



STATEMENT OF QUALIFICATIONS

**HENDERSON COUNTY**

ARCHITECTURAL SERVICES FOR EMS BASE #6

07.15.2022



July 15, 2022

Henderson County Historic Courthouse  
Attn: Marcus A. Jones, PE  
1 Historic Courthouse Square  
Hendersonville, NC 28792

RE: Statement of Qualification for EMS Base #6 Project

To Whom It May Concern:

Henderson County's new Emergency Medical Services Base #6 project will help you better serve the needs of your community, and our team is eager to partner with you in this important work. Our local Asheville team has developed a productive and successful working relationship with Henderson County through our years at HHS, and looks forward to continuing that relationship with EMS #6.

Following an April 2022 merger of PFA Architects and LS3P, I am now the Office Leader for LS3P's Asheville office. LS3P has served clients across the Southeast since 1963; this merger allows our Asheville team to draw from the resources and expertise of a large regional firm while continuing to offer small-firm service to our clients and projects at the local level.

LS3P has worked with municipal and county governments across South Carolina, North Carolina, and Georgia, and we know that each community's needs, goals, and visions are unique. We are well versed in planning, programming, and design for civic clients, and we will tailor our process to your specific parameters and the needs of Henderson County and your EMS team.

Our firm structure can be described as a "team of teams," and we will bring together the relevant expertise from within LS3P and our highly respected consultant team to inform your design. We very much look forward to engaging with the County and working with EMS and other stakeholders, and we would appreciate the opportunity to present our team's qualifications, thoughts, and recommendations at the next stage of the selection process.

LS3P

A handwritten signature in blue ink that reads 'M. Carnevale'.

**Maggie Carnevale, AIA**  
Principal in Charge  
Principal / Vice President

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# 01 INTRODUCTION

Firm Overview



# SECTION ONE

## Introduction to LS3P

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**Established in 1963, LS3P is a multidisciplinary firm offering architecture, interiors, and planning services to a wide variety of clients nationwide. Central to all regions of the Southeast with offices in Charleston, Columbia, Greenville, Myrtle Beach, Asheville, Charlotte, Greensboro, Raleigh, Wilmington, Atlanta, and Savannah, LS3P is committed to bringing state-of-the-art design, technology, and expertise of a strong regional firm closer to our clients on a local level.**

LS3P is a multi-disciplinary firm offering architecture, interiors, and planning services to a wide variety of clients nationwide, with offices throughout the Southeast. We are committed to bringing state-of-the-art design, technology, and expertise of a strong regional firm closer to our clients on a local level. With a staff of over 400 employees, we have the resources to offer total design capabilities from site selection to occupancy, yet we are small enough to give personal attention to each client. Our practice leaders serve a broad array of markets including aviation and transportation, military and government, higher education, healthcare, K-12 education, hospitality, historic preservation, commercial, worship, and residential.

The founder of DesignIntelligence has called LS3P “the most local of the global firms and the most ‘world-class’ of the locals.” LS3P brings a history of 59 years of design excellence, with over 650 design awards across diverse practice areas. With a mission to “engage, design, and transform,” we are deeply committed to the communities we serve. We believe in collaboration, innovation, and building lasting relationships with our clients.

### DESIGN EXPERTS

At LS3P, our mission is to engage clients and communities to design meaningful places that serve people, organizations, institutions and communities. At our core, we are a design

firm, dedicated to contributing our best to projects, clients, communities and each other with integrity and passion. We engage people in the process of architecture to create outstanding places to learn, live, work, serve, worship and play. As trusted advisors to our clients, we forge enduring connections by bringing new levels of thought, insight and inspiration to the process of design and architecture.

LS3P is a regional architecture, interior architecture and planning firm with a 59-year practice. We operate from 11 offices in the Carolinas and Georgia. Your project will be delivered by the Asheville studio. With a firm-wide staff 433, 164 registered architects, 71 intern architects, 42 interior designers, and 103 LEED Accredited Professionals, LS3P enjoys the production capacity to efficiently manage simultaneous projects of virtually any type, size and complexity. We are an architecture leader in sustainable design in the Carolinas with over 14 million SF of sustainable projects completed or under construction.



