Barnardsville Fire Department
 Connetsee Fire Department #2
 Mills River Volunteer Fire Department Stations #4 and #3
 Addition to Maggie Valley Fire Department
 Iron Duff Fire Department
 Sunrise Public Safety Complex
 Renovations to Coral Springs Fire Station #3
 Remodeling to Coconut Creek Fire Station
 Valley Hill Fire and Rescue Maintenance Building
 Addition to Blue Ridge Fire and Rescue



GREEN RIVER VOLUNTEER FIRE DEPARTMENT

The Tamara Peacock Company provided architectural services for a new, ground up volunteer fire and rescue response services department. This was a 7,650 SF station on 1.47 acres which houses 4 new bays, offices, and a two story substation in North Carolina. TTPCA led the team of professionals from the schematic design and programming, all the way to construction. This included site plan approval, construction documents, budgeting, permitting, bidding and construction administration.

- ◇ **ROLE: PRIME ARCHITECT**
- ◇ **PROJECT STAFF:** TAMARA PEACOCK- Project Architect
JOEY BURNETT- Project Manager
- ◇ **PROJECT SCHEDULE: ON - TIME**
- ◇ **COMMENCEMENT DATE: 2014**
- ◇ **COMPLETION DATE: 2015**
- ◇ **CONSTRUCTION COST: \$750,000**
- ◇ **CONTACT:** Dustin Nicholson - Assistant Fire Chief (828) 674-8415



VALLEY HILL FIRE DEPARTMENT

As part of the FEMA's Recovery Act Project in 2010, our Team was hired as the Prime Architect to design a brand new fire station for Valley Hill – Fire Station No. 4. The project was designated for a Volunteer Fire Department and consisted of a 2 story, 3-bay fire station, built out of pre-engineered steel and CMU. The plan consisted of offices, sleeping quarters and medical supplies since the EMT personnel operate out of this station. As the Prime Architect, our Team was responsible for the preliminary design, design development, construction documents, permitting and construction administration. We saw the project through from the initial design phase through to construction completion. With such success of the project, our team was asked to design another volunteer station in Green River.

- ◇ **ROLE: PRIME ARCHITECT**
- ◇ **PROJECT STAFF:** TAMARA PEACOCK- Project Architect
- ◇ **PROJECT SCHEDULE: ON - TIME**
- ◇ **COMMENCEMENT DATE: 2013**
- ◇ **COMPLETION DATE: 2014**
- ◇ **CONSTRUCTION COST: \$1,500,000**
- ◇ **CONTACT:** Matthew Hossley
828-692-0662



PALM BEACH GARDENS FIRE STATION NO. 2

Provided architectural services to create the design criteria package and planning services for Fire Station No. 2. The criteria included design for: apparatus bay (ceiling and floor plan), multipurpose day room, watch room, officer's quarters, typical bunk rooms (8 rooms- ceiling and floor plan), kitchen, medical supply storage, janitorial closet, public restrooms and typical bunk room restrooms. Our basic services included: creating design specifications to be coordinated for design/builders in CSI format, which included providing 3 optional products or "equal" or performance specification. These were created to 90% completion to allow for design teams to add sections based on their design. Produced a schematic/diagrammatic design for the proposed project. Our team conducted meetings with the fire department and consulted with personnel to incorporate their preferences. This helped delineate sizes and relationships to programmatic spaces without dictating the floor plans. Research of current building and zoning codes to foresee any possible building and/or planning issue that may arise. This also included soil boring tests, landscaping requirements/buffers and all pertinent research to verify codes.

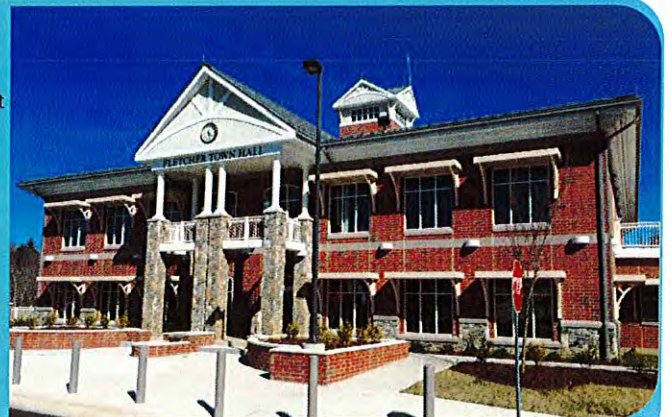
- ◇ **ROLE: PRIME ARCHITECT**
- ◇ **PROJECT STAFF:** TAMARA PEACOCK-Project Architect
CRISTIN PEACOCK- Project Coordinator
- ◇ **PROJECT SCHEDULE: ON - TIME**
- ◇ **COMMENCEMENT DATE: 2014**
- ◇ **COMPLETION DATE: 2015**

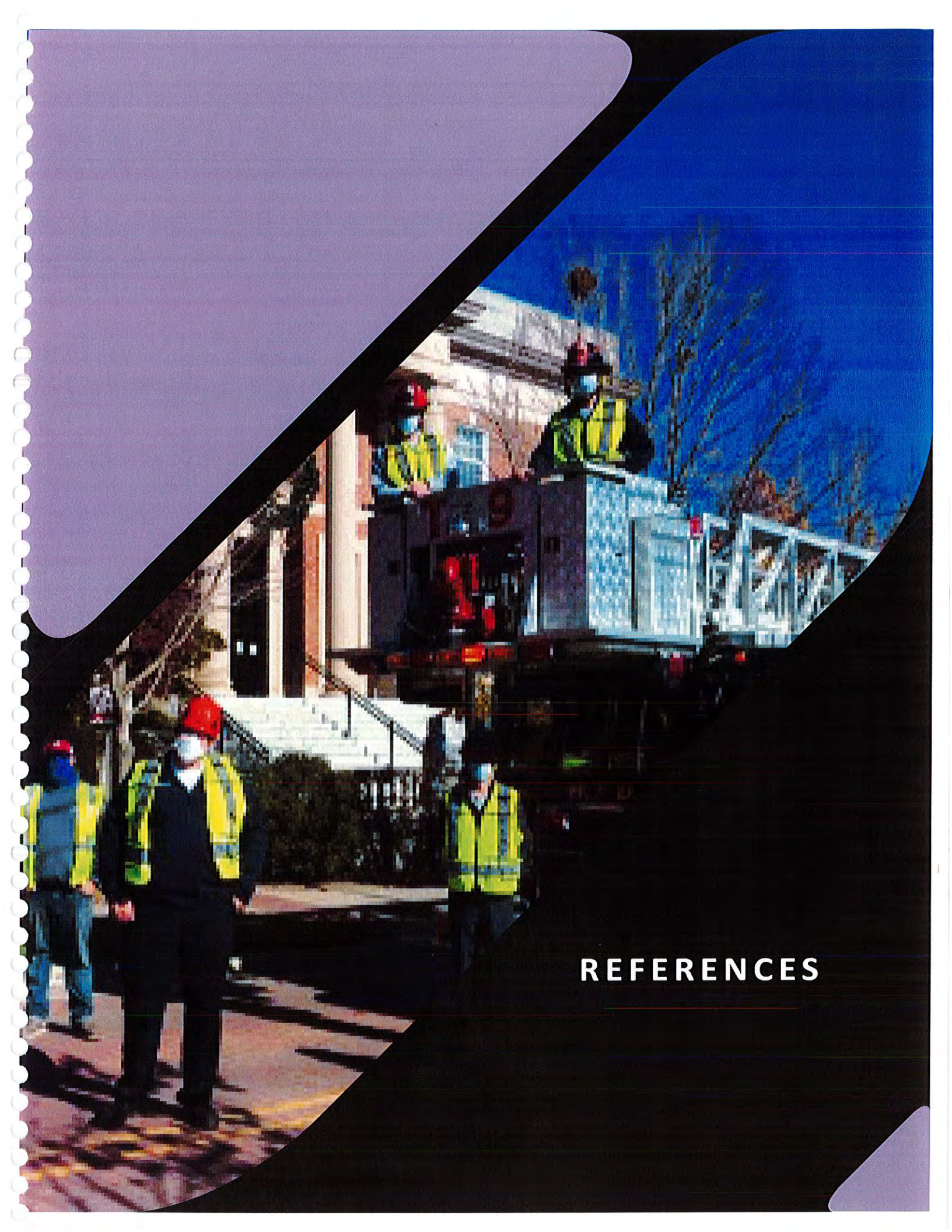


FLETCHER TOWN HALL AND POLICE DEPARTMENT

The Design Team incorporated energy efficient HVAC technology, sunscreens and high insulation values into this 30,000 square foot project which includes the town hall and police department for the Town of Fletcher. This USDA-funded project has the Public Safety Headquarters on the garden level, the assembly chambers and public services on the first level, and the town offices and a gathering space on the second level.

