



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

ADDENDUM NUMBER TWO

RUGBY MIDDLE SCHOOL OFFICE RENOVATION HENDERSON COUNTY PUBLIC SCHOOLS HENDERSON COUNTY

MLA PROJECT NUMBER: 19016

Mark Lusk Architecture, PLLC
128 Woodburn Drive
Swannanoa, NC 28778
(828) 808-9757

DATE OF ISSUE: March 23, 2020

TO: ALL BIDDERS OF RECORD

This Addendum modifies the Contract Documents only in the manner and to the extent stated herein and shown on any accompanying drawings and will become a part of the Contract Documents. Except as specified or otherwise indicated by this Addendum, all work shall be in accordance with the basic requirements of the Contract Documents.

BIDDERS SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM ON BID FORM.

This Addendum consists of one page(s) and any enclosures noted:

I. ENCLOSURES:

1. Pre Bid Conference Report

II. GENERAL INFORMATION / CLARIFICATIONS:

1. Pre Bid Conference Report
2. The Issue Date of Addendum 1 is revised to March 13, 2020
3. The schedule is anticipated to start work by mid April and substantial completion by August 12. With the existing conditions requiring the school system to be closed, the schedule will be negotiated with the contractor as conditions unfold
4. School testing is scheduled for May 25 - June 6, 2020. Work must stop during this period
5. Work shall begin with renovating the existing art shop classroom and nurse office/conference room (Rooms 12-16) for functional occupancy of the Offices and Lobby Reception
6. Signage will be provided by the Owner
7. The existing reception desk will be removed by the Owner



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8. Existing furnishings and equipment will be removed by the Owner
9. Demolition of existing shelving in Room 12 shall be included in the scope of work
10. Door 01 frame is revised from aluminum to hollow metal
11. The existing telecom panel will remain at the existing location in Room 10. A chase enclosure constructed with metal studs/GWB and access panel door shall be included in the scope

III. CHANGES TO PROJECT MANUAL:

1. None

IV. CHANGES TO DRAWINGS:

1. Refer to Sheet E-1, E-4:
 - a. Electrical power associated with the mechanical work (noted in Addendum 1) shown on E-1 and E-4 shall be provided by the Owner
 - b. The electrical power panel source for this project shall be existing Panel P0-1

END OF ADDENDUM

PRE-BID CONFERENCE

DATE: March 18, 2020
LOCATION: Site
PROJECT: Rugby Middle School Office Renovation
PROJECT #: 19016

ATTENDING:

Martin Ballard	Henderson County Schools
Kent Parent	Henderson County Schools
Jill Wallen	Dunlap Construction
Brian Bartholomew	J. Bartholomew Construction
Elijah Ferguson	Carolina Specialties
Bob Garren	H&M Constructors
Mark Lusk	Mark Lusk Architecture PLLC

The following items shall be incorporated as part of the Contract Documents (Items noted in bold print are changes to the scope of work):

1. The pre-bid meeting is mandatory which closes the invitation for bidders
2. Bid Date is April 1, 2020 at 3:00 PM at 346 Education Drive, Flat Rock, NC (Martin Ballard's office). The Bidder is responsible for the bid arrival by this time. A Bid bond is required for bids over \$500,000 and payment and performance bonds are required for contracts over \$300,000.
3. Addendum 1 is issued which removes the mechanical work from the scope of work. The mechanical work will be provided by the Owner. The contractor will be required to coordinate the work with the mechanical contractor in scope and schedule.
4. An addendum will be issued to clarify the electrical work associated with the mechanical work.
5. Bidder communications and question will be through email.
6. The schedule is anticipated to start work by mid April and substantial completion by August 12. **With the existing conditions requiring the school system to be closed, the schedule will be negotiated with the contractor as conditions unfold.**
7. **School testing is scheduled for May 25 - June 6, 2020. Work must stop during this period.**
8. The scope of the project was reviewed. The summary of work will be to renovate the existing Office space and Art Shop Classroom to relocate the offices into the art shop classroom and relocate the art shop classroom into the office area. The scope includes renovating the existing Nurse's Office/Conference Room for the Lobby Reception and entrance. A Vestibule will be added to the Lobby Reception.
9. **Work shall begin with renovating the existing art shop classroom and nurse office/conference room (Rooms 12-16) for functional occupancy of the Offices and Lobby Reception in the renovated spaces.**
10. The Henderson County Building Department has approved a preliminary review of the architectural scope. The existing accessible entrance will continue to be used.
11. **Signage will be provided by the Owner**
12. **The existing reception desk will be removed by the Owner**
13. **Existing furnishings and equipment will be removed by the Owner**
14. **Demolition of existing shelving in Room 12 shall be included in the scope of work.**
15. **Door 01 frame is revised from aluminum to hollow metal**

16. **The existing telecom panel will remain at the existing location in Room 10. A chase enclosure constructed with metal studs/GWB and access panel door shall be included in the scope.**
17. The existing fire alarm panels are serviced by Haynes Technologies.
18. The site was visited.

RUGBY MIDDLE SCHOOL OFFICE RENOVATION
HENDERSON COUNTY PUBLIC SCHOOLS
HENDERSON COUNTY
PRE-BID MEETING
March 18, 2020
10:00 am

SIGN IN SHEET

Please Print

NAME	COMPANY	EMAIL	TELEPHONE
BOB GARRETT	H+M	BOBARR@H-MEASUREMENTS.COM	823 691 4041

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Mark Wisk MCA

Martin Ballard HCS

