

MINUTES

STATE OF NORTH CAROLINA COUNTY OF HENDERSON

**BOARD OF COMMISSIONERS
MONDAY, JUNE 2, 2025**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present were: Chairman William Lapsley, Vice-Chair J. Michael Edney, Commissioner Rebecca McCall, Commissioner Sheila Franklin, and Commissioner Jay Egolf. County Manager John Mitchell, Assistant County Manager Chris Todd, Financial Services Director Samantha Reynolds, County Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were County Engineer Marcus Jones, Budget Manager/Internal Auditor Sonya Flynn, Budget Analyst Jennifer Miranda, Social Media Coordinator Tiffany Lucey, Veterans Services Officer Brent Embry, Public Information Officer Kathryn Finotti, A/V Technician Oscar Guerrero, Finance Director Randy Cox, Tax Administrator Harry Rising, Public Health Director David Jenkins, Strategic Behavioral Health Director Jodi Grabowski, Planning Director Autumn Radcliff, Planner I Carlos Martinez, Register of Deeds Lee King, Environmental Health Supervisor Seth Swift, Park Maintenance Supervisor Jason Kilgore, Human Resources Director Karen Ensley, EMS Manager Mike Barnett, Fire Marshal Kevin Waldrup, Emergency management Rescue Manager Tim McFalls Soil Conservation District Director/Conservationist Jonathan Wallin, Capital Projects Manager Bryan Rhodes, Deputy DSS Director Debbie Dunn, and Local Public Health Administrator Camden Stewart, Deputies Tracy Davis and Jessie Blankenship provided security.

CALL TO ORDER/WELCOME

Chairman Lapsley called the meeting to order and welcomed everyone.

INVOCATION

Captain Phillip Stokes with the Salvation Army provided the invocation.

PLEDGE OF ALLEGIANCE

Molly Cowan with the Barnyard Bandits 4-H Club led the Pledge of Allegiance to the American Flag.

Commissioner McCall recognized Captain Stokes of the Salvation Army for his unwavering dedication, compassionate leadership, and exceptional service to the citizens of Henderson County, especially during the hardships brought on by Hurricane Helene. Captain Stokes coordinated and delivered meals and was always ready to assist in any way needed. He and his wife, Captain Sherrie Stokes, served as beacons of hope before, during, and after the storm. They have since been reassigned to serve in Buncombe County, and they will be deeply missed.

INFORMAL PUBLIC COMMENT

1. Clifford Meek spoke about the importance of transportation and infrastructure and urged the Board to speak to state leaders to preserve the railway in Saluda.
2. Molly Cowan spoke in support of the county's proposed Agriculture Building and explained the importance of local 4-H programs.

Approved: June 18, 2025

DISCUSSION / ADJUSTMENT OF AGENDA

Motion: Chairman Lapsley made the motion to approve the agenda as amended. All voted in favor, and the motion carried.

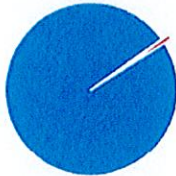
CONSENT AGENDA

Tax Collector's Report

The report from the Tax Collector was provided for the Board's information.

Please find outlined below collections information through May 21, 2025 for 2024 real and personal property bills mailed on July 31, 2024. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

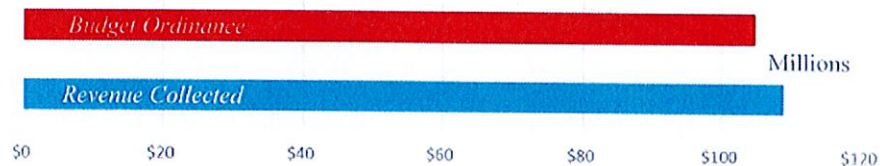
2024 Beginning Charge:	\$101,666,078.08		Unpaid 0.82% Paid 99.18%
Discoveries & Imm.	\$135,170.17		
Releases & Refunds:	(\$108,022.35)		
<u>Net Charge:</u>	<u>\$101,693,225.90</u>		
Unpaid Taxes:	\$837,605.83		
Amount Collected:	\$100,855,620.07		

Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$7,138,588.09	
Unpaid Taxes:	\$130,094.07	98.18%
Amount Collected:	\$7,008,494.02	

Henderson County FY25 Budget Analysis:

	<u>Budget Ordinance</u>		<u>Revenue Collected</u>
Ad Valorem:	\$103,559,409.00	Ad Valorem:	\$107,864,114.09
Prior Years:	\$1,041,250.00	Prior Years:	\$943,887.05
Budget Total:	\$104,600,659.00	YTD Revenue:	\$108,808,001.14



2025.075 Pending Releases & Refunds

The Assessor reviewed the pending releases and refunds. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

Motion: I move the Board approve the Combined Release/Refund Report as presented.

County Financial Report and Cash Balance Report – April 2025

The April 2025 County Financial and Cash Balance Reports was provided for the Board's review

Approved: June 18, 2025

and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of April:

- Dues/Non Profit Contributions – timing of payment of board approved expenditures.
- Emergency Management - timing of payment of board approved expenditures.
- Building Services – timing of payment of board approved expenditures.
- Rescue Squad – timing of billing reimbursement of expenditures.
- Planning - timing of payment of board approved expenditures.
- Mental Health Services - timing of payment of board approved expenditures.
- Juvenile Justice Programs - timing of payment of board approved expenditures.
- Public Education – payment of 10 of 10 annual appropriations made to public school system.

Year to Date Net Revenues under Expenditures for the Public Transit Fund is due to timing of disbursements in FY25.

Year to Date Net Revenues under Expenditures for the Misc. Other Governmental Activities Fund is due to timing of fines and forfeitures disbursements in FY25.

Year to Date Net Revenues under Expenditures for the Solid Waste Fund is due to timing of collection receipts, the suspension of tipping fees related to Helene, construction project expenditures and disbursements of approved expenditures in FY25.

Year to Date Net Revenues under Expenditures for the Etowah Community Sewer Fund is due to timing of collection receipts and disbursements of approved expenditures in FY25.

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HENDERSON COUNTY
FINANCIAL REPORT
APRIL 2025

