

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: August 4, 2025

SUBJECT: Budget Amendment – Environmental Planning Position

PRESENTER: Christopher Todd, Assistant County Manager

ATTACHMENT: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

Staff have identified the need for a full-time Environmental Planner who will report to the Planning Director. For FY2026, this position will be established by reclassifying the vacant Environmental Coordinator position from within the Solid Waste Enterprise Fund to the Planning Department within the General Fund. The anticipated personnel cost is requested to be funded by reallocating budgeted funds from the Solid Waster Enterprise Fund for the vacant Environmental Coordinator position to the Planning Department within the General Fund. A budget amendment is attached to transfer the funding.

BOARD ACTION REQUESTED:

The Board is requested to approve the budget amendment as presented.

Suggested Motion:

I move the Board approve budget amendment as presented.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Department: _____ Finance

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115491-512100	Salaries & Wages-Regular	\$55,445
115491-518000	FICA	\$4,242
115491-518100	Retirement-LGERS	\$7,979
115491-513500	401(K) Supp Deferred Comp	\$1,118
115491-518300	Medical Insurance	\$14,363
115491-518400	Dental Insurance	\$693
604472-403500	Transfer From General Fund	\$83,840
		\$167,680

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
115980-598060	Transfer to Solid Waste Fund	\$83,840
605472-512100	Salaries & Wages-Regular	\$55,445
605472-518000	FICA	\$4,242
605472-518100	Retirement-LGERS	\$7,979
605472-513500	401(K) Supp Deferred Comp	\$1,118
605472-518300	Medical Insurance	\$14,363
605472-518400	Dental Insurance	\$693
		\$167,680

Justification: *Please provide a brief justification for this line-item transfer request.*

Budget Amendment to transfer funding from the Solid Waste Enterprise Fund to the General Fund for the Environmental Planner position. BOC approved 8.4.25.

_____	8/4/2025
Authorized by Department Head	Date

Authorized by Budget Office	Date

Authorized by County Manager	Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____