



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: Interested Qualified Firms

*From: Thad Ninnemann
Capital Projects Project Manager*

*Subject: Request for Qualifications
Blue Ridge Community College Patton Hall – Furniture/Fixtures Vendor Qualifications*

Date: June 30, 2020

RFQ: Blue Ridge Community College Patton Hall – Furniture/Fixtures Vendor Qualifications

Henderson County is requesting and will be accepting qualification proposal submittals from vendors interested in offering furniture design options and providing the furniture portion of the FF&E for the currently being designed Patton Hall on the campus of Blue Ridge Community College. The selected vendor will work with the architect and owner to provide appropriate furniture design options in appropriate quantities that will complement the design of the building and that also fits within a final budget to be determined later. The furniture vendor will be qualified and selected based upon the information contained in their respective submitted qualification packages. All vendors are allowed and encouraged to include any information in their respective submittals that they might consider relevant to the selection process.

The Statement of Qualifications should include the following:

1. A brief description of the firm and its program of services with emphasis on Furniture and Fixtures.
2. The project team and the individual qualifications of the members of the team.
3. A list of recent related project experience. The project experience of the project team and/or related experience within Henderson County. In addition, each project listed needs to have past client contact information.
4. The firm's ability, citing previous completed projects, to provide quality products that remain within budget while also meeting project schedule requirements.
5. Any other information that might be relevant to the selection process.
6. Additional references.
7. Provide 3 copies of the Statement of Qualifications.



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Qualifications are due: July 14, 2020 by 2:00 pm
Henderson County Government Offices
Attention: Thad Ninnemann
100 North King Street, 2nd Floor, Suite 206
Hendersonville, NC 28792

Location of Work: Blue Ridge Community College Patton Hall
180 West Campus Drive
Flat Rock, NC 28731

As a general guide to prospective proposers, the Professional Services selection procedures adopted by North Carolina, appropriately modified by Henderson County, will be employed in this process. All proposals must include all aspects of North Carolina law and Henderson County policy. The owner retains the unqualified right to reject any and/or all proposals. The owner may or may not interview potential candidates to assist in the selection process. The selected firm will be qualified and selected based on the information contained in their respective submitted qualification packages.

See “Doing Business with Henderson County” for general information and Henderson County Insurance and Bond Requirements along with Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County’s request.

For coordination, the primary contact for project information will be Thad Ninnemann, HC Capital Projects Project Manager, 828-577-1501, or at TNinnemann@Hendersoncountync.gov