GENERAL FUND REVENUES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	213,965,522.00	8,065,361.73	170,244,150.25	79.6%	-	170,244,150.25
GENERAL FUND EXPENDITURES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	671,803.00	32,950.09	496,739.54	73.94%	-	496,739.54
Dues/Non Profit Contributions	1,055,544.00	46,478.95	938,416.13	88.90%	84,810.49	1,023,226.62
County Manager	466,644.00	25,178.66	329,879.06	70.69%	-	329,879.06
Administrative Services	829,103.00	54,432.72	689,235.67	83.13%	-	689,235.67
Human Resources	1,527,684.00	121,735.59	1,245,344.49	81.52%	6,338.57	1,251,683.06
Elections	1,241,838.00	35,987.40	955,616.25	76.95%	15,646.77	971,263.02
Finance	1,421,108.00	81,990.70	1,118,894.74	78.73%	-	1,118,894.74
County Assessor	2,184,868.00	150,436.05	1,631,425.16	74.67%	25,951.03	1,657,376.19
Tax Collector	593,939.00	42,167.65	476,544.29	80.23%	-	476,544.29
Legal	1,107,787.00	72,206.35	918,084.80	82.88%	-	918,084.80
Register of Deeds	788,480.00	47,737.51	588,693.17	74.66%	-	588,693.17
Facility Services	6,325,028.00	463,242.82	4,265,758.03	67.44%	338,912.30	4,604,670.33
Garage	461,539.00	35,581.78	299,796.68	64.96%	-	299,796.68
Court Facilities	153,000.00	10,619.56	100,062.90	65.40%	-	100,062.90
Information Technology	6,321,223.00	381,560.41	4,729,745.78	74.82%	277,540.01	5,007,285.79
Sheriff Department	25,964,133.00	2,059,097.21	20,379,689.83	78.49%	379,974.78	20,759,664.61
Detention Facility	7,251,349.00	691,587.85	5,669,914.06	78.19%	138,153.59	5,808,067.65
Emergency Management	1,028,045.00	168,354.88	1,023,900.93	99.60%	21,929.89	1,045,830.82
Fire Services	1,097,642.00	113,060.62	699,504.68	63.73%	32,369.73	731,874.41
Building Services	1,863,208.00	216,089.12	1,630,143.71	87.49%	-	1,630,143.71
Wellness Clinic	1,533,962.00	113,123.99	1,243,786.95	81.08%	21,929.18	1,265,716.13
Emergency Medical Services	13,727,556.00	1,693,741.03	11,122,517.01	81.02%	45,664.02	11,168,181.03
Animal Services	984,647.00	98,435.74	718,913.32	73.01%	50,160.67	769,073.99
Rescue Squad	782,750.00	1,010.24	785,974.51	100.41%	-	785,974.51
Forestry Services	133,168.00	7,485.71	54,671.78	41.05%	-	54,671.78
Soil & Water	864,198.00	58,524.58	492,537.35	56.99%	26,000.00	518,537.35
Planning	1,123,598.00	83,040.42	1,012,080.43	90.07%	45,820.00	1,057,900.43
Code Enforcement	353,444.00	44,803.95	291,211.21	82.39%	25,000.00	316,211.21
Site Development	234,739.00	15,989.64	192,647.07	82.07%	-	192,647.07
Heritage Museum	100,000.00	-	83,333.30	83.33%	-	83,333.30
Cooperative Extension	843,323.00	109,017.10	640,741.64	75.98%	-	640,741.64
Project Management	323,173.00	30,282.45	252,436.59	78.11%	-	252,436.59
Economic Development	2,097,190.00	-	434,000.00	20.69%	-	434,000.00
Public Health	14,400,338.00	951,793.35	9,139,750.00	63.47%	1,620,056.84	10,759,806.84
Environmental Health	1,889,599.00	126,448.32	1,519,377.36	80.41%	8.63	1,519,385.99
H&CC Block Grant	863,502.00	89,530.25	679,459.00	78.69%	-	679,459.00
Medical Services - Autopsies	95,000.00	20,925.00	66,225.00	69.71%	-	66,225.00
Strategic Behavioral Health	473,611.00	18,289.77	231,329.65	48.84%	-	231,329.65
Mental Health Services	528,612.00	-	528,612.00	100.00%	-	528,612.00
Rural Transportation Assist Program	201,384.00	14,394.61	129,660.69	64.38%	-	129,660.69
Social Services	24,479,236.00	1,793,433.50	18,898,975.81	77.20%	30,124.35	18,929,100.16
Juvenile Justice Programs	306,020.00	25,467.00	313,139.21	102.33%	-	313,139.21
Veterans Services	241,124.00	15,386.91	185,849.19	77.08%	-	185,849.19
Library	4,354,468.00	325,853.49	3,443,521.11	79.08%	123,494.90	3,567,016.01
Recreation	3,185,348.00	216,705.24	2,540,901.93	79.77%	84,683.17	2,625,585.10
Public Education	42,378,000.00	3,700,300.00	41,419,666.70	97.74%	-	41,419,666.70
Debt Service	22,712,206.00	1,368,414.50	11,310,802.52	49.80%	-	11,310,802.52
Non-Departmental	4,655,510.00	281,697.62	2,827,998.88	60.75%	-	2,827,998.88
Interfund Transfers	7,745,851.00	645,487.59	6,454,875.90	83.33%	-	6,454,875.90
TOTAL	213,965,522.00	16,700,077.92	165,202,386.01	77.21%	3,394,568.92	168,596,954.93
Net Revenues over (under) Exp.	-	(8,634,716.19)	5,041,764.24		3,394,568.92	1,647,195.32