- ◇ **ROLE: PRIME ARCHITECT**
- ◇ **PROJECT STAFF:** TAMARA PEACOCK- Project Architect
- ◇ **PROJECT SCHEDULE: ON - TIME**
- ◇ **COMMENCEMENT DATE: 2014**
- ◇ **COMPLETION DATE: 2014**
- ◇ **CONSTRUCTION COST: \$7,500,000**
- ◇ **CONTACT:** Mark E. Biberdorf
828-687-3985





REFERENCES

Dustin Nicholson- Fire Chief
Green River Volunteer Fire Department

(828) 674-8415
1300dino@gmail.com

Todd Engle- City Engineer
Palm Beach Gardens Fire Station No. 2

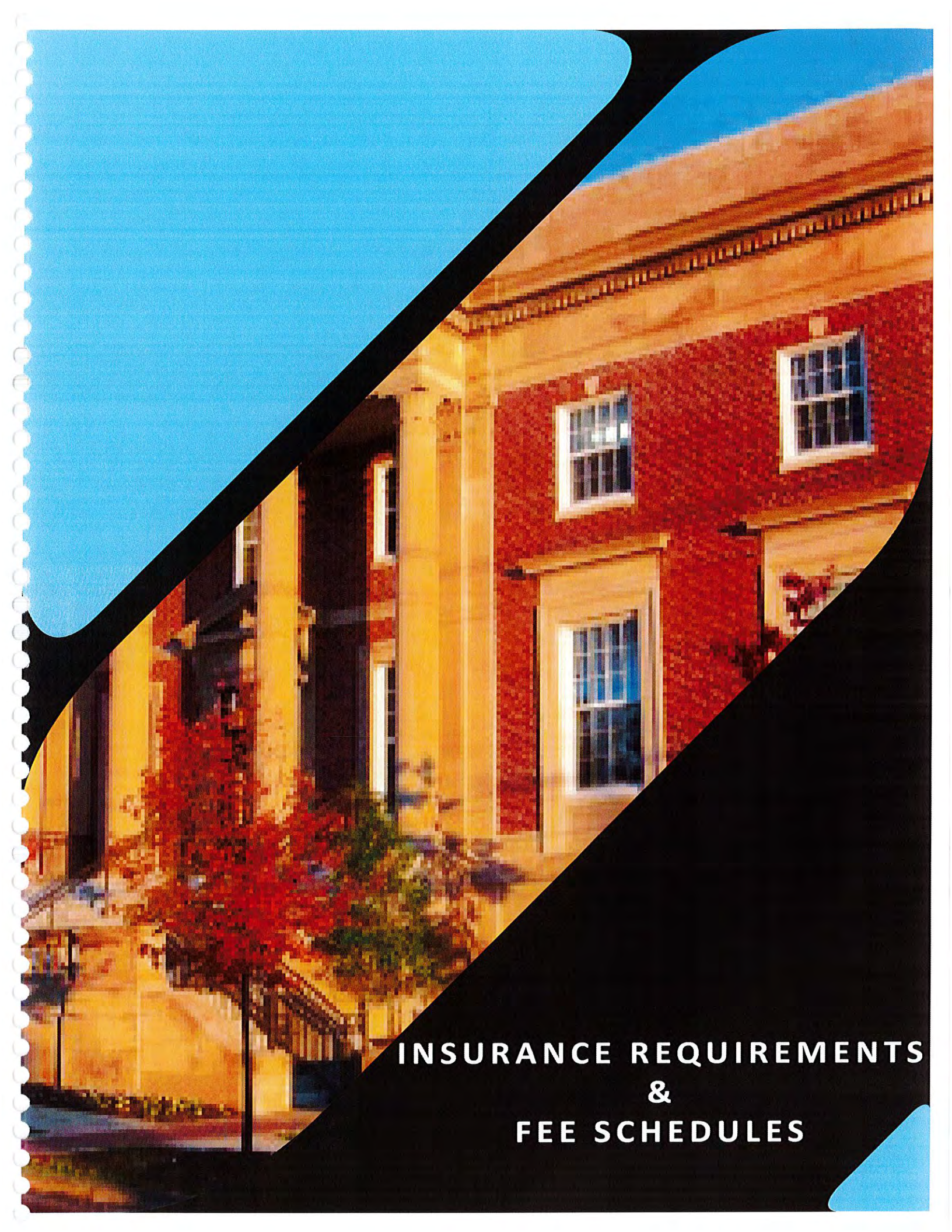
(561) 804- 7012

Matthew Hossley- Battalion Chief
Valley Hill Fire Department

(828) 692-0660

Mark E. Biberdorf- Town Manager
Fletcher Town Hall and Police Station

828-687-3985
m.biberdorf@fletchernc.org



**INSURANCE REQUIREMENTS
&
FEE SCHEDULES**

3/2/2020

Vendor Details



State of North Carolina
electronic Vendor Portal System

Search for Vendor Information

[Return to Result List](#)

Tamara

Detail Information

Contact: Tamara Peacock

Added on: 8/21/2013
11:31:10 AM

Address: 104 1st Avenue East, Suite A
PO Box 86
Hendersonville, NC 28792
HENDERSON
United States

Phone: 828-696-4000

Fax: 828-696-4952

Toll Free:

Email Address: tamara@tamarapeacock.com

Small Business: Yes

HUB Certified: Yes W

Business Type: Corporation

Service Type/License/Work Classification
Electrical Contractor - NONE Architectural Service

Registered Construction Codes
01400 Quality Requirements (Architecture/Design)

Registered Commodities
906 Architectural Services, Professional

INSURANCE REQUIREMENTS

34



PEACOCK-3 OP ID: LW

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gibraltar Wells Insurance 750 East Prospect Road Fort Lauderdale, FL 33304 Lynette C. Wells	AGENCY Lynette C. Wells P.O. Box 954-563-1841 TEL. NO. 954-563-1841 E-MAIL: Lynette@glwll.com
	INSURER APPROVING COVERAGE NUMBER A: Aegon American Insurance Co NUMBER B: NUMBER C: NUMBER D: NUMBER E: NUMBER F:
INSURED The Tamara Peacock Company The Tamara Peacock Company Architects of Florida 1502 East Broward Blvd. Suite 102 Fort Lauderdale, FL 33301	

COVERAGES CERTIFICATE NUMBER REVISION NUMBER

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF COVERAGE	INSURED (IND. OR GEN.)	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
<input type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> GENERAL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PER OCC <input type="checkbox"/> LOC						EACH OCCURRENCE 0 AUTOMATICALLY EXTENDED TO RELATED OCCURRENCE 0 MED EXP (Per one person) 0 PERSONAL & FAMILY 0 GENERAL AGGREGATE 0 PRODUCTS-COMPONENTS 0 0
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> OTHER OWNED AUTOS					EXCESS BODILY INJURY OR DAMAGE 0 BODILY INJURY (Per person) 0 BODILY INJURY (Per accident) 0 BODILY DAMAGE (Per accident) 0 0
	<input type="checkbox"/> UMBRELLA/LMB <input type="checkbox"/> EXCESS LMB <input type="checkbox"/> OCCUR <input type="checkbox"/> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> MED <input type="checkbox"/> RESTRICTIONS					EACH OCCURRENCE 0 AGGREGATE 0 0
<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input type="checkbox"/> ANY OCCASIONAL OR INTERMITTENT OCCURRENCE INCLUDED <input type="checkbox"/> FULLY OCCASIONAL OR INTERMITTENT INCLUDED <input type="checkbox"/> FULL-TIME EMPLOYEES ONLY <input type="checkbox"/> CONTRACTORS OF CONTRACTORS LMB	Y/N	N/A			<input type="checkbox"/> NO FINANCIAL TOLL LIMITS <input type="checkbox"/> COV. LIM. EL, BPOH ACCIDENT 0 EL, OWNERS-OR EMPLOYERS 0 EL, OWNERS-POLICY LIMIT 0	
A	Professional Liability		AA468888-RT	04/05/2022	04/05/2023	Per Claim 1,000,000 Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Check ACORD 49L Additional Remarks Schedule, if more space is required)
 Claims Made Professional Liability
 Working: ASPANN03 0318
 Additional Insured: The Tamara Peacock Company

CERTIFICATE HOLDER EVIDENCE OF INSURANCE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

Professional Fee Schedule

Effective January 1, 2022

<u>SERVICE PROVIDED</u>	<u>HOURLY RATE</u>
Principal	\$250.00
Principal Associate	\$220.00
Project Architect	\$200.00
Senior Project Manager	\$190.00
Project Manager	\$175.00
Architectural Designer	\$150.00
Business Administration Manager	\$95.00
Administrative Assistant	\$85.00
Marketing Coordinator	\$85.00

Reimbursable Fee Schedule

Effective March 31,2022

<u>DESCRIPTION</u>	<u>AMOUNT</u>
8 ½" x 11" Facsimiles	\$ 4.00 ea.
8 ½" x 11" Copies	\$.20 ea.
8 ½" x 11" Color Copies	\$ 4.00 ea.
8 ½" x 14" Copies	\$.30 ea.