# 02 TEAM EXPERIENCE

Resumes & Similar Project Experience



CLARENDON COUNTY EMERGENCY SERVICES COMPLEX



## MAGGIE CARNEVALE AIA, LEED® AP, BD+C

### Principal in Charge

Vice President | Principal Maggie Carnevale, AIA serves as LS3P's Asheville Office Leader, and specializes in educational, institutional, and commercial projects throughout western North Carolina. Maggie has played a critical role in some of the firm's most complex and challenging projects, and is well versed in all aspects of planning, programming, and design, particularly in developing design schemes involving challenging site issues and multiple user groups. Maggie has a strong relationship with Henderson County having worked on a variety of projects over the years.

**EDUCATION** Master of Architecture, University of Arizona; Bachelor of Design, Clemson University

**REGISTRATION(S)** Registered Architect NC

### SELECT PROJECT EXPERIENCE

Wilkes County EMS // Haywood Community College Public Training Facility // Hendersonville High School // Haywood County EMS // EBCI Emergency Op Center



## AMY DOTY

### Senior Project Manager

Amy Dowty brings nearly 30 years of experience working closely with public and private school clients, universities, civic groups, and government agencies throughout western North Carolina. She enjoys the collaborative process of project development, coordination, and management that evolves as a thoughtful, expressive response to the needs and aspirations of each client. Her portfolio includes comprehensive facility evaluations, campus master plans, major additions, comprehensive renovations, and new schools.

**EDUCATION** University of Idaho, Bachelor of Architecture

### SELECT PROJECT EXPERIENCE

Wilkes County EMS // Hendersonville High School // Cherokee County School of Innovation



## MIKE HATTER AIA, LEED AP

### Project Architect

Mike Hatter, AIA is an Architect in LS3P's Asheville office. Working across all phases of project development from programming to construction administration, Mike has a broad base of project management experience comprising a wide range of project types, delivery methods, and programs. His project experience includes work in education, hospitality, multifamily, office, and military facilities, including a number of LEED certified projects.

**EDUCATION** U University of Cincinnati, Masters of Architecture; University of North Carolina Chapel Hill, Bachelor of Science

**REGISTRATION(S)** Registered Architect NC

### SELECT PROJECT EXPERIENCE

Lake James State Park Visitor Center NC Division of Parks and Recreation // Silverline Park Train Platform and Pavilion Town of Woofin // Warren Wilson College Myron Boon Hall Warren Wilson College // Avery's Creek Elementary School Additions Buncombe Country School



## JEFFREY (RUSTY) WHILLOCK PE

### Engineering Service Group // Mechanical Engineer

Mr. Whillock has over 26 years' experience in designing, pricing and supervising the installation of educational, commercial and institutional mechanical systems. Types of facilities include educational facilities, manufacturing, recreation facilities, government buildings, office buildings, warehouse distribution centers, and health care facilities. Mr. Whillock has designed various types of mechanical systems including: Two-pipe and four pipe hydronic systems, water source heat pumps systems, rooftop air unit systems (i.e. constant volume, vav, vvt), split system air unit systems, fresh air systems and geothermal heat pump systems.

**EDUCATION** B.S., Mechanical Engineering, University of Tennessee, 1994

**REGISTRATION(S)** Registered in NC, TN, AL, GA, KY, SC, and VA

#### SELECT PROJECT EXPERIENCE

Wilkes County EMS // Clay County 911 Center // Seymour Ambulance Building // Sevier County Ambulance Service // Alcoa Fire Station // Johnson City Fire Hall 9 // Public Safety Station 6



## EDWARD HENDERSON PE

### Engineering Service Group // Electrical

Mr. Henderson is an engineer in the Electrical Department and brings over 15 years' comprehensive electrical design and construction experience to Engineering Services Group, Inc. His experience includes power, lighting, fire alarm and communications for manufacturing, recreation facilities, educational, multi-family housing, stand-alone and campus retail, industrial, medical, municipal, and governmental facilities. His experience also includes engineering calculations, including fault, coordination, and arc-flash studies, and photometric modeling.

