

January 5, 2026

# Minutes

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
MONDAY, JANUARY 5, 2026**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present were: Chairman William Lapsley, Vice-Chair J. Michael Edney, Commissioner Rebecca McCall, Commissioner Sheila Franklin, Commissioner Jay Egolf, County Manager John Mitchell, Assistant County Manager Chris Todd, Emergency Services Director Jimmy Brissie, Financial Services Director Samantha Reynolds, County Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were: Budget Manager/Internal Auditor Sonya Flynn, Chief Communications Officer Mike Morgan, Director of Public Health David Jenkins, Sheriff Lowell Griffin, Library Director Trina Rushing, DSS Director Lorie Horne, Tax Assessor Kevin Hensley, Register of Deeds Lee King, Social Media Coordinator Tiffany Lucey, Finance Director Randal Cox, and Strategic Behavioral Health Director Jodi Grabowski. Deputies Matt Covil and Judd Lawson provided security.

## **CALL TO ORDER/WELCOME**

Commissioner Lapsley called the meeting to order and welcomed all in attendance.

## **INVOCATION**

The Reverend Dr. Marc Reynolds with Little River Baptist Church provided the invocation.

## **PLEDGE OF ALLEGIANCE**

4-H Council President Zane Capps led the Pledge of Allegiance to the American Flag.

## **RESOLUTIONS AND RECOGNITIONS**

### **Recognition – NCPLDA Library Director of the Year Award**

Transylvania County Library Director Rishara Finsel, President of the North Carolina Public Library Directors' Association (NCPLDA), recognized Trina Rushing as the 2025 Library Director of the Year. Ms. Finsel highlighted Ms. Rushing's contributions to the Association and her dedication to improving public libraries across North Carolina.

### **2026.001 Resolution - Service Badge and Sidearm Request – Master Deputy Vincent Griggs**

The Henderson County Sheriff's Office requested that the service badge and sidearm of Master Deputy Vincent Griggs be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Master Deputy Vincent Griggs began his career with the Henderson County Sheriff's Office on March 30, 1998, and held the ranks of Detention Officer, Deputy, Senior Deputy, Master Deputy, Corporal, and Sergeant during his tenure of 26 years. To honor him and show gratitude, the Sheriff's Office intends to present his service badge and service sidearm.

Sheriff Griffin made this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 17F-20.

Approved:

*Vice-Chair Edney made the motion to approve the resolution as presented. All voted in favor, and the motion carried.*

### **2026.002 Resolution - Service Badge and Sidearm Request – Corporal Travis Pierce**

The Henderson County Sheriff's Office requested that the service badge and sidearm of Corporal Travis Peirce be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Corporal Travis Pierce began his career with the Henderson County Sheriff's Office on December 7, 2005. He held the ranks of Deputy, Master Deputy, Lance Corporal, and Corporal during his 20-year tenure. To honor him and show gratitude, the Sheriff's Office intends to present his service badge and service sidearm.

Sheriff Griffin made this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 17F-20.

*Vice-Chair Edney made the motion to adopt the resolution as presented. All voted in favor, and the motion carried.*

### **PUBLIC COMMENT**

1. Debra Romaine, USA Pickleball Ambassador for Henderson County, addressed the Board regarding the need for additional indoor pickleball courts. She explained that adverse outdoor conditions result in overcrowded courts and long wait times between games. Most existing indoor venues require membership, including the YMCA and the Hendersonville Racquet Club, while other indoor options are limited and costly.
2. Dr. Susan Hall spoke on behalf of the pickleball community in Henderson County. She noted the rapid growth of the sport and expressed her belief that the County should construct an indoor/outdoor pickleball facility to position the County as a destination for pickleball.

### **DISCUSSION/ADJUSTMENT OF AGENDA**

Vice-Chair Edney pulled consent agenda item H – Hurricane Helene Local Government Grant Program Award – Clear Creek Sewer Phase I and consent item L – Reject Construction Contracts Bids – Clear Creek Sewer Project, for comment.

*Vice-Chair Edney made a motion to approve the agenda as amended. All voted in favor, and the motion carried.*

Vice-Chair Edney stated that at the Board's December 1 meeting, the Board approved proceeding with Option Two for the Edneyville (Clear Creek) Sewer project, which was reported to have a total project cost of \$9.5 million. Samantha Reynolds confirmed that this amount was correct.

Vice-Chair Edney explained that of the \$9.5 million, \$2.5 million would come from capital reserves and \$1.05 million from ARPA funds, for a total of \$3.55 million. Of that amount, \$1.997 million had already been spent on engineering, design, and permitting, leaving approximately \$1.5

Approved:

million. He asked whether the \$9.5 million total included the engineering costs that had already been paid. Ms. Reynolds confirmed that the \$9.5 million includes all funds already expended and represents the total project cost.

Vice-Chair Edney further noted that Consent Agenda Item H, Hurricane Helene Local Government Grant Program Award – Clear Creek Sewer Phase I, reflected a grant award of \$2.124 million in new funding, which would reduce the remaining unfunded project cost to approximately \$3.77 million.

Vice-Chair Edney asked whether additional design work or other fees would be required beyond the funds already spent. Marcus Jones responded that the remaining work would primarily involve going through the rebid process again and would not constitute a significant amount of work. Vice-Chair Edney stated that his main goal was to confirm that the funds included in Consent Item H represented new money for the project. With that confirmation, he indicated he was ready to proceed.

