

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** March 18, 2026

**SUBJECT:** Bid Award for Purchase of Detention Vehicle

**PRESENTER:** Sheriff Lowell Griffin

**ATTACHMENTS:**

1. Publishers Affidavit
2. Bid Tabulation
3. One Nation Distribution LLC Bid

**SUMMARY OF REQUEST:**

The Board is requested to approve the low bid in the amount of \$72,989 and authorize the Sheriff to proceed with the purchase of a vehicle for Detention. Bidding was conducted between December 10, 2025, and January 5, 2026.

The vehicle was approved as part of the FY2026 budget. \$107,727 was included in the FY2026 Budget for the purchase of this vehicle.

**BOARD ACTION REQUESTED:**

The Board is requested to accept the low bid from One Nation Distribution LLC for \$72,989 and authorize the Sheriff to proceed with the purchase.

***Suggested Motion:***

*I move the Henderson County Board of Commissioners to accept the low bid from One Nation Distribution LLC for \$72,989 and authorize the Sheriff to proceed with the purchase.*



P.O. Box 1276  
Hendersonville, NC 28793  
Phone: (828) 698-0407  
E-mail: [legals@hendersonvillelightning.com](mailto:legals@hendersonvillelightning.com)  
Web: [hendersonvillelightning.com](http://hendersonvillelightning.com)

December 10, 2025

Doug Guffey  
Purchasing Agent  
Historic Courthouse Annex  
113 N. Main Street  
Hendersonville, NC 28792

ITB: Purchase of Detention Vehicle

I, Amy B. McCraw, affirming the following under the penalties of perjury state:  
I am associate editor of the *Hendersonville Lightning*, a newspaper published, issued and entered as periodical mail in the City of Hendersonville, County of Henderson and State of North Carolina. I hereby certify that the advertisement annexed hereto was published in the editions of the *Hendersonville Lightning* on the following date or dates:

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And that the said newspaper in which such notice, paper, document or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all of the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and is a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 10th day of December, 2025.

(Signed)

  
\_\_\_\_\_

Sworn to and subscribed before me this 10th day of December, 2025.

  
\_\_\_\_\_ Notary Public  
Janet R. Chapin

My commission expires December 11, 2029.

**PUBLIC NOTICE  
ADVERTISEMENT  
FOR SEALED BIDS**

**HENDERSON COUNTY**

Henderson County will accept sealed bids for purchase of a detention vehicle as specified until 4:00 PM EST, January 5, 2026, at the Henderson County Finance Department, 113 North Main Street, Hendersonville, NC 28792 where the bids will be publicly opened and read aloud. Bids must be sealed and visibly labeled as "ITB: Detention Vehicle." The vehicle must conform to the specifications provided and will be awarded based upon the lowest responsive responsible bidder standard. A copy of the bid package may be obtained from the Henderson County Finance Department between the hours of 9:00 AM and 4:00 PM, Monday through Friday, excluding Holidays, or on Henderson County's website at <https://www.hendersoncountync.gov/rfps>. Bidders with questions regarding equipment specifications and/or the bid process should contact Doug Guffey, Lead Purchasing Agent, at 828-694-5023. Henderson County reserves the right to reject any and/or all bids received, or to select the bid which, in our opinion, is in the best overall interest of the County.

Doug Guffey,  
Purchasing Agent  
Henderson County  
Finance Department

12/10

**Henderson County Bid Tabulation**

**ITB: Purchase of Detention Vehicle**

**January 5, 2026 at 4:00 PM EST**

<b>COMPANY NAME</b>	<b>BASE BID</b>	<b>DIFFERNCE FROM LOW BASE BID</b>
One Nation Distribution LLC	\$ 72,989.00	
AFI	\$ 87,149.15	\$ 14,160.15
Piedmont Truck Center	\$ 115,996.00	\$ 43,007.00
Capital Automotive Group	Bid Submitted Late	



**Henderson County Government**  
**ITB: Purchase of Detention Vehicle**

**Date of Issue: December 15, 2025**

**Bid Due Date: January 5, 2026, at 4:00 PM**

**Direct all inquiries concerning this ITB to:**

**Doug Guffey**

**Purchasing Agent**

**Phone: 828-694-5023**

**Email: [hcpurchasing@hendersoncountync.gov](mailto:hcpurchasing@hendersoncountync.gov)**

## BID FORM

**GENERAL**

Pursuant to the General Statutes of North Carolina **formal, sealed, bids** subject to the conditions and specifications herein, are invited for furnishing the following apparatus, supplies, materials, equipment, and services. All bids will be received by the Henderson County Finance Department, at 113 North Main St., Hendersonville, NC 28792, January 5, 2026, at 4:00PM EST, at which time the sealed bids will be publicly opened and read.

