

December 1, 2025

## Minutes

STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS  
MONDAY, DECEMBER 1, 2025

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present were: Commissioner William Lapsley, Commissioner J. Michael Edney, Commissioner Rebecca McCall, Commissioner Sheila Franklin, Commissioner Jay Egolf, County Manager John Mitchell, Assistant County Manager Chris Todd, Financial Services Director Samantha Reynolds, County Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were: Budget Manager/Internal Auditor Sonya Flynn, Chief Communications Officer Mike Morgan, Sheriff Lowell Griffin, Captain Stephanie Cantwell, Code A/V Technician Oscar Guerrero, DSS Director Lorie Horne, Parks and Recreation Director Bruce Gilliam, Director of Human Resources Karen Ensley, Behavioral Health Director Jodi Grabowski, Soil and Water Conservation Director/Conservationist Director Jonathon Wallin, Capital Projects Manager Bryan Rhodes, Social Media Coordinator Tiffany Lucey, Farmland Preservation Coordinator Angela Price, and NC Lead Fellow Abby Buxton. Deputies Matt Covil and Judd Laughter provided security.

### CALL TO ORDER/WELCOME

County Attorney Russ Burrell called the meeting to order and welcomed all in attendance.

### ELECTION OF CHAIRMAN

Commissioner Franklin nominated Commissioner Lapsley for Chairman.

There were no other nominations.

*Commissioner Edney made the motion to appoint Commissioner Lapsley as Chairman of the Henderson County Board of Commissioners. All voted in favor, and the motion carried.*

Russ Burrell then turned the meeting over to Chairman Lapsley.

### ELECTION OF VICE-CHAIR

Chairman Lapsley nominated Commissioner Edney as Vice-Chairman of the Henderson County Board of Commissioners.

There were no other nominations.

*Chairman Lapsley made the motion to appoint Commissioner Edney as Vice-Chair of the Henderson County Board of Commissioners. All voted in favor, and the motion carried.*

### INVOCATION

Pastor Jesse Carr with Mud Creek Baptist Church provided the invocation.

### PLEDGE OF ALLEGIANCE

Sadie and Randi-Mae Eatmon with the Barnyard Bandits 4-H Club led the Pledge of Allegiance to the American Flag.

Approved: January 5, 2026

**RESOLUTIONS AND RECOGNITIONS****2025.200 Service Badge and Sidearm Request – Sergeant Stephen Geyer**

The Henderson County Sheriff's Office requested that the service badge and sidearm of Sergeant Stephen Geyer be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Sergeant Stephen Geyer began his career with the Henderson County Sheriff's Office on September 11, 2001, and held the ranks of Deputy, Corporal, and Sergeant during his 24-year tenure. To honor him and show gratitude, the Sheriff's Office intends to present his service badge and service sidearm.

Sheriff Griffin made this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

*Vice-Chair Edney made the motion that the Board allow Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to Sergeant Stephen Geyer. All voted in favor, and the motion carried.*

**2025.201 Service Badge and Sidearm Request – Sergeant Michael Anderson**

The Henderson County Sheriff's Office requested that the service badge and sidearm of Sergeant Michael Anderson be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

Sergeant Michael Anderson began his career with the Henderson County Sheriff's Office on February 2, 1998, and held the ranks of Deputy, Corporal, and Sergeant during his tenure of 27 years. To honor him and show gratitude, the Sheriff's Office intends to present his service badge and service sidearm.

Sheriff Griffin made this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

*Vice-Chair Edney made the motion that the Board allow Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to Sergeant Michael Anderson. All voted in favor, and the motion carried.*

Commissioner McCall introduced the newly hired Farmland Preservation Coordinator, Angela Price, to the Board and the audience.

**PUBLIC COMMENT:** There was none.

**DISCUSSION/ADJUSTMENT OF AGENDA**

Vice-Chair Edney added Item P- Employee Christmas Bonus to the consent agenda.

*Vice-Chair Edney made a motion to approve the agenda as amended. All voted in favor, and the motion carried.*

*Vice-Chair Edney made the motion to adopt the consent agenda with the addition of Item P –*  
Approved: January 5, 2026

*Employee Christmas Bonus. All voted in favor, and the motion carried.*

## CONSENT AGENDA

### 2025.202 Review of Public Officials' Bonds

Pursuant to N.C. Gen. Stat. §58-72-20 (and also pursuant to the Board's Rules of Procedure), the next order of business at the Board's annual organizational meeting was the annual review and approval of the size and issuer of the bonds for county public officials for the coming year.

Under §58-72-20:

The bonds of the officers named in G.S. 58-72-10 shall be carefully examined on the first Monday in December of every year, and if it appears that the security has been impaired, or for any cause become insufficient to cover the amount of money or property or to secure the faithful performance of the duties of the office, then the bond shall be renewed or strengthened, the insufficient security increased within the limits prescribed by law, and the impaired security shall be made good; but no renewal, or strengthening, or additional security shall increase the penalty of said bond beyond the limits prescribed for the term of office.

The following are the current bond amounts, all of which meet the requirements of the General Statutes:

PUBLIC OFFICIAL	BOND AMOUNT	BOND COMPANY
Lowell Griffin, Sheriff	\$25,000.00	Fidelity and Deposit Co.
Lee King, Register of Deeds	\$50,000.00	Fidelity and Deposit Co.
Luke Small, Tax Collector	\$1,000,000.00	Fidelity and Deposit Co.
Nicole Brown, Deputy Tax Collector	\$250,000.00	Fidelity and Deposit Co.
Randall Cox, Finance Director	\$1,000,000.00	Fidelity and Deposit Co.

The Sheriff's bond may not exceed \$25,000, pursuant to N.C. Gen Stat. §162-8. The other bonds had been set by previous Boards of Commissioners and were at the Board's discretion.

*Motion: I move that the Board approve the public officials' bonds in the current amounts.*

### Tax Collector's Report

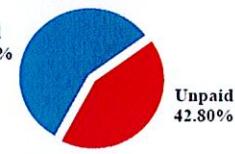
The following report from the office of the Tax Collector was provided for the Board's information.

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Please find outlined below collections information through November 19, 2025 for 2025 real and personal property bills mailed on July 31, 2025. Vehicles taxes are billed monthly by NC DMV.

**Henderson County Annual Bills (Real and Personal Property):**

<b>2025 Beginning Charge:</b>	<b>\$103,835,355.51</b>
Discoveries & Imm.	\$206,456.24
Releases & Refunds:	<b>(\$89,663.76)</b>
<b>Net Charge:</b>	<b>\$103,952,147.99</b>
Unpaid Taxes:	\$44,491,001.81
<b>Amount Collected:</b>	<b>\$59,461,146.18</b>

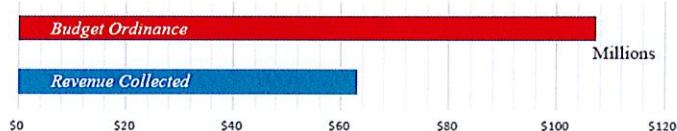


**Henderson County Registered Motor Vehicles (As Collected by NC DMV):**

Net Charge:	\$3,167,934.58
Unpaid Taxes:	\$12,429.06
<b>Amount Collected:</b>	<b>\$3,155,505.52</b>

**Henderson County FY25 Budget Analysis:**

	<b>Budget Ordinance</b>	<b>Revenue Collected</b>
Ad Valorem:	\$106,227,288.00	Ad Valorem: \$62,616,651.70
Prior Years:	\$1,030,500.00	Prior Years: \$358,757.35
<b>Budget Total:</b>	<b>\$107,257,788.00</b>	<b>YTD Revenue:</b> \$62,975,409.05



### 2025.203 Pending Releases and Refunds

The Assessor reviewed the pending releases and refunds. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

**Type:**

**Amount:**

Total Taxes Released from the Charge \$ 4,529.20

Total Refunds as a Result of the Above Releases \$ 321.53

*Motion: I move the Board approve the Combined Release/Refund Report as presented.*

### County Financial Report/Cash Balance Report – October 2025

The October 2025 County Financial and Cash Balance Reports were presented for the Board's review and approval.

The following were explanations for departments/programs with higher budgets to actual percentages for the month of October:

- Governing Body – timing of payment of board approved expenditures.
- Dues/Non Profit Contributions – payment of 2<sup>nd</sup> quarter annual appropriations.
- Administrative Services – timing of payment of board approved expenditures.
- Tax Collector – timing of payment of board approved expenditures.
- Legal – timing of payment of board approved expenditures.
- Register of Deeds – timing of payment of board approved expenditures.
- Information Technology - timing of payment of board approved expenditures.

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- Animal Services - timing of payment of board approved expenditures.
- Rescue Squad - payment of 2<sup>nd</sup> quarter of annual appropriations.
- Heritage Museum - payment of 2<sup>nd</sup> quarter of annual appropriations.
- Mental Health Services - timing of payment of board approved expenditures.
- Library - timing of payment of board approved expenditures.
- Recreation - timing of payment of board approved expenditures.
- Public Education – payment of 4 of 10 annual appropriations made to public school system.

Year to Date Net Revenues under Expenditures for the Emergency Telephone System Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Public Transit Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Misc. Other Governmental Activities Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Opioid Fund is due to timing of receipts and disbursements of approved expenditures in FY26.

Year to Date Net Revenues under Expenditures for the Hurricane Helene Fund is due to timing of expenditures and receipt of FEMA reimbursements in FY26.

Year to Date Net Revenues under Expenditures for the Etowah Community Sewer Fund is due to timing of collection receipts and disbursements of approved expenditures in FY26.

