



**Public Health**  
Prevent. Promote. Protect.

# Henderson County Department of Public Health

Steven E. Smith, MPA, Health Director | Diana Curran, MD, Medical Director

1200 Spartanburg Highway, Suite 100, Hendersonville, NC 28792

Main Phone: (828) 692-4223 | Administration FAX: (828) 697-4709

Clinic FAX: (828) 697-4691 | Communicable Disease FAX: (828) 697-4504

## Henderson County Board of Health

Class Room of the Henderson County Department of Public Health

1200 Spartanburg Highway Hendersonville, NC 28792

April 9, 2024 @ 6:00 p.m.

### Agenda

- Call to Order . . . . . Maggie Hayes, Chairperson
- Approval of the Meeting Agenda . . . . . Maggie Hayes, Chairperson
- Approval of the March 12, 2024 Minutes . . . . . Maggie Hayes, Chairperson
- Approval of the March 12, 2024 Closed Session Minutes . . . . . Maggie Hayes, Chairperson
- Public Comments . . . . .Maggie Hayes, Chairperson
- Presentations & Reports
  - Communicable Disease Annual Report 2023 . . . . . Crystal O’Dell, Director of Nursing
  - State of Environmental Health . . . . . Seth Swift, Environmental Health Director
  - Health Director’s Monthly Report . . . . . Steve Smith, Health Director
- Old Business
- New Business
  - Proposed Fee Schedules for FY 25 . . . . . Crystal O’Dell, Director of Nursing and Seth Swift, Environmental Health Director
  - Board of Health – Review of Member Terms . . . . . Maggie Hayes, Chairperson
  - Health Director Job Description Review . . . . .Maggie Hayes, Chairperson
  - Proposal for Swearing-in Ceremony of Health Director . . . . . Maggie Hayes, Chairperson
- Discussion . . . . .Maggie Hayes, Chairperson
- Adjournment . . . . . Maggie Hayes, Chairperson