**PRICING**

The bidder has carefully examined the annexed form of specifications and instructions to bidders and hereby declares that they will furnish the equipment and services called for in the manner prescribed in the specifications and instructions to bidders for the following price:

DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
2026 Ford Transit 250 MR 148"	1	72,989.00	72,989.00

SHIPPING TO HENDERSON COUNTY, NC	Incl.
APPLICABLE SALES TAX	1
GRAND TOTAL FOR ALL GOODS AND SERVICES.	\$ 72,989.00
ESTIMATED DELIVERY DATE OF EQUIPMENT	30 days ARO

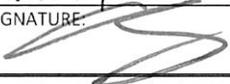
**OFFER AND ACCEPTANCE**

Henderson County seeks offers for the goods and services described in this solicitation. The County's acceptance of any offer must be demonstrated by execution of the acceptance found below. Acceptance shall create a contract having an order of precedence as follows: In cases of conflict between documents comprising the contract, the order of precedence shall be (1) special terms and conditions specific to this ITB/RFQ, (2) specifications and requirements under the Instruction to Bidders, (3) Henderson County Terms and Conditions of this ITB/RFQ, and (4) the agreed portions of the awarded Vendor's offer. **No contract shall be binding on the County until an encumbrance of funds and preaudit has been made for payment of the sums due under the contract.**

**EXECUTION**

In compliance with this Invitation for Bid / Request for Quote, and subject to all the conditions herein, the undersigned offers and agrees to furnish any or all services or goods upon which prices are offered, at the price(s) offered herein, within the time specified herein. By executing this offer, I certify that this offer is submitted competitively and without collusion.

Failure to execute/sign offer prior to submittal shall render offer invalid. Late offers are not acceptable.

OFFEROR: <u>One Nation Distribution LLC</u>		
STREET ADDRESS: <u>800 main st</u>	P.O. BOX: <u>PO Box 69</u>	ZIP: <u>16156</u>
CITY, STATE & ZIP: <u>Volant, PA 16156</u>	TELEPHONE NUMBER: <u>724-533-7017</u>	TOLL FREE TEL. NO
PRINT NAME & TITLE OF PERSON SIGNING: <u>Ryan Saari, CEO</u>	FAX NUMBER: <u>N/A</u>	
AUTHORIZED SIGNATURE: 	DATE: <u>12/17/25</u>	E-MAIL: <u>Ryan C LNDL.com</u>

Offer valid for ninety (90), days from date of offer opening unless otherwise stated here: \_\_\_ days.

**ACCEPTANCE OF OFFER**

If any or all parts of this ITB/RFQ are accepted, an authorized representative of Henderson County shall affix their signature hereto. A copy of this acceptance will be forwarded to the successful vendor(s).

<p><b><u>FOR COUNTY USE ONLY</u></b></p> <p><i>Offer accepted and contract awarded pursuant to Purchase or Contract Order number _____ this _____ day of _____, 20____, as indicated on attached certification,</i></p> <p>by _____ (Authorized representative of Henderson County).</p> <p>This instrument has been preaudited in the manner required by the Local Government Budget &amp; Fiscal Control Act. N.C.G.S. 159-28(a).</p> <p>_____</p> <p>Henderson County Finance Director</p>
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### **BIDDER'S CHECKLIST**

- Be aware of the bid opening date and time as indicated on the first page of this bid.
- You must submit **sealed bids in hard copy format**. Ensure your bid is properly addressed and clearly marked.
- All signatures must be by a company officer or agent who is authorized to enter into and sign bid documents.
- Have you read and understood the "Terms and Conditions" and the "Instructions to Bidders" for submitting a bid?
- Have you read and do you completely understand all the specifications of this bid?
- Have you submitted the requested number of copies of your bid and included all the requested literature and specifications?
- If an addendum to the specifications was issued, has it been signed and returned with this bid?
- Have you enclosed statements explaining any exceptions made to the specifications?
- Have you included executed copies of the attachments?