**HENDERSON COUNTY  
FINANCIAL REPORT  
OCTOBER 2025**

GENERAL FUND REVENUES						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	223,900,285.00	13,176,012.90	50,938,816.00	22.8%	-	50,938,816.00
GENERAL FUND EXPENDITURES						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	713,432.00	95,120.42	319,446.15	44.78%	2,015.00	321,461.15
Dues/Non Profit Contributions	1,408,431.00	292,223.45	641,603.11	45.55%	620,063.20	1,261,666.31
County Manager	412,944.00	24,636.46	110,612.13	26.79%	-	110,612.13
Administrative Services	822,564.00	73,278.89	347,172.07	42.21%	-	347,172.07
Human Resources	1,602,266.00	103,214.16	505,567.12	31.55%	-	505,567.12
Elections	1,502,192.00	33,374.42	236,127.90	15.72%	64,300.00	300,427.90
Finance	1,459,519.00	88,553.86	450,462.03	30.86%	-	450,462.03
County Assessor	2,220,936.00	120,073.22	633,522.55	30.78%	22,776.36	706,298.91
Tax Collector	625,023.00	53,766.22	211,916.37	33.91%	-	211,916.37
Legal	1,153,432.00	68,936.73	408,373.52	35.41%	-	408,373.52
Register of Deeds	804,235.00	45,466.56	287,152.82	35.71%	28,512.80	315,665.62
Facility Services	6,338,247.00	398,904.96	1,891,837.82	29.85%	254,371.54	2,146,209.36
Garage	465,069.00	31,249.93	133,418.21	28.69%	-	133,418.21

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Court Facilities	153,000.00	10,711.00	33,632.31	21.98%	-	33,632.31
Information Technology	6,659,665.00	319,139.63	2,330,055.39	34.99%	250,924.41	2,580,979.80
Sheriff Department	26,812,339.00	1,845,418.40	8,298,084.10	30.95%	333,812.47	8,631,896.57
Detention Facility	7,255,267.00	536,691.73	2,172,730.73	29.95%	339,744.23	2,512,474.96
Emergency Management	2,699,005.00	162,362.10	751,840.85	27.86%	28,841.91	780,682.76
Fire Services	1,271,246.00	65,922.88	289,794.57	22.80%	98,807.19	388,601.76
Building Services	1,933,820.00	138,730.12	608,066.41	31.44%	-	608,066.41
Wellness Clinic	1,551,790.00	109,168.95	483,410.22	31.15%	98,419.34	581,829.56
Emergency Medical Services	14,917,175.00	996,139.82	4,590,639.94	30.77%	262,380.99	4,853,020.93
Animal Services	1,006,894.00	104,688.29	345,292.83	34.29%	39,472.42	384,765.25
Rescue Squad	821,888.00	205,614.69	410,784.70	49.98%	410,944.00	821,728.70
Forestry Services	131,219.00	9,392.81	13,479.49	10.27%	-	13,479.49
Soil & Water	776,502.00	33,686.22	175,375.88	22.59%	12,850.00	188,225.88
Planning	1,334,114.00	111,810.64	427,596.39	32.05%	88,608.00	516,204.39
Code Enforcement	368,640.00	29,303.67	112,917.49	30.63%	17,745.00	130,662.49
Site Development	247,581.00	15,760.48	76,009.17	30.70%	-	76,009.17
Heritage Museum	100,000.00	25,000.00	50,000.00	50.00%	50,000.00	100,000.00
Cooperative Extension	794,654.00	54,548.91	233,844.05	29.43%	3,500.00	237,344.05
Project Management	412,211.00	27,209.03	123,940.40	30.07%	-	123,940.40
Economic Development	2,152,642.00	108,500.00	217,000.00	10.08%	217,000.00	434,000.00
Public Health	14,308,548.00	873,093.29	3,913,832.56	27.35%	1,551,609.48	5,465,442.04
Environmental Health	2,051,804.00	136,950.76	637,601.28	0.00%	8.63	-
H&CC Block Grant	863,502.00	89,500.00	231,408.25	26.80%	-	231,408.25
Medical Services - Autopsies	95,000.00	-	23,550.00	24.79%	-	23,550.00
Strategic Behavioral Health	592,464.00	32,327.32	123,695.50	20.88%	-	123,695.50
Mental Health Services	528,612.00	132,153.00	264,306.00	50.00%	-	264,306.00
Rural Transportation Assist Program	201,384.00	-	12,628.00	6.27%	-	12,628.00
Social Services	24,861,619.00	1,684,172.90	7,690,332.66	30.93%	6,647.20	7,696,979.86
Juvenile Justice Programs	346,020.00	30,126.67	108,896.67	31.47%	-	108,896.67
Veterans Services	343,766.00	27,589.40	97,237.44	28.29%	7,500.00	104,737.44
Library	4,517,310.00	337,364.61	1,573,561.57	34.83%	302,215.86	1,875,777.43
Recreation	3,776,930.00	272,325.95	1,277,988.16	33.84%	222,770.62	1,500,758.78
Public Education	43,641,463.00	4,784,979.64	17,577,418.55	40.28%	-	17,577,418.55
Debt Service	24,307,066.00	-	4,322,845.81	17.78%	-	4,322,845.81
Non-Departmental	5,155,445.00	369,395.62	1,082,328.42	20.99%	-	1,082,328.42
Interfund Transfers	7,381,410.00	607,104.17	2,388,416.68	32.36%	-	2,388,416.68
<b>TOTAL</b>	<b>223,900,285.00</b>	<b>15,715,681.98</b>	<b>69,297,754.27</b>	<b>30.95%</b>	<b>5,335,840.65</b>	<b>73,995,985.01</b>
<b>Net Revenues over (under) Exp.</b>	<b>-</b>	<b>(2,539,669.08)</b>	<b>(18,358,938.27)</b>			<b>(23,057,169.01)</b>

APPROPRIATIONS DETAIL						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOCIAL SERVICES</b>						
Staff Operations	20,868,566.00	1,449,840.49	6,683,540.06	32.0%	6,647.20	6,690,187.26
Federal & State Programs	3,893,053.00	230,491.82	982,595.10	25.2%	-	982,595.10
General Assistance	100,000.00	3,840.59	24,197.50	24.2%	-	24,197.50
<b>TOTAL</b>	<b>24,861,619.00</b>	<b>1,684,172.90</b>	<b>7,690,332.66</b>		<b>6,647.20</b>	<b>7,696,979.86</b>
<b>EDUCATION</b>						
Schools Current/Capital Expense	37,891,463.00	3,826,646.30	15,181,585.20	40.1%	-	15,181,585.20
Blue Ridge Community College	5,750,000.00	958,333.34	2,395,833.35	41.7%	-	2,395,833.35
<b>TOTAL</b>	<b>43,641,463.00</b>	<b>4,784,979.64</b>	<b>17,577,418.55</b>		<b>-</b>	<b>17,577,418.55</b>
<b>DEBT SERVICE</b>						
Public Schools	9,440,800.00	-	2,160,523.93	22.9%	-	2,160,523.93
Blue Ridge Community College	3,137,704.00	-	546,973.41	17.4%	-	546,973.41
Henderson County	11,728,562.00	-	1,615,348.47	13.8%	-	1,615,348.47
<b>TOTAL</b>	<b>24,307,066.00</b>	<b>-</b>	<b>4,322,845.81</b>		<b>-</b>	<b>4,322,845.81</b>
<b>INTERFUND TRANSFERS</b>						
Capital Projects Fund	200,000.00	16,666.67	66,666.68	33.3%	-	66,666.68
Fire Districts Fund	60,000.00	15,000.00	20,000.00	33.3%	-	20,000.00
HCPS MRTS	4,603,500.00	383,625.00	1,534,500.00	33.3%	-	1,534,500.00
BRCC MRTS	2,301,750.00	191,812.50	767,250.00	33.3%	-	767,250.00
Solid Waste	216,160.00	-	-	0.0%	-	-
<b>TOTAL</b>	<b>7,381,410.00</b>	<b>607,104.17</b>	<b>2,388,416.68</b>		<b>-</b>	<b>2,388,416.68</b>

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SPECIAL REVENUE FUNDS						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>FIRE DISTRICTS FUND</b>						
Revenues:	17,285,114.00	953,422.89	4,964,435.92	28.7%	-	4,964,435.92
Expenditures:	17,285,114.00	1,284,951.76	4,014,167.51	23.2%	-	4,014,167.51
Net Revenues over (under) Exp	-	(331,528.87)	950,268.41		-	950,268.41
<b>REVALUATION RESERVE FUND</b>						
Revenues:	1,477,379.00	136,863.34	546,584.13	37.0%	-	546,584.13
Expenditures:	1,477,379.00	79,570.14	416,327.97	28.2%	3,882.34	420,210.31
Net Revenues over (under) Exp	-	57,293.20	130,256.16		3,882.34	126,373.82
<b>EMERGENCY TELEPHONE SYSTEM (911) FUND</b>						
Revenues:	302,500.00	25,813.49	80,015.59	26.5%	-	80,015.59
Expenditures:	302,500.00	12,788.78	162,053.44	53.6%	40,765.90	202,819.34
Net Revenues over (under) Exp	-	13,024.71	(82,037.85)		40,765.90	(122,803.75)
<b>PUBLIC TRANSIT FUND</b>						
Revenues:	1,758,861.00	4,148.37	49,799.93	2.8%	-	49,799.93
Expenditures:	1,758,861.00	148,600.58	286,022.98	16.3%	6,308.90	292,331.88
Net Revenues over (under) Exp	-	(144,452.21)	(236,223.05)		6,308.90	(242,531.95)
<b>MISC. OTHER GOVERNMENTAL ACTIVITIES</b>						
Revenues:	954,000.00	64,837.88	216,657.95	22.7%	-	216,657.95
Expenditures:	954,000.00	54,416.03	228,351.48	23.9%	-	228,351.48
Net Revenues over (under) Exp	-	10,421.85	(11,693.53)		-	(11,693.53)
<b>ARPA FUND</b>						
Revenues:	-	65,542.83	281,485.12	0.0%	-	281,485.12
Expenditures:	-	-	-	0.0%	50,000.00	50,000.00
Net Revenues over (under) Exp	-	65,542.83	281,485.12		50,000.00	231,485.12
<b>OPIOID FUND</b>						
Revenues:	1,091,890.00	33,296.32	105,937.96	9.7%	-	105,937.96
Expenditures:	1,091,890.00	31,552.21	240,774.66	22.1%	26,275.66	267,050.32
Net Revenues over (under) Exp	-	1,744.11	(134,936.70)		26,275.66	(161,112.36)
<b>HURRICANE HELENE</b>						
Revenues:	78,031,500.00	3,658.04	29,505,564.24	37.8%	-	29,505,564.24
Expenditures:	78,031,500.00	255,874.61	52,414,611.72	67.2%	4,694,229.59	57,108,841.31
Net Revenues over (under) Exp	-	(252,216.57)	(22,909,047.48)		4,694,229.59	(27,603,277.07)