## **CONSENT AGENDA**

### **Approval of Minutes**

Draft minutes were presented for Board review and approval for the following meeting:

November 19, 2025, and December 1, 2025

*Motion: I move the Board approve the minutes from November 19, 2025, and December 1, 2025.*

### **2026.003 Pending Releases and Refunds**

The Assessor reviewed the pending releases and refunds. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

<b>Type:</b>	<b>Amount:</b>
Total Taxes Released from the Charge	\$28,739.82
Total Refunds as a Result of the Above Releases	\$ 167.31

*Motion: I move the Board approve the Combined Release/Refund Report as presented.*

### **Notification of Vacancies**

The Notification of Vacancies was provided for the Board's information. They will appear on the next agenda under "Nominations."

1. Etowah Sewer Advisory Committee – 1 vac.  
Position # 5 – Regular – At Large
2. Library Board of Trustees – 1 vac.  
Position # 3 – Regular – At Large

Approved:

**County Financial Report/Cash Balance Report – November 2025**

The November 2025 County Financial and Cash Balance Reports were presented for the Board's review and approval.

The following were explanations for departments/programs with higher budgets to actual percentages for November:

- Governing Body – timing of payment of board approved expenditures.
- Dues/Non Profit Contributions – payment of 2<sup>nd</sup> quarter annual appropriations.
- Administrative Services – timing of payment of board approved expenditures.
- Tax Collector – timing of payment of board approved expenditures.
- Register of Deeds – timing of payment of board approved expenditures.
- Rescue Squad - payment of 2<sup>nd</sup> quarter of annual appropriations.
- Heritage Museum - payment of 2<sup>nd</sup> quarter of annual appropriations.
- Mental Health Services - timing of payment of board approved expenditures.
- Library - timing of payment of board approved expenditures.
- Debt Service - timing of payment of board approved expenditures.
- Public Education – payment of 5 of 10 annual appropriations made to public school system.
- Interfund Transfers - timing of board approved transfers.

Year to Date Net Revenues under Expenditures for the Emergency Telephone System Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Public Transit Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Opioid Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Hurricane Helene Fund is due to timing of expenditures and receipt of FEMA reimbursements in FY26.

Year to Date Net Revenues under Expenditures for the Etowah Community Sewer Fund is due to timing of collection receipts and disbursements of approved expenditures in FY26.

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Approved:

**HENDERSON COUNTY  
FINANCIAL REPORT  
NOVEMBER 2025**

GENERAL FUND REVENUES						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	224,046,470.00	40,709,039.60	91,647,855.60	40.9%	-	91,647,855.60
GENERAL FUND EXPENDITURES						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	713,432.00	32,753.22	352,199.37	49.37%	2,015.00	354,214.37
Dues/Non Profit Contributions	1,408,431.00	-	641,603.11	45.55%	620,063.20	1,261,666.31
County Manager	412,944.00	25,964.44	136,576.57	33.07%	-	136,576.57
Administrative Services	822,564.00	71,243.52	418,415.59	50.87%	-	418,415.59
Human Resources	1,602,266.00	98,676.36	604,243.48	37.71%	22,000.00	626,243.48
Elections	1,502,192.00	31,809.52	267,937.42	17.84%	64,300.00	332,237.42
Finance	1,459,519.00	80,608.00	531,070.03	36.39%	-	531,070.03
County Assessor	2,220,936.00	126,089.09	809,611.64	36.45%	16,697.20	826,308.84
Tax Collector	625,023.00	57,514.93	269,431.30	43.11%	-	269,431.30
Legal	1,153,432.00	72,017.58	480,391.10	41.65%	-	480,391.10
Register of Deeds	804,235.00	73,160.28	360,313.10	44.80%	6,633.60	366,946.70
Facility Services	6,338,247.00	441,189.14	2,333,026.96	36.81%	239,800.16	2,572,827.12
Garage	465,069.00	40,216.16	173,634.37	37.34%	-	173,634.37
Court Facilities	153,000.00	10,956.70	44,589.01	29.14%	-	44,589.01
Information Technology	6,721,517.00	464,318.50	2,794,373.89	41.57%	513,777.82	3,308,151.71
Sheriff Department	26,856,259.00	1,867,885.48	10,165,969.58	37.85%	427,681.10	10,593,650.68
Detention Facility	7,255,267.00	441,896.98	2,614,627.71	36.04%	355,787.61	2,970,415.32
Emergency Management	2,699,005.00	136,200.42	888,041.27	32.90%	26,141.91	914,183.18
Fire Services	1,271,246.00	58,092.69	347,887.26	27.37%	101,905.85	449,793.11
Building Services	1,933,820.00	146,385.92	754,452.33	39.01%	-	754,452.33
Wellness Clinic	1,551,790.00	116,891.74	600,301.96	38.68%	87,130.59	687,432.55
Emergency Medical Services	14,917,175.00	1,015,757.20	5,606,397.14	37.58%	248,713.55	5,855,110.69
Animal Services	1,006,894.00	64,244.36	409,537.19	40.67%	39,776.00	449,313.19
Rescue Squad	821,888.00	123.08	410,907.78	50.00%	410,944.00	821,851.78
Forestry Services	131,219.00	6,920.28	20,399.77	15.55%	-	20,399.77
Soil & Water	776,502.00	36,940.45	212,316.33	27.34%	12,850.00	225,166.33
Planning	1,334,114.00	119,261.37	546,857.76	40.99%	77,592.00	624,449.76
Code Enforcement	368,640.00	25,852.25	138,769.74	37.64%	17,745.00	156,514.74
Site Development	247,581.00	16,685.14	92,694.31	37.44%	-	92,694.31
Heritage Museum	100,000.00	-	50,000.00	50.00%	50,000.00	100,000.00
Cooperative Extension	794,654.00	52,100.72	285,944.77	35.98%	3,500.00	289,444.77
Project Management	412,211.00	26,237.29	150,177.69	36.43%	-	150,177.69
Economic Development	2,152,642.00	-	217,000.00	10.08%	217,000.00	434,000.00
Public Health	14,308,548.00	827,007.18	4,740,839.74	33.13%	1,575,057.19	6,315,896.93
Environmental Health	2,051,804.00	142,023.19	779,624.47	0.00%	25.71	-
H&CC Block Grant	863,502.00	72,794.25	304,202.50	35.23%	-	304,202.50
Medical Services - Autopsies	95,000.00	11,200.00	34,750.00	36.58%	-	34,750.00
Strategic Behavioral Health	611,929.00	51,632.80	175,328.30	28.65%	57,593.20	232,921.50
Mental Health Services	528,612.00	-	264,306.00	50.00%	-	264,306.00
Rural Transportation Assist Program	201,384.00	-	12,628.00	6.27%	-	12,628.00
Social Services	24,861,619.00	1,623,277.84	9,409,413.80	37.85%	5,899.90	9,415,313.70
Juvenile Justice Programs	346,020.00	26,066.13	134,962.80	39.00%	-	134,962.80
Veterans Services	343,766.00	21,784.35	119,021.79	34.62%	25,383.20	144,404.99
Library	4,538,258.00	318,601.70	1,892,163.27	41.69%	284,284.07	2,176,447.34
Recreation	3,776,930.00	223,779.68	1,501,767.84	39.76%	199,219.68	1,700,987.52
Public Education	43,641,463.00	3,764,146.30	21,341,564.85	48.90%	-	21,341,564.85
Debt Service	17,594,644.00	3,779,403.20	8,102,249.01	46.05%	-	8,102,249.01
Non-Departmental	5,155,445.00	488,129.57	1,570,457.99	30.46%	-	1,570,457.99
Interfund Transfers	14,093,832.00	7,319,526.17	9,100,838.68	64.57%	-	9,100,838.68
<b>TOTAL</b>	<b>224,046,470.00</b>	<b>24,427,365.17</b>	<b>93,213,818.57</b>	<b>41.60%</b>	<b>5,709,517.54</b>	<b>98,143,685.93</b>
<b>Net Revenues over (under) Exp.</b>	<b>-</b>	<b>16,281,674.43</b>	<b>(1,565,962.97)</b>			<b>(6,495,830.33)</b>

