

# Meeting Agenda

**Location:** Henderson County Board of Elections  
75 E. Central St.  
Hendersonville, NC 28792

**Date:** August 19, 2025

**Time:** 11:00 AM

**Linda Rebuck (R) / Cynthia Ellis (D) / Charlotte Walsh (R) / Rachel Poller (D) / Lisa Hill (R)**

## Agenda details:

**Call Meeting to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Approval of Minutes**

**Old Business**

- **Resolution of Mission Statement**
- **Board Meeting Schedule**

**Directors Comments** (Conference, EAC (Aaron), Citizens Input, Literature, Buncombe Co, Registration)

**New Business**

- **Appointment of Chief Judges/Judges**
- **Resolution of Carolina Village Precinct**

**Chair Comments**

- **Personnel**

Closed session –§ 143-318.11 (6)

**Adjournment**

# WELCOME

*Please Sign In (Name/Organization(optional))*


*Date:* 8-18-2025

1. Susan Moses
2. Dave L. Mackles
3. [Signature]
4. Brad Penow
5. Paul Thetsch
6. Karen Ensley
7. Caran Kessler - Lwy
8. Mike Jones
9. Liz Agne 110
10. Paul Thubru

# WELCOME

*Please Sign In (Name/Organization(optional))*

*Date:* 8-19-2025

1. Peter Frike DEM.
2. Greg Bean
3. Lisa Beam
4. Kathy Maney
5. Rebecca Moom <sup>ve</sup> 
6. Patricia Higley
7. EDWARD SAUNIER
8. DOUG HONKER
9. Joe Elliott
10. Susan Cain

HENDERSON COUNTY BOARD OF ELECTIONS

# WELCOME

*Please Sign In (Name/ Organization(optional))*

*Date:* 8-19-25

1. Janna Davenport Davenport
2. Sybil Gies
3. Bull
4. R. M. D. Sharp
5. Debbie Klante
6. Lynn McFarland LWV
7. Carol Gundersen
8. Chris Berg NAACP
9. GEORGE COOKE
10. Amy DONALDSON

HENDERSON COUNTY BOARD OF ELECTIONS



# WELCOME

*Please Sign In (Name/ Organization(optional))*

*Date:* 8-19-25

1. Karin Small
2. John Pope SBOE
3. Peni David
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

HENDERSON COUNTY BOARD OF ELECTIONS

**Henderson County Board of Elections**  
**Minutes of Board Meeting**  
**August 19, 2025**

The board of Elections met on August 22, 2025, at 11 a.m. at the County board of Elections office at 75 E. Central Street, Hendersonville, NC. Those present were Linda Rebuck, Chair, Charlotte Walsh, Secretary, Cynthia Ellis, Lisa Hill, Rachel Poller, Members, Summer Heatherly, Director.

Pledge

Agenda:

- Chair Rebuck asked to modify the agenda to select election judges at end of the meeting, and to enter Closed Session for personnel matters just prior to the selection of election judges. Member Walsh moved. Passed unanimously.

Minutes:

- Member Poller moved to accept the minutes of July 22, 2025. Passed unanimously.

Old Business:

- Resolution of Mission Statement - Member Ellis moved to modify the revised mission statement with the modification: The Henderson County Board of Elections is responsible for conducting lawful and fair elections that are efficient, secure, and accurate for the voters of Henderson County. Passed unanimously. The resolution passed unanimously.
- Member Poller moved to set monthly meetings for the third Tuesday of the month at 5pm at the Board of Elections office. Passed unanimously.

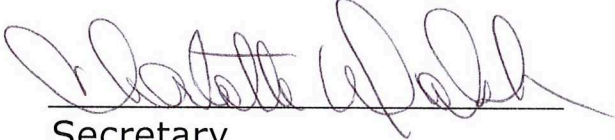
- Director Heatherly reminded the audience that there would be no passing of literature inside the building or video recording past signs.

New Business:

- Resolution of Carolina Village Satellite Precinct to continue passed unanimously.
- Secretary Walsh moved to go into closed session. Passed unanimously.
- With resumption, Board appointed Chief Judges/Judges from the candidates listed by the Chairs of the Democrat and Republican Parties.

There being no further business, the meeting adjourned at 1:21pm.