CAPITAL PROJECTS						
	REVISED BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>JUDICIAL CENTER PROJECT - DETENTION (2064)</b>						
Revenues:	78,625,813.00	78,625,813.00	78,625,813.00	100.0%	-	78,625,813.00
Expenditures:	78,625,813.00	1,108,828.11	4,918,238.60	6.3%	65,340,615.04	70,258,853.64
Net Revenues over (under) Exp	-	77,516,984.89	73,707,574.40		65,340,615.04	8,366,959.36
<b>JUDICIAL CENTER PROJECT - COURTHOUSE (2086)</b>						
Revenues:	6,738,241.00	-	-	0.0%	-	-
Expenditures:	6,738,241.00	-	3,810,000.39	56.5%	2,377,221.00	6,187,221.39
Net Revenues over (under) Exp	-	-	(3,810,000.39)		2,377,221.00	(6,187,221.39)
<b>MEDICAL OFFICE BUILDING PROJECT - SPARTANBURG HWY (2074)</b>						
Revenues:	1,895,042.00	-	-	0.0%	-	-
Expenditures:	1,895,042.00	274,361.96	1,468,595.57	77.5%	68,335.97	1,536,931.54
Net Revenues over (under) Exp	-	(274,361.96)	(1,468,595.57)		68,335.97	(1,536,931.54)

ENTERPRISE FUNDS						
	REVISED BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOLID WASTE LANDFILL FUND</b>						
Revenues:	11,339,199.00	985,883.17	3,837,467.08	33.8%	-	3,837,467.08
Expenditures:	11,339,199.00	1,225,355.51	3,356,775.31	29.6%	5,214,525.01	8,571,300.32
Net Revenues over (under) Exp	-	(239,472.34)	480,691.77		5,214,525.01	(4,733,833.24)
<b>JUSTICE ACADEMY SEWER FUND</b>						
Revenues:	72,091.00	7,392.52	29,719.43	41.2%	-	29,719.43
Expenditures:	72,091.00	19,038.70	25,287.22	35.1%	-	25,287.22
Net Revenues over (under) Exp	-	(11,646.18)	4,432.21		-	4,432.21
<b>ETOWAH COMMUNITY SEWER FUND</b>						
Revenues:	553,480.00	15,631.34	48,022.41	8.7%	-	48,022.41
Expenditures:	553,480.00	19,082.64	57,986.94	10.5%	177,750.00	235,736.94
Net Revenues over (under) Exp	-	(3,451.30)	(9,964.53)		(177,750.00)	(187,714.53)

**HENDERSON COUNTY  
CASH BALANCE REPORT  
OCTOBER 2025**

<u>Fund(s)</u>	<u>09/30/25</u>	<u>Debits</u>	<u>(Credits)</u>	<u>10/31/25</u>
	<u>Beg. Cash Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Ending Cash Balance</u>
General	\$ 88,195,725.05	\$ 14,797,416.66	\$ (16,363,700.37)	\$ 86,629,441.34
Special Revenue	46,721,034.29	1,288,818.75	(2,527,883.98)	\$ 45,481,969.06
Capital Projects	15,606,313.06	101,025.07	(2,801,643.78)	\$ 12,905,694.35
Enterprise	1,427,319.20	1,223,771.09	(1,065,069.39)	\$ 1,586,020.90
HCPS - Maint. and Repair	6,876,237.20	383,625.00	-	\$ 7,259,862.20
BRCC - Maint. and Repair	4,682,605.21	191,812.50	-	\$ 4,874,417.71
Custodial	<u>1,772,258.76</u>	<u>1,334,609.81</u>	<u>(1,499,272.96)</u>	\$ 1,607,595.61
<b>Total</b>	<b><u>\$ 165,281,492.77</u></b>	<b><u>\$ 19,321,078.88</u></b>	<b><u>\$ (24,257,570.48)</u></b>	
<b>Total cash available as of</b>		<b><u>10/31/2025</u></b>		<b><u>\$ 160,345,001.17</u></b>

*Motion: I move that the Board approve the October 2025 County Financial Report and Cash Balance Report as presented.*

**Henderson County Public Schools Financial Reports – October 2025**

The Henderson County Public Schools October 2025 Local Current Expense Fund / Other Restricted Funds Report was presented for the Board's information.

**HENDERSON COUNTY PUBLIC SCHOOLS  
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS  
as of October 31, 2025**

	<b>LOCAL CURRENT EXPENSE FUND</b>		<b>OTHER RESTRICTED FUND</b>		<b>Prior YTD</b>	
	<b>Budget</b>	<b>YTD Activity</b>	<b>Budget</b>	<b>YTD Activity</b>	<b>Combined Total</b>	
<b>REVENUES:</b>						
3200 State Sources	\$ -	\$ -	\$ 58,906	\$ 10,411	\$ 10,411	\$ 3,244
3700 Federal Sources-Restricted	-	-	2,240,718	183,921	183,921	455,316
3800 Other Federal-ROTC	-	-	128,000	3,622	3,622	30,994
4100 County Appropriation	36,141,463	14,456,585	-	-	14,456,585	14,151,200
4200 Local-Tuition/Fees	-	-	60,900	24,015	24,015	20,805
4400 Local-Unrestricted	658,000	191,977	140,816	68,282	260,259	254,723
4800 Local-Restricted	-	-	305,885	117,232	117,232	460,437
4900 Fund Balance Appropriated/Transfer From school	731,537	-	529,014	7,755	7,755	10,811
<b>TOTAL FUND REVENUES</b>	<b>\$ 37,531,000</b>	<b>\$ 14,648,562</b>	<b>\$ 3,464,240</b>	<b>\$ 415,239</b>	<b>\$ 15,063,801</b>	<b>\$ 15,387,530</b>
<b>EXPENDITURES:</b>						
<b>Instructional Services:</b>						
5100 Regular Instructional Services	\$ 10,095,873	\$ 1,727,933	\$ 547,005	\$ 191,205	\$ 1,919,137	\$ 2,112,184
5200 Special Populations Services	1,349,257	57,045	\$ 788,175	\$ 251,816	308,661	196,764
5300 Alternative Programs and Services	351,791	43,780	\$ 803,350	\$ 202,412	246,192	234,318
5400 School Leadership Services	3,662,927	1,023,805	\$ 9,473	\$ 14,925	1,038,730	932,972
5500 Co-Curricular Services	1,131,818	50,598	\$ 57,000	\$ 22,909	73,507	100,278
5800 School-Based Support Services	2,248,164	594,872	\$ 390,622	\$ 47,242	642,114	494,905
<b>Total Instructional Services</b>	<b>\$ 18,839,830</b>	<b>\$ 3,488,033</b>	<b>\$ 2,596,225</b>	<b>\$ 730,307</b>	<b>\$ 4,228,341</b>	<b>\$ 4,071,512</b>

Approved: January 5, 2026

<b>System-Wide Support Services:</b>							
6100 Support and Development Services	\$ 554,593	\$ 161,874	\$ 5,250	\$ 6,793	\$ 168,667	\$ 129,893	
6200 Special Population Support	88,215	24,052	12,200	1,220	25,272	43,698	
6300 Alternative Programs	146,574	39,248	431	431	39,677	39,150	
6400 Technology Support Services	1,407,498	479,293	44,139	14,999	404,292	473,378	
6500 Operational Support Services	9,503,843	2,665,981	476,728	116,512	2,782,493	2,718,810	
6600 Financial and Human Resource Services	2,600,753	2,046,482	73,289	71,705	2,118,188	1,927,384	
6700 Accountability Services	222,130	70,033	1,400	1,400	71,433	65,125	
6800 System-Wide Pupil Support Services	428,507	133,150	538	538	133,688	139,473	
6900 Policy, Leadership and Public Relations	735,363	271,486	13,220	13,225	284,711	272,484	
<b>Total System-Wide Support Services</b>	<b>\$ 15,687,476</b>	<b>\$ 5,891,598</b>	<b>\$ 627,194</b>	<b>\$ 226,823</b>	<b>\$ 6,118,420</b>	<b>\$ 5,809,386</b>	
<b>Ancillary Services:</b>							
7100 Community Services	\$ 388	\$ 388	\$ 181,685	\$ 56,512	\$ 56,900	\$ 52,658	
7200 Nutrition Services	287,557	507	-	-	507	1,142	
<b>Total Ancillary Services</b>	<b>\$ 267,944</b>	<b>\$ 895</b>	<b>\$ 181,685</b>	<b>\$ 56,512</b>	<b>\$ 57,407</b>	<b>\$ 53,800</b>	
<b>Non-Programmed Charges:</b>							
8100 Payments to Other Governments	\$ 2,735,750	\$ 563,919	\$ -	\$ -	\$ 563,919	\$ 522,939	
8400 Interfund Transfers		-	12,348	10,055	10,055	6,062	
8500 Contingency			-	-	-	-	
8600 Educational Foundations			46,788	18,360	18,360	8,884	
<b>Total Non-Programmed Charges</b>	<b>\$ 2,735,750</b>	<b>\$ 563,919</b>	<b>\$ 59,136</b>	<b>\$ 28,415</b>	<b>\$ 502,334</b>	<b>\$ 537,885</b>	
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ 37,531,000</b>	<b>\$ 9,954,445</b>	<b>\$ 3,464,240</b>	<b>\$ 1,042,057</b>	<b>\$ 10,996,501</b>	<b>\$ 10,472,583</b>	

*Motion: I move that the Board of Commissioners approve the Henderson County Public Schools October 2025 Financial Reports as presented.*

## 2025.204 2026 Proposed Schedule of Regular Meeting Dates

The proposed 2026 Schedule of Regular Meeting Dates for the Henderson County Board of Commissioners was presented for Board approval.

*Motion: I move the Board approve the 2026 Proposed Schedule of Regular Meeting Dates as presented.*

## Notification of Vacancies

The Notification of Vacancies was provided for the Board's information. They will appear on the next agenda under "Nominations."

1. Nursing/Adult Care Home Community Advisory Committee – 1 vac.  
Seat #23- Regular

## 2025.205 Resolution – Opioid Settlement Fund Expenditure Authorization

Early Intervention was identified as a key strategy in the Henderson County Strategic Plan for the use of the County's Opioid Settlement Funds. Henderson County, through the School Justice Partnership (SJP) has identified a need for intervention services for Henderson County children and adolescents struggling with problematic use of drugs or mental health conditions. Henderson County Public Schools are experiencing an increase in student infractions due to drug involvement.

By November 18, 2025, School Resource Officers reported 32 petitions for substance-related infractions since the beginning of the school year, a 300% increase over this date last year at 8 petitions. These youth can be diverted from the criminal justice system, and assistance is needed to coordinate the diversion and intervention efforts for youth and families.

The Board was requested to consider funding a contracted position within the Henderson County Public School System, to include training and resources to serve in early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions. The coordinator will work with the School Justice Partnership (SJP) to

connect youth with specialized community partners and support services and away from future criminal behavioral and court involvement.