Approved:

APPROPRIATIONS DETAIL						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOCIAL SERVICES</b>						
Staff Operations	20,868,566.00	1,431,621.06	8,115,161.12	38.9%	5,899.90	8,121,061.02
Federal & State Programs	3,893,053.00	189,645.41	1,267,830.83	32.6%	-	1,267,830.83
General Assistance	100,000.00	2,011.37	26,421.85	26.4%	-	26,421.85
<b>TOTAL</b>	<b>24,861,619.00</b>	<b>1,623,277.84</b>	<b>9,409,413.80</b>		<b>5,899.90</b>	<b>9,415,313.70</b>
<b>EDUCATION</b>						
Schools Current/Capital Expense	37,891,463.00	3,764,146.30	18,945,731.50	50.0%	-	18,945,731.50
Blue Ridge Community College	5,750,000.00	-	2,395,833.35	41.7%	-	2,395,833.35
<b>TOTAL</b>	<b>43,641,463.00</b>	<b>3,764,146.30</b>	<b>21,341,564.85</b>		<b>-</b>	<b>21,341,564.85</b>
<b>DEBT SERVICE</b>						
Public Schools	9,440,800.00	1,988,177.85	4,148,701.78	43.9%	-	4,148,701.78
Blue Ridge Community College	3,141,195.00	1,104,566.42	1,651,539.83	52.6%	-	1,651,539.83
Henderson County	5,012,649.00	686,658.93	2,302,007.40	45.9%	-	2,302,007.40
<b>TOTAL</b>	<b>17,594,644.00</b>	<b>3,779,403.20</b>	<b>8,102,249.01</b>		<b>-</b>	<b>8,102,249.01</b>
<b>INTERFUND TRANSFERS</b>						
Capital Projects Fund	200,000.00	16,666.67	66,666.68	33.3%	-	66,666.68
Capital Reserve Fund	6,712,422.00	6,712,422.00	6,712,422.00	100.0%	-	6,712,422.00
Fire Districts Fund	60,000.00	15,000.00	20,000.00	33.3%	-	20,000.00
HCPS MRTS	4,603,500.00	383,625.00	1,534,500.00	33.3%	-	1,534,500.00
BRCC MRTS	2,301,750.00	191,812.50	767,250.00	33.3%	-	767,250.00
Solid Waste	216,160.00	-	-	0.0%	-	-
<b>TOTAL</b>	<b>14,093,832.00</b>	<b>7,319,526.17</b>	<b>9,100,838.68</b>		<b>-</b>	<b>9,100,838.68</b>

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Approved:

SPECIAL REVENUE FUNDS						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>FIRE DISTRICTS FUND</b>						
Revenues:	17,285,114.00	5,523,999.26	10,488,435.18	60.7%	-	10,488,435.18
Expenditures:	17,285,114.00	953,497.70	4,967,665.21	28.7%	-	4,967,665.21
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>4,570,501.56</b>	<b>5,520,769.97</b>		<b>-</b>	<b>5,520,769.97</b>
<b>REVALUATION RESERVE FUND</b>						
Revenues:	1,477,379.00	133,926.64	680,510.77	46.1%	-	680,510.77
Expenditures:	1,477,379.00	77,920.09	494,248.06	33.5%	3,508.13	497,756.19
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>56,006.55</b>	<b>186,262.71</b>		<b>3,508.13</b>	<b>182,754.58</b>
<b>EMERGENCY TELEPHONE SYSTEM (911) FUND</b>						
Revenues:	302,500.00	25,231.59	105,247.18	34.8%	-	105,247.18
Expenditures:	302,500.00	15,914.55	177,967.99	58.8%	15,549.35	193,517.34
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>9,317.04</b>	<b>(72,720.81)</b>		<b>15,549.35</b>	<b>(88,270.16)</b>
<b>PUBLIC TRANSIT FUND</b>						
Revenues:	1,758,861.00	166,250.49	216,050.42	12.3%	-	216,050.42
Expenditures:	1,758,861.00	79,985.23	366,008.21	20.8%	6,308.90	372,317.11
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>86,265.26</b>	<b>(149,957.79)</b>		<b>6,308.90</b>	<b>(156,266.69)</b>
<b>MISC. OTHER GOVERNMENTAL ACTIVITIES</b>						
Revenues:	954,000.00	40,380.97	257,038.92	26.9%	-	257,038.92
Expenditures:	954,000.00	2,437.44	244,233.11	25.6%	-	244,233.11
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>37,943.53</b>	<b>12,805.81</b>		<b>-</b>	<b>12,805.81</b>
<b>ARPA FUND</b>						
Revenues:	-	50,824.36	332,309.48	0.0%	-	332,309.48
Expenditures:	-	-	-	0.0%	50,000.00	50,000.00
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>50,824.36</b>	<b>332,309.48</b>		<b>50,000.00</b>	<b>282,309.48</b>
<b>OPIOID FUND</b>						
Revenues:	1,091,890.00	19,808.85	125,746.81	11.5%	-	125,746.81
Expenditures:	1,091,890.00	35,795.97	276,570.63	25.3%	166,920.11	443,490.74
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(15,987.12)</b>	<b>(150,823.82)</b>		<b>166,920.11</b>	<b>(317,743.93)</b>
<b>HURRICANE HELENE</b>						
Revenues:	78,048,550.00	19,244.50	29,524,808.74	37.8%	-	29,524,808.74
Expenditures:	78,048,550.00	104,609.99	52,519,221.71	67.3%	4,657,391.36	57,176,613.07
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(85,365.49)</b>	<b>(22,994,412.97)</b>		<b>4,657,391.36</b>	<b>(27,651,804.33)</b>

CAPITAL PROJECTS						
	REVISED BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>JUDICIAL CENTER PROJECT - DETENTION (2064)</b>						
Revenues:	78,625,813.00	208,866.66	78,834,679.66	100.3%	-	78,834,679.66
Expenditures:	78,625,813.00	(281,436.71)	4,918,238.60	6.3%	68,577,196.86	73,405,435.46
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>490,303.37</b>	<b>73,916,441.06</b>		<b>68,577,196.86</b>	<b>5,339,244.20</b>
<b>JUDICIAL CENTER PROJECT - COURTHOUSE (2086)</b>						
Revenues:	6,738,241.00	-	-	0.0%	-	-
Expenditures:	6,738,241.00	657,962.02	4,467,962.41	66.3%	2,167,370.90	6,635,333.31
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(657,962.02)</b>	<b>(4,467,962.41)</b>		<b>2,167,370.90</b>	<b>(6,635,333.31)</b>
<b>MEDICAL OFFICE BUILDING PROJECT - SPARTANBURG HWY (2074)</b>						
Revenues:	1,895,042.00	-	-	0.0%	-	-
Expenditures:	1,895,042.00	17,857.79	1,486,453.36	78.4%	63,100.90	1,549,554.26
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(17,857.79)</b>	<b>(1,486,453.36)</b>		<b>63,100.90</b>	<b>(1,549,554.26)</b>

Approved:

	ENTERPRISE FUNDS					
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOLID WASTE LANDFILL FUND</b>						
Revenues:	11,339,199.00	958,167.22	4,795,634.30	42.3%	-	4,795,634.30
Expenditures:	11,339,199.00	868,842.55	4,225,617.86	37.3%	4,529,662.71	8,755,280.57
Net Revenues over (under) Exp	-	<b>89,324.67</b>	<b>570,016.44</b>		<b>4,529,662.71</b>	<b>(3,959,646.27)</b>
<b>JUSTICE ACADEMY SEWER FUND</b>						
Revenues:	72,091.00	6,521.23	36,240.66	50.3%	-	36,240.66
Expenditures:	72,091.00	5,271.27	30,558.49	42.4%	-	30,558.49
Net Revenues over (under) Exp	-	<b>1,249.96</b>	<b>5,682.17</b>		<b>-</b>	<b>5,682.17</b>
<b>ETOWAH COMMUNITY SEWER FUND</b>						
Revenues:	553,480.00	18,642.18	66,664.59	12.0%	-	66,664.59
Expenditures:	553,480.00	36,563.01	94,549.95	17.1%	317,930.00	412,479.95
Net Revenues over (under) Exp	-	<b>(17,920.83)</b>	<b>(27,885.36)</b>		<b>(317,930.00)</b>	<b>(345,815.36)</b>