**EDUCATION** B.S., Engineering, University of Tennessee; B.S., Mathematics, University of the South

**REGISTRATION(S)** Registered in NC, TN, AL, FL, GA, KY, SC, VA,

#### SELECT PROJECT EXPERIENCE

Wilkes County EMS // Clay County 911 Center // Seymour Ambulance Building // Sevier County Ambulance Service // Alcoa Fire Station // Johnson City Fire Hall 9 // Public Safety Station 6



## RONALD DONAHUE

### Engineering Service Group // Fire Protection/Plumbing

Mr. Donahue is a firm principal and head of the Fire Protection and Plumbing Department. He brings Engineering Services Group more than over 40 years of design experience in plumbing, fire protection, pumping systems, sub-surface sewage disposal, site utilities, storm drainage, medical gas piping systems, fuel/lubrication, process, and compressed air systems. Mr. Donahue has design experience for a variety of projects including educational facilities, manufacturing, recreation facilities, industrial and warehouse facilities, office buildings, medical facilities, dormitories and retail.

**EDUCATION** Certified in Mechanical Drafting and Design Technology, Knoxville Technical Center; United States Air Force School of Graphics; Community College of the Air Force Civil Engineering

**REGISTRATION(S)** HVAC Design Certification from Carrier Corporation; Pumping Systems Design Certification for Bell and Gossett

#### SELECT PROJECT EXPERIENCE

Wilkes County EMS // Clay County 911 Center // Seymour Ambulance Building // Sevier County Ambulance Service // Alcoa Fire Station // Johnson City Fire Hall 9 // Public Safety Station 6





**CHRISTOPHER OTAHAL PE**  
**Structural Engineer // Kloesel**

Mr. Otahal began his career in structural engineering in 2002, following the completion of his Masters from the University of Illinois. He has professional registrations in North and South Carolina. He has worked on a variety of projects in and around Henderson County, including the Emergency Services Headquarters in 2018.

**EDUCATION** University of Illinois, Bachelor of Science in Civil Engineer; Master of Science in Civil Engineer

**REGISTRATION(S)** Professional Engineer: NC, SC

**SELECT PROJECT EXPERIENCE**

Emergency Services Headquarters Wilkes County // Emergency Services Headquarters Henderson County // Innovative High School Henderson County // Hendersonville High School



**WILLIAM BUIE PE**  
**Civil Engineer // WGLA Engineering**

Mr. Buie has over 20 years experience as a civil engineer. He is a Principal at WGLA Engineering and is registered in North Carolina and Tennessee. As a project manager on a variety of projects, Will understands design, permitting and construction management. His experience includes utility/transmission, sanitary sewer improvements, water system improvements and site development.

**EDUCATION** North Carolina State University Bachelor of Science Civil Engineering

**REGISTRATION(S)** Registered Engineer: NC, TN

**SELECT PROJECT EXPERIENCE**

Duke Energy Progress // Sierra Nevada Brewing Company // Blue Ridge Community College // The Ramble



**JARED DERIDDER PE**  
**Civil Engineer // WGLA Engineering**

Mr. DeRidder joined WGLA as a civil engineer in 2014. He serves as a project manager on a variety of projects. His experience includes utility/transmission, sanitary sewer improvements, water system improvements and site development.

**EDUCATION** University of North Carolina at Charlotte Bachelor of Science

**REGISTRATION(S)** Registered Engineer: NC

**SELECT PROJECT EXPERIENCE**

Duke Energy // Southwestern Community College // Asheville Area Habitat for Humanity // Henderson County Public Schools

# WILKES COUNTY EMERGENCY MEDICAL SERVICES

Wilkes County, NC



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## YEAR COMPLETED

Under Construction

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## PREVIOUS FIRM NAME

PFA Architects PA

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## CLIENT REFERENCE

Timothy Pennington, Director

Wilkes County

336.651.7365

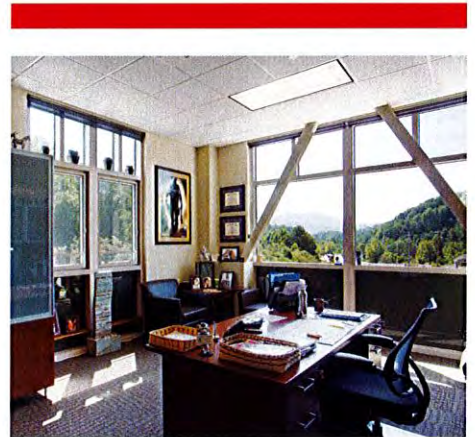
tpennington@wilkescounty.net

LS3P is currently working under Vannoy Construction on a design build EMS Center for Wilkes County. This new 20,000+ SF facility will offer the following:

- 10-vehicle garage with additional space for auxiliary trucks, 4 wheelers, on site morgue, and a decontamination bay;
- Conference room and bill pay station for the public;
- A large logistics and supply room with access both from the garage and the main building;
- Work out room, truck stop style showers, laundry room, and locker room;
- Kitchen and day room with outdoor patio access;
- EMS director and support staff offices;
- Simulation and training room with ample storage.

# EBCI EMERGENCY OPERATIONS CENTER

Cherokee, NC



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## YEAR COMPLETED

2010

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## PREVIOUS FIRM NAME

PFA Architects, PA

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## CLIENT REFERENCE

Brandon Stephens, Director of Realty Services

Eastern Band of Cherokee Indians

P.O. Box 455, Cherokee, NC 28719

865 985 6453 cell

This 24,000 SF, 2-story building houses EBCI's Information Technology and Public Safety departments. The building is divided by floor level per department and contains offices, conference rooms, training classrooms, and a 911 console room. Heavy timber trusses accent the grand training and console rooms. The building was awarded USGBC LEED™ Gold certification, with provisions for excellent indoor air quality, an efficient building envelope, and natural daylight for over 90% of spaces.

# HAYWOOD COMMUNITY COLLEGE PUBLIC SERVICES TRAINING FACILITY/BURN BUILDING

Waynesville, NC



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## YEAR COMPLETED

2019

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## PREVIOUS FIRM NAME

PFA Architects PA

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## CLIENT REFERENCE

Brek Lanning

Director of Campus Development

828.565.4027

The Public Services Training Facility and Burn Building project consists of two complementary components: a Burn Tower and a Classroom Building with an apparatus bay. The site has a drafting pit and a steep slope extraction pad, as well as general gathering space for students. The Burn Tower is 4,000 SF over four levels and has 3 state of the art live burn rooms with gas fueled props. The roof of the 4-story stair tower is used to practice rappelling skills. The Classroom Building is 12,500 SF and has 2 apparatus bays for fire and ambulance vehicles, 5 classrooms, offices, a conference room, a break room, storage rooms, and restrooms with showers to serve the entire site. In addition, the Classroom Building has 2 large training rooms with flexible partitions to create various training scenarios for Fire, Law Enforcement, and EMS.

# HAYWOOD COUNTY EMERGENCY OPERATIONS 911 CALL CENTER

Waynesville, NC



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## YEAR COMPLETED

2016

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## PREVIOUS FIRM NAME

PFA Architects PA

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## CLIENT REFERENCE

XX

This project is a renovation of 2,534 square feet of existing space from a weight room and locker room into the Emergency Operations 911 Call Center. The project will include a 911 Call Center, an office, a conference room, an IT/data room, and a locker area for staff belongings. The existing facility contains a training room, toilets, and other support spaces such as electrical rooms and generators that the 911 Center will use. The renovation includes a new break area with a stove to serve the entire facility. The existing break room was relocated due to the best arrangement of the new 911 Call Center. The project uses a raised floor system over the existing concrete floor to allow for new wiring and future flexibility. The floor is raised one foot above the existing floor and an accessible ramp is part of the project.

# HENDERSONVILLE COUNTY PUBLIC SCHOOLS HENDERSONVILLE HIGH SCHOOL

Hendersonville, NC



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## YEAR COMPLETED

Summer 2022

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## KEY TEAM STAFF

Maggie Carnevale (fka PFA Architects PA)

Kloesel (Structural Engineer)

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## CLIENT REFERENCE

Dr. John Bryant

Assistant Superintendent

Henderson County Schools

414 Fourth Avenue West

Hendersonville, NC 28739

828.697.4733

The advance planning effort for a comprehensive rejuvenation of Hendersonville High prepared the campus for a new chapter of use as a leading-edge 21st century school. The original school was established in 1922 has served local students continuously for generations, and its original 800-seat auditorium has become an important community center in the heart of town.