Reproductions

11"x 17" Blackline Print	\$ 4.00 ea.
24"x 36" Sepia	\$ 16.00 ea.
24"x 36" Mylar	\$ 30.00 ea.
24"x 36" Blackline Print	\$ 6.00 ea.

Color Prints Unmounted

	<u>Color</u>	<u>Glossy Color</u>
8 ½" x 11"	\$ 4.00 ea.	\$ 10.00 ea.
8 ½" x 14"	\$ 8.00 ea.	\$ 20.00 ea.
11" x 17"	\$ 8.00 ea.	\$ 20.00 ea.
18" x 24"	\$ 10.00 ea.	\$ 30.00 ea.
24" X 36"	\$ 10.00 ea.	\$ 30.00 ea.

Mounted Boards

	<u>Color</u>	<u>Black & White</u>
11" x 17" Color Boards	\$ 40.00 ea.	\$ 30.00 ea.
11" x 17" Glossy Color Boards	\$ 50.00 ea.	\$ 40.00 ea.
24" x 36" Color Boards	\$ 80.00 ea.	\$ 60.00 ea.
24" x 36" Glossy Color Boards	\$ 100.00 ea.	\$ 70.00 ea.
30" x 40" Color Boards	\$ 80.00 ea.	\$ 60.00 ea.
30" x 40" Glossy Color Boards	\$ 100.00 ea.	\$ 70.00 ea.
40" x 60" Color Boards	\$ 100.00 ea.	\$ 70.00 ea.
40" x 60" Glossy Color Boards	\$ 120.00 ea.	\$ 90.00 ea.



Please visit our website to view additional projects:
www.tamarapeacock.com

THE TAMARA **PEACOCK** COMPANY
Architects



FLORIDA HEADQUARTERS

1512 E BROWARD BLVD
FORT LAUDERDALE, FL 33301

PHONE: 954.728.8000

FAX: 954.728.9225

NORTH CAROLINA OFFICE

104 FIRST AVENUE EAST, SUITE A
HENDERSONVILLE, NC 28792

PHONE: 828.696.4000

FAX: 828.696.4952

ATTACHMENT I

FUNDING PROCEDURAL REQUIREMENTS ADDENDUM

This **FUNDING PROCEDURAL REQUIREMENTS ADDENDUM** (this “*Addendum*”) is entered into by and between Contractor [Tamara Peacock], a [] (“*Contractor*”), and County of Henderson, a body corporate and politic of the State of North Carolina (“*County*”), and forms an integral part of the Contract (as defined in Section I hereof).

RECITALS

WHEREAS, the County has received, either as a Recipient or Subrecipient (as each such term is defined in Section I hereof) a payment from the Coronavirus State Fiscal Recovery Fund (“*State Fiscal Recovery Fund*”) or Coronavirus Local Fiscal Recovery Fund (“*Local Fiscal Recovery Fund*” and, together with the State Fiscal Recovery Fund, the “*Fiscal Recovery Funds*”) established pursuant to Sections 602 and 603, respectively, of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (“*ARPA*”); and

WHEREAS, the County contemplates paying, in part or in whole, for the cost of the Contract (as defined in Section I hereof) using monies received from the Fiscal Recovery Funds; and

WHEREAS, in using such funds, County must comply with the terms of ARPA, regulations issued by the U.S. Department of the Treasury governing the expenditure of monies distributed from the Fiscal Recovery Funds (including, without limitation, the Interim Final Rule (86 Fed. Reg. 26,786 (May 17, 2021) and Final Rule (87 Fed. Reg. 4,338 (Jan. 27, 2022))), the Award Terms and Conditions applicable to the Fiscal Recovery Funds, and such other guidance as the U.S. Department of the Treasury has issued or may issue governing the expenditure of monies distributed from the Fiscal Recovery Funds (collectively, the “*Regulatory Requirements*”); and

WHEREAS, the County has determined that compliance with the provisions of ARPA and the Regulatory Requirements and 2 C.F.R. Part 200 *et seq.* should be required in this Contract.

WHEREAS, pursuant to the Regulatory Requirements, County must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury has determined or may determine are inapplicable to the Fiscal Recovery Funds; and

WHEREAS, pursuant to 2 C.F.R. § 200.327, County must include within the Contract applicable provisions described in Appendix II to 2 C.F.R. Part 200, each of which is contained in this Addendum; and

WHEREAS, the County shall not enter into the Contract or make any distributions of funds to Contractor using monies from the Fiscal Recovery Funds absent Contractor’s agreement and adherence to each term and condition contained herein.

NOW THEREFORE, Contractor and County do mutually agree as follows:

AGREEMENTS

- I. **Definitions.** Unless otherwise defined in this Addendum, capitalized terms used in this Addendum shall have the meanings ascribed thereto in this Section I.
- a) “*ARPA*” shall mean the American Rescue Plan Act of 2021, Pub. L. No. 117-2, as amended.

- b) “*Administering Agency*” shall have the meaning specified in 41 C.F.R. § 60-1.3.
- c) “*Applicant*” shall have the meaning specified in 41 C.F.R. § 60-1.3, which is provided here for ease of reference: (“An applicant for Federal assistance involving a construction contract, or other participant in a program involving a construction contract as determined by regulation of an administering agency. The term also includes such persons after they become recipients of such Federal assistance.”).
- d) “*Construction Work*” shall have the meaning specified in 41 C.F.R. § 60-1.3, which is provided here for ease of reference: (“[T]he construction, rehabilitation, alteration, conversion, extension, demolition or repair of buildings, highways, or other changes or improvements to real property, including facilities providing utility services. The term also includes the supervision, inspection, and other onsite functions incidental to the actual construction.”).
- e) “*Contract*” shall mean the legal instrument by which the County, as a Recipient or Subrecipient, shall purchase from Contractor property or services needed to carry out a project or program under a Federal award, and of which this Addendum shall constitute an integral part.
- f) “*Contractor*” shall mean the entity named as “Contractor” in this Addendum that has received a Contract from the County.
- g) “*Federally Assisted Construction Contract*” shall have the meaning specified in 41 C.F.R. § 60-1.3, which is provided here for ease of reference: (“[A]ny agreement or modification thereof between any applicant and a person for construction work which is paid for in whole or in part with funds obtained from the Government or borrowed on the credit of the Government pursuant to any Federal program involving a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, or any application or modification thereof approved by the government of the United States of America for a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work..”).
- h) “*Government*” shall have the meaning specified in 41 C.F.R. § 60-1.3, which is provided here for ease of reference: (“[T]he government of the United States of America.”).
- i) “*Laborer*” or “*Mechanic*” shall have the meaning specified in 29 C.F.R. § 5.2(m), which is provided here for ease of reference (“The term laborer or mechanic includes at least those workers duties are manual or physical in nature (including those workers who use tools or who are performing the work of a trade), as distinguished from mental or managerial. The term laborer or mechanic includes apprentices, trainees, helpers, and, in the case of contracts subject to the Contract Work Hours and Safety Standards Act, watchmen or guards. The term does not apply to workers whose duties are primarily administrative, executive, or clerical, rather than manual. Persons employed in a bona fide executive, administrative, or professional capacity as defined in part 541 of [Title 40 of the United States Code] are not deemed to be laborers or mechanics. Working foremen who devote more than 20 percent of their time during a workweek to mechanic or laborer duties, and who do not meet the criteria of [Title 40 of the United States Code], are laborers and mechanics for the time so spent.”).

- j) “*Recipient*” shall mean an entity that receives a Federal award directly from a Federal awarding agency. The term does not include subrecipients or individuals that are beneficiaries of an award.
- k) “*Subcontract*” shall mean any agreement entered into by a Subcontractor to furnish supplies or services for the performance of this Contract or a Subcontract. It includes, but is not limited to, purchase orders, and changes and modifications to purchase orders.
- l) “*Subcontractor*” shall mean an entity that receives a Subcontract.
- m) “*Subrecipient*” shall mean an entity that receives a subaward from a pass-through entity to carry out part of a Federal award; but does not include an individual that is a beneficiary of such award. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.
- n) “*Tier*” shall have the meaning indicated in 2 C.F.R. Part 180 and illustrated in 2 C.F.R. Part 180, Appendix II.

II. **Equal Employment Opportunity**

- a) If this Contract is a Federally Assisted Construction Contract exceeding \$10,000, during the performance of this Contract, Contractor agrees as follows:
 - i. Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - ii. Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - iii. Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee’s essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a

formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.

- iv. Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- v. Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- vi. Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- vii. In the event of Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or Federally Assisted Construction Contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- viii. Contractor will include the portion of the sentence immediately preceding paragraph (a)(i) of this Section II and the provisions of paragraphs (a)(i) through (a)(viii) in every Subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each Subcontractor or vendor. The Contractor will take such action with respect to any Subcontract or purchase order as the Administering Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a Subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The County further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the County so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

- ix. The County agrees that it will assist and cooperate actively with the Administering Agency and the Secretary of Labor in obtaining the compliance of Contractors and Subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.
 - x. The County further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Contractors and Subcontractors by the Administering Agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the County agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.
- b) If this Contract is not a Federally Assisted Construction Contract exceeding \$10,000, the provisions of Section I(a) of this Contract shall not apply.