**HENDERSON COUNTY  
CASH BALANCE REPORT  
NOVEMBER 2025**

Fund(s)	10/31/25 Beg. Cash Balance	Debits Revenues	(Credits) Expenditures	11/30/25 Ending Cash Balance
General	\$ 86,629,441.34	\$ 48,676,721.61	\$ (33,219,772.99)	\$ 102,086,389.96
Special Revenue	45,481,969.06	12,949,984.94	(1,907,248.95)	\$ 56,524,705.05
Capital Projects	12,905,694.35	5,079,602.63	(3,857,500.81)	\$ 14,127,796.17
Enterprise	1,586,020.90	1,044,250.04	(1,113,709.81)	\$ 1,516,561.13
HCPS - Maint. and Repair	7,259,862.20	383,625.00	-	\$ 7,643,487.20
BRCC - Maint. and Repair	4,874,417.71	191,812.50	-	\$ 5,066,230.21
Custodial	1,607,595.61	4,965,018.07	(1,352,920.66)	\$ 5,219,693.02
Total	<u>\$ 160,345,001.17</u>	<u>\$ 73,291,014.79</u>	<u>\$ (41,451,153.22)</u>	
Total cash available as of		11/30/2025		<u>\$ 192,184,862.74</u>

*Motion: I move that the Board approve the November 2025 County Financial Report and Cash Balance Report as presented.*

**Henderson County Public Schools Financial Reports – November 2025**

The Henderson County Public Schools November 2025 Local Current Expense Fund / Other Restricted Funds Report was presented for the Board's information.

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Approved:

**HENDERSON COUNTY PUBLIC SCHOOLS**  
**LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS**  
as of November 30, 2025

REVENUES:		LOCAL CURRENT EXPENSE FUND		OTHER RESTRICTED FUND			
		Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
3200 State Sources	\$ -	\$ -	\$ 58,906	\$ 32,786	\$ 32,786	\$ 32,786	\$ 3,244
3700 Federal Sources-Restricted	\$ -	\$ -	\$ 2,240,718	\$ 322,606	\$ 322,606	\$ 322,606	478,837
3800 Other Federal-ROTC	\$ -	\$ -	\$ 128,000	\$ 18,501	\$ 18,501	\$ 18,501	38,894
4100 County Appropriation	\$ 36,141,463	\$ 18,070,732	\$ -	\$ -	\$ 18,070,732	\$ 18,070,732	17,889,000
4200 Local -Tuition/Fees	\$ -	\$ -	\$ 62,200	\$ 39,179	\$ 39,179	\$ 39,179	24,505
4400 Local-Unrestricted	\$ 658,000	\$ 258,421	\$ 157,273	\$ 88,547	\$ 846,968	\$ 846,968	302,890
4800 Local-Restricted	\$ -	\$ -	\$ 335,945	\$ 222,950	\$ 222,950	\$ 222,950	461,627
4900 Fund Balance Appropriated/Transfer From school	\$ 759,025	\$ -	\$ 530,014	\$ 12,499	\$ 12,499	\$ 12,499	14,339
<b>TOTAL FUND REVENUES</b>	<b>\$ 37,558,488</b>	<b>\$ 18,329,153</b>	<b>\$ 3,513,057</b>	<b>\$ 737,068</b>	<b>\$ 19,066,220</b>		<b>\$ 19,013,336</b>
EXPENDITURES:							
<b>Instructional Services:</b>		Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
5100 Regular Instructional Services	\$ 10,123,361	\$ 4,438,912	\$ 574,665	\$ 268,967	\$ 4,707,879	\$ 4,955,537	
5200 Special Populations Services	\$ 1,349,257	\$ 624,335	\$ 789,475	\$ 321,024	\$ 945,359	\$ 856,009	
5300 Alternative Programs and Services	\$ 351,791	\$ 152,715	\$ 818,750	\$ 295,337	\$ 448,052	\$ 411,055	
5400 School Leadership Services	\$ 3,662,927	\$ 1,604,354	\$ 12,130	\$ 15,312	\$ 1,819,666	\$ 1,502,738	
5500 Co-Curricular Services	\$ 1,131,818	\$ 59,986	\$ 57,000	\$ 31,829	\$ 91,815	\$ 112,298	
5800 School-Based Support Services	\$ 2,248,184	\$ 981,206	\$ 390,622	\$ 51,045	\$ 1,012,251	\$ 843,810	
<b>Total Instructional Services</b>	<b>\$ 18,867,318</b>	<b>\$ 7,841,509</b>	<b>\$ 2,642,642</b>	<b>\$ 983,515</b>	<b>\$ 8,825,024</b>		<b>\$ 8,881,447</b>
<b>System-Wide Support Services:</b>		Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
6100 Support and Development Services	\$ 554,593	\$ 224,183	\$ 5,250	\$ 10,268	\$ 234,451	\$ 188,906	
6200 Special Population Support	\$ 88,215	\$ 38,219	\$ 12,200	\$ 1,397	\$ 39,616	\$ 59,141	
6300 Alternative Programs	\$ 146,574	\$ 59,558	\$ 431	\$ 431	\$ 59,989	\$ 59,161	
6400 Technology Support Services	\$ 1,407,498	\$ 602,930	\$ 44,139	\$ 14,999	\$ 617,930	\$ 599,815	
6500 Operational Support Services	\$ 9,503,843	\$ 3,511,556	\$ 476,728	\$ 178,473	\$ 3,680,029	\$ 3,872,663	
6600 Financial and Human Resource Services	\$ 2,600,753	\$ 2,103,867	\$ 73,289	\$ 73,893	\$ 2,177,780	\$ 2,036,569	
6700 Accountability Services	\$ 222,130	\$ 93,362	\$ 1,400	\$ 1,400	\$ 94,762	\$ 87,903	
6800 System-Wide Pupil Support Services	\$ 428,507	\$ 186,446	\$ 538	\$ 538	\$ 186,984	\$ 176,257	
6900 Policy, Leadership and Public Relations	\$ 735,363	\$ 359,625	\$ 13,220	\$ 13,225	\$ 372,850	\$ 392,334	
<b>Total System-Wide Support Services</b>	<b>\$ 15,687,476</b>	<b>\$ 7,179,746</b>	<b>\$ 627,194</b>	<b>\$ 294,623</b>	<b>\$ 7,474,370</b>		<b>\$ 7,272,750</b>
<b>Ancillary Services:</b>		Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
7100 Community Services	\$ 388	\$ 388	\$ 181,685	\$ 76,733	\$ 77,121	\$ 70,328	
7200 Nutrition Services	\$ 267,557	\$ 101,065	\$ -	\$ -	\$ 101,065	\$ 96,677	
<b>Total Ancillary Services</b>	<b>\$ 267,944</b>	<b>\$ 101,452</b>	<b>\$ 181,685</b>	<b>\$ 76,733</b>	<b>\$ 178,185</b>		<b>\$ 167,005</b>
<b>Non-Programmed Charges:</b>		Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
8100 Payments to Other Governments	\$ 2,735,750	\$ 901,224	\$ -	\$ -	\$ 901,224	\$ 797,593	
8400 Interfund Transfers	\$ -	\$ -	\$ 14,748	\$ 10,055	\$ 10,055	\$ 30,092	
8500 Contingency	\$ -	\$ -	\$ 46,788	\$ 18,360	\$ 18,360	\$ -	
8600 Educational Foundations	\$ -	\$ -	\$ 61,536	\$ 28,415	\$ 28,415	\$ 8,884	
<b>Total Non-Programmed Charges</b>	<b>\$ 2,735,750</b>	<b>\$ 901,224</b>	<b>\$ 61,536</b>	<b>\$ 28,415</b>	<b>\$ 929,639</b>	<b>\$ 836,569</b>	
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ 37,558,488</b>	<b>\$ 16,023,931</b>	<b>\$ 3,513,057</b>	<b>\$ 1,383,286</b>	<b>\$ 17,407,217</b>		<b>\$ 16,957,772</b>