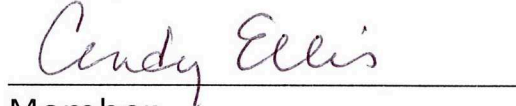
☒ Approved \_\_\_ Disapproved

  
Secretary

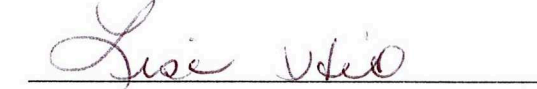
☒ Approved \_\_\_ Disapproved

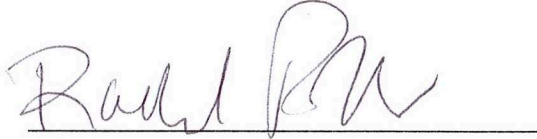
  
Chair

☒ Approved \_\_\_ Disapproved

  
Member

☒ Approved \_\_\_ Disapproved

  
Member

  
Member

Approved this the 16 day of SEPTEMBER, 2025

**Henderson County Board of Election  
Resolution to Amend Mission Statement**

**WHEREAS**, the Henderson County Board of Elections has reviewed the current mission statement and has determined that it no longer fully reflects the goals and values of the elections office;

**WHEREAS**, the leadership, after a thoughtful review process, have proposed a revised mission statement that more accurately captures the elections office vision;

**NOW, THEREFORE, BE IT RESOLVED**, that the Henderson County Board of Elections hereby approves the amendment of the elections office mission statement as follows:

**Current Mission Statement:**

"The mission of the Henderson County Board of Elections is to conduct fair, efficient and accurate elections for the voters of Henderson County"

**Revised Mission Statement:**

*"The Henderson County Board of Elections is responsible for conducting lawful and fair elections that are efficient, secure, and accurate for the voters of Henderson County."*

**BE IT FURTHER RESOLVED** that the revised mission statement shall be adopted effective immediately upon passage of this resolution and shall be used in all official documentation henceforth;

**BE IT FURTHER RESOLVED** that the officers of the organization are authorized and directed to take all steps necessary to implement this change and inform all relevant parties of the updated mission.

Approved this the 19<sup>th</sup> day of August 2025.

HENDERSON COUNTY BOARD OF ELECTIONS

By:   
Chair



# HENDERSON COUNTY BOARD OF ELECTIONS



## RESOLUTION

STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON

### RESOLUTION AUTHORIZING THE USE OF CAROLINA VILLAGE SITE AS A SATELLITE POLLING PLACE

**WHEREAS**, the Henderson County Board of Elections deems it appropriate and beneficial that they are allowed to continue the satellite polling place through the 2026 General Elections according to GS 163-130 at the local retirement community of Carolina Village, which has been in use since 1996. The site is a portion of the Hendersonville 2 precinct. We would, therefore, refer to it as the Carolina Village satellite site of Hendersonville 2 precinct.

This satellite polling place can continue to accommodate the elderly and or disabled voters who reside at that location. The satellite polling place has been advantageous to both the polling site, Bruce Drysdale Elementary School, and the residents of Carolina Village in eliminating lines and traffic problems.

The satellite site is located in the Village Hall of the retirement center and provides adequate security against fraud in all the elections. The board feels that this satellite site would not unfairly favor or disfavor voters with regard to race or party affiliation.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Henderson County Board of Elections be allowed to continue the satellite polling place through the 2026 General Elections according to GS 163-130 at the local retirement community of Carolina Village. The site is a portion of the Hendersonville 2 precinct. We would, therefore, refer to it as the Carolina Village satellite site of Hendersonville 2 precinct.

**THE ABOVE RESOLUTION**, was regularly introduced and passed at a meeting of the Henderson County Board of Elections by unanimous vote.

Approved this 19th day of August 2025

Linda Rebuck, Chair  
Henderson County Board of Elections

APPROVED:

\_\_\_\_\_  
Sam Hayes, Executive Director  
North Carolina State Board of Election

State Board invites citizens to comment on the State Board's initial determination that 38 existing rules are necessary.



FOR IMMEDIATE RELEASE

Monday, August 11, 2025

Patrick Gannon, Public Information  
Director

[Email](#)

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## Public Comment Period Begins for Periodic Review of Election Rules

**Raleigh, N.C.** — The State Board of Elections invites members of the public to comment on the State Board's initial determination that 38 existing administrative rules are necessary.