APPROPRIATIONS DETAIL						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
SOCIAL SERVICES						
Staff Operations	19,855,443.00	1,429,456.38	15,887,266.64	80.0%	25,245.55	15,912,512.19
Federal & State Programs	4,523,793.00	362,527.55	2,980,851.42	65.9%	4,879	2,985,730.22
General Assistance	100,000.00	1,449.57	30,857.75	30.9%	-	30,857.75
TOTAL	24,479,236.00	1,793,433.50	18,898,975.81		30,124.35	18,929,100.16
EDUCATION						
Schools Current Capital Expense	36,628,000.00	3,700,300.00	36,628,000.00	100.0%	-	36,628,000.00
Blue Ridge Community College	5,750,000.00	-	4,791,666.70	83.3%	-	4,791,666.70
TOTAL	42,378,000.00	3,700,300.00	41,419,666.70		-	41,419,666.70
DEBT SERVICE						
Public Schools	11,506,933.00	656,838.96	6,170,700.24	53.6%	-	6,170,700.24
Blue Ridge Community College	3,218,681.00	-	1,820,679.31	56.6%	-	1,820,679.31
Henderson County	7,986,592.00	711,575.54	3,319,422.97	41.6%	-	3,319,422.97
TOTAL	22,712,206.00	1,368,414.50	11,310,802.52		-	11,310,802.52
INTERFUND TRANSFERS						
Capital Projects Fund	200,000.00	16,666.67	166,666.70	83.3%	-	166,666.70
Capital Reserve Fund	1,254,919.00	104,576.58	1,045,765.80	83.3%	-	1,045,765.80
Fire Districts Fund	60,000.00	5,000.00	50,000.00	83.3%	-	50,000.00
HCPS MRTS	3,603,500.00	300,291.67	3,002,916.70	83.3%	-	3,002,916.70
BRCC MRTS	2,301,750.00	191,812.50	1,918,125.00	83.3%	-	1,918,125.00
Solid Waste	325,682.00	27,140.17	271,401.70	83.3%	-	271,401.70
TOTAL	7,745,851.00	645,487.59	6,454,875.90		-	6,454,875.90
SPECIAL REVENUE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
FIRE DISTRICTS FUND						
Revenues:	16,876,915.00	218,480.11	17,066,171.45	101.1%	-	17,066,171.45
Expenditures:	16,876,915.00	254,639.71	16,851,260.25	99.8%	-	16,851,260.25
Net Revenues over (under) Exp	-	(36,159.60)	214,911.20		-	214,911.20
REVALUATION RESERVE FUND						
Revenues:	1,413,172.00	126,231.02	1,299,307.69	91.9%	-	1,299,307.69
Expenditures:	1,413,172.00	77,109.24	1,064,793.50	75.3%	2,753.88	1,067,547.38
Net Revenues over (under) Exp	-	49,121.78	234,514.19		2,753.88	231,760.31
EMERGENCY TELEPHONE SYSTEM (911) FUND						
Revenues:	360,945.00	26,560.22	246,265.32	68.2%	-	246,265.32
Expenditures:	360,945.00	9,964.49	230,431.71	63.8%	27,029.88	257,461.59
Net Revenues over (under) Exp	-	16,595.73	15,833.61		27,029.88	(11,196.27)
PUBLIC TRANSIT FUND						
Revenues:	1,549,212.00	3,450.54	249,909.43	16.1%	-	249,909.43
Expenditures:	1,549,212.00	72,393.99	704,926.61	45.5%	9,750.00	714,676.61
Net Revenues over (under) Exp	-	(68,943.45)	(455,017.18)		9,750.00	(464,767.18)
MISC. OTHER GOVERNMENTAL ACTIVITIES						
Revenues:	1,074,000.00	48,824.26	412,723.73	38.4%	-	412,723.73
Expenditures:	1,074,000.00	57,901.10	451,868.33	42.1%	-	451,868.33
Net Revenues over (under) Exp	-	(9,076.84)	(39,144.60)		-	(39,144.60)
ARPA FUND						
Revenues:	4,532,278.00	49,578.08	780,370.51	17.2%	-	780,370.51
Expenditures:	4,532,278.00	-	654,815.61	14.4%	-	654,815.61
Net Revenues over (under) Exp	-	49,578.08	125,554.90		-	125,554.90
OPIOID FUND						
Revenues:	1,069,553.00	114,925.14	415,726.13	38.9%	-	415,726.13
Expenditures:	1,069,553.00	25,326.10	385,760.41	36.1%	8,851.78	394,612.19
Net Revenues over (under) Exp	-	89,599.04	29,965.72		8,851.78	21,113.94
HURRICANE HELENE						
Revenues:	54,482,322.00	154,156.53	15,929,525.12	29.2%	-	15,929,525.12
Expenditures:	54,482,322.00	4,329,628.69	15,826,774.03	29.0%	33,643,165.23	49,469,939.26
Net Revenues over (under) Exp	-	(4,175,472.16)	102,751.09		33,643,165.23	(33,540,414.14)
CAPITAL PROJECTS						
	BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
EDNEYVILLE ELEMENTARY SCHOOL PROJECT (1702)						
Revenues:	26,854,136.00	(29.90)	27,961,272.73	104.1%	-	27,961,272.73
Expenditures:	26,854,136.00	-	26,959,829.76	100.4%	-	26,959,829.76
Net Revenues over (under) Exp	-	(29.90)	1,001,442.97		-	1,001,442.97
MEDICAL OFFICE BUILDING PROJECT - SPARTANBURG HWY (2074)						
Revenues:	1,535,432.00	-	-	0.0%	-	-
Expenditures:	1,535,432.00	412,026.70	809,905.68	52.7%	725,525.86	1,535,431.54
Net Revenues over (under) Exp	-	(412,026.70)	(809,905.68)		725,525.86	(1,535,431.54)