III. Copeland "Anti-Kickback" Act

- a) Contractor and any Subcontractors performing work under the Contract shall comply with 18 U.S.C. § 874. The County shall report all suspected or reported violations to the U.S. Department of the Treasury.

IV. Contract Work Hours and Safety Standards Act

- a) *Overtime Requirements.* No Contractor or Subcontractor contracting for any part of the Contract work which may require or involve the employment of Laborers or Mechanics shall require or permit any such Laborer or Mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such Laborer or Mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- b) *Violation; Liability for Unpaid Wages; Liquidated Damages.* In the event of any violation of the clause set forth in Section [IV(a)] (Overtime Requirements) above, Contractor and any Subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Contractor and Subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each

individual Laborer or Mechanic, including watchmen and guards, employed in violation of the clause set forth in Section [IV(a)] (Overtime Requirements) above, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in Section [IV(a)] (Overtime Requirements) above.

- c) *Withholding for Unpaid Wages and Liquidated Damages.* The County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by Contractor or Subcontractor under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such Contractor or Subcontractor for unpaid wages and liquidated damages as provided in Section [IV(b)] (Violation; Liability for Unpaid Wages; Liquidated Damages) of this section.
- d) *Subcontracts.* Contractor or Subcontractor shall insert in any Subcontract the clauses set forth in Sections IV(a) through IV(d) and also a clause requiring the Subcontractors to include these clauses in any lower tier Subcontracts. Contractor shall be responsible for compliance by any first tier Subcontractor or lower tier Subcontractor with the clauses set forth in Sections IV(a) through IV(d).
- e) *Payroll and Records.* Contractor or Subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the Contract for all Laborers and Mechanics, including guards and watchmen, working on the Contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. Records to be maintained under this provision shall be made available by Contractor or Subcontractor for inspection, copying, or transcription by authorized representatives of the Department of the Treasury and the U.S. Department of Labor, and Contractor or Subcontractor will permit such representatives to interview employees during working hours on the job.
- f) *Exceptions.* None of the requirements of Section [IV] of this Addendum shall apply if this Contract is (1) a Contract for (i) transportation by land, air, or water; (ii) the transmission of intelligence, (iii) the purchase of supplies or materials or articles ordinarily available in the open market, or (iv) in an amount that is equal to or less than \$100,000.

V. Rights to Inventions Made Under a Contract or Agreement

- a) The Government reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use for "Government Purposes", any subject data or copyright described below. "Government Purposes," means use only for the direct purposes of the Government. Without the copyright owner's consent, the Government may not extend its Federal license to any other party.

- i. Any subject data developed under the Contract, whether or not a copyright has been obtained; and
 - ii. Any rights of copyright purchased by Contractor using Federal assistance funded in whole or in part by the Department of the Treasury.
- b) Unless the Department of the Treasury determines otherwise, a Contractor performing experimental, developmental, or research work required as part of this Contract agrees to permit the Department of the Treasury to make available to the public, either the Department of the Treasury's license in the copyright to any subject data developed in the course of the Contract, or a copy of the subject data first produced under the Contract for which a copyright has not been obtained. If the experimental, developmental, or research work, which is the subject of this Contract, is not completed for any reason whatsoever, all data developed under the Contract shall become subject data as defined herein and shall be delivered as the Federal Government may direct.
- c) Unless prohibited by North Carolina law, upon request by the Government, Contractor agrees to indemnify, save, and hold harmless the Government, its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by Contractor of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under that contract. Contractor shall be required to indemnify the Government for any such liability arising out of the wrongful act of any employee, official, or agents of the Contractor.
- d) Nothing contained in this clause shall imply a license to the Federal Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Federal Government under any patent.
- e) Data developed by the Contractor and financed entirely without using Federal assistance provided by the Federal Government that has been incorporated into work required by the underlying Contract is exempt from the requirements herein, provided that the Contractor identifies those data in writing at the time of delivery of the Contract work. The Contractor agrees to include these requirements in each Subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance.
- f) For the purposes of this Section V, "subject data" means "recorded information, whether or not copyrighted, and that is delivered or specified to be delivered as required by the Contract." Examples of 'subject data' include, but are not limited to computer software, standards, specifications, engineering drawings and associated lists, process sheets, manuals, technical reports, catalog item identifications, and related information, but do not include financial reports, cost analyses or other similar information used for performance or administration of the Contract."

VI. Clean Air Act and Federal Water Pollution Control Act

- a) *Clean Air Act.* Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.*

Contractor agrees to report each violation to the County and understands and agrees that the County will, in turn, report each violation as required to the U.S. Department of the Treasury, and the appropriate Environmental Protection Agency Regional Office. Contractor agrees to include these requirements in each Subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the U.S. Department of the Treasury.

- b) *Federal Water Pollution Control Act.* Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 *et seq.* Contractor agrees to report each violation to the County and understands and agrees that County will, in turn, report each violation as required to assure notification to the U.S. Department of the Treasury, and the appropriate Environmental Protection Agency Regional Office. Contractor agrees to include these requirements in each Subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the U.S. Department of the Treasury.

VII. Debarment and Suspension

- a) Due to its receipt of Fiscal Recovery Funds, the County is a participant in a nonprocurement transaction (defined at 2 C.F.R. § 180.970) that is a covered transaction pursuant to 2 C.F.R. § 180.210 and 31 C.F.R. § 19.210. Therefore, this Contract is a lower-tier covered transaction for purposes of 2 C.F.R. Part 180 and 31 C.F.R. Part 19 if (1) the amount of this Contract is greater than or equal to \$25,000 (2 C.F.R. § 180.220(b)(1); 31 C.F.R. § 19.220(b)(1)), (2) the Contract requires the consent of an official of the Department of the Treasury (2 C.F.R. § 180.220(b)(2); 31 C.F.R. § 19.220(b)(2)), or (3) this Contract is for federally-required audit services (2 C.F.R. § 180.220(b)(3); 31 C.F.R. § 19.220(b)(3)).
- b) **If this Contract is a covered transaction as set forth in Section [VII(a)] above, Contractor hereby certifies as of the date hereof that each of Contractor, Contractor's principals (defined at 2 C.F.R. § 180.995), and the affiliates (defined at 2 C.F.R. § 180.905) of Contractor and Contractor's principals are not excluded (defined at 2 C.F.R. § 180.935) and are not disqualified (defined at 2 C.F.R. § 180.935). If any of the foregoing persons are excluded or disqualified and the Secretary of the Treasury has not granted an exception pursuant to 31 C.F.R. § 19.120(a), (1) this Contract shall be void, (2) The County shall not make any payments of Federal financial assistance to Contractor, and (3) The County shall have no obligations to Contractor under this Contract.**
- c) Contractor must comply with 2 C.F.R. Part 180, Subpart C, and 31 C.F.R. Part 19, and must include a requirement to comply with these regulations in any lower-tier covered transaction it enters into. This certification is a material representation of fact relied upon by the County.
- d) If it is later determined that Contractor did not comply with 2 C.F.R. Part 180, Subpart C and 31 C.F.R. Part 19, in addition to remedies available to The County, the Government may pursue available remedies, including but not limited to suspension and/or debarment.

VIII. Byrd Anti-Lobbying Amendment

- a) Contractor certifies to the County, and Contractor shall cause each Tier below it to certify to the Tier directly above such Tier, that it has not used and will not use Federally appropriated funds to

pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. § 1352. Contractor shall, and shall cause each Tier below it, to disclose any lobbying with non-Federally appropriated funds that takes place in connection with obtaining any Federal award. Such disclosures (to be set forth on Standard Form-LLL contained in 31 C.F.R. Part 21, Appendix B), shall be forwarded from Tier to Tier up to the County who will in turn forward the certification(s) to the U.S. Department of the Treasury. Contractor shall cause the language of this Section [VII(a)] to be included in all Subcontracts. This certification is a material representation of fact upon which the County has relied when entering into this Contract and all liability arising from an erroneous representation shall be borne solely by Contractor.