*Motion: I move that the Board of Commissioners approve the Henderson County Public Schools' November 2025 Financial Reports as presented.*

### Updated Statewide Mutual Aid Agreements

Since 2000, Henderson County has participated in the North Carolina Statewide Mutual Aid Agreement. This agreement allows counties and municipalities to share resources when events exceed the capability of a local jurisdiction. As part of the agreement, those requesting assistance agree to reimburse agencies assisting with the costs incurred, as needed.

North Carolina Emergency Management assists in the coordination and reimbursement process as part of the overall disaster recovery model. Under the model, in North Carolina, agencies are not obligated to assist but may offer assistance when there are no immediate needs in the home jurisdiction.

Since the adoption of the original agreement, Henderson County has provided and received assistance. The current agreement was executed by the Board of Commissioners in 2000 and updated in 2020. We request that the Board approve the new 2023 Statewide Mutual Aid Agreement. The County's Chief Executive Officer must execute the new agreement upon approval

Approved:

by the Board of Commissioners. Changes to the “Authorized Agents” can be made by the Local Emergency Management Coordinator as needed. This agreement, once executed, lasts for at least one year and for subsequent years unless terminated by a 60-day notice.

*Motion: I move the Henderson County Board of Commissioners to approve the attached 2023 Statewide Mutual Aid Agreement between Henderson County and North Carolina Emergency Management and authorize the County Manager to execute the agreement. I further authorize the County Emergency Management Coordinator to update the “Authorized Agents” as needed.*

### **Hurricane Helene Local Government Capital Grant Program Award – Ecusta Trail**

Henderson County was notified that it was awarded \$363,151.74 for the repairs to the Ecusta Trail through funding created by SL2025-26 and amended in SL2025-97.

The scope of work and State Grant Certification to be submitted to the Office of State Budget and Management for the Hurricane Helene Local Government Capital Grant Program was provided for the Board’s review and approval.

*Motion: I move that the Board approve the provided scope of work. I further move that the Board provide authorization to the County Manager and Grants Administrator to execute the forthcoming agreement on behalf of the County.*

### **Hurricane Helene Local Government Grant Program Award – Clear Creek Sewer Phase I**

Henderson County has been notified that it was awarded \$2,124,348.26 for the Clear Creek Wastewater Project through funding created by SL2025-26 and amended in SL2025-97.

Attached for the Board’s review and approval was the scope of work and State Grant Certification to be submitted to the Office of State Budget and Management for the Hurricane Helene Local Government Capital Grant Program.

*Motion: I move that the Board approve the provided scope of work. I further move that the Board authorize the County Manager and Grants Administrator to execute the forthcoming agreement on behalf of the County.*

### **Project Position Request – Strategic Behavioral Health**

At the December 1, 2025, Board of Commissioners meeting, the Board authorized funding for a contracted Coordinator position within the Henderson County Public School system to provide early intervention counseling and coordination services for Henderson County youth. Following further evaluation, it has been determined that establishing this position as a Henderson County project employee within the Department of Strategic Behavioral Health would enhance program effectiveness and administrative oversight. The original approval provided up to \$150,000 in funding over an 18-month period ending June 30, 2027. Approval is now requested to establish the position as a County Project Position with an anticipated end date of June 30, 2027, and to authorize a future budget amendment to transfer the required funding from the Opioid Settlement Fund to Strategic Behavioral Health for the remainder of FY 2026 once salary and benefit costs are finalized.