The comment period – which begins **Monday, August 11** and ends on **Friday, October 17, 2025** – is part of a required review every 10 years to determine whether each rule under review is necessary.

Under [N.C.G.S. § 150B-21.3A](#), state agencies must review their rules every 10 years and decide if those rules are necessary or unnecessary. A rule is unnecessary if it is "obsolete, redundant, or otherwise not needed." A necessary rule is any rule that does not fit the definition of an unnecessary rule.

Links to the text of each of the 38 election rules under review are available at [Rulemaking](#) on the State Board's website.



Article 5.

Precinct Election Officials.

**§ 163-41. Precinct chief judges and judges of election; appointment; terms of office; qualifications; vacancies; oaths of office.**

(a) Appointment of Chief Judge and Judges. – At the meeting required by G.S. 163-31 to be held on the Tuesday following the third Monday in August of the year in which they are appointed, the county board of elections shall appoint one person to act as chief judge and two other persons to act as judges of election for each precinct in the county. Their terms of office shall continue for two years from the specified date of appointment and until their successors are appointed and qualified, except that if a nonresident of the precinct is appointed as chief judge or judge for a precinct, that person's term of office shall end if the board of elections appoints a qualified resident of the precinct of the same party to replace the nonresident chief judge or judge. It shall be their duty to conduct the primaries and elections within their respective precincts. Persons appointed to these offices must be registered voters and residents of the county in which the precinct is located, of good repute, and able to read and write. Not more than one judge in each precinct shall belong to the same political party as the chief judge.

(b) The term "precinct official" shall mean chief judges and judges appointed pursuant to this section, and all assistants appointed pursuant to G.S. 163-42, unless the context of a statute clearly indicates a more restrictive meaning.

No person shall be eligible to serve as a precinct official, as that term is defined above, who holds any elective office under the government of the United States, or of the State of North Carolina or any political subdivision thereof.

No person shall be eligible to serve as a precinct official who is a candidate for nomination or election.

No person shall be eligible to serve as a precinct official who holds any office in a state, congressional district, county, or precinct political party or political organization, or who is a manager or treasurer for any candidate or political party, provided however that the position of delegate to a political party convention shall not be considered an office for the purpose of this subsection.

(c) The chairman of each political party in the county where possible shall recommend two registered voters in each precinct who are otherwise qualified, are residents of the precinct, have good moral character, and are able to read and write, for appointment as chief judge in the precinct, and he shall also recommend where possible the same number of similarly qualified voters for appointment as judges of election in that precinct. If such recommendations are received by the county board of elections no later than the fifth day preceding the date on which appointments are to be made, it must make precinct appointments from the names of those recommended. Provided that if only one name is submitted by the fifth day preceding the date on which appointments are to be made, by a party for judge of election by the chairman of one of the two political parties in the county having the greatest numbers of registered voters in the State, the county board of elections must appoint that person.

If the recommendations of the party chairs for chief judge or judge in a precinct are insufficient, the county board of elections by unanimous vote of all of its members may name to serve as chief judge or judge in that precinct registered voters in that precinct who were not recommended by the party chairs. If, after diligently seeking to fill the positions with registered voters of the precinct, the county board still has an insufficient number of officials for the precinct, the county board by unanimous vote of all of its members may appoint to the positions registered voters in other precincts in the same county who meet the qualifications other than residence to be precinct officials in the precinct, provided that where possible the county board shall seek and adopt the recommendation of the county chairman of the political party affected. In



making its appointments, the county board shall assure, wherever possible, that no precinct has a chief judge and judges all of whom are registered with the same party. In no instance shall the county board appoint nonresidents of the precinct to a majority of the three positions of chief judge and judge in a precinct.

(d) If, at any time other than on the day of a primary or election, a chief judge or judge of election shall be removed from office, or shall die or resign, or if for any other cause there be a vacancy in a precinct election office, the chairman of the county board of elections shall appoint another in his place, promptly notifying him of his appointment. If at all possible, the chairman of the county board of elections shall consult with the county chairman of the political party of the vacating official, and if the chairman of the county political party nominates a qualified voter of that precinct to fill the vacancy, the chairman of the county board of elections shall appoint that person. In filling such a vacancy, the chairman shall appoint a person who belongs to the same political party as that to which the vacating member belonged when appointed. If the chairman of the county board of elections did not appoint a person upon recommendation of the chairman of the party to fill such a vacancy, then the term of office of the person appointed to fill the vacancy shall expire upon the conclusion of the next canvass held by the county board of elections under this Chapter, and any successor must be a person nominated by the chairman of the party of the vacating officer.