- b) **Contractors that bid or apply for a contract exceeding \$100,000 (including this Contract, if applicable) also must file with the County the Certification in Attachment 1 to this Addendum, which is attached hereto and incorporated herein.**
- c) **Contractor also shall cause any Subcontractors with a Subcontract (at any Tier) exceeding \$100,000 to file with their Tier above it the Certification in Attachment 1 to this Addendum, which is attached hereto and incorporated herein.**

IX. Procurement of Recovered Materials

- a) Section IX(b) shall apply if (1) this Contract involves the purchase of an item designated by the Environmental Protection Agency (“EPA”) in 40 C.F.R. Part 247 that exceeds \$10,000, or (2) the total value of such designated items acquired during the County’s preceding fiscal year exceeded \$10,000.
- b) In the performance of the Contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired (1) competitively within a timeframe providing for compliance with the Contract performance schedule, (2) meeting Contract performance requirements; or (3) at a reasonable price. Information about this requirement, along with the list of EPA-designated items, is available at EPA’s Comprehensive Procurement Guidelines website, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>. Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

X. Prohibition on Contracting for Covered Telecommunications Equipment or Services

- a) *Definitions.* Unless otherwise defined in this Contract, capitalized terms used in this Section IX shall have the meanings ascribed thereto in this Section X(a):
 - i. “*Backhaul*” means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones / towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).
 - ii. “*Covered Foreign Country*” means the People’s Republic of China.

- iii. “*Covered Telecommunications Equipment or Services*” means: (a) telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); (b) for the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities); (c) telecommunications or video surveillance services provided by such entities or using such equipment; or (d) telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a Covered Foreign Country.

- iv. “*Critical Technology*” means (1) defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations; (2) items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled (i) pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or (ii) for reasons relating to regional stability or surreptitious listening; (3) Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities); (4) nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material); (5) select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or (6) emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

- v. “*Interconnection Arrangements*” means arrangements governing the physical connection of two or more networks to allow the use of another’s network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

- vi. “*Roaming*” means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

- vii. “*Substantial or Essential Component*” means any component necessary for the proper function or performance of a piece of equipment, system, or service.

viii. “*Telecommunications Equipment or Services*” means telecommunications or video surveillance equipment or services, such as, but not limited to, mobile phones, land lines, internet, video surveillance, and cloud services.

b) *Prohibitions.*

- i. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after August 13, 2020, from obtaining or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- ii. Unless an exception in paragraph (c) applies, Contractor and any Subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds (including, without limitation, Fiscal Recovery Funds) received from a Federal government to:
 1. Procure or obtain any equipment, system, or services that uses Covered Telecommunications Equipment or Services as a Substantial or Essential Component of any system, or as Critical Technology of any system;
 2. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses Covered Telecommunications Equipment or Services as a Substantial or Essential Component of any system, or as Critical Technology of any system;
 3. Enter into, extend, or renew contracts with entities that use Covered Telecommunications Equipment or Services as a Substantial or Essential Component of any system, or as Critical Technology as part of any system; or
 4. Provide, as part of its performance of this Contract, any Subcontract, or any other contractual instrument, any equipment, system, or service that uses Covered Telecommunications Equipment or Services as a Substantial or Essential Component of any system or as Critical Technology as part of any system.

c) *Exceptions.*

- i. This clause does not prohibit Contractor or Subcontractors from providing—
 1. A service that connects to the facilities of a third-party, such as Backhaul, Roaming or Interconnection Agreements; or
 2. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

ii. By necessary implication and regulation, the prohibitions also do not apply to:

1. Covered telecommunications equipment that:

a. Are not used as a Substantial or Essential Component of any system; and

b. Are not used as Critical Technology of any system.

2. Other telecommunications equipment or services that are not considered Covered Telecommunications Equipment or Services.

d) *Reporting Requirement*

i. In the event Contractor identifies covered Telecommunications Equipment or Services used as a Substantial or Essential Component of any system, or as Critical Technology as part of any system, during Contract performance, or Contractor is notified of such by a Subcontractor at any tier or by any other source, Contractor shall report the information in paragraph [(d)(2)] of this clause to the County, unless elsewhere in this Contract are established procedures for reporting the information.

ii. Contractor shall report the following information to The County pursuant to paragraph (d)(1) of this clause:

1. Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

2. Within 10 business days of submitting the information in paragraph (d)(2)(i) of this Section: any further available information about mitigation actions undertaken or recommended. In addition, Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

e) *Subcontractor*. Contractor shall cause to be inserted the substance of this Section X, including this paragraph (e), in all Subcontracts and other contractual instruments relating to the performance of this Contract.

XI. Domestic Preferences for Procurements

- a) As applicable, and to the extent consistent with law, Contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products or materials Produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other Manufactured Products. Contractor shall cause any Subcontractors to include the requirements of this Section XI in any Subcontracts.
- b) For purposes of this Section XI, the following terms shall mean:
 - i. “*Produced in the United States*” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coating, occurred in the United States.
 - ii. “*Manufactured Products*” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

XII. Solicitation of Minority and Women-Owned Business Enterprises

- a) If Contractor intends to let any Subcontracts, Contractor shall (1) place qualified small and minority businesses and women’s business enterprises on its solicitation lists; (2) assure that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources; (3) divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises; (4) establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women’s business enterprises; (5) use the services and assistance, as appropriate, of the Small Business Administration, the Minority Business Development Agency of the Department of Commerce, and the North Carolina Office for Historically Underutilized Businesses.
- b) For the purposes of Section XII(a), an entity shall qualify (1) as a “minority business” or “women’s business enterprise” if it is currently certified as a North Carolina “historically underutilized business” under N.C. Gen. Stat. § 143-128.4(a), and (2) as a “small business” if it is independently owned and operated and is qualified under the Small Business Administration criteria and size standards at 13 C.F.R. Part 21.

XIII. Access to Records

- a) Contractor agrees to provide the County, the U.S. Department of the Treasury, the Treasury Office of Inspector General, the Government Accountability Office, and the Comptroller General of the United States, or any of their authorized representatives access to any records (electronic and otherwise) of Contractor which are directly pertinent to this Contract to conduct audits or any other investigation. Contractor agrees to permit any of the foregoing parties to reproduce such records by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- b) Contractor agrees to retain all records covered by this Section XIII through December 31, 2031.

XIV. Conflicts of Interest; Gifts & Favors

- a) Contractor understands that (1) The County will use Fiscal Recovery Funds to pay for the cost of this Contract, and (2) the expenditure of Fiscal Recovery Funds is governed by the [*Conflict of Interest Policy*] of the County, the Regulatory Requirements (including, without limitation, 2 C.F.R. § 200.318(c)(1)), and North Carolina law (including, without limitation, N.C. Gen. Stat. § 14-234(a)(1) and N.C. Gen. Stat. § 14-234.3(a)).
- b) Contractor certifies to the County that as of the date hereof, to the best of its knowledge after reasonable inquiry, no employee, officer, or agent of the County involved in the selection, award, or administration of this Contract (each, a “*Covered Individual*”), nor any member of a Covered Individual’s immediate family, nor a Covered Individual’s partner, nor an organization (including Contractor) which employs or is about to employ a Covered Individual, has a financial or other interest in or has received a tangible personal benefit from Contractor. Should Contractor obtain knowledge of any such interest or any tangible personal benefit described in the preceding sentence after the date hereof, Contractor shall promptly disclose the same to the County in writing.
- c) Contractor certifies to the County that it has not provided, nor offered to provide, any gratuities, favors, or anything of value to an officer, employee, or agent of the County. Should Contractor obtain knowledge of the provision, or offer of the provision, of any gratuity, favor, or anything of value to an officer, employee, or agent described in the preceding sentence after the date hereof, Contractor shall promptly disclose the same to the County in writing.

XV. Assurances of Compliance with Title VI of the Civil Rights Act of 1964

- a) Contractor and any Subcontractor, or the successor, transferee, or assignee of Contractor or any Subcontractor, shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury’s Title VI regulations, 31 C.F.R. Part 22, which are herein incorporated by reference and made a part of this Contract. Title VI also includes protection to persons with “Limited English Proficiency” in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury’s Title VI regulations, 31 C.F.R. Part 22, and herein incorporated by reference and made a part of this Contract.

XVI. Other Non-Discrimination Statutes. Contractor acknowledges that the County is bound by and agrees, to the extent applicable to Contractor, to abide by the provisions contained in the federal statutes enumerated below, and any other federal statutes and regulations that may be applicable to the expenditure of Fiscal Recovery Funds:

- a) The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;

- b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
- c) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
- d) Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto

XVII. Miscellaneous

- a) **Increasing Seat Belt Use in the United States.** Pursuant to Executive Order 13043, 62 Fed. Reg. 19216 (Apr. 18, 1997), the County encourages Contractor to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company-owned, rented or personally owned vehicles.
- b) **Reducing Text Messaging While Driving.** Pursuant to Executive Order 13513, 74 Fed. Reg. 51225 (Oct. 6, 2009), the County encourages Contractor to adopt and enforce policies that ban text messaging while driving.

XVIII. Conflicts and Interpretation. To the extent that any portion of this Addendum conflicts with any term or condition of the Contract expressed outside of this Addendum, the terms of this Addendum shall govern.

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CONTRACTOR: Tam Pearce

By: The Tamar Pearce Co. Architects

Name: Tamara Pearce

Title: President

COUNTY OF HENDERSON:

By: _____

Name: _____

Title: _____

This instrument has been preaudited in the manner required by the Local Government Budget & Fiscal Control Act. N.C.G.S. 159-28(a).