Approved:

*Motion: I move that the Board approve the addition of a Project Position for an Early Intervention Coordinator within the Department of Strategic Behavioral Health and approve the associated budget amendment.*

#### **2025.004 Resolution – Opioid Settlement Fund Expenditure Authorization**

Early Intervention was identified as a key strategy in the Henderson County Strategic Plan for the use of the County's Opioid Settlement Funds. On December 1, 2025, the Board authorized expenditures toward an Early Intervention Coordinator to address an increase in student infractions due to drug involvement. Related to this need, Hope Rising, the only substance-specific intervention program for youth in Henderson County, is receiving three times as many referrals and needs to expand. Funds are requested to support their immediate need, with the long-term goal of Hope Coalition obtaining grants and donations to sustain their programs further.

The Board must adopt a Resolution per the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, which dictates the process for drawing from the Special Revenue Fund. Sufficient funding is available for this requested resolution.

*Motion: I move the Board adopt the Resolution authorizing the expenditures and revenues associated with the Opioid Settlement Fund [Fund 51] for early intervention services through the Hope Coalition.*

#### **Vendor Selection and Fee Proposal – Special Inspections and Materials Testing for Henderson County/UNC Health Pardee Spartanburg Highway Medical Office Building (MOB) Project**

The Board was requested to approve the Request for Qualifications (RFQ) selection of WSP USA Inc. for Special Inspections and Construction Materials Testing for the Henderson County/UNC Health Pardee Spartanburg Highway Medical Office Building (MOB) project. The Board was also requested to approve the proposal letter from WSP USA Inc. for Special Inspections and Construction Materials Testing, for the Henderson County/UNC Health Pardee Spartanburg Highway MOB project, and authorize staff to proceed. The proposed fee from WSP USA Inc. is \$153,400.

These services will be funded from the Henderson County/UNC Health Pardee Spartanburg Highway MOB project budget.

*Motion: I move the Board approve the selection of WSP as the firm to provide Special Inspections and Construction Materials Testing for the Henderson County/UNC Health Pardee Spartanburg Highway MOB project. I further move that the Henderson County Board of Commissioners approve the proposed fee of \$153,400 and authorize staff to proceed with execution of a contract.*

#### **Reject Construction Contract Bids - Clear Creek Sewer Project**

On October 15, 2025, the Board awarded the construction contract for the Clear Creek Sewer project, pending approval by the Division of Water Infrastructure. Since then, \$12.7 million in state directed grant funding was reallocated to an unrelated project. Due to the reallocation, the

Approved:

Board cannot proceed with the execution of the construction contract as bid. Therefore, all bids opened on October 4, 2025, must be rejected. The suggested motion below will officially reject the bids.

*Motion: I move the Board reject all bids for the Clear Creek Sewer construction contract opened on October 4, 2025.*

*Chairman Lapsley made the motion to approve the consent agenda, including Items H and L, which had been pulled for Commissioner Edney's comments. All voted in favor, and the motion carried.*

## DISCUSSION

### Judicial Center Project – Courthouse Project Update

Chris Todd provided the most current information pertaining to the Courthouse portion of the Henderson County Judicial Center project.



Construction Cost	
Guaranteed Maximum Price	\$64,356,271.00
Soft Cost	
FF&E and Technology Allowance	\$2,766,607.85
A&E Design Fees <small>50% of Fentress Contract</small>	\$6,464,319.50
Permit Fee	\$412,208.50
Geo Technical and Materials Testing Fees	\$706,643.14
CMR Pre-Construction Fee	\$750,000.00
EERC Allowance	\$180,000.00
Owner Contingency <small>(4%)</small>	\$2,355,477.13
Sub Total	\$13,635,256.12
Overall Total Budget	\$77,991,527.12

Chairman Lapsley reported that he observed the Sheriff's impound lot had been cleared and asked whether the Sheriff was satisfied with the current situation. Sheriff Griffin responded that his office and County staff were working on temporary solutions, but added that future discussions will be needed to consider options for reestablishing an impound lot and a permanent vehicle processing and storage location.

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Approved:



## Construction Cost

Construction Cost Estimate based on component cost - **not square footage	\$74,896,284.00
CMR Fee (3.75% included in construction cost)	\$2,808,610.65
Construction / Contractor Contingency (5% included in const cost)	\$3,437,580.00
Sub Total	\$74,896,284.00

## Soft Cost

FF&E and Technology Allowance	\$5,493,777.04
A&E Design Fees	\$6,464,319.50
Permit Fee	\$524,273.99
Geo Technical and Materials Testing Fees (1.2%)	\$898,755.41
CMR Pre-Construction Fee	\$0.00
EERC Allowance	\$180,000.00
Owner Contingency	\$4,493,777.04
Sub Total	\$18,054,902.98

Overall Total Budget	\$92,951,186.98
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Attachment A - 2025.11.10

## 4400637 90 PCT (PI) HENDERSON COUNTY JUDICIAL CENTER - COURTHOUSE BID PACKAGE #01 GMP

## Project Summary

The estimate and schedule herein are based on a blend of historical and current market data. Material shortages, supply chain disruptions, and skilled labor shortages produce extreme and unpredictable market volatility. These factors create uncertainty in directional pricing and project timelines, both of which are exacerbated over time. Haskell commits to communicating with transparency and expediency as we become aware of market fluctuations that effect this proposal.