## **INSTRUCTIONS TO BIDDERS**

### **Section 1: Purpose**

The purpose of this document is to provide general and specific information for the **purchase of a detention vehicle**. All bids and contracts are governed by Henderson County policy and Section 143-129 of the North Carolina General Statutes.

### **Section 2: Bid Schedule**

Listed below are the dates and times by which stated actions must be taken or completed. The County may determine, in its sole discretion, that it is necessary to change any of these dates and times. All listed times are Eastern standard times.

Action	Time	Date
Bid issued	5:00PM	December 15, 2025
Deadline for Questions	5:00PM	December 22, 2025
County Responses	5:00PM	December 23, 2025
Bids Due	4:00PM	January 5, 2026

### **Section 3: Bid Contact**

Any and all questions, concerns, request for additional information, and alternate product considerations shall be directed to the Henderson County Finance Department to the attention of the Purchasing Agent:

Doug Guffey  
[hcpurchasing@hendersoncountync.gov](mailto:hcpurchasing@hendersoncountync.gov)

**Note: Bids shall be submitted sealed as provided herein. Bids cannot be submitted via email.**

### **Section 4: Bidder Questions**

The County is not liable for interpretations/misinterpretations or other errors, or omissions made by the Bidder in responding to this bid. The Bidder shall examine this bid to determine if the County's requirements and terms and conditions are clearly stated. If, after examination of the various requirements and terms and conditions of this bid, the Bidder believes there are any requirements or terms and conditions which remain unclear or which restrict competition, the Bidder may request, in writing, that the County clarify the requirement(s) and terms(s) and condition(s) specified by the Bidder. The Bidder must provide the Section(s), Subsection(s), Paragraph(s), and page number(s) that identify the requirements or conditions questioned by the Bidder.

The County shall issue addenda reflecting questions and answers to this bid, if any, and shall be posted to the County's website at <https://www.hendersoncountync.gov/rfps>.

### **Section 5: Objections to the Specifications**

It is not the intent of the bid specifications to exclude or limit competition or favor any supplier. If there is an objection to any of the specifications or requirements listed herein, the bidder must notify Doug Guffey, Purchasing Agent in writing, stating and listing the specifications and objections, no later than the date shown above in Section 2, entitled "Bid Schedule", under Deadline for Questions. If a pre-bid meeting has been scheduled, any objections must be presented in writing at that time. The objections

stated must pertain both to form and substance of the bid document. Failure to object in accordance with the above procedure shall constitute a waiver on the part of the bidder to protest the solicitation. All concerns, questions, clarifications, or other correspondence must be directed only to Doug Guffey, Purchasing Agent. Information obtained from other sources will not be considered in the evaluation and award of this bid.

#### **Section 6: Alternate Bids**

Alternate bids are allowed. Alternate bids are those that are not identical by manufacturer and model to what is outlined within the bid document or one which has substantially different specifications to what is outlined in the bid document. When alternate bids are submitted, the bidder must submit documentation for review as a part of the bid to show that the product meets or exceeds the specifications of the item(s) referenced in the specifications. It shall be the responsibility of the bidder to show that the alternate equipment is equivalent and conforms to the specifications contained herein. Bidders may submit multiple bids on various manufacturers' brands/models.

#### **Section 7: Bid Options**

The County reserves the right to request pricing on optional equipment or services along with the pricing for the main or primary product or items when applicable. At the discretion of the County, some or all of the options requested may or may not be added and purchased based upon necessity and the availability of budgeted funds. The bid award will be made to the lowest, responsive, responsible bidder for the main or primary product or services on the Bid Form. Pricing for any additional options will be requested in a separate section of the bid and will not be included in the determination of the bid award.

#### **Section 8: How to Prepare Bids**

Bidders are encouraged to carefully review all provisions and attachments of this document prior to completion. Each bid constitutes an offer and may not be withdrawn except as provided herein. Prices are to remain firm for the period stated herein.