LS3P worked closely with the District to define the space program to support evolving educational needs and to develop a conceptual plan that meets those needs within the project budget on a tight schedule. Major design goals included enlarging and upgrading teaching spaces while respecting the school's historic character, and upgrading the auditorium with a new lobby and events space for expanding community use.

The design was founded upon extensive discussions and field work to establish buildings which can be renovated and incorporated into the new campus plan. The design will replace many undersized freestanding additions with a single two-story building which complements the original Stillwell Building and connects it with the main gym. The new buildings provide science labs, CTE classrooms, kitchen and dining areas, a media center, music rooms, an auxiliary gym, and administrative offices. The plan also shifts parking and bus drives to the northern side of the school, freeing up space in the heart of campus for a large, sheltered student courtyard or student use.

# 03 TEAM ORGANIZATION

Organizational Chart



# SECTION THREE

Team Organization



**ARCHITECT OF RECORD**



**MAGGIE CARNEVALE**  
Principal in Charge



**AMY DOTY**  
Project Manager



**MIKE HATTER**  
Architect

**CONSULTANTS**



**ENGINEERING SERVICES GROUP**  
MEP/FP

**RON DONAHUE, PE**  
Project Manager



**KLOESEL ENGINEERING**  
Structural Engineers

**CHRIS OTAHAL**  
Project Manager



**WGLA**  
Civil Engineers

**G. THOMAS JONES III**  
Project Manager



# 04 PROJECT APPROACH

Process & Project Schedule



HAYWOOD COMMUNITY COLLEGE PUBLIC SERVICES TRAINING FACILITY/BURN BUILDING

# PROJECT APPROACH

## Addressing Scope of Services

Our approach to design is highly collaborative, with our clients' needs always at the forefront. Above all else, we strive to understand, help define, and realize your vision. We are deeply committed to the communities we serve, and our goal is to design meaningful, inspiring places which are also durable, flexible, and sustainable. We design spaces for transformation: spaces for healthier and more productive workplaces, spaces for more effective education, spaces to facilitate healing, spaces which improve the retail experience in a competitive marketplace, or spaces which support the rapidly changing needs of our armed forces. Our mission, to "engage, design, and transform," is our commitment, our guiding principle, and, indeed, our philosophy.

### CLIENT ENGAGEMENT:

Client engagement is at the core of our design process. We want to develop a deep understanding of your culture, your parameters, your values, and your goals, and we will tailor our process to the exact requirements of your project. After an initial orientation meeting, the collaborative design process begins with an intensive "charrette" work session intended to bring together all important stakeholders. The charrette is an interactive, collaborative, rapid-start tactic which serves to build consensus. During these initial discussions, we will clarify and formulate project objectives, parameters, and criteria for success, and we will develop a strategic road map for subsequent stages of the project.

### DESIGN PHASE:

When project goals are solidified, we will refine the program through the Schematic Design process. We will synthesize our preliminary information regarding project goals, site analysis, required regulatory approvals, precedent research, and other factors into space schematics and flow diagrams. During this stage, we will investigate numerous design options, working closely with the client to develop the best design solution for the project.

When schematic design is complete, we begin the detailed process of Design Development. We define Design Development as the completed expression of every surface of the building interior, exterior and related site work, and the confirmation of the characteristics of every system that supports the building. This stage requires constant communication with all stakeholders and consultants as we finalize such critical details as building layouts, floor-to-floor heights, building elevations, materials, egress, circulation, and site work. At this time the structural grid is established, population and exit calculations are performed, and code summary worksheets are completed; fire and smoke rated partitions are noted on the plans.