The Board must adopt a Resolution per the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, which dictates the process for drawing from the Special Revenue Fund. Sufficient available funding exists for this requested resolution.

*Motion: I move the Board adopt the Resolution authorizing the expenditures and revenues associated with the Opioid Settlement Fund [Fund 51] for a Coordinator to provide early intervention counseling and coordination for Henderson County youth.*

**2025.206 Grant Project Resolution – North Carolina Department of Environmental Quality**  
Henderson County is pursuing a principal forgiven loan to complete the Clear Creek Sewer System project. The North Carolina Department of Environmental Quality (NCDEQ) Division of Water Infrastructure requires a resolution for its Decentralized Wastewater Treatment Systems application. Any funding awarded will have the principal forgiven entirely by NCDEQ. The project's scope will determine the amount applied for.

*Motion: I move that the Board adopt the resolution required for the Division of Water Infrastructure Decentralized Wastewater System-Helene loan application to fund the completion of the Clear Creek Sewer System.*

**2025.207 Budget Amendment - Appropriated Fund Balance**

The Board was requested to approve a Budget Amendment, appropriating \$600,000 in fund balance from the General Fund to repair and replace elevators in the '95 Courthouse.

*Motion: I move the Board approve the budget amendment as presented.*

**Vendor Contract Approval – Naples Tower Project**

During the September 3, 2024, meeting of the Board of Commissioners, the Board selected K-CO Enterprises, Inc. as the most qualified respondent for the County's RFQ for the design-build process for tower replacement projects funded with NC state budget allocations (SBA) and local grants. The Board authorized staff to proceed with the design and pricing phase of the Naples and Bearwallow tower projects. Site visits were conducted during November and December 2024, and the vendor has been working with the tower manufacturer and subcontractors on pricing.

Following the approval of the ground lease for the Naples tower during October 2025, staff have been working closely with the vendor to finalize the proposal and contract. K-Co Enterprises, Inc. has proposed a project cost of \$432,858 for the construction of the access road, tower compound, and tower (plus a \$15,000 contingency for rock removal, 5 days of work). While the project pricing is complete, the vendor is still working to finalize the standard contract using the AIA template. Given the SBA funding timeline, the Naples Tower staff was requesting approval of the proposal price and authorization to execute the contract upon approval by the Finance and Legal Departments.

*Motion: I move the Henderson County Board of Commissioners approve the design build*

*construction costs submitted by K-Co Enterprises for the Naples Tower Construction and authorize Henderson County staff to proceed with the execution of a contract for the work.*

**Vaya Health – Quarterly Fiscal Monitoring Report**

N.C.G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The FMR for Vaya Health was received by the County Finance Officer on November 19, 2025.

*Motion: I move that the Board of Commissioners approve the Vaya Health Fiscal Monitoring Report for the quarter ended September 30, 2025.*

**Juvenile Crime Prevention Council – County Funding Plan Revision**

At its November meeting, the Juvenile Crime Prevention Council (JCPC) voted to revise the budget for Community Programs originally approved in the FY25-26 County Funding Plan. The revision includes a \$20,000 increase to the Educational and Social Development program provided by the Boys & Girls Club of Henderson County and a decrease of \$20,000 of the Mediation program provided by Hope Coalition. The revision results in no additional County dollars being appropriated.

*Motion: I move the Board approve the FY25-26 revised JCPC County Funding Plan as presented.*

**Chronic Nuisance Property – 635 McMinn Road**

The Code Enforcement and Zoning Services Department has cited a parcel of property three times within the past year for violation of the County's nuisance ordinance, Chapter 52 of the Henderson County Code. The property is shown in the geographical information system under PIN 9671716405, with the owner listed as "Teresa A. Conner". A copy of each notice of violation was provided with this agenda item.

Under N.C.G.S. §153A-140.2,

A county may notify a chronic violator of the county's public nuisance ordinance that, if the violator's property is found to be in violation of the ordinance, the county shall, without further notice in the calendar year in which notice is given, take action to remedy the violation, and the expense of the action shall become a lien upon the property and shall be collected as unpaid taxes. The notice shall be sent by certified mail. A chronic violator is a person who owns property whereupon, in the previous calendar year, the county gave notice of violation at least three times under any provision of the public nuisance ordinance.

This matter would, in the worst case, come back before the Board before a contractor was hired to clear up the property under the authority noted above.

*Motion: I move that the Board give the owner(s) of the property, which is the subject of this agenda item, the notice provided for under N.C.G.S. §153A-140.2.*

**Vendor Contract Approval, Special Materials Testing for JCAR Detention Project**

The Board was requested to approve the proposal from WSP of \$360,100 for Special Materials Testing and Inspections for the Henderson County JCAR Detention Center Project.

*Motion: I move the Henderson County Board of Commissioners to approve the proposal from WSP for \$360,100 and authorize staff to execute the contract.*

**FY2026 Christmas Bonus (Add on)**

The FY2025 audit results were presented to the Board, with a positive net change in fund balance of \$3.7M. The Board has expressed a desire to thank employees for their dedication and hard work throughout the fiscal year and requests that the following motion be considered.

*Motion: I move that the Board authorize a one-time gross bonus of \$500 to each permanent and project full-time employee and \$250 to each permanent and project part time employee whom Henderson County employed as of November 17, 2025, including Cooperative Extension employees, and \$250 to each auxiliary employee who has worked more than 50 hours since July 1, 2025. This motion is understood to expressly exempt the Board of Commissioners and County Manager from the receipt of this bonus.*

*Vice-Chair Edney made the motion to approve the consent agenda. All voted in favor, and the motion carried.*

**DISCUSSION****Nursing and Adult Care Home Community Advisory Committee Update**

The Board received an update from Cori Search, Lead Long-Term Care Ombudsman with the Land of Sky Regional Council, regarding the Nursing and Adult Care Home Community Advisory Committee (CAC).

**1. Overview of Local Facilities**

Ms. Search provided a breakdown of long-term care facilities in the county:

- Family Care Homes: 16
- Assisted Living Facilities: 12
- Skilled Nursing Facilities: 9

**2. CAC Mission and Volunteer Role**

The CAC's mission is carried out by volunteers who visit the facilities to:

- Speak with residents about the quality of care they receive.
- Identify potential changes or improvements needed.
- Check on residents' general well-being.
- Note: Volunteers often serve as the only visitors some residents ever receive.

**3. Challenges in Volunteer Recruitment**

A major challenge is the high time commitment and federal requirements for volunteer training, which often deters interested individuals.

The current mandatory training requirements for CAC volunteers are extensive:

Phase/Requirement	Hours	Notes
Initial Pre-Classroom	7 hours	Independent study (videos/materials)
Classroom Training	15 hours	Phase 1: Education, talking to facilities
Facility Training (Fieldwork)	10-14 hours	Phase 2
Annual Continuing Education (CE)	18 hours	Yearly requirement
Annual Education Requirement	10 hours	Yearly requirement
Total Annual Education	36 hours	Up from a previous 15 hours/year

### **Clear Creek Sewer System**

The Board continued to discuss the most current information pertaining to the Clear Creek Sewer System.

County Engineer Marcus Jones presented the following:

#### CCSS Project: Purpose

- To provide sewer service to Edneyville Elementary school in response to NCDEQ permitting requirement.
- Secondary service benefits of project:
  - WNC Justice Academy
  - County Facilities (Community Center, Park, Library)
  - Edneyville Fire Department
  - Existing commercial properties with failing on-site systems

#### CCSS Project: Current Funding

- NC American Recovery Plan Act of 2021: **\$12.7 million**  
(Note, must be spent by December 31, 2026)
- County's Capital Reserve (Edneyville Elementary): **\$2.5 million**
- County Funds (County ARPA allocation): **\$1.05 million**
- County's NC Justice Academy Fund (if JA is served): **\$780,000**
- **Total (Funds allocated without State ARPA): \$3.55 to \$4.33 million**

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# Edneyville Elementary School Temporary Septic Permit



ROY COOPER Governor  
MANDY COHEN, MD, MPH Secretary  
BETH LOVETTE, MPH, BSN Acting Director  
Division of Public Health

October 15, 2018

Mr. Seth Swift  
Henderson County Health Dept.  
1200 Spartanburg Hwy, Suite 100  
Hendersonville, NC 28792  
Subject: Approval of Engineering Plans and Specifications for Edneyville Elementary School  
2815 Pace Rd, Henderson County, NC  
Project Number 1315-101-2

Dear Mr. Swift:

On October 2, 2018, we received a revised submittal for upgrades to the existing wastewater treatment system serving Edneyville Elementary School from Mark Brooks, PE, Brooks Engineering.

Enclosed is one copy of the plans and specifications, stamped "Approved by On Site Wastewater, Department of Health and Human Services." The proposed Permit and Authorization to Construct to be issued for this system replace and supersede the approved plans, specifications, design operation and maintenance plan, legal documents and any other conditions deemed appropriate by the health department.

The approved plans and specifications are for the following facilities and system components:

**Facilities:** School expansion to 600 students

**System:**

Existing 2,000-gallon vertical/dosing tank, and approximately 2,720 linear feet of drainfield.  
New: 1,000-gallon pressure tank, 1,000-gallon vent tank, 1,500-gallon pump tank, duplex control panel, pump, variable timer controls, and audible/visible high water alarm systems, and 3-inch force mains to existing septic tank.

**Design Flow:** 6,000 gallons/day

**System Classification:** 2A, requiring monthly inspections by the ORC with twice a year inspection reports submitted to the local health department and at least yearly inspection by your department.

It is critical that the Health Department require a preconstruction meeting prior to the system installation. The preconstruction meeting must be attended by the Health Department, the owner or their representative, the installer and design engineer. At this meeting, the project construction sequence, installation inspections, and testing activities must be discussed. We recommend holding the preconstruction meeting as a condition in the Construction Authorization.

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES | DIVISION OF PUBLIC HEALTH  
LOCATION: 1001 EAST MOREHEAD ROAD, RALEIGH, NC 27605-2612  
MAIL ADDRESS: 1040 MAIL SERVICE CENTER, RALEIGH, NC 27699-1642  
PHONE: (919) 733-2612 FAX: (919) 733-2612  
An EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

Seth Swift

October 15, 2018

There are several times during the installation of this system when direct supervision by the health department must be provided to ensure proper installation. Existing wastewater fixtures remain as proposed. No garbage grinders and no condensate water are to be permitted in the system.

