

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: August 4, 2025

SUBJECT: Budget Amendment – Fund Balance Appropriation

PRESENTERS: Lee King – Register of Deeds

ATTACHMENTS: Yes
1 – Budget Amendment

SUMMARY OF REQUEST:

Staff is requesting the Board approve a budget amendment, transferring \$54,935 from Restricted Fund Balance for Register of Deeds Automation Enhancement and Preservation Funds (AEPF) for payment of services for microfilm preservation of deed books with the North Carolina Archives.

BOARD ACTION REQUESTED:

The Board is requested to approve a Budget Amendment to appropriate fund balance for the preservation of deed books within the Register of Deed's Office.

Suggested Motion:

I move the Board approve a Budget Amendment to appropriate fund balance for the preservation of deed books within the Register of Deed's Office.

Department: Register of Deeds

Please make the following line-item transfers:

What expense line-item is to be increased?

[illegible]

What expense line-item is to be decreased? Or what additional revenue is now expected?

[illegible]

Justification: *Please provide a brief justification for this line-item transfer request.*

To appropriate AEPF fund balance for the preservation of deed books within the Register of Deed's Office.
BOC approved 8.4.2025

Authorized by Department Head

Date _____

Authorized by Budget Office

Date _____

Authorized by County Manager

Date _____

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____