

December 1, 2025

Minutes

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
MONDAY, DECEMBER 1, 2025**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present were: Commissioner William Lapsley, Commissioner J. Michael Edney, Commissioner Rebecca McCall, Commissioner Sheila Franklin, Commissioner Jay Egolf, County Manager John Mitchell, Assistant County Manager Chris Todd, Financial Services Director Samantha Reynolds, County Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were: Budget Manager/Internal Auditor Sonya Flynn, Chief Communications Officer Mike Morgan, Sheriff Lowell Griffin, Captain Stephanie Cantwell, Code A/V Technician Oscar Guerrero, DSS Director Lorie Horne, Parks and Recreation Director Bruce Gilliam, Director of Human Resources Karen Ensley, Behavioral Health Director Jodi Grabowski, Soil and Water Conservation Director/Conservationist Director Jonathon Wallin, Capital Projects Manager Bryan Rhodes, Social Media Coordinator Tiffany Lucey, Farmland Preservation Coordinator Angela Price, and NC Lead Fellow Abby Buxton. Deputies Matt Covil and Judd Laughter provided security.

CALL TO ORDER/WELCOME

County Attorney Russ Burrell called the meeting to order and welcomed all in attendance.

ELECTION OF CHAIRMAN

Commissioner Franklin nominated Commissioner Lapsley for Chairman.

There were no other nominations.

Commissioner Edney made the motion to appoint Commissioner Lapsley as Chairman of the Henderson County Board of Commissioners. All voted in favor, and the motion carried.

Russ Burrell then turned the meeting over to Chairman Lapsley.

ELECTION OF VICE-CHAIR

Chairman Lapsley nominated Commissioner Edney as Vice-Chairman of the Henderson County Board of Commissioners.

There were no other nominations.

Chairman Lapsley made the motion to appoint Commissioner Edney as Vice-Chair of the Henderson County Board of Commissioners. All voted in favor, and the motion carried.

INVOCATION

Pastor Jesse Carr with Mud Creek Baptist Church provided the invocation.

PLEDGE OF ALLEGIANCE

Sadie and Randi-Mae Eatmon with the Barnyard Bandits 4-H Club led the Pledge of Allegiance to the American Flag.

Approved:

RESOLUTIONS AND RECOGNITIONS**2025.200 Service Badge and Sidearm Request – Sergeant Stephen Geyer**

The Henderson County Sheriff's Office requested that the service badge and sidearm of Sergeant Stephen Geyer be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Sergeant Stephen Geyer began his career with the Henderson County Sheriff's Office on September 11, 2001, and held the ranks of Deputy, Corporal, and Sergeant during his 24-year tenure. To honor him and show gratitude, the Sheriff's Office intends to present his service badge and service sidearm.

Sheriff Griffin made this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

Vice-Chair Edney made the motion that the Board allow Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to Sergeant Stephen Geyer. All voted in favor, and the motion carried.

2025.201 Service Badge and Sidearm Request – Sergeant Michael Anderson

The Henderson County Sheriff's Office requested that the service badge and sidearm of Sergeant Michael Anderson be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Sergeant Michael Anderson began his career with the Henderson County Sheriff's Office on February 2, 1998, and held the ranks of Deputy, Corporal, and Sergeant during his tenure of 27 years. To honor him and show gratitude, the Sheriff's Office intends to present his service badge and service sidearm.

Sheriff Griffin made this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

Vice-Chair Edney made the motion that the Board allow Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to Sergeant Michael Anderson. All voted in favor, and the motion carried.

Commissioner McCall introduced the newly hired Farmland Preservation Coordinator, Angela Price, to the Board and the audience.

PUBLIC COMMENT: There was none.

DISCUSSION/ADJUSTMENT OF AGENDA

Vice-Chair Edney added Item P- Employee Christmas Bonus to the consent agenda.

Vice-Chair Edney made a motion to approve the agenda as amended. All voted in favor, and the motion carried.

Vice-Chair Edney made the motion to adopt the consent agenda with the addition of Item P –
Approved:

Employee Christmas Bonus. All voted in favor, and the motion carried.

CONSENT AGENDA

2025.202 Review of Public Officials' Bonds

Pursuant to N.C. Gen. Stat. §58-72-20 (and also pursuant to the Board's Rules of Procedure), the next order of business at the Board's annual organizational meeting was the annual review and approval of the size and issuer of the bonds for county public officials for the coming year.

Under §58-72-20:

The bonds of the officers named in G.S. 58-72-10 shall be carefully examined on the first Monday in December of every year, and if it appears that the security has been impaired, or for any cause become insufficient to cover the amount of money or property or to secure the faithful performance of the duties of the office, then the bond shall be renewed or strengthened, the insufficient security increased within the limits prescribed by law, and the impaired security shall be made good; but no renewal, or strengthening, or additional security shall increase the penalty of said bond beyond the limits prescribed for the term of office.

The following are the current bond amounts, all of which meet the requirements of the General Statutes:

PUBLIC OFFICIAL	BOND AMOUNT	BOND COMPANY
Lowell Griffin, Sheriff	\$25,000.00	Fidelity and Deposit Co.
Lee King, Register of Deeds	\$50,000.00	Fidelity and Deposit Co.
Luke Small , Tax Collector	\$1,000,000.00	Fidelity and Deposit Co.
Nicole Brown, Deputy Tax Collector	\$250,000.00	Fidelity and Deposit Co.
Randall Cox, Finance Director	\$1,000,000.00	Fidelity and Deposit Co.

The Sheriff's bond may not exceed \$25,000, pursuant to N.C. Gen Stat. §162-8. The other bonds had been set by previous Boards of Commissioners and were at the Board's discretion.

Motion: I move that the Board approve the public officials' bonds in the current amounts.

Tax Collector's Report

The following report from the office of the Tax Collector was provided for the Board's information.