2. The new tanks to be provided are installed in accordance with the approved plans and specifications. The tanks are required to be leak tested and shown to be watertight. Surface water must be diverted away from the tanks and away from the tanks and the tanks must be accessible from the ground surface.

3. The pump tanks must include all specified pump tanks, piping, valves, fittings, etc. All piping, including pump and support mechanisms, valves, etc. must be provided as shown. Pump delivery rates for each pump must all be measured, recorded, and determined to be comparable to design specifications.

4. Control system components must be manually checked and controls tested for proper automatic operation.

5. Force main supply lines are to be provided in accordance with approved plans and specifications. The lines must be leak tested and shown to be watertight.

6. The operation permit conditions must include the O&M procedures attached to the approved specifications. It shall also include the necessary information regarding the proposed management entity and certified operator as well as any additional concerns deemed appropriate by the health department.

7. Once the system is installed, the operator shall be contracted to operate the subsurface system. The operator shall submit the system to the health department for final inspection and report findings to the health department twice a year. The health department shall review/inspect system operation annually.

Note that inspection and testing must be conducted to verify that the system has been installed in accordance with the approved plans and specifications. This certification is based upon periodic observation and construction and a final inspection for design compliance by the certifying engineer or his representative. Record drawings must be provided by the engineer unless the installation is completed without alteration to the approved plans. The installation must be checked by the health department prior to the issuance of an operation permit.

Please contact staff for assistance with the final inspection. Also feel free to contact us if you have any questions pertaining to this letter or if it may be of further assistance with this project. You can be contacted at 919-707-5878 or by email at [tricia.angus@dhhs.nc.gov](mailto:tricia.angus@dhhs.nc.gov).

Sincerely,

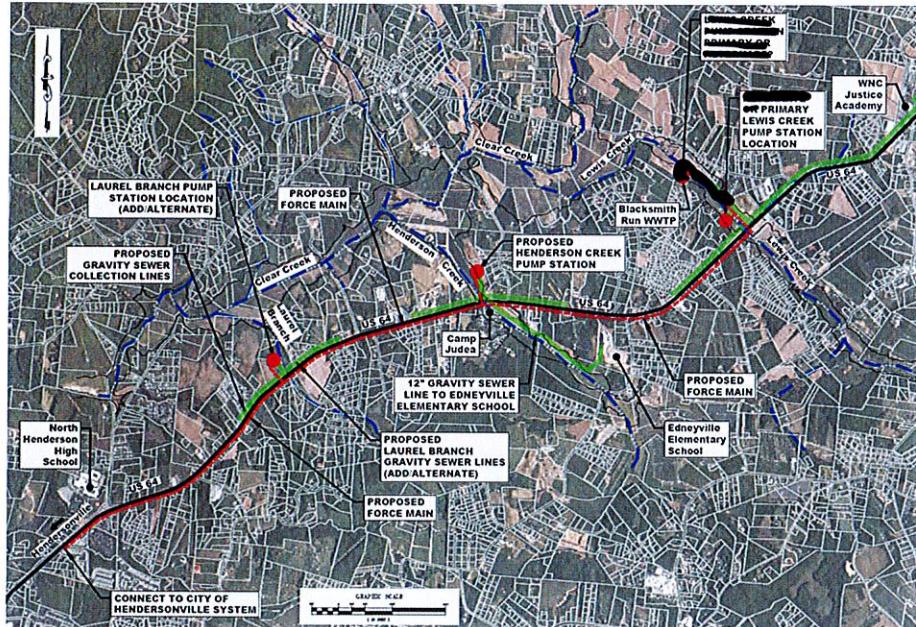
Tricia Angus, PE  
On-Site Wastewater Engineering

Enclosures

cc: Mark Brooks, PE, Brooks Engineering Associates

## 600 vs 800 students

### Option 1: Awarded Project Scope

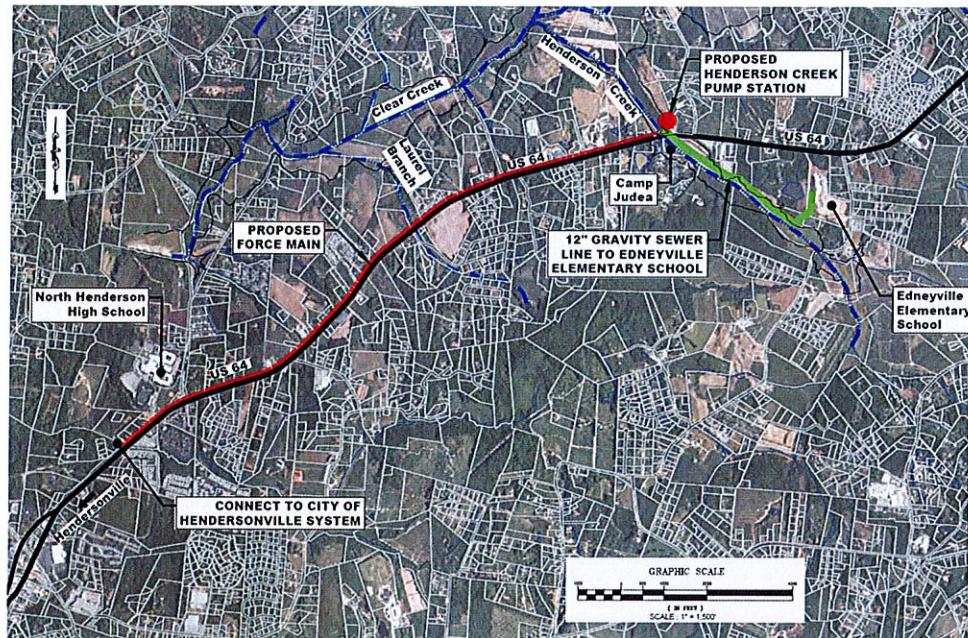


WGLA Engineering, LLC

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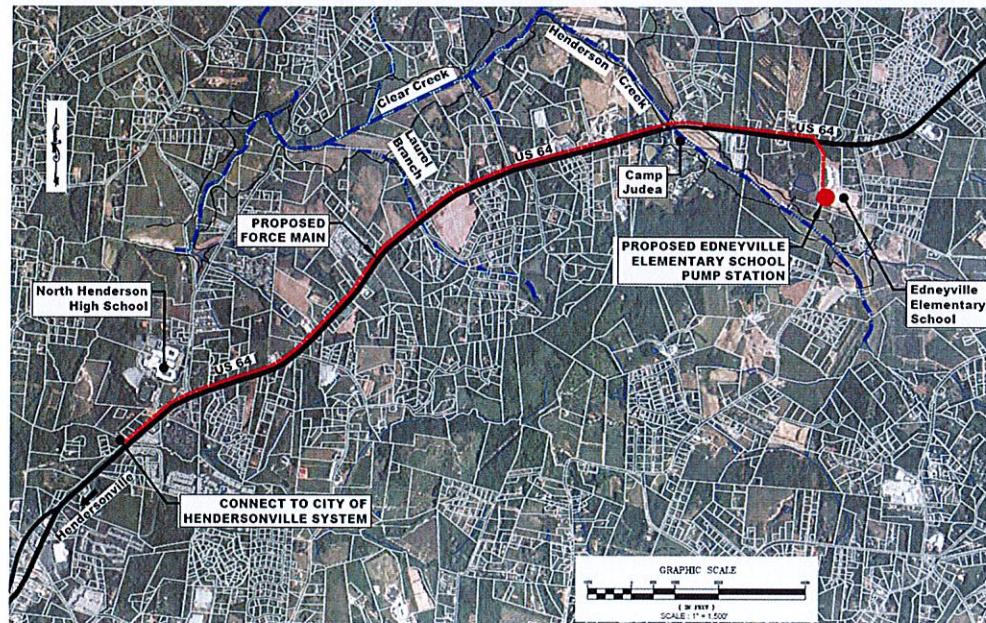
Approved: January 5, 2026

## Option 2: Henderson Creek Pump Station and Gravity Line



WGLA Engineering, LLC

## Option 3: Edneyville Elementary School Pump Station



VGLA Engineering, LLC

## Option 4:

Delay Project Until Funding is Available

(DWI staff recommended SRF application in the Spring)

## Project Financial Information

- Funds Expended to Date on Professional Services, Easements: \$1,997,005
- Currently Allocated Funds: \$3.55 to \$4.33 million
- Participation from Camp Judea like Mud Creek Sewer project: contribute the cost or percentage of the cost to replacing their WWTP. They will have to spend this amount if our project does not happen.

## **Project Options Funding**

Option	Construction Cost	Total Project Cost	Funds Available	Funds Needed
1 - Awarded Project Scope	15,650,000	17,000,000	4,300,000	12,700,000
2 - Henderson Creek Pump Station and Gravity Line (WGLA)	6,650,000	9,500,000	3,500,000	6,000,000
3 - Edneyville ES Pump Station	5,500,000	9,000,000	3,500,000	5,500,000
4 - Delay Project	-	-	-	-

\* - Funds available include County ARPA funds (expended), Capital Reserve Funding, and/or Justice Academy Fund Balance

Will Buie reported that the contractor has agreed to extend the bid deadline to January 9, 2026.

Mr. Jones noted that the existing septic system at Edneyville Elementary was designed for a maximum capacity of 600 students. It was also noted that Edneyville Elementary School cost \$25 million to construct and currently operates on a 60-year-old septic system, underscoring the need for long-term wastewater solutions.

Mr. Jones explained that Option 2 could proceed without delay, given the easements, permits, engineering work, and other approvals already in place. However, Option 2 offers limited connectivity options, is more expensive than previously expected, and does not include Justice Academy funding. Jones and Buie estimated that a couple of months will be required to obtain a firm bid for Option 2. Despite these limitations, when asked, Buie and Jones recommended Option 2. Option 3 would require starting over with permitting, engineering, and approvals, resulting in substantial delays.

*Commissioner McCall made a motion to proceed with a rescoped Option 2 and to put the project out to bid as timely as possible. All voted in favor, and the motion passed unanimously.*

Approved: January 5, 2026

## NOMINATIONS AND APPOINTMENTS

### **1. Fletcher Planning & Zoning Board of Adjustment**

There were no nominations, and this item was carried to the next meeting.

### **2. Hendersonville City Zoning Board of Adjustment – 3 vacs.**

There were no nominations, and this item was carried to the next meeting.

### **3. Home and Community Care Block Grant Committee – 1 vac.**

*Commissioner McCall nominated Kim Owen for reappointment to Seat #5 and Stephen Studebaker for reappointment to Seat #8. All voted in favor, and the motion carried.*

### **4. Juvenile Crime Prevention Council – 1 vac.**

There were no nominations, and this item was carried to the next meeting.

