

QUALIFICATIONS FOR AN ELECTION OFFICIAL?

- **Must be a United States Citizen**
- **Must be a registered voter**
- **Must be a resident of the county in which precinct is located**
- **Must not be a candidate in the election**

HOW TO BE APPOINTED AS AN ELECTION OFFICIAL

Election Day and Early Voting precinct officials are recommended by the political parties and appointed by the county board of elections. Rovers & Office Assistants are approved by the board and staff as needed.

WHAT TRAINING IS REQUIRED?

All officials are required to attend training sessions conducted by the county board of elections prior to each major primary and general election.

To apply, complete this application and either email it to boetemp@hendersoncountync.gov OR bring to the Henderson County Board of Elections office at 75 E Central St Hendersonville NC 28792

We will contact you either via email, text or phone when we receive your application.

Please be sure to provide a LEGIBLE email and contact number.

WILL I GET PAID?

Precinct Officials are compensated for their time spent in training and on election day. If you work any Early Voting it will be direct deposited but if you work election day ONLY, a check will be mailed to you.

ELECTION DAY CHECKLIST

- ☐ **Wear comfortable clothing and dress in layers for optimum comfort**
- ☐ **Arrange for enough food and drinks for the entire day**
- ☐ **Smoking is not permitted in the polling place**
- ☐ **Leave your political buttons, clothing and jewelry at home**
- ☐ **Discussion of politics IS NOT permitted while working**



NEED MORE INFORMATION?

**If you would like more information about becoming a precinct election official, please contact the Henderson County Board of Elections
Phone: 828-697-4970
Email: boetemp@hendersoncountync.gov
Address: 75 E Central St Hendersonville, NC 28792**

HENDERSON COUNTY BOARD OF ELECTIONS

PRECINCT ELECTION OFFICIAL



RECRUITING GUIDE AND APPLICATION

Henderson County Board of Elections

75 E Central St

Hendersonville, NC 28792

828-697-4970

boetemp@hendersoncountync.gov

Visit our Website:

hendersoncountync.gov/elections

HENDERSON COUNTY BOARD OF ELECTIONS
PRECINCT ELECTION OFFICIAL APPLICATION

Last Name: _____ First Name: _____ Middle Initial: ____ Nickname: _____

Voting Precinct (if known): _____ Gender: M ☐ F ☐ N/A ☐ Date of Birth: _____

Physical Address: _____ City: _____ State: _____ Zip Code: _____

Mailing Address (if different than physical): _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____ Social Security Number: _____

Preferred Method of Contact: Email ☐ Text ☐ Phone ☐ Willing to Work Outside Precinct: Y ☐ N ☐ Registered Party Affiliation: _____

Please check the appropriate box for each item below:

- I am currently a registered voter in Henderson County: Y ☐ N ☐
- I am currently over the age of 18: Y ☐ N ☐
- I will be able to attend in person and online training: Y ☐ N ☐
- I will be able to help with setup the night before Election Day: Y ☐ N ☐
- I have my own transportation to and from the polling place on Election Day: Y ☐ N ☐
- I am able to lift 8-10 lbs: Y ☐ N ☐
- I am **REQUIRED** to work from 5:45 am to at least 8:30 pm on Election Day: Y ☐ N ☐
- I am **REQUIRED** to assist other poll workers in my precinct on the night of the election: Y ☐ N ☐
- In regard to technology (computers, voting equipment, etc.), my comfort level is:
Fearless ☐ Confident ☐ Somewhat Cautious ☐ Slightly Nervous ☐ Uneasy ☐
- Check the technology equipment that you are familiar with:
Laptop ☐ Printer ☐ USB Drive ☐ Voting Equipment ☐

Computer and Technology Skills:

Typing _____ WPM

Please check appropriate box:

- I can use a laptop keyboard/touchpad ☐
- I need a mouse ☐
- I need a mouse and external keypad ☐
- I can connect a printer to a laptop Y ☐ N ☐

Overall Computer Skills:

- ☐ Novice (new/have no idea) ☐ Comfortable (email/internet)
☐ Advanced ☐ Expert (can code)

NOTICE TO APPLICANT—PLEASE READ BEFORE YOU SIGN BELOW:

Person appointed to these positions must be a registered voter and resident of the county in which the precincts are located, of good reputation, and able to read and write. Not more than one judge in each precinct shall belong to the same political party as the chief judge. No person shall be eligible who holds any elective office under the government of the United States or of the State of North Carolina or any political subdivision thereof. No person shall be eligible to serve as a precinct official who is a candidate for nomination or election. No person shall be eligible to serve as a precinct official who holds any office in a state, congressional district, county, or precinct political party or political organization, or who is a manager or treasurer for any candidate or political party, provided however, the position of delegate to a political party convention shall not be considered an office for the purpose of this subsection. The following categories of relatives are prohibited from serving as a precinct official at the same precinct: spouse, child, spouse of child, sister or brother. No precinct official who is the wife, husband, mother, father, son, daughter, brother or sister of any candidate for nomination or election may serve as a precinct official during any primary or election in which such candidate participates. The Board of Elections may remove you as a precinct official for misbehavior or neglect of duty.

Applicant's Signature: _____ Date: _____