As the design team organizes the production work and refines the design into construction documents, considerations of schedule, cost, and efficiency are paramount. A member of LS3P's full-time Construction Administration staff serves as a member of the design team, assisting with monitoring



overall quality, content, clarity, integration and coordination of the documents. The content and sequence of the construction documents are continually tested against the fundamental requirements of the project: regulatory milestones, accelerated delivery packages, the public involvement process, constructability, team delivery capacity, and the effective expression and delineation of the project requirements.

As materials and systems are selected for installation, the design team assists in coordination of construction documents so that each piece supports and contributes to the overall design direction. Materials and systems are selected for optimal durability and maintenance, visual appropriateness, timeless character, sustainable and humane principles, flexibility, and adaptability. Because of the breadth of our architectural practice, we observe a tremendous range of these elements firsthand, and have a profound understanding of building technologies, components, and materials and their visual and functional characteristics. Final Construction Documents include all items necessary for the proper execution and completion of the work by the contractor.

#### TRANSFORMATION:

The process of creating a three-dimensional design is complex, requiring many independent trades working together sequentially to produce structures that will meet the demands of occupancy, operation, structural stability, energy efficiency, weather tightness, maintainability and health safety and welfare. The construction phase is critical to the successful completion of your project. LS3P takes a very active approach during this phase, with a dedicated staff of construction administration specialists whose sole responsibility is to administer construction contracts. The ultimate goal of the CA staff is to address issues on a timely basis, documenting each as appropriate. Our construction administration staff will have a very prominent presence on the job site. Our design team remains actively involved throughout this phase as well to assist in translating your project successfully from working drawings to reality.

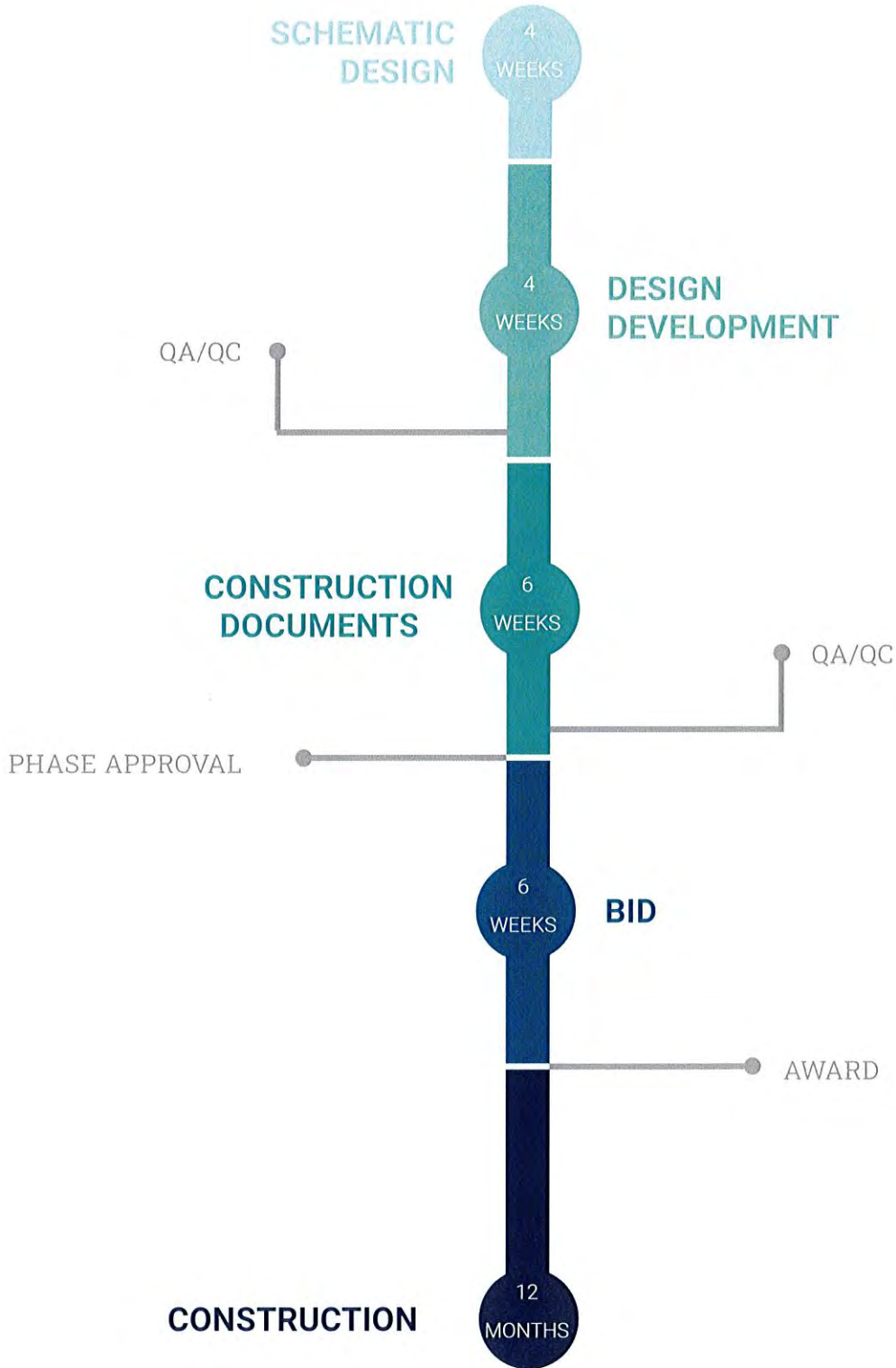
From project inception to occupancy, our goal is to provide transformative design solutions, helping to create meaningful, productive, and sustainable spaces in which our clients will live, work, play, learn, and heal.





