



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: *Interested Bidders*

From: *Thad Ninnemann*
Capital Projects Project Manager

Subject: ***Request for Proposals***
Henderson County Animal Shelter Roof Replacement

Date: *February 19, 2021*

Henderson County requests proposals to replace the roof systems located at the Henderson Animal Shelter, 828 Stoney Mountain Road, Hendersonville, NC.

Mandatory Pre-Bid Meeting: **March 5, 2021 @ 10:00 am**
Henderson County Animal Shelter
828 Stoney Mountain Road
Hendersonville, NC 28791

Proposals are due: **March 19, 2021 @ 10:00 am**
HC Government Offices First Floor Meeting Room
100 North King Street
Hendersonville, NC 28792

Location of Work: Henderson County Animal Shelter
828 Stoney Mountain Road
Hendersonville, NC 28791

Sealed hard copy bids, no emails, will be received from bidders by Henderson County/REI Engineers at the Henderson County Government Offices First Floor Meeting Room, 100 North King Street, Hendersonville, North Carolina 28792, until 10:00 AM on March 19th, 2021, at that time, the bids will be publicly opened and read for the Henderson County Animal Shelter, located at 828 Stoney Mountain Road, Hendersonville, North Carolina 28791. Hard copy bids may be delivered to the above address via Fed Ex, UPS, etc. to the Attention of Thad Ninnemann prior to the bid opening.

All bidders are hereby notified that they shall be properly licensed under the state laws governing their trades.



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Bid security in an amount equal to not less than five percent (5%) of the gross amount of the bid is required.

Performance and Payment Bonds for 100% of the Contract Amount are required.

Brief scope of work for the base bid includes replacement of approximately 8,700 square feet of steep slope shingle roof and 1700 square feet of low slope single-ply roof with new architectural shingles and PVC roof membrane.

Electronic project documents may be obtained from the Engineer, REI Engineers, 1927 J.N. Pease Place, Suite 201, Charlotte, North Carolina 28262, Mr. George Urbaniuk, Project Manager @ gurbaniuk@reiengineers.com at no cost. Hard copy project documents may be purchased from the Engineer at a nonrefundable cost of \$50.00.

Contract will be awarded based on the base bid for project.

A Pre-Bid Meeting is scheduled for 10:00 AM on March 5, 2021, at the jobsite, Henderson County Animal Shelter, address listed above. Attendance is Mandatory.

See "Doing Business with Henderson County" for general information and Henderson County Insurance and Bond Requirements along with Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project should contact **Mr. George Urbaniuk @ gurbaniuk@reiengineers.com** .