- I. **BID FORM**: Submit all prices and offers on the **BID FORM(S)** provided herein. All bids must be submitted and signed by the supplier or their authorized representative with all erasures or corrections initialed and dated by the authorized representative.
- II. **Addendum(s)**: If applicable, bidders shall include signed addendum(s) with their bid submittal acknowledging the modifications made to the bid document.
- III. **SIGNATURE**: All bids must be signed by an authorized official of the company on the Bidders Signature Page.

#### **Section 9: How to Submit Bids**

- I. **SUBMIT SEALED BIDS ON THE BID FORM PROVIDED HEREIN.**
- II. Provide (2) complete sets of your bid on the BID FORM PROVIDED HEREIN in hard copy paper format (on 8-1/2" x 11" size paper, printed one side, only bound with a single staple in the upper left corner or with a single removable clip (no 3-ring binders) and must be SEALED in an envelope. **NO EMAIL OR FAX BIDS WILL BE ACCEPTED.**
- III. All bids must be mailed or delivered as follows in enough time to ensure receipt by the Purchasing Agent for this purpose on or before the time and date specified on the Bid Form.

Bids not received by the time and date specified on the Bid Form will not be opened or considered.

**Mailing & Delivery Address:**

**ITB: Purchase of Detention Vehicle**  
Henderson County Finance Department  
113 N Main Street  
Hendersonville, NC 28792

- IV. Bidders shall provide any available product literature and manufacturer's specifications at the request of Henderson County.

**Section 10: Bid Opening**

- I. Bids will be opened and read at the time and place shown on the enclosed Bid Form. No official award will be made at the Bid Opening. All bidders are welcome to attend the bid opening. **LATE BIDS WILL NOT BE OPENED OR ACCEPTED.**
- II. Bidders may review and request copies of the bid documents after the public bid opening has concluded.
- III. Bids will be examined by the Purchasing Agent and the using department officials promptly after the opening and an award made as early as possible. No bids may be withdrawn except for as provided herein.

**Section 11: Award of Bid**

- I. **Standard of Bid Award Acceptance:**  
The County reserves the right to reject any and/or all bids received as allowed by law, or to select the bid which, in our opinion, is in the best overall interest of the County. The award shall be made to the lowest, responsive, responsible bidder, or bidders, taking into consideration quality, performance and the time specified in the bid for the performance of the contract.
- II. **Bid Prices:**  
All items and products proposed in response to this Bid are to be new, in un-used condition unless otherwise noted in the minimum specifications. All prices proposed in response to this Bid are to include all transport, freight, fuel surcharges and other fees if applicable and be delivered **FOB destination, freight prepaid and allowed** to the location provided on the County Purchase Order if not otherwise instructed within the specifications section. All items are to be packaged, and shipped or delivered safely in a protective carton, fully assembled and serviced, ready for use and operation where applicable or otherwise described within the specifications. All supplies, equipment, and apparatus must meet all Federal, State, and Local safety regulations, requirements, and guidelines, such as OSHA, EPA, US DOT, NC-DOT, NFPA, UL, etc., if so regulated.
- III. **Order of Precedence:**  
In cases of conflict between sections and provisions within the bid document, the order of precedence will be 1) the Special Conditions section specific to the bid (if present); 2) the minimum Specifications section specific to the bid, 3) Henderson County terms and conditions;

and 4) the instructions to bidders section of the bid document.

IV. **Bid Award Approval:**

The Henderson County Board of Commissioners will approve the award of the bid at a designated meeting.

**Section 12: Errors in Bids**

Bidders or their authorized representatives are expected to understand the conditions, requirements, and specifications before submitting bids. Failure to do so will be at the bidders' own risk. In case of an error in the extension of prices on the bid, the unit price shall govern.

**Section 13: Bid Tabulation**

Bidders may request a bid tabulation from the Purchasing Agent, after the public bid opening.

**Section 14: Specifications**

I. **Overview:**

It is the intent of these specifications to set up minimum requirements for the **purchase of one detention vehicle** as specified. These specifications must be considered as minimum requirements. If it is necessary to bid alternate equipment or to take exceptions to the specifications as set forth, this must be so stated in your bid. Any reference to a model or brand is only to denote quality and does not mean that equal equipment will not be considered.