CAMDEN COUNTY RECOVERY OPS CENTER

# PROJECT SCHEDULE



# 05 ADDITIONAL REQUIREMENTS

INSURANCE & FEE SCHEDULE



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Greyling Ins. Brokerage/EPIC 3780 Mansell Road, Suite 370 Alpharetta, GA 30022	<b>CONTACT NAME:</b> Carly Underwood
	<b>PHONE (A/C, No, Ext):</b> 770.670.5324 <b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> carly.underwood@greyling.com	
INSURER(S) AFFORDING COVERAGE	
<b>INSURED</b> LS3P ASSOCIATES LTD. 205 1/2 King Street Charleston, SC 29401	<b>INSURER A:</b> Transportation Insurance Co <b>NAIC #</b> 20494
	<b>INSURER B:</b> The Continental Insurance Company <b>35289</b>
	<b>INSURER C:</b> Beazley America Insurance Company, Inc. <b>16510</b>
	<b>INSURER D:</b>
	<b>INSURER E:</b>
	<b>INSURER F:</b>

**COVERAGES**      **CERTIFICATE NUMBER: 21-22**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		6056934898	12/31/2021	12/31/2022	EACH OCCURRENCE      \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence)      \$1,000,000 MED EXP (Any one person)      \$15,000 PERSONAL & ADV INJURY      \$1,000,000 GENERAL AGGREGATE      \$2,000,000 PRODUCTS - COMPI/OP AGG      \$2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		6056934884	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident)      \$1,000,000 BODILY INJURY (Per person)      \$ BODILY INJURY (Per accident)      \$ PROPERTY DAMAGE (Per accident)      \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000		6056934917	12/31/2021	12/31/2022	EACH OCCURRENCE      \$5,000,000 AGGREGATE      \$5,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?    Y/N (Mandatory in NH) <input checked="" type="checkbox"/> N    N/A If yes, describe under DESCRIPTION OF OPERATIONS below		6056934903	12/31/2021	12/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT      \$1,000,000 E.L. DISEASE - EA EMPLOYEE      \$1,000,000 E.L. DISEASE - POLICY LIMIT      \$1,000,000
C	<b>Professional Liability</b>		C148AA210901	12/31/2021	12/31/2022	Per Claim \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<p><b>CERTIFICATE HOLDER</b></p> <p style="text-align: center;">Sample Certificate</p>	<p><b>CANCELLATION</b></p> <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>D.H. Collins</i></p>
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**STANDARD AGREEMENT PROVISIONS AND HOURLY RATES**

Effective June 1, 2021

LS3P provides Architecture, Interiors, and Planning Services on a time and materials basis as follows:

1. Compensation for Services provided by LS3P personnel shall be at the following hourly rates:

Administrative	\$75
Technician	\$110
Senior Technician	\$135
Designer	\$110
Architectural Staff I / Interior Design Staff I / Design Staff I	\$120
Architectural Staff II / Interior Design Staff II / Design Staff II	\$135
Architectural Staff III / Interior Design Staff III / Design Staff III	\$150
Senior Architect / Senior Interior Designer	\$175
Project Manager	\$190
Senior Project Manager	\$215
Officer / Principal	\$225
Senior Officer / Principal	\$250

2. For Services of Professional and Engineering Consultants including but not limited to Structural, Civil, Mechanical, Electrical, Plumbing, and Surveying Services, a multiple of 1.25 times the amount billed to LS3P will apply.

3. Minimum billable time for Depositions and Testimony is One-Half Day.

4. Billing will occur monthly or at the completion of the work, whichever comes sooner, with payments due upon receipt.

5. After thirty (30) days from the date of invoice, payments due and unpaid shall bear a late charge of one and one half percent (1.5%) per month from the date of invoice.

6. This standard schedule is subject to change 6 months from date of issuance.



7. Reimbursable Expenses (i.e., Travel, Reproductions, Printing, Plots, Postage, Handling and Delivery, Facsimile, Long Distance Communications, Renderings, Models, etc.), incur a multiple of 1.1 times the amount expended by LS3P. For limited quantities of in-house print or electronic media production, the following billing rates will apply:

<b>Black &amp; White</b>	<b>Bond</b>	<b>Premium Bond</b>	<b>Black &amp; White Scans</b>
30" x 42"	\$2.00	\$3.00	\$2.50
24" x 36"	\$1.00	\$2.00	\$2.00
15" x 21"	\$0.50	\$1.00	\$1.25
11" x 17"	\$0.25	\$0.50	\$0.25
8.5" x 11"/14"	\$0.10	\$0.20	\$0.15
<b>Color</b>	<b>Premium Bond</b>	<b>Satin or Gloss</b>	<b>High Res. Color Scans</b>
30" x 42"	\$45.00	\$60.00	\$20.00
24" x 36"	\$30.00	\$45.00	\$20.00
15" x 21"	\$20.00	\$30.00	\$20.00
11" x 17"	\$1.00	\$1.25	\$1.00
8.5" x 11"/14"	\$0.65	\$0.75	\$0.75
<b>Electronic</b>	<b>Internet</b>	<b>CD</b>	<b>DVD</b>
Data Transfer	No Charge	\$15.00	\$25.00
Facsimile	No Charge		
Email / FTP	No Charge		

Large quantity reproductions, blue-line prints, black-line prints, sepia prints, high resolution scans, and other special graphic media formats will be outsourced at vendor pricing plus customary 10% markup.

8. Digital Reproduction of Documents and Instruments of Service (limited to computer generated drawings and not to be considered Contract Documents as defined by the General Conditions for the Contract for Construction) may be obtained for specific qualified purposes with appropriate authorization and subject to an LS3P Letter of Agreement stating Terms and Conditions for release. Drawing Sheets prepared using Autodesk® Revit®, Autodesk® AutoCAD®, and Bentley® MicroStation® application software shall have the following per sheet billing rates as Digital Documents:

<b>Electronic Files Formats</b>	<b>Per Sheet</b>
DWG (Autodesk® Drawing File)	\$30.00
DGN (Bentley® Design File)	\$30.00
DXF (Autodesk® Data Exchange File)	\$30.00
DWF (Autodesk® Design Web Format)	\$10.00
PDF (Adobe® Portable Document Format)	\$4.00

Autodesk Revit and AutoCAD drawing files represented in the DWG and DXF file formats and Bentley MicroStation design files represented in the DGN file format are viewable, printable and editable using application software. Autodesk Design Web Format or DWF files and Adobe® Portable Document Files or PDF files formats are viewable and printable using Autodesk Design Review and Adobe Acrobat Reader, respectively. These software viewers are available as free downloads. DWF and PDF file formats are not editable and may be scaled, red-lined or otherwise marked up without changing the original files. Additional charges for file format conversion may apply.