Henderson County Finance Director

ATTACHMENT 1
TO


FUNDING PROCEDURAL REQUIREMENTS ADDENDUM

APPENDIX A, 31 C.F.R. PART 21 – CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit [Standard Form-LLL, "Disclosure Form to Report Lobbying,"](#) in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, Tamara Peacock, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Tamara Peacock, President

Name and Title of Contractor's Authorized Official

7/15/2022

Date

**ATTACHMENT 2
TO**

FUNDING PROCEDURAL REQUIREMENTS ADDENDUM

DEBARMENT CERTIFICATION FORM The Contractor certifies that, neither the Contractor firm nor any owner, partner, director, officer, or principal of the Contractor, nor any person in a position with management responsibility or responsibility for the administration of federal funds, nor any subcontractors or suppliers:

- (a) Are presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any federal or state department/agency:
- (b) Have within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (federal, state, or local); violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (b) above; or
- (d) Have within a three-year period preceding this certification had one or more public transactions or contracts (federal, state, or local) terminated for cause or default.
- (e) The contractor is "Actively" registered with SAMS (Service for Award Management) and has been assigned the following Unique Entity Identification Number: upon request

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department/agency.

Dated this 15th day of July, 2022

By Tamar Penlock
Authorized Signature for Contractor

Tamar Penlock, President
Printed Name and Title

Attachment II: Vendor Information Form

Company/Firm Name			
Tamara Peacock Company Architects			
Maining Address			
105 South Main Street, Hendersonville, NC 28792			
Contact Name			
Tamara Peacock			
Phone Number		Contact Title	
828-696-4000		President	
828-696-4952		tamara@peacockarchitect.com	
27-1688215		www.tamarapeacock.com	
Completed IRS W-9 form dated within calendar year and signed by authorized personnel.			
W9 Received		<input type="checkbox"/> YES	
Minority and Women Owned Business (MWBE) certification, if applicable.			
MWBE Certification Received		<input type="checkbox"/> YES <input type="checkbox"/> N/A	
Unique Entity Identification Number confirmed in SAM.gov		<input type="checkbox"/> YES	

STANDARD FORM (SF) 254 Architect-Engineer and Related Services Questionnaire

Form Approved
OMB No. 9000-0004

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat (VRS), Office of Federal Acquisition and Regulatory Policy, GSA, Washington, D.C. 20405; and to the Office of Management and Budget, Paperwork Reduction Project (9000-0004), Washington, D.C. 20503.

Purpose:

The policy of the Federal Government in acquiring architectural, engineering, and related professional services is to encourage firms lawfully engaged in the practice of those professions to submit annually a statement of qualifications and performance data. Standard Form 254, "Architect-Engineer and Related Services Questionnaire," is provided for that purpose. Interested A-E firms (including new, small, and/or minority firms) should complete and file SF 254's with each Federal agency and with appropriate regional or district offices for which the A-E is Qualified to perform services. The agency head for each proposed project shall evaluate these qualification resumes, together with any other performance data on file or requested by the agency, in relation to the proposed project. The SF 254 may be used as a basis for selecting firms for discussions, or for screening firms preliminary to inviting submission of additional information.

Definitions:

"**Architect-Engineer Services**" are defined in Part 36 of the Federal Acquisition Regulation.
"**Parent Company**" is that firm, company, corporation, association or conglomerate which is the major stockholder or highest tier owner of the firm completing this questionnaire, i.e., Firm A is owned by Firm B which is, in turn, a subsidiary of Corporation C. The "parent company" of Firm A is Corporation C.
"**Principals**" are those individuals in a firm who possess legal responsibility for its management. They may be owners, partners, corporate officers, associates, administrators, etc.
"**Discipline**" as used in this questionnaire, refers to the primary technological capability of individuals in the responding firm. Possession of an academic degree, professional registration, certification, or extensive experience in a particular field of practice normally reflects an individual's primary technical discipline.
"**Joint Venture**" is a collaborative undertaking by two or more firms or individuals for which the participants are both jointly and individually responsible.
"**Consultant**," as used in this questionnaire, is a highly specialized individual or firm having significant input and responsibility for certain aspects of a project and possessing unusual or unique capabilities for assuring success of the finished work.
"**Prime**" refers to that firm which may be coordinating the concerted and complementary inputs of several firms, individuals or related services to produce a completed study or facility. The "prime" would normally be regarded as having full responsibility and liability for quality of performance by itself as well as by subcontractor professionals under its jurisdiction.

"**Branch Office**" is a satellite, or subsidiary extension, of a headquarters office of a company, regardless of any differences in name or legal structure of such a branch due to local or state laws. "Branch offices" are normally subject to the management decisions, bookkeeping, and policies of the main office.

Instructions of Filing (Numbers below correspond to numbers contained in form):

1. Type accurate and complete name of submitting firm, its address, and zip code.
 - 1a. Indicate whether form is being submitted in behalf of a parent firm or a branch office. (Branch office submissions should list only personnel in, and experience of, that office.)
2. Provide date the firm was established under the name shown in question 1.
3. Show date on which form is prepared. All information submitted shall be current and accurate as of this date.
4. Enter type of ownership, or legal structure, of firm (sole proprietor, partnership, corporation, joint venture, etc.).
Check appropriate boxes indicating if firm is (a) a small business concern; (b) a small business concern owned and operated by socially and economically disadvantaged individuals; and (c) Woman-owned (See 48 CFR 19.101 and 52.219-9).
5. Branches of subsidiaries of large or parent companies, or conglomerates, should insert name and address of highest-tier owner.
 - 5a. If present firm is the successor to, or outgrowth of, one or more predecessor firms, show name(s) of former entity(ies) and the year(s) of their original establishment.
6. List not more than two principals from submitting firm who may be contacted by the agency receiving this form. (Different principals may be listed on forms going to another agency.) Listed principals must be empowered to speak for the firm on policy and contractual matters.
7. Beginning with the submitting office, list name, location, total number of personnel, and telephone numbers for all associated or branch offices, (including any headquarters or foreign offices) which provide A-E and related services.
 - 7a. Show total personnel in all offices. (Should be sum of all personnel, all branches.)
8. Show total number of employees, by discipline, in submitting office. (*If form is being submitted by main or headquarters office, form should list total employees, by discipline, in all offices.) While some personnel may be qualified in several disciplines, each person should be counted only once in accord with his or her primary function. Include clerical personnel as "administrative." Write in any additional disciplines -- sociologists, biologists, etc. -- and number of people in each, in blank spaces.

STANDARD FORM (SF) 254 Architect-Engineer and Related Services Questionnaire

9. Using chart (below) insert appropriate index number to indicate range of professional services fees received by submitting firm each calendar year for last five years, most recent year first. Fee summaries should be broken down to reflect the fees received each year for (a) work performed directly for the Federal Government (not including grant and loan projects) or as a sub to other professionals performing work directly for the Federal Government; (b) all other domestic work, U.S. and possessions, including Federally-assisted projects, and (c) all other foreign work.

Ranges of Professional Services Fees

INDEX	INDEX
1. Less than \$100,000	5. \$1 million to \$2 million
2. \$100,000 to \$250,000	6. \$2 million to \$5 million
3. \$250,000 to \$500,000	7. \$5 million to \$10 million
4. \$500,000 to \$1 million	8. \$10 million or greater

10. Select and enter, in numerical sequence, **not more than thirty (30)** "Experience Profile Code" numbers from the listing (next page) which most accurately reflect submitting firm's demonstrated technical capabilities and project experience. **Carefully review list.** (It is recognized some profile codes may be part of other services or projects contained on list; firms are encouraged to select profile codes which best indicate type and scope of services provided on past projects.) For each code number, show total number of projects and gross fees (in thousands) received for profile projects performed by firm during past few years. If firm has on or more capabilities not included on list, insert same in blank spaces at end of list and show numbers in question 10 on the form. In such cases, the filled-in listing **must** accompany the complete SF 254 when submitted to the Federal agencies.

11. Using the "Experience Profile Code" numbers in the same sequence as entered in item 10, give details of at least one recent (within last five years) representative project for each code number, up to a **maximum** of thirty (30) separate projects, or portions of projects, for which firm was responsible. (Project examples may be used more than once to illustrate different services rendered on the same job. Example: a dining hall may be part of an auditorium or educational facility.) Firms which select less than thirty "profile codes" may list two or more project examples (to illustrate specialization) for each code number so long as total of all project examples does not exceed thirty (30). After each code number in question 11, show: (a) whether firm was "P," the prime professional, or "C," a consultant, or "JV," part of a joint venture on that particular project (new firms, in existence less than five (5) years may use the symbol "E" to indicate "Individual Experience" as opposed to firm experience); (b) provide name and location of the specific project which typifies firm's (or individual's) performance under that code category; (c) give name and address of the owner

of that project (if government agency indicate responsible office); (d) show the estimated construction cost (or other applicable cost) for that portion of the project for which the firm was primarily responsible. (Where no construction was involved, show approximate cost of firm's work); and (e) state year work on that particular project was, or will be, completed.

