



## Henderson County, North Carolina Local Public Health Director

### The Community

Hendersonville, the county seat for Henderson County, can be described as having a small-town vibe with big city amenities. We are known as apple country, nestled in the Blue Ridge Mountains of Western North Carolina. You can find everything from outdoor adventure, excellent medical care, a thriving culinary scene, to breweries and wineries and farmers markets. We experience four seasons including a vibrant spring and a breath-taking fall. Henderson County is family friendly and dog friendly too! Come for the southern hospitality, fall in love, and stay for the cozy charm!

### The Agency

Henderson County Department of Public Health is a robust agency that often leads the way in the region and state when addressing public health issues and community needs and is well supported by local government and the Board of Health. The priorities identified in the most recent community health assessment in 2021 are Mental Health, Substance Misuse, Physical Activity and Nutrition, Safe and Affordable Housing, and Interpersonal Violence. A few notable activities of the agency have included being proactive in identifying a social determinant of health as a priority and with the support of local government and community agencies maintains an active countywide taskforce to address behavioral health and substance abuse. Henderson County Department of Public Health employees a total of 145 employees – 120 full/part time and 25 auxiliary/temporary and was reaccredited with honors in 2022. The Henderson County Board of Health was awarded outstanding Board of Health in 2015, 2018 and 2022.



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### Essential Duties

- Ability to develop and maintain effective working relationships with the general public, local, state and federal officials
- Ability to exercise sound judgment in analyzing situations and making decisions
- Thorough knowledge of the principles and practices of public health
- Must be vigilant regarding shifts with community needs and/or sensitive work related tasks
- Must be flexible and have the ability to manage diverse issues
- General knowledge of management principles, techniques and practices
- Ability to direct employees and programs in the various areas of responsibility
- Accuracy and detail required for work in a number of realms, including budgetary conformance, funding accountability, legal conformance, medical confidentiality, public information, contract compliance and other legal requirements
- Must be knowledgeable regarding risk management, county/department safety policies/procedures, health and physical hazards for staff and operations, Occupational Safety and Health Administration (OSHA) requirements, preparedness/bioterrorism threats, infection control, communicable disease and other appropriate initiatives to assure and protect the health and safety of the general public, clients and staff
- Working knowledge of applicable federal and state laws, rules and regulations

### Minimum Requirements

- Medical Doctorate
- Or master's degree in public health administration and at least one year of employment experience in health programs or health services
- OR a master's degree in a public health discipline other than public health administration and at least three years of employment experience in health programs or health services
- OR a master's degree in public administration and at least two years experience in health programs or health services
- Or a master's degree in a field related to public health and at least three years of experience in health programs or health services
- Or a bachelor's degree in public health administration or public administration and at least three years experience in health programs or health services

Preferred Qualifications: Previous experience as a Local Public Health Director

(Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job duties of this position.)  
Henderson County is an equal opportunity employer

# Benefits



FREE employee Medical and Dental with participation in company Wellness program

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Retirement plan starting from day one! LGERS/401k/457

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FREE Wellness Clinic services for Medical Plan participants Including behavioral health services

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Accrual based Vacation and Sick days program/ Paid Holidays

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Flexible Spending Account/Health Savings Account

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Employee Assistance Program

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Pre-employment drug test and background checks required of finalist applicants.

Applications must be obtained, fully completed, and submitted to Henderson County HRD by mail 112 First Avenue West, Hendersonville, NC 28792, by email ([hrd@hendersoncountync.gov](mailto:hrd@hendersoncountync.gov)), or by fax (828) 698-6184. Please see our website, [www.hendersoncountync.gov/hr](http://www.hendersoncountync.gov/hr) and refer to the Additional Applicant Information section for more detailed instructions. College Transcripts should be attached.

**The deadline for application is: 11/20/2023 at 5:00 PM**

**Starting rate: \$94,848.00 - \$215,787.00**

**Grade: 91A**

**Hiring Salary will be determined based on qualifications and internal equity**