II. **Vehicle Specifications**

- a) General
  - 1. 2026 Ford Transit 250 Cargo Medium Roof Cargo Van
  - 2. Minimum wheelbase of 148"
  - 3. Shall include all standard equipment
  - 4. Color: Black
- b) Options
  - 1. 16" Alloy Rims
  - 2. Cloth bucket seats with arm rests
  - 3. Long arm power heated adjustable mirrors
  - 4. Front overhead shelf
  - 5. Front only carpet floor covering
  - 6. Driver controlled rear heat/ac
  - 7. AM/FM Stereo with Sync4 / Sirius XM
  - 8. Dual AGM Batteries
  - 9. 2 Additional Keys
  - 10. Adaptive Cruise Control
  - 11. Reverse Sensing System
  - 12. High Res Camera
  - 13. Back up Alarm

III. **PTV Insert & Lighting Upfit**

- a) 1- Havis unit **PT-F06-120-3** Prisoner Transport Insert
- b) 1- EMPTCOOSMR Mpower arrow light stick prefers (BA/RA/BA/RA/BA/RA/BA/RA)

- c) 10- 2X4 RBW STUD MNT EMPSA05C3-8 ( 4- windshield, 1-ds mirror, 1-ps mirror 1-ds front fender, 1- ps front fender, 1- rear fender ds, 1- rear fender ps)
- d) 14- EMPS2ST55RBW ( 4- in grill, 5 ds rocker, 5- ps rocker)
- e) 14- PMP2BKDGJ brackets (4- in grill, 5 ds 5- ps)
- f) 2- EMPS2QMS5RBW (mounted on front tag bracket)
- g) 2- ETSS100J 100 watt siren speakers
- h) 1- ETSKLF101-LF speaker with amplifier need bracket.
- i) 10- PMP2WDG35B 35 degree wedge for rocker lights (5-ds, 5-ps)
- j) 8- EMP52ST55RBA ( 4 under doors on rear, 2- tag, 2- other back door under window)
- k) 1- ETSA462HPP-EXT remote handheld 200watt siren and light controller
- l) 4- PMPSAWSSSB Single shrouds 2x4 for front windshield
- m) 2-PMP2BKUMB4 Mirror brackets ( 1-ps, 1 ds)
- n) Installation of owner supplied Motorola M500 in car video system and Kenwood Radio
- o) Safety screws shall be utilized on the interior of the cage
- p) Vent holes shall be covered with clear plastic panels
- q) Seams shall be filled within the inside of the cage

**IV. Warranty**

- a) Minimum Warranty: Powertrain 5 year/60,000 miles

**V. Delivery**

- a) Equipment shall be delivered to Henderson County at the address listed below:

**Henderson County Garage  
2523 Asheville Hwy  
Hendersonville, NC 28792**

**VI. Titling**

- a) Vehicle(s) or equipment shall be titled as follows:

**County of Henderson  
113 N Main St  
Hendersonville, NC 28792**

<b>Section 15: Terms and Conditions</b>
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Any bid submitted to Henderson County shall be deemed to include all the Terms and Conditions shown in the document found online at

[https://www.hendersoncountync.gov/sites/default/files/fileattachments/henderson\\_county/page/42611/terms\\_conditions.15.23\\_0.pdf](https://www.hendersoncountync.gov/sites/default/files/fileattachments/henderson_county/page/42611/terms_conditions.15.23_0.pdf)

These Terms and Conditions, which refer to a “purchase order”, shall be deemed to be included in any contract entered into as a result of this Invitation to Bid (“ITB”).

Any attempt by a proposed contracting party (the “Bidder”) under the ITB to exclude any of these Terms and Conditions shall cause any bid or proposal made in response to this ITB to be deemed to be non-responsive (unless Henderson County has notified the Bidder that the funding source for the goods or

work sought under this ITB is not federal funds, in which case those provisions under number 15 of the Terms and Conditions (and all subparts thereunder) may be excluded from a bid or proposal.

<b>Section 16: Funding Source</b>
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This request for bids is funded with **County Funds**.