ENTERPRISE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
SOLID WASTE LANDFILL FUND						
Revenues:	17,741,959.00	968,212.71	8,936,466.19	50.4%	-	8,936,466.19
Expenditures:	17,741,959.00	1,459,094.68	14,399,697.18	81.2%	1,679,117.86	16,078,815.04
Net Revenues over (under) Exp	-	(490,881.97)	(5,463,230.99)		1,679,117.86	(7,142,348.85)
JUSTICE ACADEMY SEWER FUND						
Revenues:	88,038.00	6,063.19	89,390.28	101.5%	-	89,390.28
Expenditures:	88,038.00	588.30	80,008.68	90.9%	-	80,008.68
Net Revenues over (under) Exp	-	5,474.89	9,381.60		-	9,381.60
ETOWAH COMMUNITY SEWER FUND						
Revenues:	187,084.00	16,338.39	137,105.36	73.3%		137,105.36
Expenditures:	187,084.00	19,311.93	166,416.27	89.0%	20,550.00	186,966.27
Net Revenues over (under) Exp	-	(2,973.54)	(29,310.91)		20,550.00	(49,860.91)

**HENDERSON COUNTY
CASH BALANCE REPORT
APRIL 2025**

<u>Fund(s)</u>	<u>03/31/25 Beg. Cash Balance</u>	<u>Debits Revenues</u>	<u>(Credits) Expenditures</u>	<u>04/30/25 Ending Cash Balance</u>
General	\$ 115,605,854.81	\$ 7,986,824.83	\$ (18,672,314.62)	\$ 104,920,365.02
Special Revenue	48,480,661.96	874,873.18	(1,022,677.19)	\$ 48,332,857.95
Capital Projects	13,582,021.98	5,986,231.86	(2,269,519.71)	\$ 17,298,734.13
Enterprise	1,873,166.72	1,524,823.88	(1,456,393.78)	\$ 1,941,596.82
HCPS - Maint. and Repair	9,166,478.74	300,291.67	(3,262,151.03)	\$ 6,204,619.38
BRCC - Maint. and Repair	3,987,993.72	191,812.50	(456,263.51)	\$ 3,723,542.71
Custodial	676,002.94	327,175.32	(362,162.12)	\$ 641,016.14
Total	<u>\$ 193,372,180.87</u>	<u>\$ 17,192,033.24</u>	<u>\$ (27,501,481.96)</u>	
Total cash available as of	4/30/2025			<u>\$ 183,062,732.15</u>

Motion: I move that the Board of Commissioners approve the April 2025 County Financial Report and Cash Balance Report as presented

Henderson County Public Schools Financial Reports – April 2025

The Henderson County Public Schools April 2025 Local Current Expense Fund / Other Restricted Funds Report was provided for the Board's information.

**HENDERSON COUNTY PUBLIC SCHOOLS
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS
as of April 30, 2025**

	LOCAL CURRENT EXPENSE FUND		OTHER RESTRICTED FUND			
REVENUES:	Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
3200 State Sources	\$ -	\$ -	\$ 8,000	\$ 58,244	\$ 58,244	\$ 6,263
3700 Federal Sources-Restricted	-	-	1,321,587	721,647	721,647	641,602
3800 Other Federal-ROTC	-	-	162,000	123,976	123,976	114,883
4100 County Appropriation	35,378,000	35,378,000	-	-	35,378,000	32,878,000
4200 Local -Tuition/Fees	-	-	63,450	60,848	60,848	51,750
4400 Local-Unrestricted	650,000	479,698	131,980	199,281	678,979	667,452
4800 Local-Restricted	-	-	1,133,040	1,093,773	1,093,773	1,175,835
4900 Fund Balance Appropriated/Transfer From school	3,573,928	-	401,585	31,878	31,878	35,666
TOTAL FUND REVENUES	\$ 39,601,928	\$ 35,857,698	\$ 3,221,642	\$ 2,289,646	\$ 38,147,344	\$ 35,571,451
EXPENDITURES:						
Instructional Services:	Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
5100 Regular Instructional Services	\$ 10,586,436	\$ 7,066,141	\$ 995,339	\$ 639,785	\$ 7,705,926	\$ 6,520,134
5200 Special Populations Services	1,334,746	733,059	807,526	534,603	1,267,662	1,073,027
5300 Alternative Programs and Services	472,566	299,452	366,194	360,774	660,226	332,177
5400 School Leadership Services	3,413,720	2,805,054	11,191	9,974	2,815,027	2,534,453
5500 Co-Curricular Services	923,957	796,473	60,500	29,324	825,797	1,040,008
5800 School-Based Support Services	2,125,995	1,630,600	15,501	6,025	1,636,625	1,465,492
Total Instructional Services	\$ 18,857,420	\$ 13,330,779	\$ 2,256,252	\$ 1,580,484	\$ 14,911,263	\$ 12,965,291
System-Wide Support Services:						
6100 Support and Development Services	\$ 476,045	\$ 385,608	\$ 6,500	\$ 16,895	\$ 402,503	\$ 253,777
6200 Special Population Support	83,079	66,806	21,090	19,685	86,491	252,701
6300 Alternative Programs	133,792	106,693	431	431	107,123	85,986
6400 Technology Support Services	1,320,441	1,009,524	44,139	65,157	1,074,681	1,132,508
6500 Operational Support Services	11,883,217	7,099,151	473,302	375,106	7,474,257	7,410,660
6600 Financial and Human Resource Services	2,567,894	2,346,391	110,252	66,718	2,413,109	2,037,057
6700 Accountability Services	214,261	167,430	1,200	1,200	168,630	101,494
6800 System-Wide Pupil Support Services	405,903	328,680	538	538	329,218	351,112
6900 Policy, Leadership and Public Relations	757,913	585,806	14,420	4,059	589,866	593,779
Total System-Wide Support Services	\$ 17,842,545	\$ 12,096,088	\$ 671,872	\$ 549,789	\$ 12,645,877	\$ 12,219,074
Ancillary Services:						
7100 Community Services	\$ 388	\$ 275,952	\$ 177,881	\$ 139,976	\$ 415,929	\$ 133,259
7200 Nutrition Services	269,327	98,485	6,323	6,323	104,809	121,472
Total Ancillary Services	\$ 269,714	\$ 374,438	\$ 184,204	\$ 146,300	\$ 520,737	\$ 254,731
Non-Programmed Charges:						
8100 Payments to Other Governments	\$ 2,632,250	\$ 2,191,508	\$ -	\$ -	\$ 2,191,508	\$ 1,871,988
8400 Interfund Transfers	-	-	40,052	37,456	37,456	90,782
8500 Contingency	-	-	33,727	-	-	-
8600 Educational Foundations	-	-	35,535.00	26,651.97	26,652	9,601
Total Non-Programmed Charges	\$ 2,632,250	\$ 2,191,508	\$ 109,314	\$ 64,108	\$ 2,255,616	\$ 1,972,371
TOTAL FUND EXPENDITURES	\$ 39,601,928	\$ 27,992,813	\$ 3,221,642	\$ 2,340,681	\$ 30,333,494	\$ 27,411,467