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Approved:

Please find outlined below collections information through November 19, 2025 for 2025 real and personal property bills mailed on July 31, 2025. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

2025 Beginning Charge:	\$103,835,355.51
Discoveries & Imm.	\$206,456.24
Releases & Refunds:	(\$89,663.76)
<u>Net Charge:</u>	<u>\$103,952,147.99</u>
Unpaid Taxes:	\$44,491,001.81
Amount Collected:	\$59,461,146.18



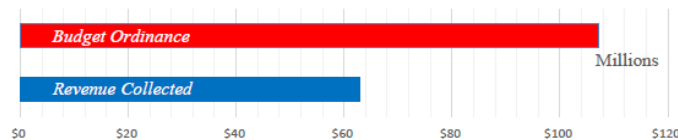
Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$3,167,934.58
Unpaid Taxes:	\$12,429.06
Amount Collected:	\$3,155,505.52

99.61%

Henderson County FY25 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$106,227,288.00	Ad Valorem: \$62,616,651.70
Prior Years:	\$1,030,500.00	Prior Years: \$358,757.35
Budget Total:	\$107,257,788.00	YTD Revenue: \$62,975,409.05



2025.203 Pending Releases and Refunds

The Assessor reviewed the pending releases and refunds. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

Type:	Amount:
Total Taxes Released from the Charge	\$ 4,529.20
Total Refunds as a Result of the Above Releases	\$ 321.53

Motion: I move the Board approve the Combined Release/Refund Report as presented.

County Financial Report/Cash Balance Report – October 2025

The October 2025 County Financial and Cash Balance Reports were presented for the Board's review and approval.

The following were explanations for departments/programs with higher budgets to actual percentages for the month of October:

- Governing Body – timing of payment of board approved expenditures.
- Dues/Non Profit Contributions – payment of 2nd quarter annual appropriations.
- Administrative Services – timing of payment of board approved expenditures.
- Tax Collector – timing of payment of board approved expenditures.
- Legal – timing of payment of board approved expenditures.
- Register of Deeds – timing of payment of board approved expenditures.
- Information Technology - timing of payment of board approved expenditures.

Approved:

- Animal Services - timing of payment of board approved expenditures.
- Rescue Squad - payment of 2nd quarter of annual appropriations.
- Heritage Museum - payment of 2nd quarter of annual appropriations.
- Mental Health Services - timing of payment of board approved expenditures.
- Library - timing of payment of board approved expenditures.
- Recreation - timing of payment of board approved expenditures.
- Public Education – payment of 4 of 10 annual appropriations made to public school system.

Year to Date Net Revenues under Expenditures for the Emergency Telephone System Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Public Transit Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Misc. Other Governmental Activities Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Opioid Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Hurricane Helene Fund is due to timing of expenditures and receipt of FEMA reimbursements in FY26.

Year to Date Net Revenues under Expenditures for the Etowah Community Sewer Fund is due to timing of collection receipts and disbursements of approved expenditures in FY26.

HENDERSON COUNTY
FINANCIAL REPORT
OCTOBER 2025

GENERAL FUND REVENUES						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	223,900,285.00	13,176,012.90	50,938,816.00	22.8%	-	50,938,816.00

GENERAL FUND EXPENDITURES						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	713,432.00	95,120.42	319,446.15	44.78%	2,015.00	321,461.15
Dues/Non Profit Contributions	1,408,431.00	292,223.45	641,603.11	45.55%	620,063.20	1,261,666.31
County Manager	412,944.00	24,636.46	110,612.13	26.79%	-	110,612.13
Administrative Services	822,564.00	73,278.89	347,172.07	42.21%	-	347,172.07
Human Resources	1,602,266.00	103,214.16	505,567.12	31.55%	-	505,567.12
Elections	1,502,192.00	33,374.42	236,127.90	15.72%	64,300.00	300,427.90
Finance	1,459,519.00	88,553.86	450,462.03	30.86%	-	450,462.03
County Assessor	2,220,936.00	120,073.22	683,522.55	30.78%	22,776.36	706,298.91
Tax Collector	625,023.00	53,766.22	211,916.37	33.91%	-	211,916.37
Legal	1,153,432.00	68,936.73	408,373.52	35.41%	-	408,373.52
Register of Deeds	804,235.00	45,466.56	287,152.82	35.71%	28,512.80	315,665.62
Facility Services	6,338,247.00	398,904.96	1,891,837.82	29.85%	254,371.54	2,146,209.36
Garage	465,069.00	31,249.93	133,418.21	28.69%	-	133,418.21

Approved:

Court Facilities	153,000.00	10,711.00	33,632.31	21.98%	-	33,632.31
Information Technology	6,659,665.00	319,139.63	2,330,055.39	34.99%	250,924.41	2,580,979.80
Sheriff Department	26,812,339.00	1,845,418.40	8,298,084.10	30.95%	333,812.47	8,631,896.57
Detention Facility	7,255,267.00	536,691.73	2,172,730.73	29.95%	339,744.23	2,512,474.96
Emergency Management	2,699,005.00	162,362.10	751,840.85	27.86%	28,841.91	780,682.76
Fire Services	1,271,246.00	65,922.88	289,794.57	22.80%	98,807.19	388,601.76
Building Services	1,933,820.00	138,730.12	608,066.41	31.44%	-	608,066.41
Wellness Clinic	1,551,790.00	109,168.95	483,410.22	31.15%	98,419.34	581,829.56
Emergency Medical Services	14,917,175.00	996,139.82	4,590,639.94	30.77%	262,380.99	4,853,020.93
Animal Services	1,006,894.00	104,688.29	345,292.83	34.29%	39,472.42	384,765.25
Rescue Squad	821,888.00	205,614.69	410,784.70	49.98%	410,944.00	821,728.70
Forestry Services	131,219.00	9,392.81	13,479.49	10.27%	-	13,479.49
Soil & Water	776,502.00	33,686.22	175,375.88	22.59%	12,850.00	188,225.88
Planning	1,334,114.00	111,810.64	427,596.39	32.05%	88,608.00	516,204.39
Code Enforcement	368,640.00	29,303.67	112,917.49	30.63%	17,745.00	130,662.49
Site Development	247,581.00	15,760.48	76,009.17	30.70%	-	76,009.17
Heritage Museum	100,000.00	25,000.00	50,000.00	50.00%	50,000.00	100,000.00
Cooperative Extension	794,654.00	54,548.91	233,844.05	29.43%	3,500.00	237,344.05
Project Management	412,211.00	27,209.03	123,940.40	30.07%	-	123,940.40
Economic Development	2,152,642.00	108,500.00	217,000.00	10.08%	217,000.00	434,000.00
Public Health	14,308,548.00	873,093.29	3,913,832.56	27.35%	1,551,609.48	5,465,442.04
Environmental Health	2,051,804.00	136,950.76	637,601.28	0.00%	8.63	-
H&CC Block Grant	863,502.00	89,500.00	231,408.25	26.80%	-	231,408.25
Medical Services - Autopsies	95,000.00	-	23,550.00	24.79%	-	23,550.00
Strategic Behavioral Health	592,464.00	32,327.32	123,695.50	20.88%	-	123,695.50
Mental Health Services	528,612.00	132,153.00	264,306.00	50.00%	-	264,306.00
Rural Transportation Assist Program	201,384.00	-	12,628.00	6.27%	-	12,628.00
Social Services	24,861,619.00	1,684,172.90	7,690,332.66	30.93%	6,647.20	7,696,979.86
Juvenile Justice Programs	346,020.00	30,126.67	108,896.67	31.47%	-	108,896.67
Veterans Services	343,766.00	27,589.40	97,237.44	28.29%	7,500.00	104,737.44
Library	4,517,310.00	337,364.61	1,573,561.57	34.83%	302,215.86	1,875,777.43
Recreation	3,776,930.00	272,325.95	1,277,988.16	33.84%	222,770.62	1,500,758.78
Public Education	43,641,463.00	4,784,979.64	17,577,418.55	40.28%	-	17,577,418.55
Debt Service	24,307,066.00	-	4,322,845.81	17.78%	-	4,322,845.81
Non-Departmental	5,155,445.00	369,395.62	1,082,328.42	20.99%	-	1,082,328.42
Interfund Transfers	7,381,410.00	607,104.17	2,388,416.68	32.36%	-	2,388,416.68
TOTAL	223,900,285.00	15,715,681.98	69,297,754.27	30.95%	5,335,840.65	73,995,985.01
Net Revenues over (under) Exp.	-	(2,539,669.08)	(18,358,938.27)			(23,057,169.01)