DIRECT COST OF WORK	Cost	% Total	
00 00 GENERAL CONDITIONS	\$404,033	7.9%	\$404,033
01 00 GENERAL REQUIREMENTS	\$255,921	5.0%	\$255,921
32 00 SITE WORK	\$3,857,129	75.8%	\$3,857,129
<b>DIRECT COST OF WORK SUBTOTAL</b>		<b>\$4,517,082</b>	
INDIRECT COSTS			
CMAR Contingency	5.50%	\$248,440	4.9%
Builders Risk Insurance	0.45%	\$22,890	0.5%
General Liability Insurance	1.25%	\$63,584	1.3%
P&P Bond	1.00%	\$50,867	1.0%
OH & P	3.75%	\$183,857	3.6%
<b>INDIRECT COSTS SUBTOTAL</b>		<b>\$569,638</b>	
<b>TOTAL PROJECT COST</b>		<b>\$5,086,720</b>	<b>100%</b>
			<b>\$5,086,720</b>

## GMP Schedule

- GMP 1 – Has been bid
- Group GMP 2 and 3 for April

Approved:

Mr. Todd reported that Haskell | Cooper's bid of just over \$5 million would remain valid through the Board's February 18 meeting. He noted that project drawings are complete and under review, and that Haskell | Cooper recommends combining Packages 2 and 3 to improve bidding and trade participation, which could allow a GMP to be presented in mid-March or April. He stated that the decision rests with the Board.

Commissioner Lapsley raised concerns about bid expiration dates and requested that Tennoca Construction be asked to extend its bid by 30–45 days; Haskell | Cooper confirmed this request would be made. Commissioner Edney requested copies of the complete drawings for Board review, which Mr. Todd agreed to provide, and asked about the February 18 decision date, which Mr. Todd said was needed to maintain the project schedule.

Discussion continued regarding whether to proceed with groundwork prior to receiving a final GMP. Commissioner Egolf expressed concern about moving forward without knowing the total project cost, while Commissioner Edney noted prior expenditures, current cost estimates of just under \$93 million, and that delaying the project could cost the County \$250,000 to \$300,000. Additional discussion included the possibility of shortening the bid response time and holding a special-called meeting in late February.

### **Construction Manager at Risk Selection – BRCC Facilities Building**

The Board was requested to approve the selection of Beverly-Grant as the Construction Manager at Risk (CMR) for the Blue Ridge Community College Facilities Building Project, per the RFQ Selection Committee's recommendation, and authorize Henderson County staff to proceed with contract negotiations for CMR services on this project.

Chairman Lapsley stated that the project costs were included in the MRTS appropriation, with \$7.5 million available for the project. Mr. Todd confirmed this and explained that the total funding consisted of multiple years of the college's MRTS funds, coordinated with the County, along with state funds contributed by the college.

BRCC President Dr. Laura Leatherwood reported that the college contributed \$2.9 million in state capital investment funds that required a county match. Bryan Rhodes confirmed that the total amount of county funds available to complete the project was \$7.5 million.

The selection committee recommended Beverly-Grant, a Buncombe County–based firm, for the project. Vice-Chair Edney moved that the Board instead name a Henderson County company as the bid winner rather than accept the committee's recommendation.

The Board discussed contractor scoring, noting that Beverly-Grant received the highest score, Ryse Construction ranked second, and Vannoy Construction ranked third. Discussion included Ryse Construction's lack of prior County projects and questions about bonding capacity. Mr. Rhodes stated that bonding was not required under the RFQ.

*Chairman Lapsley made the motion that the Board approve the selection of Ryse Construction as the Construction Manager at Risk for the Blue Ridge Community College Facilities Building Project, with Carolina Specialties designated as the alternate firm should negotiations with Ryse Construction be unsuccessful. All voted in favor, and the motion carried.*

Approved:

**NOMINATIONS AND APPOINTMENTS****1. Animal Services Committee – 1 vac.**

*Chairman Lapsley made the motion to nominate Sergeant Brad Reece for appointment to Seat #9. All voted in favor, and the motion carried.*

**2. Fletcher Planning & Zoning Board of Adjustment**

There were no nominations, and this item was carried to the next meeting.

**3. Hendersonville City Zoning Board of Adjustment – 2 vacs.**

There were no nominations, and this item was carried to the next meeting.

**4. Home and Community Care Block Grant Committee – 1 vac.**

*Commissioner Lapsley made the motion to nominate Keith Logan for appointment to Seat #2. All voted in favor, and the motion carried.*

**5. Juvenile Crime Prevention Council – 1 vac.**

*Commissioner McCall made the motion to nominate Helen Milton for appointment to Seat #22. All voted in favor, and the motion carried.*

**6. Laurel Park Zoning Board of Adjustment – 1 vac.**

*Commissioner McCall made the motion to nominate Nancy Waddell for appointment to Seat #2. All voted in favor, and the motion carried.*

**7. Nursing/Adult Care Home Community Advisory Committee – 13 vacs.**

There were no nominations, and this item was carried to the next meeting.

**COMMISSIONER UPDATES**

There were no updates.

**COUNTY MANAGER'S REPORT**

John Mithcell recognized the Recreation Center staff for the successful Apple Rise event held at Courthouse Square on New Year's Eve. He also recognized the newly appointed director of AgHC, who was present. In closing, he noted that this was the last scheduled meeting before the Board's budget meeting.

*Motion: Vice-Chair Edney made the motion to go into Closed Session pursuant to NCGS 143.318.11(a)(3)&(5). All voted in favor, and the motion carried.*

**ADJOURN**