



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: *Interested Qualified Bidders*

From: *Thad Ninnemann*
Project Manager Henderson County Capital Projects

Subject: ***Request for Proposals Henderson County Human Services Building
Auxiliary Parking Lot***

Date: *September 23, 2020*

Henderson County requests proposals to provide the necessary materials, labor, equipment, and supervision to provide an auxiliary parking area as detailed on the attached drawings SL-01 and SL-02. The project will be turnkey and include all surveying, site prep, asphalt base, landscaping, and any other identified components required to provide a complete, finished, and acceptable project. Specific bidding instructions and clarifications will be provided at the mandatory pre-bid meeting.

Mandatory Pre-Bid Meeting: **October 9, 2020 @ 10:00 am**
1200 Spartanburg Highway
Back Parking Lot, Next to Generator
Hendersonville, NC 28792

Proposals are due: **October 23, 2020 @ 10:00 am**
HC Government Offices Suite 206
100 North King Street
Hendersonville, NC 28792

Location of Work: **Henderson County Human Services Building**
1200 Spartanburg Highway
Hendersonville, NC 28791

Sealed hard copy bids, or emails, will be received from bidders by Henderson County at the Henderson County Government Offices Second Floor, Suite 206, 100 North King Street, Hendersonville, North Carolina 28792, until 10:00 AM on October 23, 2020.



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Detailed Scope of Work:

- Furnish the necessary supervision, labor, tools, equipment, and materials to complete the required work as outlined, per the **attached drawings SL-01 and SL-02**, and per the pre-bid meeting directions/instructions.
- Obtain any required permits.
- Provide survey and layout.
- Saw cut and remove existing curb at proposed entrance to parking lot.
- Excavate and grade on-site soil to create parking lot sub grade and soil berm.
- Proof roll subgrade for owner.
- Place and condition 8" of ABC stone and pave with 2" of SF905A asphalt surface including 6" stone edge.
- Provide yard inlet, 6" piping, and junction box to existing catch basin.
- Fine grade green space and backfill asphalt edge.
- Provide parking/wheel stops
- Stripe parking lot with white traffic marking paint.
- Provide matting and seeding on berm and seeding in fine graded areas.
- Provide and install landscaping trees and bushes as well as transplanting existing plantings as indicated per plan.
- Restore all disturbed areas affected by the work and remove trash daily.
- Work schedule limitations, if any, will be discussed at the Pre-Bid meeting.

The following information must be included in the proposal:

1. Applicable licensure with North Carolina.
2. Warranty on above work.
3. Proposals to be in the form of a proposed contract signed by the bidder and ready for the County's approval and signature.
4. Include separate pricing for all proposed alternates.

See "Doing Business with Henderson County" for general information and Henderson County Insurance and Bond Requirements and Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.



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Henderson County reserves the right to reject any and/or all bids. Qualified contractors interested in bidding on the project should contact Thad Ninnemann @ TNinnemann@Hendersoncountync.gov