12. The completed SF 254 should be signed by a principal of the firm, preferably the chief executive officer.

13. Additional data, brochures, photos, etc. should not accompany this form unless specifically requested.

NEW FIRMS (not reorganized or recently-amalgamated firms) are eligible and encouraged to seek work from the Federal Government in connection with performance of projects for which they are qualified. Such firms are encouraged to complete and submit Standard Form 254 to appropriate agencies. Questions on the form dealing with personnel or experience may be answered by citing experience and capabilities of individuals in the firm, based on performance and responsibility while in the employee of others. In so doing, notation of this fact should be made on the form. In question 9, write in "N/A" to indicate "not applicable" for those years prior to firm's organization.

Experience Profile Code Numbers
for use with questions 10 and 11

001 Acoustics, Noise Abatement
 002 Aerial photogrammetry
 003 Agricultural Development; Grain Storage;
 Farm Mechanization
 004 Air Pollution Control
 005 Airports; Navais; Airport Lighting;
 Aircraft Fueling
 006 Airports; Terminals & Hangars; Freight
 Handling
 007 Arctic Facilities
 008 Auditoriums & Theatres
 009 Automation; Controls; Instrumentation
 010 Barracks; Dormitories
 011 Bridges
 012 Cemeteries (*Planning & Relocation*)
 013 Chemical Processing & Storage
 014 Churches; Chapels
 015 Codes; Standards; Ordinances
 016 Cold Storage; Refrigeration; Fast Freeze
 017 Commercial Building (*low rise*);
 Shopping Centers
 018 Communication Systems; TV;
 Microwave
 019 Computer Facilities; Computer Service
 020 Conservation and Resource
 Management
 021 Construction Management
 022 Corrosion Control; Cathodic Protection;
 Electrolysis
 023 Cost Estimating
 024 Dams (Concrete/Arch)
 025 Dams (Earth; Rock); Dikes; Levees
 026 Desalination (*Process & Facilities*)
 027 Dining Halls; Clubs; Restaurants
 028 Ecological & Archeological
 Investigations
 029 Educational Facilities; Classrooms
 030 Electronics
 031 Elevators; Escalators; People-Movers
 032 Energy Conservation; New Energy
 Sources
 033 Environmental Impact Studies,
 Assessments or Statements
 034 Fallout Shelters; Blast-Resistant Design
 035 Field Houses; Gyms; Stadiums
 036 Fire Protection
 037 Fisheries; Fish Ladders
 038 Forestry & Forest Products
 039 Garages; Vehicle Maintenance Facilities
 Parking Decks
 040 Gas Systems (*Propane; Natural, Etc.*)

Graphic Design
 Harbors; Jetties; Piers, Ship Terminal Facilities
 Heating; Ventilating; Air Conditioning
 043 Health Systems Planning
 044 Highrise; Air-Rights-Type Buildings
 045 Highways; Streets; Airfield Paving
 046 Parking Lots
 047 Historical Preservation
 048 Hospital & Medical Facilities
 049 Hotels; Models
 050 Housing (*Residential, Multi-Family;
 Apartments; Condominiums*)
 051 Hydraulics & Pneumatics
 052 Industrial Buildings; Manufacturing Plants
 053 Industrial Processes; Quality Control
 054 Industrial Waste Treatment
 055 Interior Design; Space Planning
 056 Irrigation; Drainage
 057 Judicial and Courtroom facilities
 058 Laboratories; Medical Research
 Facilities
 059 Landscape Architecture
 060 Libraries; Museums; Galleries
 061 Lighting (*Interiors; Display; Theatre, Etc.*)
 062 Lighting (*Exteriors; Streets; Memorials;
 Athletic Fields, Etc.*)
 063 Materials handling Systems; Conveyors;
 Sorters
 064 Metallurgy
 065 Microclimatology; Tropical Engineering
 066 Military Design Standards
 067 Mining & Mineralogy
 068 Missile Facilities (*Silos; Fuels; Transport*)
 069 Modular Systems Design; Pre-Fabricated
 Structures or Components
 070 Naval Architecture; Off-Shore Platforms
 071 Nuclear Facilities; Nuclear Shielding
 072 Office Building; Industrial Parks
 073 Oceanographic Engineering
 074 Ordnance; Munitions; Special Weapons
 075 Petroleum Exploration; Refining
 076 Petroleum and Fuel (*Storage and
 Distribution*)
 077 Pipelines (*Cross-Country - Liquid & Gas*)
 078 Planning (*Community, Regional
 Area-wide and State*)
 079 Planning (*Site, Installation, and Project*)
 080 Plumbing & Piping Design
 081 Pneumatic Structures, Air-Support Buildings
 082 Postal Facilities
 083 Power Generation, Transmission,
 Distribution
 084 Prisons & Correctional Facilities

085 Product, Machine & Equipment Design
 086 Radar; Sonar; Radio & Radar
 Telescopes
 087 Railroad; Rapid Transit
 088 Recreation Facilities (*Parks, Marinas,
 Etc.*)
 089 Rehabilitation (*Buildings; Structures;
 Facilities*)
 090 Resource Recovery; Recycling
 091 Radio Frequency Systems & Shieldings
 092 Rivers; Canals; Waterways; Flood Control
 093 Safety Engineering; Accident Studies;
 OSHA Studies
 094 Security Systems; Intruder & Smoke
 Detection
 095 Seismic Designs & Studies
 096 Sewage Collection, Treatment and
 Disposal
 097 Soils & Geologic Studies; Foundations
 098 Solar Energy Utilization
 099 Solid Wastes; Incineration; Land Fill
 100 Special Environments; Clean Rooms,
 Etc.
 101 Structural Design; Special Structures
 102 Surveying; Platting; Mapping; Flood Plain
 Studies
 103 Swimming Pools
 104 Storm Water Handling & Facilities
 105 Telephone Systems (*Rural; Mobile;
 Intercom, Etc.*)
 106 Testing Inspection Services
 107 Traffic & Transportation Engineering
 108 Towers (*Self-Supporting & Guyed
 Systems*)
 109 Tunnels & Subways
 110 Urban Renewals; Community
 Development
 111 Utilities (*Gas & Steam*)
 112 Value Analysis; Life-Cycle Costing
 113 Warehouses & Depots
 114 Water Resources; Hydrology; Ground
 Water
 115 Water Supply; Treatment and Distribution
 116 Wind Tunnels; Research/Testing
 Facilities Design
 117 Zoning; Land Use Studies
 201 Continuing Contracts
 202 Fire Stations
 203 _____
 204 _____
 205 _____

**STANDARD
FORM (SF)
254**

Architect-Engineer
and Related Services
Questionnaire

1. Firm Name/Business Address:
The Tamara Peacock Company Architects
105 South Main Street
Hendersonville, NC 28792

2. Year Present Firm
Established
Established 1994

3. Date Prepared:
07/13/2022

4. Specify type of ownership and check below, if applicable.

- A. Small Business
- B. Small Disadvantaged Business
- C. Woman-owned Business

1a. Submittal is for Parent Company Branch or Subsidiary Office

5a. Former Parent Company Name(s), if any, and Year(s) Established:

5. Name of Parent Company, if any:

6. Names of not more than Two Principals to Contact: Title/Telephone

- 1) Tamara Peacock, Architect, R.A. President, (828) 696-4000
- 2) Cristin Peacock, Architect R.A., AIA, Vice President, (954) 728-8000

7. Present Offices: City / State / Telephone / No. Personnel Each Office

Hendersonville, North Carolina/ (828) 696-4000/ 8
Fort Lauderdale, Florida/ (954) 728-8000/ 8

7a. Total Personnel 16

8. Personnel by Discipline: (List each person only once, by primary function.)

Administrative	—	Electrical Engineers	—	Oceanographers	—
Architects	3	Estimators	—	Planners: Urban/Regional	—
Chemical Engineers	—	Geologist	—	Sanitary Engineers	—
Civil Engineers	—	Hydrologists	—	Soils Engineers	—
Construction Inspectors	1	Interior Designers	—	Specification Writers	—
Draftsmen	8	Landscape Architects	—	Structural Engineers	—
Ecologists	—	Mechanical Engineers	—	Surveyors	—
Economists	—	Mining Engineers	—	Transportation Engineers	—

9. Summary of Professional Services Fees Received: (Insert index number)

	2021	2020	2019	2018	2017
Direct Federal contract work, including overseas	—	—	—	—	—
All other domestic work	0	0	0	0	0
All other foreign work*	—	—	—	—	—

*Firms interested in foreign work, but without such experience, check here:

Ranges of Professional Services Fees INDEX

- 1. Less than \$100,000
- 2. \$100,000 to \$250,000
- 3. \$250,000 to 500,000
- 4. \$500,000 to \$1 million
- 5. \$1 million to \$2 million
- 6. \$2 million to \$5 million
- 7. \$5 million to \$10 million
- 8. \$10 million or greater