If any person appointed chief judge shall fail to be present at the voting place at the hour of opening the polls on primary or election day, or if a vacancy in that office shall occur on primary or election day for any reason whatever, the precinct judges of election shall appoint another to act as chief judge until such time as the chairman of the county board of elections shall appoint to fill the vacancy. If such appointment by the chairman of the county board of elections is not a person nominated by the county chairman of the political party of the vacating officer, then the term of office of the person appointed to fill the vacancy shall expire upon the conclusion of the next canvass held by the county board of elections under this Chapter. If a judge of election shall fail to be present at the voting place at the hour of opening the polls on primary or election day, or if a vacancy in that office shall occur on primary or election day for any reason whatever, the chief judge shall appoint another to act as judge until such time as the chairman of the county board of elections shall appoint to fill the vacancy. Persons appointed to fill vacancies shall, whenever possible, be chosen from the same political party as the person whose vacancy is being filled, and all such appointees shall be sworn before acting.

(e) As soon as practicable, following their training as prescribed in G.S. 163-82.24, each chief judge and judge of election shall take and subscribe the following oath of office to be administered by an officer authorized to administer oaths and file it with the county board of elections:

"I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution of said State not inconsistent with the Constitution of the United States; that I will administer the duties of my office as chief judge of (judge of election in) \_\_\_\_\_ precinct, \_\_\_\_\_ County, without fear or favor; that I will not in any manner request or seek to persuade or induce any voter to vote for or against any particular candidate or proposition; and that I will not keep or make any memorandum of anything occurring within a voting booth, unless I am called upon to testify in a judicial proceeding for a violation of the election laws of this State; so help me, God."

Notwithstanding the previous paragraph, a person appointed chief judge by the judges of election under this section, or appointed judge of election by the chief judge under this section may take the oath of office immediately upon appointment.



Before the opening of the polls on the morning of the primary or election, the chief judge shall administer the oath set out in the preceding paragraph to each assistant, and any judge of election not previously sworn, substituting for the words "chief judge of" the words "assistant in" or "judge of election in" whichever is appropriate.

(f) Special Registration Commissioners Abolished; Optional Training. – The office of special registration commissioner is abolished. The State Board of Elections and county boards of elections may provide training to persons assisting in voter registration.

(g) Publication of Names of Precinct Officials. – Immediately after appointing chief judges and judges as herein provided, the county board of elections shall publish the names of the persons appointed in some newspaper having general circulation in the county or, in lieu thereof, at the courthouse door, and shall notify each person appointed of his appointment, either by letter or by having a notice served upon him by the sheriff. Notice may additionally be made on a radio or television station or both, but such notice shall be in addition to the newspaper and other required notice. (1901, c. 89, ss. 8, 9, 16; Rev., ss. 4307, 4308, 4309; C.S., ss. 5928, 5929, 5930; 1923, c. 111, s. 2; 1929, c. 164, s. 18; 1933, c. 165, s. 3; 1947, c. 505, s. 2; 1953, c. 843; c. 1191, s. 3; 1955, c. 800; 1957, c. 784, s. 1; 1963, c. 303, s. 1; 1967, c. 775, s. 1; 1973, c. 435; c. 1223, s. 2; 1975, c. 159, ss. 3, 4; c. 711; c. 807, s. 1; 1979, c. 766, s. 1; c. 782; 1981, c. 628, ss. 1, 2; c. 954, ss. 2, 4; 1981 (Reg. Sess., 1982), c. 1265, s. 7; 1983, c. 617, s. 5; 1985, c. 387; c. 563, ss. 9, 10; c. 600, s. 7.1; c. 759, ss. 7, 7.1, 8; 1987, c. 80; c. 491, s. 4.1; 1987 (Reg. Sess., 1988), c. 1028, s. 12; 1989, c. 93, s. 2; 1993 (Reg. Sess., 1994), c. 762, s. 3; 1995 (Reg. Sess., 1996), c. 734, s. 1; 2017-6, s. 3; 2018-146, s. 3.1(a), (b).)