### **5. Library Board of Trustees – 1 vac.**

*Chairman Lapsley made the motion to nominate Milton Butterworth for reappointment to Seat #8. All voted in favor, and the motion carried.*

### **6. Nursing/Adult Care Home Community Advisory Committee – 13 vacs.**

*Commissioner McCall nominated Kim Welty for appointment to Seat #14. All voted in favor, and the motion carried.*

## COMMISSIONER UPDATES

**Edney** expressed condolences on the passing of Henderson County Detention Center employee Aaron Rummage.

**McCall** shared an update on the Arby's Challenge. Four nonprofits have been selected for community support, and citizens can vote for their choice using a QR code available at Arby's. Pathfinders is one of the four organizations, and she encouraged residents to participate. Each nonprofit will receive \$5,000, and the one with the most votes will receive \$20,000.

**Lapsley** announced that Brittany Brady has been named one of the *Top 50 Economic Developers in North America* for 2025.

## COUNTY MANAGER'S REPORT

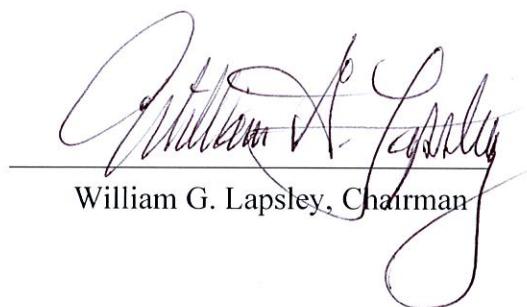
County Manager John Mitchell reported that the Board will soon begin discussions related to the JCAR Project. He announced that Recreation Director Bruce Gilliam will host the New Year's Apple Rise event. Mitchell also noted that the County's Tier Status has changed, explaining that the calculation—based on unemployment rates—reflects the County's economic health and will open the door to a number of grant opportunities. In addition, he shared that the first draft of the updated Land Development Code (LDC) is expected to be provided to staff soon, and after staff review, it will be presented to the Board.

*Motion: Vice-Chair Edney made the motion to go into Closed Session pursuant to NCGS 143.318.11(a)(6). All voted in favor, and the motion carried.*

**ADJOURN**



Denisa A. Lauffer, Clerk to the Board



William G. Lapsley, Chairman

# ENACTMENTS

## **Monday, December 1, 2025 – Board of Commissioners Meeting**

**2025.200 Resolution – Sergeant Stephen Geyer**

**2025.201 Resolution – Sergeant Michael Anderson**

**2025.202 Review of Public Officials' Bonds**

**2025.203 Pending Releases and Refunds**

**2025.204 2026 Proposed Schedule of Regular Meeting Dates**

**2025.205 Resolution – Opioid Settlement Fund Expenditure Authorization**

**2025.206 Grant Project Resolution – North Carolina Department of Environmental Quality**

**2025.207 Budget Amendment - Appropriated Fund Balance**

# Resolution Honoring Sergeant Michael Anderson



## For 27 Years of Law Enforcement Service and Awarding His Badge and Sidearm



**WHEREAS**, Sergeant Anderson joined the Henderson County Sheriff's Office as a Deputy on February 2, 1998, and held the ranks of Deputy, Corporal, and Sergeant; and

**WHEREAS**, Sergeant Anderson's service and dedication to the Henderson County Sheriff's Office in the field of law enforcement during his 27 total years of service are hereby recognized and commended; and

**WHEREAS**, N.C.G.S. 20-187.2 provides that retiring officers of the Henderson County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with Henderson County; and

**WHEREAS**, N.C.G.S. 20-187.2 further provides that the Henderson County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S. 14-402 et seq; and

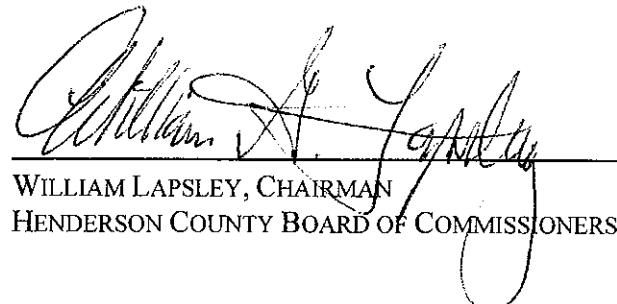
**WHEREAS**, Sergeant Anderson has served as a member of the Henderson County Sheriff's Office for a period of more than 27 years and retired from the Henderson County Sheriff's Office on October 30, 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Henderson County Board of Commissioners as follows:

1. Sheriff Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Sergeant Anderson the badge worn by him during his service with the Henderson County Sheriff's Office; and
2. Sheriff Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Sergeant Anderson his service sidearm at no cost to the officer and upon his securing a permit required by N.C.G.S. 14-402.

**BE IT FURTHER RESOLVED** the Henderson County Board of Commissioners recognizes and thanks Sergeant Anderson for his dedicated service to Henderson County and its citizens.

Adopted this the 1st day of December 2025.



WILLIAM LAPSLEY, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

DENISA A. LAUFFER, CLERK TO THE BOARD

# Resolution Honoring Sergeant Stephen Geyer



## For 24 Years of Law Enforcement Service and Awarding His Badge and Sidearm



**WHEREAS**, Sergeant Geyer joined the Henderson County Sheriff's Office as a Deputy on September 11, 2001, and held the ranks of Deputy, Corporal, and Sergeant.

**WHEREAS**, Sergeant Geyer's service and dedication to the Henderson County Sheriff's Office in the field of law enforcement during his 24 total years of service are hereby recognized and commended; and

**WHEREAS**, N.C.G.S. 20-187.2 provides that retiring officers of the Henderson County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with Henderson County; and

**WHEREAS**, N.C.G.S. 20-187.2 further provides that the Henderson County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S. 14-402 et seq; and

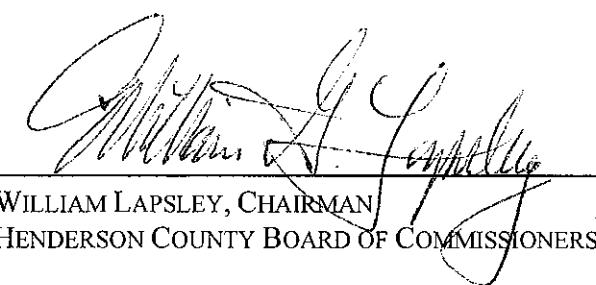
**WHEREAS**, Sergeant Geyer served as a member of the Henderson County Sheriff's Office for a period of more than 24 years and retired from the Henderson County Sheriff's Office on September 30, 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Henderson County Board of Commissioners as follows:

1. Sheriff Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Sergeant Geyer the badge worn by him during his service with the Henderson County Sheriff's Office; and
2. Sheriff Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Sergeant Geyer his service sidearm at no cost to the officer and upon his securing a permit required by N.C.G.S. 14-402.

**BE IT FURTHER RESOLVED** the Henderson County Board of Commissioners recognizes and thanks Sergeant Geyer for his dedicated service to Henderson County and its citizens.

Adopted this the 1st day of December 2025.



WILLIAM LAPSLAY, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

DENISA A. LAUFFER, CLERK TO THE BOARD

# Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855 • [www.hendersoncountync.gov](http://www.hendersoncountync.gov)

**William G. Lapsley**

Chairman

**J. Michael Edney**

Vice-Chairman



**Rebecca K. McCall**

**Sheila Franklin**

**Jay Egolf**

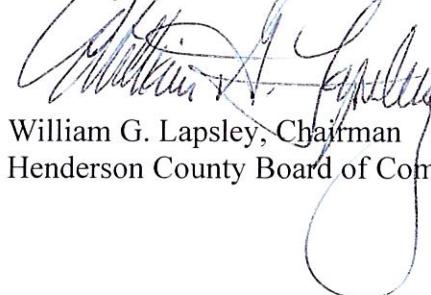
December 1, 2025

Kevin Hensley, Assessor  
Henderson County Assessor's Office  
200 N. Grove Street, Suite 102  
Hendersonville, NC 28792

Dear Mr. Hensley:

Attached, please find tax release requests in the amount of \$4,529.20 and tax refund requests in the amount of \$321.53 reviewed at the Henderson County Board of Commissioners' Meeting on Monday, December 1, 2025. All Releases and Refunds were approved.

Sincerely,



William G. Lapsley, Chairman  
Henderson County Board of Commissioners

WL/dal

enclosures

NCPTS Pending Release/Refund Report, Tuesday, November 18, 2025\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	NUMBER	USER ID	SITUS ADDRESS	DISTRICT	TAX	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
BLUE RIDGE RETIREMENT	0003094673-2023-2023-0000	RELEASE BILLS UNDER G.S. 105-325.	(\$96,500)	9471	YGONZALEZ	1003 9TH AVE W HENDERSONVILLE NC 28739	COUNTY	TAX	ABSTRACT	\$457.51	\$0.00	\$457.51	\$0.00
		RELEASE BILLS UNDER G.S. 105-325.	(\$96,500)	9472	YGONZALEZ	1003 9TH AVE W HENDERSONVILLE NC 28739	COUNTY	TAX	ABSTRACT	\$457.51	\$0.00	\$457.51	\$0.00
0003094673-2024-2024-0000	RELEASE BILLS UNDER G.S. 105-325.	BUSINESS CLOSED ON 2018	(\$96,500)	9473	YGONZALEZ	913 9TH AVE W HENDERSONVILLE NC 28791	COUNTY	TAX	ABSTRACT	\$457.51	\$0.00	\$457.51	\$0.00
0003094673-2025-2025-0000	RELEASE BILLS UNDER G.S. 105-325.	BUSINESS CLOSED ON 2018	(\$96,500)	9473	YGONZALEZ	913 9TH AVE W HENDERSONVILLE NC 28791	COUNTY	TAX	ABSTRACT	\$457.51	\$0.00	\$457.51	\$0.00
<b>OWNER TOTAL:</b>			<b>(\$289,500)</b>							<b>ABSTRACT</b>	<b>\$457.51</b>	<b>\$0.00</b>	
0000010949-2010-2010-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$28,200)	9481	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	ABSTRACT	\$1,372.53	\$0.00	\$1,372.53	\$0.00
				9482	RJONES	ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$150.28	\$0.00	\$150.28	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$13.03	\$0.00	\$13.03	\$0.00
0000010949-2011-2011-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$27,400)	9483	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	ABSTRACT	\$140.73	\$0.00	\$140.73	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$14.07	\$0.00	\$14.07	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$26.03	\$0.00	\$26.03	\$0.00
0000010949-2012-2012-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$27,400)	9483	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	ABSTRACT	\$169.58	\$0.00	\$169.58	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$28.63	\$0.00	\$28.63	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$2.60	\$0.00	\$2.60	\$0.00
0000010949-2013-2013-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$26,600)	9484	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	ABSTRACT	\$183.43	\$0.00	\$183.43	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$140.73	\$0.00	\$140.73	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$14.07	\$0.00	\$14.07	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$26.03	\$0.00	\$26.03	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$2.60	\$0.00	\$2.60	\$0.00
0000010949-2014-2014-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$26,600)	9485	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	ABSTRACT	\$183.43	\$0.00	\$183.43	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$136.62	\$0.00	\$136.62	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$13.56	\$0.00	\$13.56	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$25.27	\$0.00	\$25.27	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$2.53	\$0.00	\$2.53	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$27.80	\$0.00	\$27.80	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$178.08	\$0.00	\$178.08	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$136.62	\$0.00	\$136.62	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$13.56	\$0.00	\$13.56	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$25.27	\$0.00	\$25.27	\$0.00
						LATE LIST FEE		LATE LIST FEE	ABSTRACT	\$2.53	\$0.00	\$2.53	\$0.00
						ETOWAH-HORSHOE FIRF	COUNTY	TAX	ABSTRACT	\$27.80	\$0.00	\$27.80	\$0.00

