



Henderson County Capital Projects

100 North King Street, Suite 206
Hendersonville, North Carolina 28792

Memorandum To: Interested Bidders

From: *David Berry*
HC Capital Projects Construction Manager

Subject: *Request for Proposals*
HC Etowah Park Restroom Addition

Date: *May 3, 2019*

Henderson County requests proposals to provide all labor and material to modify the existing Etowah Recreation Park Concession/Restroom facility to include the addition of four restrooms to be located and constructed onto the rear side of the building.

The project scope includes but is not limited to:

- Any necessary sketches and/or drawings required to permit

- Permitting

- Necessary demolition

- Layout and footings

- Masonry

- Slab

- Framing

- Roof & trim

- Plumbing and fixtures

- Electrical & fixtures

- Drywall

- Freeze protection heater

- Metal doors and hardware

- Painting

- ADA hardware

Note: The initial project scope does not include any required septic system modifications currently being engineered and designed.



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Mandatory Pre-Bid Meeting: **May 10, 2019 @ 10:00 am**
HC Government Offices
First Floor Meeting Rom
100 North King Street, Suite 206
Hendersonville, NC 28792

Proposals are due: **May 17, 2019 @ 2:00 pm**
HC Government Offices
100 North King Street, Suite 206
Hendersonville, NC 28792

Location of Work: **Etowah Recreation Park**
449 Etowah School Road
Etowah, NC 28739

Sealed hard copy bids will be received from bidders by Henderson County at the Henderson County Government Offices, 100 North King Street, Suite 206 Hendersonville, North Carolina 28792, until 2:00 pm on May 17, 2019.

Detailed Scope of Work:

- Furnish the necessary supervision, labor, tools, equipment, and materials to complete the required work as outlined.
- Obtain any required permits



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- Restore all disturbed areas affected by the work
- Work schedule limitations to be coordinated with the HC Parks and Recreation Supervision.

The following information must be included in the proposal:

1. Applicable licensure with North Carolina.
2. Warranty on above work.
3. Proposals to be in the form of a proposed contract signed by the bidder and ready for the County's approval and signature.

See "Doing Business with Henderson County" for general information and Henderson County Insurance and Bond Requirements and Minority Business Participation Guidelines at <https://www.hendersoncountync.gov/county/page/doing-business-henderson-county>

As a party wishing to contract or otherwise do business with Henderson County, You must understand that you have a duty (imposed by North Carolina law in 2013), as a condition of payment for goods provided or services rendered, to Comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes (E-Verify). Further, if you provide the goods and services to the County utilizing a subcontractor, you must require the subcontractor to comply With the requirements of Article 2 of Chapter 64 of the General Statutes as well. You are required to verify, by affidavit, compliance of these terms of this Section upon the County's request.

Henderson County reserves the right to reject any and / or all bids. Qualified contractors interested in bidding on the project may contact **Mr. David Berry@dberry@hendersoncountync.org**.