APPROPRIATIONS DETAIL						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
SOCIAL SERVICES						
Staff Operations	20,868,566.00	1,449,840.49	6,683,540.06	32.0%	6,647.20	6,690,187.26
Federal & State Programs	3,893,053.00	230,491.82	982,595.10	25.2%	-	982,595.10
General Assistance	100,000.00	3,840.59	24,197.50	24.2%	-	24,197.50
TOTAL	24,861,619.00	1,684,172.90	7,690,332.66		6,647.20	7,696,979.86
EDUCATION						
Schools Current/Capital Expense	37,891,463.00	3,826,646.30	15,181,585.20	40.1%	-	15,181,585.20
Blue Ridge Community College	5,750,000.00	958,333.34	2,395,833.35	41.7%	-	2,395,833.35
TOTAL	43,641,463.00	4,784,979.64	17,577,418.55		-	17,577,418.55
DEBT SERVICE						
Public Schools	9,440,800.00	-	2,160,523.93	22.9%	-	2,160,523.93
Blue Ridge Community College	3,137,704.00	-	546,973.41	17.4%	-	546,973.41
Henderson County	11,728,562.00	-	1,615,348.47	13.8%	-	1,615,348.47
TOTAL	24,307,066.00	-	4,322,845.81		-	4,322,845.81
INTERFUND TRANSFERS						
Capital Projects Fund	200,000.00	16,666.67	66,666.68	33.3%	-	66,666.68
Fire Districts Fund	60,000.00	15,000.00	20,000.00	33.3%	-	20,000.00
HCPS MRTS	4,603,500.00	383,625.00	1,534,500.00	33.3%	-	1,534,500.00
BRCC MRTS	2,301,750.00	191,812.50	767,250.00	33.3%	-	767,250.00
Solid Waste	216,160.00	-	-	0.0%	-	-
TOTAL	7,381,410.00	607,104.17	2,388,416.68		-	2,388,416.68

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Approved:

SPECIAL REVENUE FUNDS						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
FIRE DISTRICTS FUND						
Revenues:	17,285,114.00	953,422.89	4,964,435.92	28.7%	-	4,964,435.92
Expenditures:	17,285,114.00	1,284,951.76	4,014,167.51	23.2%	-	4,014,167.51
Net Revenues over (under) Exp	-	(331,528.87)	950,268.41		-	950,268.41
REVALUATION RESERVE FUND						
Revenues:	1,477,379.00	136,863.34	546,584.13	37.0%	-	546,584.13
Expenditures:	1,477,379.00	79,570.14	416,327.97	28.2%	3,882.34	420,210.31
Net Revenues over (under) Exp	-	57,293.20	130,256.16		3,882.34	126,373.82
EMERGENCY TELEPHONE SYSTEM (911) FUND						
Revenues:	302,500.00	25,813.49	80,015.59	26.5%	-	80,015.59
Expenditures:	302,500.00	12,788.78	162,053.44	53.6%	40,765.90	202,819.34
Net Revenues over (under) Exp	-	13,024.71	(82,037.85)		40,765.90	(122,803.75)
PUBLIC TRANSIT FUND						
Revenues:	1,758,861.00	4,148.37	49,799.93	2.8%	-	49,799.93
Expenditures:	1,758,861.00	148,600.58	286,022.98	16.3%	6,308.90	292,331.88
Net Revenues over (under) Exp	-	(144,452.21)	(236,223.05)		6,308.90	(242,531.95)
MISC. OTHER GOVERNMENTAL ACTIVITIES						
Revenues:	954,000.00	64,837.88	216,657.95	22.7%	-	216,657.95
Expenditures:	954,000.00	54,416.03	228,351.48	23.9%	-	228,351.48
Net Revenues over (under) Exp	-	10,421.85	(11,693.53)		-	(11,693.53)
ARPA FUND						
Revenues:	-	65,542.83	281,485.12	0.0%	-	281,485.12
Expenditures:	-	-	-	0.0%	50,000.00	50,000.00
Net Revenues over (under) Exp	-	65,542.83	281,485.12		50,000.00	231,485.12
OPIOID FUND						
Revenues:	1,091,890.00	33,296.32	105,937.96	9.7%	-	105,937.96
Expenditures:	1,091,890.00	31,552.21	240,774.66	22.1%	26,275.66	267,050.32
Net Revenues over (under) Exp	-	1,744.11	(134,836.70)		26,275.66	(161,112.36)
HURRICANE HELENE						
Revenues:	78,031,500.00	3,658.04	29,505,564.24	37.8%	-	29,505,564.24
Expenditures:	78,031,500.00	255,874.61	52,414,611.72	67.2%	4,694,229.59	57,108,841.31
Net Revenues over (under) Exp	-	(252,216.57)	(22,909,047.48)		4,694,229.59	(27,603,277.07)
CAPITAL PROJECTS						
	REVISED BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
JUDICIAL CENTER PROJECT - DETENTION (2064)						
Revenues:	78,625,813.00	78,625,813.00	78,625,813.00	100.0%	-	78,625,813.00
Expenditures:	78,625,813.00	1,108,828.11	4,918,238.60	6.3%	65,340,615.04	70,258,853.64
Net Revenues over (under) Exp	-	77,516,984.89	73,707,574.40		65,340,615.04	8,366,959.36
JUDICIAL CENTER PROJECT - COURTHOUSE (2086)						
Revenues:	6,738,241.00	-	-	0.0%	-	-
Expenditures:	6,738,241.00	-	3,810,000.39	56.5%	2,377,221.00	6,187,221.39
Net Revenues over (under) Exp	-	-	(3,810,000.39)		2,377,221.00	(6,187,221.39)
MEDICAL OFFICE BUILDING PROJECT - SPARTANBURG HWY (2074)						
Revenues:	1,895,042.00	-	-	0.0%	-	-
Expenditures:	1,895,042.00	274,361.96	1,468,595.57	77.5%	68,335.97	1,536,931.54
Net Revenues over (under) Exp	-	(274,361.96)	(1,468,595.57)		68,335.97	(1,536,931.54)
ENTERPRISE FUNDS						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
SOLID WASTE LANDFILL FUND						
Revenues:	11,339,199.00	985,883.17	3,837,467.08	33.8%	-	3,837,467.08
Expenditures:	11,339,199.00	1,225,355.51	3,356,775.31	29.6%	5,214,525.01	8,571,300.32
Net Revenues over (under) Exp	-	(239,472.34)	480,691.77		5,214,525.01	(4,733,833.24)
JUSTICE ACADEMY SEWER FUND						
Revenues:	72,091.00	7,392.52	29,719.43	41.2%	-	29,719.43
Expenditures:	72,091.00	19,038.70	25,287.22	35.1%	-	25,287.22
Net Revenues over (under) Exp	-	(11,646.18)	4,432.21		-	4,432.21
ETOWAH COMMUNITY SEWER FUND						
Revenues:	553,480.00	15,631.34	48,022.41	8.7%	-	48,022.41
Expenditures:	553,480.00	19,082.64	57,986.94	10.5%	177,750.00	235,736.94
Net Revenues over (under) Exp	-	(3,451.30)	(9,964.53)		(177,750.00)	(187,714.53)

