

**Henderson County, North Carolina
Blue Ridge Community College – Parking Expansion
Prebid Meeting Agenda and Notes
8/24/21**

I. Introductions:

Henderson County
Thad Ninnemann
Blue Ridge Community College
Peter Hemans
Marshall Morris
WGLA Engineering
Will Buie (828-687-7177 ext 302 & wbuie@wgl.com)

II. Project Description:

- Project involves the grading and construction of a new parking area adjacent to the bus parking area at the Innovative High School.
 - Underground utilities are present and have generally been located. Any adjustments must be coordinated with the Owner and the Engineer.
 - All materials and construction standards should meet NCDOT standards. If material availability is a problem, the Owner will consider alternatives presented by bidders. Alternatives must be presented prior to submitting bids.
 - All work must be coordinated with Henderson County and Blue Ridge Community College. A preconstruction meeting will be held prior to construction. A minimum of one week of notice must be provided prior to beginning work.
 - Basis of award – the award of the project will be based on the lowest responsible bidder for the base bid. The Owner will be accepting 3 add/alternates for the project:
 - 1 – Early Project Completion
 - 2 – Milling and resurfacing of Killian Parking Lot
 - 3 – Performance and Payment Bonds
- A revised bid form will be distributed and should be used when submitting you bid. This form updates quantities for the project.***

III. Bidding Information

- Bid bonds are required for all bids
- Owner is accepting Add/Alternate for 100% performance and payment bonds
- Note additional information required to be included with bids in RFP
- Bids are to be mailed, emailed or delivered to WGLA Engineering
- Bids are due by **2PM on Thursday, September 2, 2021**
- All questions must be submitted by Monday, August 30th at 5 pm

III. Project Schedule

- Bids due – **2PM on Thursday, September 2, 2021**
- Base bid is for work to be completed in Spring 2022 with add/alternate to complete early
- Notice to award will likely be issued in mid to late September

V. Owner's Comments

-If the project with the addition of add/alternates exceeds \$300,000, bidders must comply with Henderson County's Minority Business Participation Guidelines. The apparently low bidder must submit an affidavit that includes a description of the portion of work to be executed by a minority business and/or provide documentation of good faith efforts taken to meet the County's goal. Following is link to the Minority Business Participation Guidelines

https://www.hendersoncountync.gov/sites/default/files/fileattachments/henderson_county/page/42611/0092588.pdf

-Construction access for the project should be from South Allen Road.

-Contractor will be required to coordinate with Henderson County Schools so as not to interfere with operations at the Innovative High School.

VI. Bidder's Questions