

APPLICATION FOR APPOINTMENT TO HENDERSON COUNTY BOARDS & COMMITTEES

The Henderson County Board of Commissioners invites all Henderson County residents to participate in governmental decision making by serving as a member of a Board or Committee. The Clerk to the Board of Commissioners maintains a current list of County appointment opportunities in the Henderson County Offices. All applications are provided to the Board of Commissioners and every possible effort is made by the Commissioners to appoint appropriately and for the best benefit of every citizen.

Full Name: _____ E-Mail: _____

Complete Street Address (Street Name if PO Box) _____

Complete Mailing Address (if different) _____

Home Phone: _____ Work Phone _____ Cell Phone _____

Do you live within a Municipality? Yes No If yes, which one? _____

Do you currently serve on a County Board or Committee? Yes No If yes, which one(s)? _____

Please list any appointed positions you currently hold in Henderson County or any municipal government _____

Place of Employment: _____ Position/Title: _____

If retired, former Place of Employment and Position/Title: _____

Please indicate your educational background, special qualifications, related work experience, etc. _____

Which Boards and/or Committees are you interested in? Please list in order of preference.

- 1. _____
- 2. _____
- 3. _____

Note: If you are applying for the **Home & Community Care Block Grant Committee**, are you 60+ years of age? Yes No
If you are applying for the **Nursing Home Adult Care Advisory Committee**: (1) Do you or someone in your immediate family have a Financial interest in a nursing home located in Henderson County? Yes NO (2) Is someone in your immediate family A resident in a nursing home located in Henderson County? Yes No

References: Please list the name and telephone number of three Henderson County Residents.

- 1. Name: _____ Telephone No. _____
- 2. Name: _____ Telephone No. _____
- 3. Name: _____ Telephone No. _____

CONFLICT OF INTEREST DISCLOSURE

Full Name of Spouse (if married): _____

Spouse's Place of Employment or Business Affiliation: _____

Spouse's Position/Title: _____

Please list all entities (including corporations, partnerships, associations, or other private, public, and nonprofit organizations) of which you or your spouse are an officer, director, trustee, partner or employee, or have at least a five percent (5%) ownership interest, and describe your affiliation with such entity (if there are none, state "None"):

Do you (or your spouse, employer, or business entity with which you are at least a five percent (5%) beneficial owner or an officer or employee) stand to have a financial interest resultant from your participation on a Henderson County Board and/or Committee? (Financial interests could include contractual arrangements, grants, vendor/ contractual arrangements, etc.). If your answer is yes, please describe.

In your experience as a Board and/or Committee member, are there potential conflicts you think Henderson County should be mindful of? _____

By submitting this Application for Appointment, I pledge that, if appointed, I agree by my signature below that all of the information above is complete and accurate to the best of my knowledge and I pledge to comply with the following ethics guidelines as fully set forth in the Code of Ethics. The full text of the Code of Ethics as adopted by the Board of Commissioners may be found by visiting Henderson County's website ([://www.hendersoncountync.org/board/boards.](http://www.hendersoncountync.org/board/boards))

I. Declaration of Policy

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government.

In recognition of these goals, a Code of Ethics for county officials was adopted. The purpose of this policy is to establish guidelines for ethical standards of conduct for all officials and to set forth actions that are compatible with the best interests of the County.

II. Applicability of Ethics Policy

The provisions of this policy shall apply to all elected and appointed county officials, members of County Boards and Committees appointed by the County Commissioners and other County employees.

III. Financial and Personal Disclosure

Any County official or employee who must officially consider any public matter involving his financial or personal interests or those of his immediate family, shall first publicly disclose the nature and extent of such interest and shall abstain from acting thereon unless provisions of state law require otherwise.

IV. Gifts and Favors

No official or employee shall knowingly accept any gift, whether in the form of money, thing, favor, loan or promise, when it could reasonably be inferred that the gift was intended to influence or reward an official action on his part. Gifts, meals, other favors of an incidental nature and of minor value (less than \$100), or legitimate political contributions shall not be included in this policy.

V. Appointment, Employment, or Contract Award of Relatives or Business Partners

Public officials of the appointing authority must disclose on the public record any person of their immediate family related by blood or marriage or business interest who is being considered for appointment, employment, or contract award by that authority.

Applicant's Signature*

Date

***By typing your name you are signing this document**

Please return Application to:

Denisa Lauffer, Clerk to the Board
1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Telephone: (828) 697-4808 / (828) 694-5025
Office Hours: 8:30 a.m. to 5:00 p.m.

Application expires (3) three years from date of Application.

Upon appointment to a Board/Committee, the information contained herein becomes a matter of public record per North Carolina Statute 132-1

For Office Use Only:

Applicant ID _____

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