Approved:

**HENDERSON COUNTY
CASH BALANCE REPORT
OCTOBER 2025**

<u>Fund(s)</u>	<u>09/30/25 Beg. Cash Balance</u>	<u>Debits Revenues</u>	<u>(Credits) Expenditures</u>	<u>10/31/25 Ending Cash Balance</u>
General	\$ 88,195,725.05	\$ 14,797,416.66	\$ (16,363,700.37)	\$ 86,629,441.34
Special Revenue	46,721,034.29	1,288,818.75	(2,527,883.98)	\$ 45,481,969.06
Capital Projects	15,606,313.06	101,025.07	(2,801,643.78)	\$ 12,905,694.35
Enterprise	1,427,319.20	1,223,771.09	(1,065,069.39)	\$ 1,586,020.90
HCPS - Maint. and Repair	6,876,237.20	383,625.00	-	\$ 7,259,862.20
BRCC - Maint. and Repair	4,682,605.21	191,812.50	-	\$ 4,874,417.71
Custodial	<u>1,772,258.76</u>	<u>1,334,609.81</u>	<u>(1,499,272.96)</u>	\$ 1,607,595.61
Total	<u>\$ 165,281,492.77</u>	<u>\$ 19,321,078.88</u>	<u>\$ (24,257,570.48)</u>	
Total cash available as of	10/31/2025			<u>\$ 160,345,001.17</u>

Motion: I move that the Board approve the October 2025 County Financial Report and Cash Balance Report as presented.

Henderson County Public Schools Financial Reports – October 2025

The Henderson County Public Schools October 2025 Local Current Expense Fund / Other Restricted Funds Report was presented for the Board's information.

**HENDERSON COUNTY PUBLIC SCHOOLS
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS
as of October 31, 2025**

	LOCAL CURRENT EXPENSE FUND		OTHER RESTRICTED FUND			
	Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
REVENUES:						
3200 State Sources	\$ -	\$ -	\$ 58,906	\$ 10,411	\$ 10,411	\$ 3,244
3700 Federal Sources-Restricted	-	-	2,240,718	183,921	183,921	455,316
3800 Other Federal-ROTC	-	-	128,000	3,622	3,622	30,994
4100 County Appropriation	36,141,463	14,456,585	-	-	14,456,585	14,151,200
4200 Local -Tuition/Fees	-	-	60,900	24,015	24,015	20,805
4400 Local-Unrestricted	658,000	191,977	140,816	68,282	260,259	254,723
4800 Local-Restricted	-	-	305,885	117,232	117,232	460,437
4900 Fund Balance Appropriated/Transfer From school	731,537	-	529,014	7,755	7,755	10,811
TOTAL FUND REVENUES	\$ 37,531,000	\$ 14,648,562	\$ 3,464,240	\$ 415,239	\$ 15,063,801	\$ 15,387,530
EXPENDITURES:						
Instructional Services:						
5100 Regular Instructional Services	\$ 10,095,873	\$ 1,727,933	\$ 547,605	\$ 191,205	\$ 1,919,137	\$ 2,112,184
5200 Special Populations Services	1,349,257	57,045	\$788,175	\$251,616	308,661	196,764
5300 Alternative Programs and Services	351,791	43,780	\$803,350	\$202,412	246,192	234,318
5400 School Leadership Services	3,662,927	1,023,805	\$9,473	\$14,925	1,038,730	932,972
5500 Co-Curricular Services	1,131,818	50,598	\$57,000	\$22,909	73,507	100,278
5800 School-Based Support Services	2,248,164	594,872	\$390,622	\$47,242	642,114	494,995
Total Instructional Services	\$ 18,839,830	\$ 3,498,033	\$ 2,596,225	\$ 730,307	\$ 4,228,341	\$ 4,071,512

Approved:

System-Wide Support Services:						
6100 Support and Development Services	\$ 554,593	\$ 181,874	\$ 5,250	\$ 6,793	\$ 168,667	\$ 129,893
6200 Special Population Support	88,215	24,052	12,200	1,220	25,272	43,688
6300 Alternative Programs	146,574	39,246	431	431	39,677	39,150
6400 Technology Support Services	1,407,498	479,293	44,139	14,999	494,292	473,378
6500 Operational Support Services	9,503,843	2,665,981	476,728	116,512	2,782,493	2,718,810
6600 Financial and Human Resource Services	2,600,753	2,046,482	73,289	71,705	2,118,188	1,927,384
6700 Accountability Services	222,130	70,033	1,400	1,400	71,433	65,125
6800 System-Wide Pupil Support Services	428,507	133,150	538	538	133,688	139,473
6900 Policy, Leadership and Public Relations	735,363	271,486	13,220	13,225	284,711	272,484
Total System-Wide Support Services	\$ 15,687,476	\$ 5,891,598	\$ 627,194	\$ 226,823	\$ 6,118,420	\$ 5,809,386
Ancillary Services:						
7100 Community Services	\$ 388	\$ 388	\$ 181,685	\$ 56,512	\$ 56,900	\$ 52,658
7200 Nutrition Services	267,557	507	-	-	507	1,142
Total Ancillary Services	\$ 267,944	\$ 895	\$ 181,685	\$ 56,512	\$ 57,407	\$ 53,800
Non-Programmed Charges:						
8100 Payments to Other Governments	\$ 2,735,750	\$ 563,919	\$ -	\$ -	\$ 563,919	\$ 522,939
8400 Interfund Transfers		-	12,348	10,055	10,055	6,062
8500 Contingency			-	-	-	-
8600 Educational Foundations			46,788	18,360	18,360	8,884
Total Non-Programmed Charges	\$ 2,735,750	\$ 563,919	\$ 59,136	\$ 28,415	\$ 582,334	\$ 537,885
TOTAL FUND EXPENDITURES	\$ 37,531,000	\$ 9,954,445	\$ 3,464,240	\$ 1,042,057	\$ 10,996,501	\$ 10,472,583

Motion: I move that the Board of Commissioners approve the Henderson County Public Schools October 2025 Financial Reports as presented.

2025.204 2026 Proposed Schedule of Regular Meeting Dates

The proposed 2026 Schedule of Regular Meeting Dates for the Henderson County Board of Commissioners was presented for Board approval.

Motion: I move the Board approve the 2026 Proposed Schedule of Regular Meeting Dates as presented.

Notification of Vacancies

The Notification of Vacancies was provided for the Board's information. They will appear on the next agenda under "Nominations."

1. Nursing/Adult Care Home Community Advisory Committee – 1 vac.
Seat #23- Regular

2025.205 Resolution – Opioid Settlement Fund Expenditure Authorization

Early Intervention was identified as a key strategy in the Henderson County Strategic Plan for the use of the County's Opioid Settlement Funds. Henderson County, through the School Justice Partnership (SJP) has identified a need for intervention services for Henderson County children and adolescents struggling with problematic use of drugs or mental health conditions. Henderson County Public Schools are experiencing an increase in student infractions due to drug involvement.

By November 18, 2025, School Resource Officers reported 32 petitions for substance-related infractions since the beginning of the school year, a 300% increase over this date last year at 8 petitions. These youth can be diverted from the criminal justice system, and assistance is needed to coordinate the diversion and intervention efforts for youth and families.

The Board was requested to consider funding a contracted position within the Henderson County Public School System, to include training and resources to serve in early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions. The coordinator will work with the School Justice Partnership (SJP) to

Approved:

connect youth with specialized community partners and support services and away from future criminal behavioral and court involvement.

The Board must adopt a Resolution per the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, which dictates the process for drawing from the Special Revenue Fund. Sufficient available funding exists for this requested resolution.

Motion: I move the Board adopt the Resolution authorizing the expenditures and revenues associated with the Opioid Settlement Fund [Fund 51] for a Coordinator to provide early intervention counseling and coordination for Henderson County youth.

2025.206 Grant Project Resolution – North Carolina Department of Environmental Quality

Henderson County is pursuing a principal forgiven loan to complete the Clear Creek Sewer System project. The North Carolina Department of Environmental Quality (NCDEQ) Division of Water Infrastructure requires a resolution for its Decentralized Wastewater Treatment Systems application. Any funding awarded will have the principal forgiven entirely by NCDEQ. The project's scope will determine the amount applied for.

Motion: I move that the Board adopt the resolution required for the Division of Water Infrastructure Decentralized Wastewater System-Helene loan application to fund the completion of the Clear Creek Sewer System.

2025.207 Budget Amendment - Appropriated Fund Balance

The Board was requested to approve a Budget Amendment, appropriating \$600,000 in fund balance from the General Fund to repair and replace elevators in the '95 Courthouse.

Motion: I move the Board approve the budget amendment as presented.

Vendor Contract Approval – Naples Tower Project

During the September 3, 2024, meeting of the Board of Commissioners, the Board selected K-CO Enterprises, Inc. as the most qualified respondent for the County's RFQ for the design-build process for tower replacement projects funded with NC state budget allocations (SBA) and local grants. The Board authorized staff to proceed with the design and pricing phase of the Naples and Bearwallow tower projects. Site visits were conducted during November and December 2024, and the vendor has been working with the tower manufacturer and subcontractors on pricing.

Following the approval of the ground lease for the Naples tower during October 2025, staff have been working closely with the vendor to finalize the proposal and contract. K-Co Enterprises, Inc. has proposed a project cost of \$432,858 for the construction of the access road, tower compound, and tower (plus a \$15,000 contingency for rock removal, 5 days of work). While the project pricing is complete, the vendor is still working to finalize the standard contract using the AIA template. Given the SBA funding timeline, the Naples Tower staff was requesting approval of the proposal price and authorization to execute the contract upon approval by the Finance and Legal Departments.

Motion: I move the Henderson County Board of Commissioners approve the design build

Approved:

construction costs submitted by K-Co Enterprises for the Naples Tower Construction and authorize Henderson County staff to proceed with the execution of a contract for the work.

Vaya Health – Quarterly Fiscal Monitoring Report

N.C.G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The FMR for Vaya Health was received by the County Finance Officer on November 19, 2025.

Motion: I move that the Board of Commissioners approve the Vaya Health Fiscal Monitoring Report for the quarter ended September 30, 2025.

Juvenile Crime Prevention Council – County Funding Plan Revision

At its November meeting, the Juvenile Crime Prevention Council (JCPC) voted to revise the budget for Community Programs originally approved in the FY25-26 County Funding Plan. The revision includes a \$20,000 increase to the Educational and Social Development program provided by the Boys & Girls Club of Henderson County and a decrease of \$20,000 of the Mediation program provided by Hope Coalition. The revision results in no additional County dollars being appropriated.

Motion: I move the Board approve the FY25-26 revised JCPC County Funding Plan as presented.

