

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: November 3, 2025

SUBJECT: Budget Amendment – Fund Balance Appropriation

PRESENTER: Randall L. Cox, Finance Director

ATTACHMENT: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

Staff is requesting the Board approve the attached budget amendment which appropriates fund balance for the purchase uniforms for the Henderson County Sheriff's Office that will not be fulfilled until FY26. The purchases were approved, budgeted for, and encumbered in FY25 but were not delivered or fulfilled by the end of the fiscal year because of supply chain disruptions or other delays.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached budget amendment to appropriate fund balance.

Suggested Motion:

I move the Board approve the budget amendment to appropriate fund balance.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Finance

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115431-521200	Wearing Apparel	\$43,920
		\$43,920

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
114990-401000	Fund Balance Appropriated	\$43,920
		\$43,920

Justification: *Please provide a brief justification for this line-item transfer request.*

To budget for Board Approved purchases initiated in FY2025, but not fulfilled until FY2026. BOC approved 11.3.2025.

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____