



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: Interested Bidders

*From: Thad Ninnemann
Capital Projects Project Manager*

*Subject: Request for Proposals
Replace Glazing, Gaskets, Caps, and Perimeter Sheet Metal on the
Existing Skylight System @ the Henderson County 95 Courthouse*

Date: February 25, 2020

Henderson County is seeking turnkey proposals for the replacement of the glazing, gasket material, caps, and perimeter sheet metal on the existing skylight system @ the Henderson County 95 Courthouse in Hendersonville, NC. The proposal will include, but is not limited to, removing and discarding the existing glass panels, removing existing gasket material and replacing with new gasket material, supplying and installing new standard tinted insulated glass panels with LowE-Tempered over laminated into the skylight system, supply and install new powder coated finish caps, and supply and install all necessary perimeter powder coated sheet metal. The proposal will also be inclusive of any crane, rigging, replacement mullions, pressure plates, clips, sealant, counterflashing's, gutters, downspouts, and any other component required to provide a warrantable, complete, and weathertight finished product.

Proposals are due: **March 3, 2020 @ 10:00 am**
Henderson County Government Offices
Attention: Thad Ninnemann
100 North King Street, 2nd Floor, Suite 206
Hendersonville, NC 28792

Location of Work: Henderson County 95 Courthouse
200 North Grove Street
Hendersonville, NC 28792

Sealed hard copy bids will be received from bidders by Henderson County at the Henderson County Government Offices, 100 North King Street, Suite 206, Hendersonville, North Carolina 28792 until 2:00 pm on March 3, 2020.



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Scope of Work:

Furnish the necessary supervision, labor, tools, equipment and materials to complete the required work as outlined above:

- Obtain any required permits.
- Provide for landfill and hauling fees.
- Restore all disturbed areas around the site and provide daily cleanup.
- All approved work schedules will be coordinated with HC Project Management

The following information must be included in the proposal:

1. Proposals are to be in the form of a Proposed Contract signed by the bidder and ready for the County's signature:
 - a. Include lump sum price for base bid inclusive of all work required.
 - b. Include separate pricing for any proposed alternates.
 - c. Include project start date
2. Warranty: Provide a standard 1year warranty.
3. Applicable licensure with North Carolina
4. Include a COI and completed W-9 form with proposal.

See "Doing Business with Henderson County" for general information and Henderson County Insurance and Bond Requirements and Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project should contact Thad Ninnemann @ TNinnemann@Hendersoncountync.gov