Chronic Nuisance Property – 635 McMinn Road

The Code Enforcement and Zoning Services Department has cited a parcel of property three times within the past year for violation of the County's nuisance ordinance, Chapter 52 of the Henderson County Code. The property is shown in the geographical information system under PIN 9671716405, with the owner listed as "Teresa A. Conner". A copy of each notice of violation was provided with this agenda item.

Under N.C.G.S. §153A-140.2,

A county may notify a chronic violator of the county's public nuisance ordinance that, if the violator's property is found to be in violation of the ordinance, the county shall, without further notice in the calendar year in which notice is given, take action to remedy the violation, and the expense of the action shall become a lien upon the property and shall be collected as unpaid taxes. The notice shall be sent by certified mail. A chronic violator is a person who owns property whereupon, in the previous calendar year, the county gave notice of violation at least three times under any provision of the public nuisance ordinance.

This matter would, in the worst case, come back before the Board before a contractor was hired to clear up the property under the authority noted above.

Motion: I move that the Board give the owner(s) of the property, which is the subject of this agenda item, the notice provided for under N.C.G.S. §153A-140.2.

Approved:

Vendor Contract Approval, Special Materials Testing for JCAR Detention Project

The Board was requested to approve the proposal from WSP of \$360,100 for Special Materials Testing and Inspections for the Henderson County JCAR Detention Center Project.

Motion: I move the Henderson County Board of Commissioners to approve the proposal from WSP for \$360,100 and authorize staff to execute the contract.

FY2026 Christmas Bonus (Add on)

The FY2025 audit results were presented to the Board, with a positive net change in fund balance of \$3.7M. The Board has expressed a desire to thank employees for their dedication and hard work throughout the fiscal year and requests that the following motion be considered.

Motion: I move that the Board authorize a one-time gross bonus of \$500 to each permanent and project full-time employee and \$250 to each permanent and project part time employee whom Henderson County employed as of November 17, 2025, including Cooperative Extension employees, and \$250 to each auxiliary employee who has worked more than 50 hours since July 1, 2025. This motion is understood to expressly exempt the Board of Commissioners and County Manager from the receipt of this bonus.

Vice-Chair Edney made the motion to approve the consent agenda. All voted in favor, and the motion carried.

DISCUSSION**Nursing and Adult Care Home Community Advisory Committee Update**

The Board received an update from Cori Search, Lead Long-Term Care Ombudsman with the Land of Sky Regional Council, regarding the Nursing and Adult Care Home Community Advisory Committee (CAC).

1. Overview of Local Facilities

Ms. Search provided a breakdown of long-term care facilities in the county:

- Family Care Homes: 16
- Assisted Living Facilities: 12
- Skilled Nursing Facilities: 9

2. CAC Mission and Volunteer Role

The CAC's mission is carried out by volunteers who visit the facilities to:

- Speak with residents about the quality of care they receive.
- Identify potential changes or improvements needed.
- Check on residents' general well-being.
- Note: Volunteers often serve as the only visitors some residents ever receive.

3. Challenges in Volunteer Recruitment

Approved:

A major challenge is the high time commitment and federal requirements for volunteer training, which often deters interested individuals.

The current mandatory training requirements for CAC volunteers are extensive:

Phase/Requirement	Hours	Notes
Initial Pre-Classroom	7 hours	Independent study (videos/materials)
Classroom Training	15 hours	Phase 1: Education, talking to facilities
Facility Training (Fieldwork)	10-14 hours	Phase 2
Annual Continuing Education (CE)	18 hours	Yearly requirement
Annual Education Requirement	10 hours	Yearly requirement
Total Annual Education	36 hours	Up from a previous 15 hours/year

Clear Creek Sewer System

The Board continued to discuss the most current information pertaining to the Clear Creek Sewer System.

County Engineer Marcus Jones presented the following:

CCSS Project: Purpose

- To provide sewer service to Edneyville Elementary school in response to NCDEQ permitting requirement.
- Secondary service benefits of project:
 - WNC Justice Academy
 - County Facilities (Community Center, Park, Library)
 - Edneyville Fire Department
 - Existing commercial properties with failing on-site systems

CCSS Project: Current Funding

- NC American Recovery Plan Act of 2021: ~~\$12.7 million~~
(Note, ~~must~~ be spent by December 31, 2026)
- County's Capital Reserve (Edneyville Elementary): \$2.5 million
- County Funds (County ARPA allocation): \$1.05 million
- County's NC Justice Academy Fund (if JA is served): \$780,000
- **Total (Funds allocated without State ARPA): \$3.55 to \$4.33 million**

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Approved:

Edneyville Elementary School Temporary Septic Permit



NC DEPARTMENT OF
HEALTH AND
HUMAN SERVICES

ROY COOPER, Governor
MANDY COHEN, MD, MPH, Secretary
BETH LOVETTE, MPH, BSN, Acting Director
Division of Public Health

October 15, 2018

Mr. Seth Swift
Henderson County Health Dept
1200 Spartanburg Hwy, Suite 100
Hendersonville, NC 28792

Subject: Approval of Engineering Plans and Specifications for Edneyville Elementary School
2875 Pace Rd, Henderson County, NC
Project Number 1975-101-2

Dear Mr. Swift:

On October 2, 2018, we received a revised submittal for upgrades to the existing wastewater treatment system serving Edneyville Elementary School from Mark Brooks, PE, Brooks Engineering.

Enclosed is one copy of the plans and specifications, stamped "Approved by On-Site Wastewater, Department of Health and Human Services." The Improvement Permit and Authorization to Construct to be issued for this system repair must include the approved plans, specifications, system operation and maintenance plan, legal documents and any other conditions deemed appropriate by the health department.

The approved plans and specifications are for the following facilities and system components:

Facilities: School expansion as to 600 students

System:

Existing: 2,500 gallon veggie/dosing tank; and approximately 2,720 linear feet of drainfield
New: 1-2,500 gallon grease tank; 1-6,000 gallon septic tank; 1-5,400 gallon pump tank; duplex control panel pumping system, on/off timer controls, and audible/visible high water alarm system; one 3-inch force main to existing septic tank

Design Flow: 6,000 gallons/day

System Classification: ~~SB~~, requiring monthly inspections by the CRC with twice a year inspection reports submitted to the local health department and at least yearly inspection by your department

It is critical that the Health Department require a preconstruction meeting prior to the system installation. The preconstruction meeting must be attended by the Health Department, the owner or their representative, the installer and the design engineer. At this meeting, the project construction sequence, installation inspections, and testing activities must be discussed. We recommend listing the preconstruction meeting as a condition in the Construction Authorization.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC HEALTH
LOCATION: 8805 SIX FORKES RD, RALEIGH NC 27609
MAILING ADDRESS: 1842 MAIL SERVICE CENTER, RALEIGH NC 27609-1842
PHONE: 919-707-5844 FAX: 919-707-5872
AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Seth Swift

October 15, 2018

There are several times during the installation of this system when direct supervision by the health department must be provided to ensure proper installation.