CHIEF JUDGES AND JUDGES APPOINTED BY BOARD FOR 2025-2027 ELECTION SEASON  
(NAMES AND POSITIONS SUBJECT TO CHANGE PER POLL WORKER CONFIRMATION)

PRECINCT	NAME	ASSIGNMENT	PARTY	PARTY NOM
AR	HIPPS, TAMERA	CHIEF JUDGE	REP	REP
	HARRIS, LINDA	JUDGE	REP	REP
	MCCOMBS, JERRI	JUDGE	DEM	DEM
AT	ZUKOWSKI, CLAUDE	CHIEF JUDGE	REP	REP
	JOHNSON, THOMAS	JUDGE	REP	REP
	GISLASON, CAROL	JUDGE	DEM	DEM
BC	HUNTLEY, JOY	CHIEF JUDGE	REP	REP
	HERNANDEZ, LOURDES	JUDGE	REP	REP
	DYVINE, PADMA	JUDGE	DEM	DEM
BK	ROBERTS, CAROLE	CHIEF JUDGE	REP	REP
		JUDGE	REP	
		JUDGE	DEM	
CB	MCDOWELL, SAMANTHA	CHIEF JUDGE	REP	REP
	JOYCE, MICHAEL	JUDGE	REP	REP
	PAYNE, TRACY	JUDGE	DEM	DEM
CC	LYDA, RONALD	CHIEF JUDGE	REP	REP
	CLAUSON, RICHARD	JUDGE	REP	REP
	DAVENPORT, JANNA	JUDGE	DEM	DEM
CV	RENO, ELIZABETH JEANNE	CHIEF JUDGE	UNA	REP
	KUMOR, RENEE	JUDGE	UNA	REP
		JUDGE	DEM	
ED	MEDEFINDT, JULIA	CHIEF JUDGE	UNA	REP
	MORONEY, MARLENE	JUDGE	REP	REP
	WEAST, CAROL	JUDGE	REP	REP

CHIEF JUDGES AND JUDGES APPOINTED BY BOARD FOR 2025-2027 ELECTION SEASON  
(NAMES AND POSITIONS SUBJECT TO CHANGE PER POLL WORKER CONFIRMATION)

EF	WARE, CATHY	CHIEF JUDGE	REP	REP
	MAYBIN, JAMES	JUDGE	REP	REP
	BERG, CHRISTOPHER	JUDGE	DEM	DEM
ES	MCDOWELL, LESLIE	CHIEF JUDGE	REP	REP
	STEADMAN, OTIS	JUDGE	REP	REP
	GOODSELL, ROBYN WAXMAN	JUDGE	DEM	DEM
EV	PALMER, CHARLES	CHIEF JUDGE	DEM	DEM
	FARMER, REBEKAH	JUDGE	REP	REP
	GLOVER, NANCY	JUDGE	REP	REP
FL	ASHE, SANDRA	CHIEF JUDGE	REP	REP
	STERN, LOREN	JUDGE	REP	REP
		JUDGE	DEM	
FR	KROKOWSKI, MARY	CHIEF JUDGE	DEM	DEM
	WESSELINK, BRYAN	JUDGE	REP	REP
	CRIGLER, CHRISTY	JUDGE	REP	REP
GM	TILSON, PAMELA	CHIEF JUDGE	REP	REP
	SHULER, ELSIE	JUDGE	REP	REP
	COOKE, GEORGE	JUDGE	DEM	DEM
GR	MCGLOSSON, COURTNEY	CHIEF JUDGE	REP	REP
	MAYBIN, NANCY	JUDGE	REP	REP
	CLANCY, KAREN	JUDGE	DEM	DEM
HC	BLACKBURN, GLEN	CHIEF JUDGE	REP	REP
		JUDGE	REP	
		JUDGE	DEM	



CHIEF JUDGES AND JUDGES APPOINTED BY BOARD FOR 2025-2027 ELECTION SEASON  
(NAMES AND POSITIONS SUBJECT TO CHANGE PER POLL WORKER CONFIRMATION)

