

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: April 6, 2026

SUBJECT: Budget Amendment – Transfer from Hurricane Helene Fund

PRESENTERS: Trina Rushing, Library Director

ATTACHMENTS: Yes

1. Budget Amendment
2. Envisionware Quote

SUMMARY OF REQUEST:

On January 6, 2025, the Board accepted a \$25,000 grant from the John Henry Eldred Jr. Foundation to support the library’s recovery efforts following Hurricane Helene. In partnership with the Association for Rural and Small Libraries (ARSL), the Foundation seeks to help libraries remain essential centers for education and community engagement by strengthening their capacity to rebuild and expand programming during challenging times.

Staff requests Board approval of the attached budget amendment to transfer the \$25,000 from the Hurricane Helene Fund—where the funds were initially recorded—to the General Fund. These funds will be used to purchase a holds locker and programming supplies for the Green River Library. No County funds are required for this project.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached budget amendment transferring \$25,000 from the Hurricane Helene Fund to the General Fund to support the purchase of a holds locker and programming supplies for the Green River Library.

SUGGESTED MOTION:

I move the Board approve the attached budget amendment as presented.

Bill To

Forrest Tate
 Henderson County Public Library
 301 North Washington Street
 Hendersonville NC 28739
 United States

TOTAL	\$21,740.13
	Quote Expires: 6/2/2026

Federal EIN	Currency	Terms	Sales Rep
58-2424595	US Dollar	Net 30 Days	Mullins, Pam

Quotation Title	Memo
Holds Lockers - 1 Expansion	

Qty	Item / Description	Ship To	Unit Price	Amount
1	CN:HLS [1st] ENVISIONWARE HOLDS LOCKER SERVICE SUBSCRIPTION FOR THE FIRST LOCKER SYSTEM System includes: - CloudNine Web Console Administration - Customizable Menu - Staff and Patron Activities - Base Analytics Service with standard reports - System hosted in Amazon Web Services - Interfaces with the Holds Locker Base2 control system # OPTIONS # Advanced Analytics Service - adds rich graphical dashboards, report customization, email report delivery	Main	\$1,995.00	\$1,995.00
SUBTOTAL EnvisionWare Software				\$1,995.00
SUBTOTAL for EnvisionWare Software				

Software - Contracted Services

1	HL Base2 ENVISIONWARE LIBRARY HOLDS LOCKER BASE2 INDOOR/OUTDOOR* SYSTEM consisting of: - (3) standard lockers; (2) large lockers - Backlit branding panel - 21.5" Touch screen display 1920x1080 - Control system - Computer: Computer: N5095 quad core.4MB cache, 8GB RAM, 120SSD with Windows 10 LTSC 2021 - Receipt printer - 1D/2D Barcode Scanner; RFID Reader - (2) Security cameras; Digital Video Recorder - Internal Heater *! REQUIREMENTS !* Holds Locker Service Subscription (1 per Base2 unit) # OPTIONS # - Locker Expansion Cabinets (Maximum 15 expansion units (total 185 lockers) * Canopy for outdoor installation	Main	\$10,450.00	\$10,450.00
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Locker - Non-Expendable



Qty	Item / Description	Ship To	Unit Price	Amount
1	HL Exp2 ENVISIONWARE LIBRARY HOLDS LOCKER EXPANSION CABINET INDOOR/OUTDOOR SYSTEM consisting of: - 10 Standard lockers; 2 Large lockers - Backlit branding panel - Maximum 15 Expansion Cabinets - total 185 lockers. *! REQUIREMENTS !* Holds Locker Base2 System and Holds Locker Service Subscription Professional Services Installation and Configuration # OPTIONS # HL OPT2 Canopy for outdoor installation (1 per cabinet)	Main	\$3,700.00	\$3,700.00
				Locker - Non-Expendable
	SUBTOTAL Hardware			\$14,150.00
	<i>SUBTOTAL for Hardware</i>			
1	PS-FR-U Flat Rate Project ENVISIONWARE FLAT RATE PROFESSIONAL SERVICES EnvisionWare Flat Rate Professional Services offer a comprehensive package including consultation, planning, installation, training, and post-installation review at a fixed price. A dedicated consultant will manage the project from start to finish, with detailed progress reports. The package includes a clear Scope of Work, a structured payment schedule based on project milestones, and a change management process to handle unforeseen changes or requirements effectively. ** This quote is based on a flat rate of \$2,925.00 dollars, inclusive of up to 9 hours of Professional Services. Any services requested beyond 9 hours will require a Change Order. ** ++ Travel Costs: The fixed project price excludes travel costs for onsite services, which will be billed separately. ++		\$2,925.00	\$2,925.00
				Professional Services
1	PS-EXPPF-U 1st Day ENVISIONWARE PROFESSIONAL SERVICES - FLAT FEE FOR EXPENSES - First of Every Five Days Onsite. No partial days.		\$1,250.00	\$1,250.00
				Professional Services
	SUBTOTAL Services			\$4,175.00
	<i>SUBTOTAL for EnvisionWare Professional Services</i>			



Quotation

US-100166

3/4/2026

Subtotal \$20,320.00

Discount

Locker - Non-Expendable

Freight \$465.00

Tax \$955.13

PST-CA

Freight charges are estimated; actual charges will be billed.

This quotation excludes any tariffs and/or import duties unless otherwise specified.

Send your purchase order or email confirmation to:

EMAIL : orders@envisionware.com | **FAX :** +1 678.382.6501

Use of EnvisionWare, Inc. Products is subject to the terms and conditions in the end user license agreement found at: <http://system.envisionware.com/terms>. By signing this quote or issuing a purchase order, you indicate your approval of EnvisionWare's terms and conditions.

Signature: _____ Date: _____

Total **\$21,740.13**