# NCPTS Pending Release/Refund Report. Tuesday, November 18, 2025\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ.	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
			(\$26,500)	NUMBER	USER ID	COUNTY	TAX				
GALLOWAY, SHANE	0000010949-2015-2015-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009	(\$26,500)	9486	RJONES	HENDERSON COUNTY NC	LATE LIST FEE	\$136.62	\$0.00	\$136.62	\$0.00
						ETOWAH-HORSESHOE FIRF	LATE LIST FEE	\$13.56	\$0.00	\$13.56	\$0.00
							TOTAL:	\$150.28	\$0.00	\$150.28	\$0.00
							LATE LIST FEE	\$27.93	\$0.00	\$27.93	\$0.00
							TOTAL:	\$2.79	\$0.00	\$2.79	\$0.00
							ABSTRACT TOTAL:	\$30.72	\$0.00	\$30.72	\$0.00
0000010949-2016-2016-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$26,600)	9487	RJONES	HENDERSON COUNTY NC	TAX	\$150.29	\$0.00	\$150.29	\$0.00
						ETOWAH-HORSESHOE FIRF	LATE LIST FEE	\$15.03	\$0.00	\$15.03	\$0.00
							TOTAL:	\$165.32	\$0.00	\$165.32	\$0.00
							LATE LIST FEE	\$27.93	\$0.00	\$27.93	\$0.00
							TOTAL:	\$2.79	\$0.00	\$2.79	\$0.00
							ABSTRACT TOTAL:	\$30.72	\$0.00	\$30.72	\$0.00
0000010949-2017-2017-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$26,600)	9488	RJONES	HENDERSON COUNTY NC	TAX	\$150.29	\$0.00	\$150.29	\$0.00
						ETOWAH-HORSESHOE FIRF	LATE LIST FEE	\$15.03	\$0.00	\$15.03	\$0.00
							TOTAL:	\$165.32	\$0.00	\$165.32	\$0.00
							LATE LIST FEE	\$27.93	\$0.00	\$27.93	\$0.00
							TOTAL:	\$2.79	\$0.00	\$2.79	\$0.00
							ABSTRACT TOTAL:	\$30.72	\$0.00	\$30.72	\$0.00
0000010949-2018-2018-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$26,600)	9489	RJONES	NEED PHYSICAL ADDRESS FOR MOBILE HOME	TAX	\$150.29	\$0.00	\$150.29	\$0.00
						ETOWAH-HORSESHOE FIRF	LATE LIST FEE	\$15.03	\$0.00	\$15.03	\$0.00
							TOTAL:	\$165.32	\$0.00	\$165.32	\$0.00
							LATE LIST FEE	\$27.93	\$0.00	\$27.93	\$0.00
							TOTAL:	\$2.79	\$0.00	\$2.79	\$0.00
							ABSTRACT TOTAL:	\$30.72	\$0.00	\$30.72	\$0.00
0000010949-2019-2019-0000	OWNER PROVIDED INFORMATION PROPERTY WAS REPOSESSED 2009		(\$26,600)	9490	RJONES	372 TURNPIKE RD HORSE SHOE NC	TAX	\$149.23	\$0.00	\$149.23	\$0.00
						ETOWAH-HORSESHOE FIRF	LATE LIST FEE	\$14.92	\$0.00	\$14.92	\$0.00
							TOTAL:	\$164.15	\$0.00	\$164.15	\$0.00
							LATE LIST FEE	\$30.59	\$0.00	\$30.59	\$0.00
							TOTAL:	\$30.59	\$0.00	\$30.59	\$0.00
							ABSTRACT TOTAL:	\$196.04	\$0.00	\$196.04	\$0.00
0000010949-2020-2020-0000	VOIDED THIS ABSTRACT FOR 2020 THE PROPERTY WAS REPOSESSED AND SOLD. PROPERTY ON NEW ABSTRACT #3116318-BILLS HAVE BEEN PAID		(\$26,600)	9477	RJONES	372 TURNPIKE RD HORSE SHOE NC	TAX	\$149.23	\$0.00	\$149.23	\$0.00
						ETOWAH-HORSESHOE FIRF	LATE LIST FEE	\$14.92	\$0.00	\$14.92	\$0.00
							TOTAL:	\$164.15	\$0.00	\$164.15	\$0.00
							LATE LIST FEE	\$30.59	\$0.00	\$30.59	\$0.00
							TOTAL:	\$30.59	\$0.00	\$30.59	\$0.00
							ABSTRACT TOTAL:	\$197.80	\$0.00	\$197.80	\$0.00
								\$33.65	\$0.00	\$33.65	\$0.00

**NCPTS Pending Release/Refund Report. Tuesday, November 18, 2025\***

OWNER	ABSTRACT	NOTE	VALUE CHANGE	NUMBER	ADJ.	USER ID	SITUS ADDRESS	DISTRICT	TAX	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
GALLOWAY, SHANE	0000010949-2021-2021-0000	VOIDED THIS ABSTRACT FOR 2021 THE PROPERTY WAS REPOSESSED AND SOLD, PROPERTY ON NEW ABSTRACT #3116318-BILLS HAVE BEEN PAID	(\$22,230)	9478		RJONES	3372 TURNPIKE RD HORSE SHOE NC 28742	COUNTY	TAX LATE LIST FEE	\$124.71 \$12.47	\$0.00 \$0.00	\$124.71 \$12.47	\$0.00 \$0.00	\$0.00 \$0.00
		VOIDED THIS ABSTRACT FOR 2022 THE PROPERTY WAS REPOSESSED AND SOLD, PROPERTY ON NEW ABSTRACT #3116318-BILLS HAVE BEEN PAID	(\$26,280)	9479		RJONES	3372 TURNPIKE RD HORSE SHOE NC 28742	COUNTY	TAX LATE LIST FEE	\$147.43 \$14.74	\$0.00 \$0.00	\$147.43 \$14.74	\$0.00 \$0.00	\$0.00 \$0.00
		VOIDED THIS ABSTRACT FOR 2023 THE PROPERTY WAS REPOSESSED AND SOLD, PROPERTY ON NEW ABSTRACT #3116318-BILLS HAVE BEEN PAID	(\$26,280)	9480		RJONES	3372 TURNPIKE RD HORSE SHOE NC 28742	COUNTY	TAX LATE LIST FEE	\$113.27 \$11.33	\$0.00 \$0.00	\$113.27 \$11.33	\$0.00 \$0.00	\$0.00 \$0.00
		OWNER TOTAL: 1995 SEA RAY BOAT WILL BE VOIDED PER 2025 LISTING FORM STATING HE SOLD THE BOAT. TIP HIS 2 ABSTRACTS. 2000 SEA RAY BOAT ON ABSTRACT #3116318 WILL BE VOIDED AND ADDED TO ABSTRACT WITH THE MULTI YEAR TL ABSTRACT # 3103468 FOR 2026	(\$370,590)						LATE LIST FEE	\$3.02	\$0.00	\$3.02	\$0.00	\$0.00
		OWNER TOTAL: DISSOLUTION OF BUSINESS PER SECRETARY STATE.	(\$2,420)	9452		KOLVER	491 OAK GROVE RD FLAT ROCK NC 28731	COUNTY	TAX LATE LIST FEE	\$70.34 \$7.03	\$0.00 \$0.00	\$10.43 \$1.04	\$0.00 \$0.00	\$0.00 \$0.00
		0000748529-2023-2023-0000	DISSOLUTION OF BUSINESS PER SECRETARY STATE	(\$10,217)	9449	YGONZALEZ	285 E ALLEN ST HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE	\$57.32	\$50.90	\$57.32	\$57.32	\$50.90
		0000748529-2024-2024-0000	DISSOLUTION OF BUSINESS PER SECRETARY STATE	(\$10,217)	9450	YGONZALEZ	285 E ALLEN ST HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE	\$44.04	\$44.04	\$44.04	\$44.04	\$44.04
		OWNER TOTAL: DISCOVERED '15 VOLVO TR PER 2025 TRP REPORT.	(\$30,651)			ZMORGAN	32 CHESTRE WAY FLETCHER NC 28732	COUNTY	TAX LATE LIST FEE	\$81.89 \$4.40	\$0.00 \$0.00	\$81.89 \$4.40	\$81.89 \$4.40	\$56.63 \$0.00
VERED TRANSPORTATION LLC	0003100276-2025-2025-0000	OWNER TOTAL: DISCOVERED '15 VOLVO TR PER 2025 TRP REPORT.	(\$19,000)	9476					LATE LIST FEE	\$8.19	\$0.00	\$8.19	\$0.00	\$0.00
		OWNER TOTAL: DISCOVERED '15 VOLVO TR PER 2025 TRP REPORT.	(\$19,000)						TOTAL:			\$90.08	\$0.00	\$0.00
		OWNER TOTAL: DISCOVERED '15 VOLVO TR PER 2025 TRP REPORT.	(\$19,000)						ABSTRACT			\$90.08	\$0.00	\$0.00
		OWNER TOTAL: DISCOVERED '15 VOLVO TR PER 2025 TRP REPORT.	(\$19,000)						TOTAL:					(\$19,000)