1. Existing water use fixtures remain as proposed. No garbage grinders and no condensate water are to be permitted to enter the wastewater system.
2. The new tanks to be provided are installed in accordance with the approved plans and specifications. The tanks are required to be leak tested and shown to be watertight. Surface water must be diverted away from tanks and tank access openings. Tanks must be accessible from the ground surface.
3. The pump tanks must include all specified pumps and components. All appurtenances (e.g., floats and float support mechanisms, valves, etc.) must be provided as shown. Pump delivery rates for each pump must all be measured, recorded, and determined to be comparable to design specifications.
4. Dosing system appurtenances must be manually checked and controls tested for proper automatic operation.
5. Force main/supply lines are to be provided in accordance with approved plans and specifications. The force main/supply lines should be leak tested and shown to be watertight.
6. The operation permit conditions must include the O&M procedures attached to the approved specifications. It shall also include the necessary information regarding the proposed management entity and certified operator as well as any additional concerns deemed appropriate by the health department for O&M of this system.

A certified subsurface system operator shall be contracted to operate the subsurface system. The operator shall inspect the system monthly and report findings to the health department twice a year. The health department shall review/inspect system operation annually.

Note that a registered professional engineer must certify that the system has been installed in accordance with the approved plans and specifications. This certification is based upon periodic observations of construction and a final inspection for design compliance by the certifying engineer or his representative. Record drawings must be provided by the engineer unless the installation is completed without alteration to the approved plans. The installation must be approved by the health department prior to the issuance of an operation permit.

Please contact staff for assistance with the final inspection. Also feel free to contact me if you have any questions pertaining to this letter or if I may be of further assistance with this project. I can be contacted at 919-707-5878 or by email at trish.angill@dhs.nc.gov.

Sincerely,

Tricia Angill, PE
On-Site Wastewater Engineering

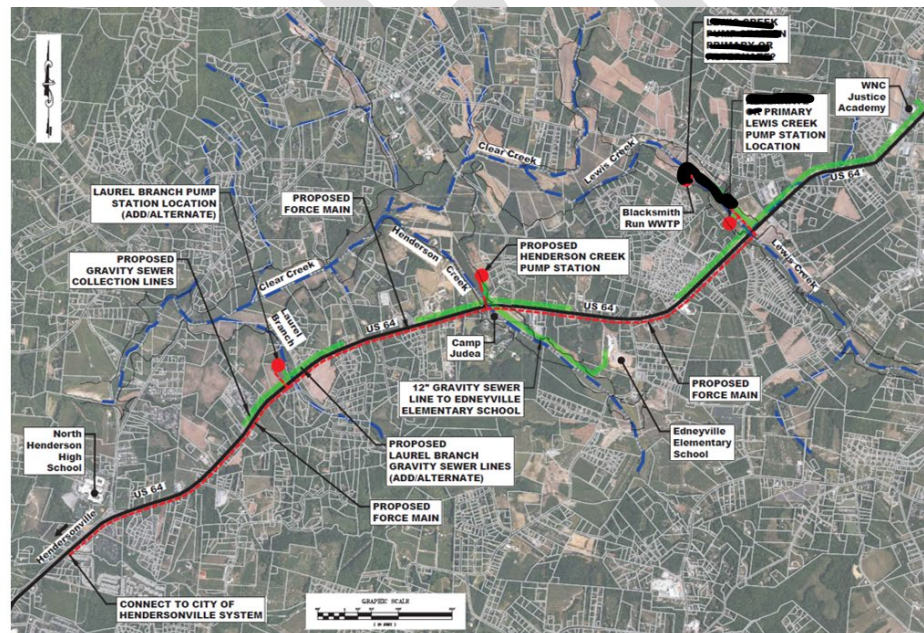
Enclosures

cc: Mark Brooks, PE, Brooks Engineering Associates

600 vs 800 students

Option 1: Awarded Project Scope

WGLA Engineering, LLC

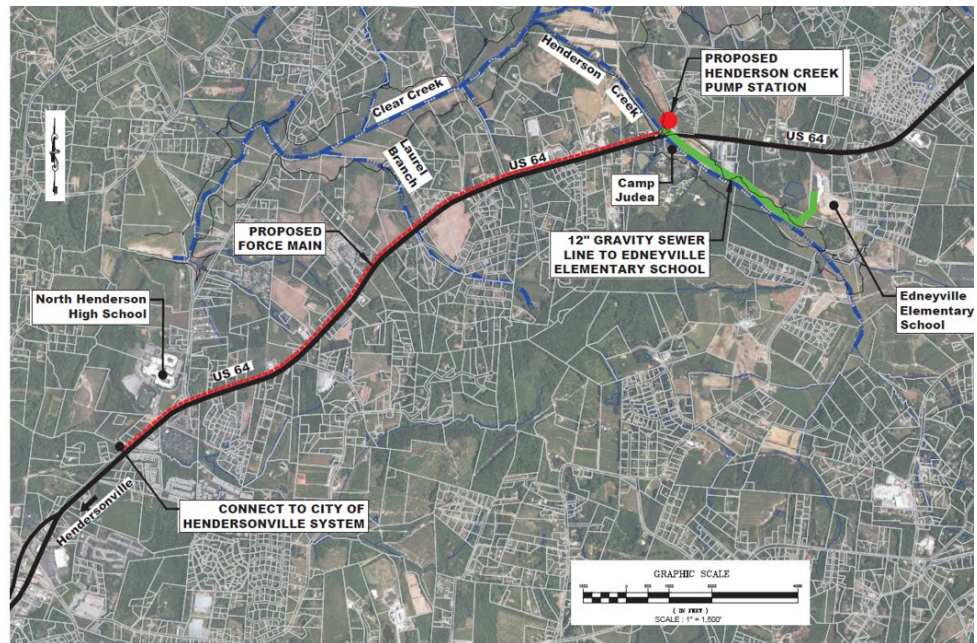


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Approved:

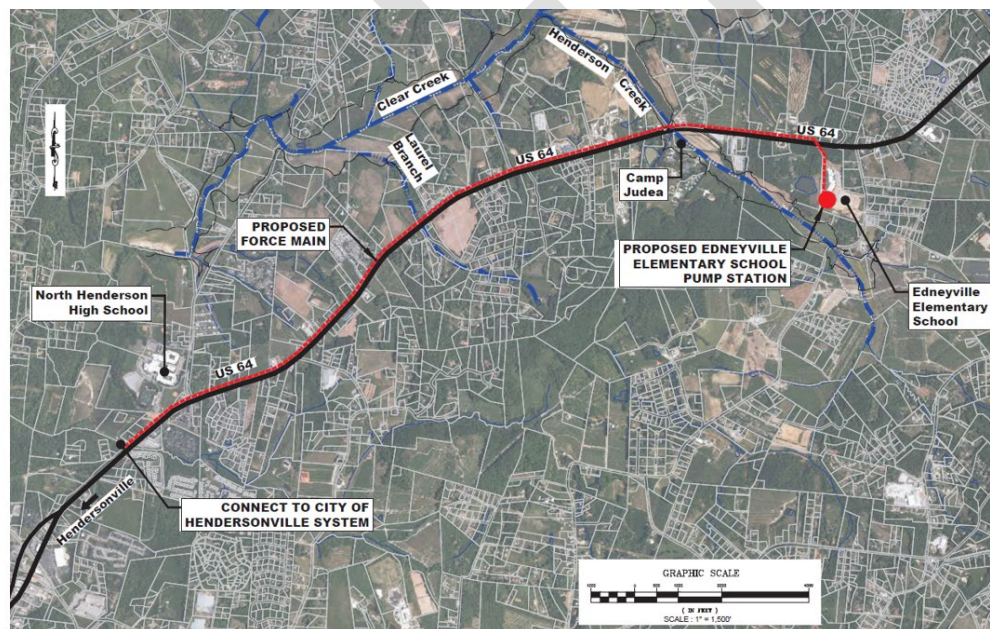
Option 2: Henderson Creek Pump Station and Gravity Line

WGLA Engineering, LLC



Option 3: Edneyville Elementary School Pump Station

VGLA Engineering, LLC



Option 4:

Delay Project Until Funding is Available

(DWI staff recommended SRF application in the Spring)

Approved:

Project Financial Information

- Funds Expended to Date on Professional Services, Easements: \$1,997,005
- Currently Allocated Funds: \$3.55 to \$4.33 million
- Participation from Camp Judea like Mud Creek Sewer project: contribute the cost or percentage of the cost to replacing their WWTP. They will have to spend this amount if our project does not happen.

Project Options Funding

Option	Construction Cost	Total Project Cost	Funds Available	Funds Needed
1 - Awarded Project Scope	15,650,000	17,000,000	4,300,000	12,700,000
2 - Henderson Creek Pump Station and Gravity Line (WGLA)	6,650,000	9,500,000	3,500,000	6,000,000
3 - Edneyville ES Pump Station	5,500,000	9,000,000	3,500,000	5,500,000
4 - Delay Project	-	-	-	-
* - Funds available include County ARPA funds (expended), Capital Reserve Funding, and/or Justice Academy Fund Balance				

Will Buie reported that the contractor has agreed to extend the bid deadline to January 9, 2026.

Mr. Jones noted that the existing septic system at Edneyville Elementary was designed for a maximum capacity of 600 students. It was also noted that Edneyville Elementary School cost \$25 million to construct and currently operates on a 60-year-old septic system, underscoring the need for long-term wastewater solutions.

Mr. Jones explained that Option 2 could proceed without delay, given the easements, permits, engineering work, and other approvals already in place. However, Option 2 offers limited connectivity options, is more expensive than previously expected, and does not include Justice Academy funding. Jones and Buie estimated that a couple of months will be required to obtain a firm bid for Option 2. Despite these limitations, when asked, Buie and Jones recommended Option 2. Option 3 would require starting over with permitting, engineering, and approvals, resulting in substantial delays.

Commissioner McCall made a motion to proceed with a rescoped Option 2 and to put the project out to bid as timely as possible. All voted in favor, and the motion passed unanimously.

Approved:

NOMINATIONS AND APPOINTMENTS

1. Fletcher Planning & Zoning Board of Adjustment

There were no nominations, and this item was carried to the next meeting.

2. Hendersonville City Zoning Board of Adjustment – 3 vacs.

There were no nominations, and this item was carried to the next meeting.

3. Home and Community Care Block Grant Committee – 1 vac.

Commissioner McCall nominated Kim Owen for reappointment to Seat #5 and Stephen Studebaker for reappointment to Seat #8. All voted in favor, and the motion carried.

4. Juvenile Crime Prevention Council – 1 vac.

There were no nominations, and this item was carried to the next meeting.

5. Library Board of Trustees – 1 vac.

Chairman Lapsley made the motion to nominate Milton Butterworth for reappointment to Seat #8. All voted in favor, and the motion carried.

6. Nursing/Adult Care Home Community Advisory Committee – 13 vacs.

Commissioner McCall nominated Kim Welty for appointment to Seat #14. All voted in favor, and the motion carried.

COMMISSIONER UPDATES

Edney expressed condolences on the passing of Henderson County Detention Center employee Aaron Rummage.

McCall shared an update on the Arby's Challenge. Four nonprofits have been selected for community support, and citizens can vote for their choice using a QR code available at Arby's. Pathfinders is one of the four organizations, and she encouraged residents to participate. Each nonprofit will receive \$5,000, and the one with the most votes will receive \$20,000.

Lapsley announced that Brittany Brady has been named one of the *Top 50 Economic Developers in North America* for 2025.

COUNTY MANAGER'S REPORT

County Manager John Mitchell reported that the Board will soon begin discussions related to the JCAR Project. He announced that Recreation Director Bruce Gilliam will host the New Year's Apple Rise event. Mitchell also noted that the County's Tier Status has changed, explaining that the calculation—based on unemployment rates—reflects the County's economic health and will open the door to a number of grant opportunities. In addition, he shared that the first draft of the updated Land Development Code (LDC) is expected to be provided to staff soon, and after staff review, it will be presented to the Board.

Motion: Vice-Chair Edney made the motion to go into Closed Session pursuant to NCGS 143.318.11(a)(6). All voted in favor, and the motion carried.

Approved:

ADJOURN

Denisa A. Lauffer, Clerk to the Board

William G. Lapsley, Chairman

DRAFT

Approved: