



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: Interested Bidders

*From: Thad Ninnemann
Henderson County Capital Projects Project Manager*

*Subject: Request for Proposals
New Edneyville Elementary School: Supply and Install Roller Shades*

Date: June 10, 2019

Henderson County requests proposals to supply and install roller shades for the new Edneyville Elementary School in Hendersonville NC.

Proposals are due: June 25, 2019 @ 2:00 pm
HC Government Offices, Suite 206
100 North King Street
Hendersonville, NC 28792

Location of Work: Edneyville Elementary School
2875 Pace Road
Hendersonville, NC 28792

Sealed hard copy bids, or emails to TNinnemann@Hendersoncountync.gov , will be received from bidders by Henderson County by Thad Ninnemann at the Henderson County Government Offices, 100 North King Street, Suite 206 Hendersonville, North Carolina 28792, until 2:00 PM on June 25, 2019.



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Detailed Scope of Work:

- Furnish the necessary supervision, labor, tools, equipment, and materials to supply and install roller shades as outlined in the attached Edneyville Elementary School project specifications Section 122413, reflected ceiling drawings A121 through A126, and window head/ceiling detail drawings A552 and A571.
- Obtain any required permits
- Remove all trash and debris associated with this work to a designated dumpster
- Restore all disturbed areas affected by the work
- Work schedule limitations to be discussed with the awarded bidder and directed by adherence to the overall construction project schedule.
- Provide alternate pricing to supply and install roller shades as shown in Room 336 on reflected ceiling drawing A124.

The following information must be included in the proposal:

1. Applicable licensure with North Carolina.
2. Warranty on above product and installation.
3. Proposals to be in the form of a proposed contract signed by the bidder and ready for the County's approval and signature.
4. Include separate pricing for any proposed alternates

See "Doing Business with Henderson County" for general information and Henderson County Insurance and Bond Requirements along with Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply



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With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project should contact **Mr. Thad Ninnemann @ TNinnemann@Hendersoncountync.gov**