# NCPTS Pending Release/Refund Report. Tuesday, November 18, 2025\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ.	ADJ.	TAX	LEVY TYPE	BILLED	PAID	RELEASE	REFUND	
WHITMIRE, KARLA R	0003088019-2025-2025-0000	HOME DAMAGED DURING HELENE.	(\$55,300)	9474	TCANNON	184 Sycamore Ridge Dr HENDERSONVILLE NC 28792	COUNTY	TAX LATE LIST FEE	\$663.14 \$0.00	\$0.00 \$0.00	\$238.34 \$0.00	\$0.00
								TOTAL:				
								TAX	\$221.90	\$0.00	\$77.42	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:				
								ABSTRACT	\$315.76	\$315.76	\$0.00	
								TOTAL:	\$4,529.20	\$4,529.20	\$56.63	
<b>GRAND TOTALS:</b>		<b>OWNER TOTAL:</b>	<b>(\$55,300)</b>	<b>(\$767,462)</b>					<b>\$315.76</b>	<b>\$315.76</b>	<b>\$0.00</b>	

NCVTS Pending Release/Refund Report Thursday, November 13, 2025\*

**HENDERSON COUNTY BOARD OF COMMISSIONERS  
2026  
Proposed Schedule of Regular Meeting Dates**

Monday, January 5, 2026  
(Budget Retreat) Wednesday, January 21, 2026

Monday, February 2, 2026  
Wednesday, February 18, 2026

Monday, March 2, 2026  
Wednesday, March 18, 2026

Monday, April 6, 2026  
Wednesday, April 15, 2026

Monday, May 4, 2026  
(Budget Workshop) Wednesday, May 20, 2026

Monday, June 1, 2026  
Wednesday, June 17, 2026

NO FIRST MONDAY MEETING IN JULY  
Wednesday, July 15, 2026

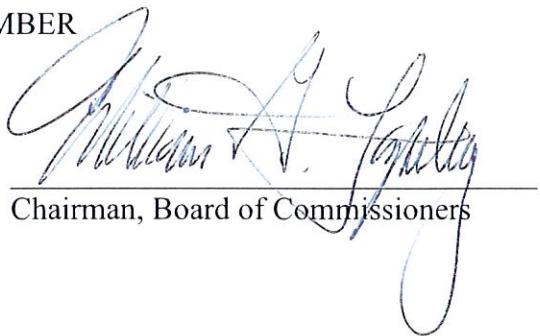
Monday, August 3, 2026  
Wednesday, August 19, 2026

Tuesday, September 8, 2026  
Wednesday, September 16, 2026

Monday, October 5, 2026  
Wednesday, October 21, 2026

Monday, November 2, 2026  
Wednesday, November 18, 2026

Monday, December 7, 2026  
NO THIRD WEDNESDAY MEETING IN DECEMBER



\_\_\_\_\_  
Chairman, Board of Commissioners

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** December 1, 2025

**SUBJECT:** Budget Amendment – Appropriation of Fund Balance

**PRESENTERS:** Samantha R. Reynolds, Financial Services Director

**ATTACHMENTS:**

- Yes
- 1. Budget Amendment

**SUMMARY OF REQUEST:**

The Board is requested to approve a Budget Amendment, appropriating \$600,000 in fund balance from the General Fund to repair and replace elevators in the '95 Courthouse.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the attached Budget Amendment as presented.

***Suggested Motion:***

*I move the Board approve the budget amendment as presented.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: ADMINISTRATIVE SERVICES

*Please make the following line-item transfers:*

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115419-535103	PLANNED PROJECTS	\$600,000
</		

What expense line-item is to be decreased? Or what additional revenue is now expected?

**Justification:** *Please provide a brief justification for this line-item transfer request.*

TO BUDGET APPROPRIATED FUND BALANCE TO FUND THE REPAIR AND REPLACEMENT OF ELEVATORS AT THE '95 COURTHOUSE. BOC APPROVED 12.1.2025

**ADMINISTRATIVE SERVICES**  
Authorized by Department Head

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12.1.2025

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Authorized by Budget Office

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Date

---

Authorized by County Manager

---

Date

*For Budget Use Only*

## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** December 1, 2025

**SUBJECT:** Resolution – Opioid Settlement Fund Expenditure Authorization

**PRESENTER:** Jodi Grabowski, Strategic Behavioral Health Director

**ATTACHMENT(S):** Yes

1. Budget Amendment
2. Resolution

#### **SUMMARY OF REQUEST:**

Early Intervention was identified as a key strategy in the Henderson County Strategic Plan for the use of the County's Opioid Settlement Funds. Henderson County, through the School Justice Partnership (SJP) has identified a need for intervention services for Henderson County children and adolescents struggling with problematic use of drugs or mental health conditions. Henderson County Public Schools are experiencing an increase in student infractions due to drug involvement.

By November 18, 2025, School Resource Officers reported 32 petitions for substance-related infractions since the beginning of the school year, a 300% increase over this date last year at 8 petitions. These youth can be diverted from the criminal justice system, and assistance is needed to coordinate the diversion and intervention efforts for youth and families.

The Board is requested to consider funding a contracted position within the Henderson County Public School System, to include training and resources to serve in early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions. The coordinator will work with the School Justice Partnership (SJP) to connect youth with specialized community partners and support services and away from future criminal behavioral and court involvement.

The Board must adopt a Resolution per the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation which dictates the process for drawing from the Special Revenue Fund. Sufficient available funding exists for this requested resolution.

**BOARD ACTION REQUESTED:**

The Board is requested to adopt the Resolution authorizing the expenditures and revenues associated with the Opioid Settlement Fund [Fund 51] for a Coordinator to provide early intervention counseling and coordination for Henderson County youth.

**SUGGESTED MOTION:**

*I move the Board adopt the Resolution authorizing the expenditures and revenues associated with the Opioid Settlement Fund [Fund 51] for a Coordinator to provide early intervention counseling and coordination for Henderson County youth.*

## HENDERSON COUNTY

Department: Strategic Behavioral Health

*Please make the following line-item transfers:*

What expense line-item is to be increased?

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
514500-401000	Fund balance appropriated	\$150,000

**Justification** Please provide a brief justification for this line-item transfer request.

Budget amendment to appropriate opioid settlement fund balance for funds for an intervention coordinator supporting the School Justice Partnership. BOC approved 12.01.2025

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Authorized by Department Head

---

Date

---

Authorized by Budget Office

---

Date

Authorized by County Manager

---

Date

*For Budget Use Only*

Batch #

BA #

**Batch Date**

**HENDERSON COUNTY  
NORTH CAROLINA**

**Before the Board of Commissioners**

**A RESOLUTION BY THE COUNTY OF HENDERSON  
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

**BOARD OF COMMISSIONERS ENACTMENT 2025.205**

WHEREAS Henderson County previously joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals; and,

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”); and

WHEREAS Henderson County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA; and

WHEREAS section E.6 of the MOA states:

*E.6. Process for drawing from special revenue funds.*

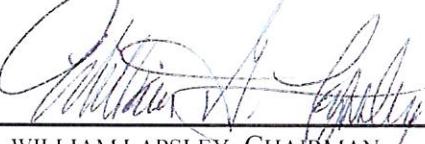
- a. *Budget item or resolution required.* *Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.*
- b. *Budget item or resolution details.* *The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.*

NOW, THEREFORE BE IT RESOLVED, in alignment with the MOA, Henderson County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
  - a. Name of strategy: Early Intervention.
  - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
  - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A.6
  - d. Amount authorized for this strategy: not to exceed \$150,000.
  - e. Period of time during which expenditure may take place: December 1, 2025, through June 30, 2027.
  - f. Description of the program, project, or activity: Fund a contracted position, training, and resources to serve in early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions. The coordinator will work with the School Justice Partnership (SJP) to connect youth with specialized community partners and support services and away from future criminal behavioral and court involvement.
  - g. Provider: Henderson County and Henderson County Public Schools

The total dollar amount of Opioid Settlement Funds at this time appropriated is not to exceed \$150,000.

Adopted this the 1<sup>st</sup> day of December 2025.

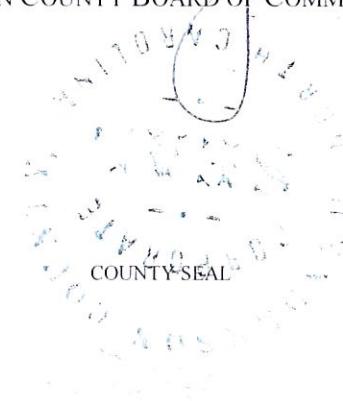


WILLIAM LAPSLY, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:



DENISSA A. LAUFFER, CLERK TO THE BOARD



# Henderson County Board of Commissioners

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Vice-Chairman

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Sheila W. Franklin  
J. Jay Egolf



## PROJECT RESOLUTION NC DEPARTMENT OF ENVIRONMENTAL QUALITY CLEAR CREEK SEWER SYSTEM COMPLETION

**WHEREAS**, Henderson County has need for and intends to construct, the Clear Creek Sewer System Wastewater Treatment Plant, and

**WHEREAS**, Henderson County intents to request State loan assistance for the project.

**NOW, THEREFORE, BE IT RESOLVED** by the Henderson County Board of Commissioners that Henderson County, the applicant, will arrange financing for any remaining costs of the project, if approved for a state loan award.

That the applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the any repayment of all principal and interest on the debt.

That the Henderson County Board of Commissioners agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the County to make a scheduled repayment of the loan, to withhold from the County any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That John Mitchell is an Authorized Representative, and successors so titled, is hereby authorized to execute any agreements and Emily Kanipe, Grants Administrator is an Authorized Representative and successors so titled, is hereby authorized to file an application on behalf of the applicant with the State of North Carolina for a loan to aid in the design of the sewer system.

That the Authorized Representatives, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

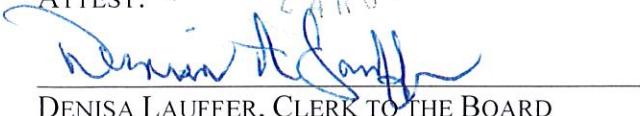
In witness whereof I have here unto set my hand and caused the seal of the County of Henderson to be affixed.

Adopted this, the 1st day of December 2025.



WILLIAM G. LAPSLY, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:



DENISA LAUFFER, CLERK TO THE BOARD