Profile of Firm's Project Experience, Last 5 Years

Profile	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)	Profile Code	Number of Projects	Total Gross Fees (in thousands)
1) 088	4	283	11) 057	1	327	21)	1	327	21)	1	327
2) 089	3	3830	12) 072	1	347	22)	2	7650	22)	2	347
3) 017	1	18	13) 094	6		23)			23)		
4) 027	1	14	14) 202			24)			24)		
5) 029	6	900	15)			25)			25)		
6) 035	2	18	16)			26)			26)		
7) 047	1	80	17)			27)			27)		
8) 049	1	20	18)			28)			28)		
9) 050	1	78	19)			29)			29)		
10) 052	8	580	20)			30)			30)		

11. Project examples, Last 5 Years

Profile Code	"P," "C," "JV," or "IE"	Project Name and Location	Owner Name and Address	Cost of Work (in thousands)	Completion Date (Actual)
202	P	1 Green River Fire Department 1524 Old US 25 Hwy Zirconia, NC 28790	Dustin Nicholson, Assistant Fire Chief 1524 Old US 25 Hwy Zirconia, NC 28790	\$750,000	2015
202	P	2 Valley Hill Fire Department 1675 Willow Road Hendersonville, NC 28739	Matthew Hossley 1675 Willow Road Hendersonville, NC 28739	\$1,500,000	2014
057, 072, 008 & 094	P	3 New Fletcher Town Hall & Police Department (USDA Project) 300 Old Cane Creek Road Fletcher, NC 28732	Mark E. Biberdorf, Town Manager Town of Fletcher 300 Old Cane Creek Road Fletcher, NC 28732	\$7.5 Million	4-2014
202	P	4 Palm Beach Gardens Fire Station No. 2 11025 Campus Drive Palm Beach Gardens, Florida 33410	Keith Bryer, Fire Chief 11025 Campus Drive Palm Beach Gardens, Florida 33410	\$2.6 Million	2015
202	P	5 Tower and Burn Building Fire Training Center for the Henderson County Fire and Rescue 180 West Campus Drive Flat Rock, NC 28731	Kevin Waldrup 180 West Campus Drive Flat Rock, NC 28731	\$1.2 Million	2022
202	P	6 Leicester Fire Station #2 15 School Road Leicester, NC 28748	Ted Godleski 1563 Alexander Road Leicester, NC 28748	\$+-800,000	2016
202	P	7 Addition to Maggie Valley Fire Department 2901 Soco Road Maggie Valley, NC 28751	Chris Carver, Fire Chief 2925 Soco Road Maggie Valley, NC 28751	\$+-800,000	2018

202	P	8	Deerfield Beach Fire Station and Emergency Management 71 SE 21st Avenue Deerfield Beach Florida	City of Deerfield Beach 150 NE 2nd Avenue Deerfield Beach Florida	7.8 Million	2006
052	P	9	New Manufacturing Facility for Demmel, Inc. Mills Street (Old Fairground Site) Hendersonville, NC	Cornel Broenner, General Manager Demmel, Inc. 110 Commercial Boulevard Flat Rock, NC 28731	\$4 Million	March 2018
052	P	10	New Office Renovations for SMARTRAC 267 Cane Creek Road Fletcher, NC 28732	Chris Hykin, Production Director, Fletchers Operation Smatrac 267 Cane Creek Road Fletcher, NC 28732	\$540,000	December 2017
052	P	11	Storage and Distribution Facility for Air Vent Extentors Air Vent Extentors 182 Brevard Road Arden, NC 28704	Robert Carnes Air Vent Extentors 182 Brevard Road Arden, NC 28704	\$300,000.00	2016
052 & 089	P	12	Interior Renovations for Mona Lisa Foods 51 St Paul Road Hendersonville, NC 28792	Marc Garrett, Operations Manager Barry Callebaut U.S.A. LLC 51 St Paul Road Hendersonville, NC 28792	\$630,000	2015
088 & 017	P	13	Sonrise Fitness Center for Brian Austin 20 Etowah Town Square #10 Etowah, NC 28729	Brian Austin Austin Construction and Grading Company PO Box 976 Horseshoe, NC 28742	\$450,000.00	2015
052	P	14	Warehouse/Manufacturing Addition for American Quality Foods with Cooper Construction 353 Banner Farm Road Mills River, NC	Trey Ford, Vice-President Cooper Construction 761 Allen Road Flat Rock, NC 28731	\$1.7 Million	2015
029	P	15	New Metal Building for Greg King 2301 Hendersonville Road Arden, NC	Greg King 2301 Hendersonville Road Arden, NC	\$450,000	2015
027	P	16	Burgenworx Tenant Upfit 638 Spartanburg Highway, Suite 10A Hendersonville, NC 28792	Jessica Bowers, Owner Burgenworx 638 Spartanburg Highway, Suite 10A Hendersonville, NC 28792	\$120,000	\$120,000
088	P	17	YMCA Renovations Brevard Road Location Hendersonville, NC	YMCA 30 Woodfin Street Asheville, NC 28801	\$500,000	2018
050 & 094	P	18	SAFE, INC. 9 Bed Wing Addition for Stacey's House Transitional Housing (NC Housing Agency Funded) Brevard, NC 28790	Salley Stepp, Executive Director SAFE, INC. PO Box 2013 Brevard, NC 28713	\$483,000	12-2013
088	P	19	YMCA Regional Offices 30 Woodfin Street Asheville, NC 28801	YMCA Regional Offices 30 Woodfin Street Asheville, NC 28801	\$500,000	2018

029, 088 & 035	P	20	Henderson County Athletics & Activity Center 708 South Grove Street Hendersonville, NC 28792	Marcus A. Jones, P.A. Director Henderson County Engineering 1 Historic Courthouse Square, Suite #6 Hendersonville, NC 28792	\$127,000	2013	
029	P	21	Norcrest Elementary School Renovation 3951 NE 16 Avenue Pompano Beach, Florida 33064	Broward County Schools 600 SE Third Avenue Fort Lauderdale, Florida 33301	\$2,695,000.00	December 2018	
047, 049 & 035	P	22	Historic Consultation Architectural Services for Bellevue Blitmore 275 Bellevue Boulevard Bellevue, Florida 33756	Mike Cheezem, CEO JMC Communities 2201 4th Street North, Suite 200 Saint Petersburg, Florida 22704	Condos - \$5 Million - Townhomes - \$2 Million	2017-2018	
052	P	23	Historic Consultant/Architectural Services for Great Southern Hotel 1818 Hollywood Boulevard, Hollywood, Florida 33020	Joseph Samaha Block 40, LLC 290 Federal Highway Hollywood, Florida 33020	Condo \$9.5 Million Hotel Restoration \$1 Million	Late 2018	
029	P	24	Hollywood Central Elementary School Renovation 1700 Monroe Street Hollywood, Florida 33020	Broward County Schools 600 SE Third Avenue Fort Lauderdale, Florida 33301	\$4,576,150.00	December 2018	
029	P	25	Miramar Elementary School Renovation 6831 SW 26th Street Miramar, Florida 33023	Joanne Schlessel, Principal Miramar Elementary School 6831 SW 26th Street Miramar, Florida 33023	\$4.2 Million	2017	
052 & 089	P	26	Interior Renovations for World's Finest Plant 4801 S. Lawndale Avenue Chicago, Illinois 60632	Sanjive Kapur, Corporate Project Design Engineer Barry Callebaut U.S.A. LLC 600 West Chicago Avenue, Suite 860 Chicago, Illinois 60654	\$1.2 Million	2017	
052 & 089	P	27	1 Approximately 58,140 sf Manufacturing Tenant Upfit for American Almond 9155 River Road Pennsauken, New Jersey 08111	Magdalini Fliska, Project Manager Barry Callebaut U.S.A. LLC 1500 Suckle Highway Pennsauken, New Jersey 08111	\$2 Million	2017	
029	P	28	Everglades High School Renovation 17100 SW 48th Ct Miramar, Florida 33027	Broward County Schools 600 SE Third Avenue Fort Lauderdale, Florida 33301	\$3,669,000.00	December 2018	
052	P	29	Research and Development Lab 1500 Suckle Highway Building B Pennsauken, New Jersey 08111	Magdalini Fliska, Project Engineer Barry Callebaut U.S.A. LLC 1500 Suckle Highway Pennsauken, New Jersey 08111	\$650,000	2016	
029	P	30	Eagle Ridge Elementary School Renovation 11500 Westview Drive Coral Springs, Florida 33076	Marina Rashid, School Leader 11500 Westview Drive Coral Springs, Florida 33076	\$2.3 Million	2017	
12. The foregoing is a statement of facts							Date:
Signature				Typed Name and Title: Tamara Peacock, Architect, R.A. President		July 13, 2022	