HS	SCHAEFER, W. BRENT	CHIEF JUDGE	DEM	DEM
	MILLER, DARYL	JUDGE	REP	REP
	ABBOTS, KAREN	JUDGE	REP	REP
HV-1	SANCHEZ, NORIE	CHIEF JUDGE	DEM	DEM
	SWAIM, THOMAS	JUDGE	REP	REP
	REAGEN, RHONA	JUDGE	DEM	DEM
HV-2	SHAFFER, WILLIAM "BILL"	CHIEF JUDGE	DEM	DEM
		JUDGE	REP	
		JUDGE	DEM	
HV-3	FLOWERS, KELLY	CHIEF JUDGE	DEM	DEM
	TUTTLE, RICHARD	JUDGE	REP	REP
	FALZONE, ALAN	JUDGE	REP	REP
U	PFLEDDERER, DANI	CHIEF JUDGE	REP	REP
	WOOD, DEBORAH	JUDGE	REP	REP
		JUDGE	DEM	
LP	DERY, PAMELA	CHIEF JUDGE	REP	REP
	GAY, DIANNE	JUDGE	REP	REP
		JUDGE	DEM	
MG	HARRISON, JOHN	CHIEF JUDGE	REP	REP
	VIVERETTE, PATRICIA	JUDGE	REP	REP
	MATHES, DONNA	JUDGE	DEM	DEM
NB	CALLAWAY, DOROTHY	CHIEF JUDGE	REP	REP
	HOLLINGSWORTH, SONYA	JUDGE	REP	REP
	SAUNIER, EDWARD	JUDGE	DEM	DEM



CHIEF JUDGES AND JUDGES APPOINTED BY BOARD FOR 2025-2027 ELECTION SEASON  
(NAMES AND POSITIONS SUBJECT TO CHANGE PER POLL WORKER CONFIRMATION)

NE	HAYNES, DWAIN	CHIEF JUDGE	DEM	DEM
	DELSOL, DIANE	JUDGE	REP	REP
	BEASLEY, DARLENE	JUDGE	REP	REP
NM	JAMES, CARMEN	CHIEF JUDGE	REP	REP
		JUDGE	REP	
		JUDGE	DEM	
NW	CANNON, DONNA	CHIEF JUDGE	REP	REP
	WARNER, RANDY	JUDGE	REP	REP
	WILCOX, RICHARD	JUDGE	DEM	DEM
PR	INNES, JULIE	CHIEF JUDGE	REP	REP
	FOX, DEBOARHA J	JUDGE	REP	REP
	MCCARTHY, MICHELE	JUDGE	DEM	DEM
PV	ITTER,DANIEL	CHIEF JUDGE	REP	REP
	KOOS, LINDA	JUDGE	REP	REP
	HANSEN, CAROL	JUDGE	DEM	DEM
RG	VARNER, NANCY	CHIEF JUDGE	REP	REP
	AGNELLO, ELIZABETH "LIZ"	JUDGE	DEM	DEM
	SMITH, FANNIE	JUDGE	DEM	DEM
RR	PACE, HEIDI	CHIEF JUDGE	REP	REP
	HYDE, KEVIN	JUDGE	REP	REP
		JUDGE	DEM	
SB	STATON, STANLEY	CHIEF JUDGE	REP	REP
	COULTER, CRAWFORD "CHIP"	JUDGE	REP	REP
	HIGLEY, PATRICIA	JUDGE	DEM	DEM

CHIEF JUDGES AND JUDGES APPOINTED BY BOARD FOR 2025-2027 ELECTION SEASON  
**(NAMES AND POSITIONS SUBJECT TO CHANGE PER POLL WORKER CONFIRMATION)**

SE	***PADGETT, JONATHAN (EF)***	CHIEF JUDGE	DEM	DEM
		JUDGE	REP	
		JUDGE	DEM	
SM	COLE, KIMBERLY	CHIEF JUDGE	REP	REP
	BROOKS, SHARON	JUDGE	REP	REP
	TZAREFF, SUZANNE	JUDGE	UNA	REP
SW	BUCKINGHAM, DAVID	CHIEF JUDGE	REP	REP
	SLOAN, DONALD	JUDGE	DEM	DEM
	DONALDSON, AMY	JUDGE	DEM	DEM