**HENDERSON COUNTY PUBLIC SCHOOLS
CAPITAL OUTLAY
as of March 31, 2025**

REVENUES:	Budget	YTD Activity	Balance	Prior Year
3400 State Allocations	\$ 204,309	\$ -	\$ 204,309	\$ -
4100 County Appropriation	1,000,000	900,000	100,000	900,000
4400 Windsor-Aughtry Donations	-	2,250	(2,250)	750
4800 Lease Purchases/Insurance Settlement	1,234,679	870,598	364,081	257,907
4900 Fund Balance Appropriated/Transfers In	832,819	-	832,819	-
Total Fund Revenues	\$ 3,271,807	\$ 1,772,848	\$ 1,498,959	\$ 1,158,657

EXPENDITURES:

5100 Regular Instructional Services-Equipment
 6400 Technology Support Services
 6500 Operational Support Services
 7200 Nutrition Services
 8100 Payments to Other Governments
 8300 Debt Service
 9000 Capital Outlay-Land/Buildings
Total Fund Expenditures

Budget	YTD Activity	Balance
\$ 20,100	\$ 2,927	\$ 17,173
1,011,921	73,192	938,729
		-
		-
204,309		204,309
2,035,477	1,349,359	686,118
\$ 3,271,807	\$ 1,425,479	\$ 1,846,328

Prior Year
\$ 85,201
101,276
2,226
631,246
\$ 819,949

Motion: I move the Board approve the Henderson County Public Schools April 2025 Financial Reports as presented.

Notification of Vacancies

The Notification of Vacancies was provided for the Board's information. They will appear on the next agenda under "Nominations."

1. Blue Ridge Community College Board of Trustees – 2 vacs.
Positions #1 & 3
2. Child Protection and Fatality Prevention Team – 1 vac.
Position #8 – At Large
3. Environmental Advisory Committee – 5 vacs.
Positions # 3, 4, 6, 8, & 9
4. Fire and Rescue Advisory Committee – 2 vacs.
Positions #3 & 4
5. Henderson County Board of Health – 3 vacs.
Positions #2, 9, & 11
6. Henderson County Historic Courthouse Corporation dba/Heritage Museum – 6 vacs.
Positions #1, 2, 3, 7, 8, & 9
7. Henderson County Rail – Trail Advisory Committee – 1 vac.
Position #7
8. Henderson Tourism Development Authority – 1 vac.
Position #3
9. Hendersonville Business Advisory Committee – 1 vac.
Position #1
10. Hendersonville City Zoning Board of Adjustment – 2 vacs.
Positions #1 & 2
11. Historic Resources Commission – 3 vacs.
Positions #2, 6, & 8
12. Library Board of Trustees – 5 vacs.
Positions #2, 5, 6, 7, # 9

13. Social Services Board – 1 vac.
Position #1

2025.076 Veterans Services – North Carolina Department of Military and Veterans Affairs Grant

Henderson County’s Department of Veterans Services was awarded \$18,288.98 from the North Carolina Department of Military and Veterans Affairs (NCDMVA) Grant Program for County Veterans Offices (GPCVO). This award was made possible by non-recurring funding by the NC General Assembly. Funds must be used for allowable costs that provide services to veterans.

Grant funds would be used for informational pamphlets and other community outreach materials, record-keeping and filing infrastructure, open house community events, and targeted outreach and informational briefings to specific populations (providing Veterans Administration Veterans and Survivor’s Pension information, for example).

Staff requested the Board approve and accept the NCDMVA Grant funds and approve the related budget amendment.

Motion: I move the Board approve the NCDMVA Grant funds and approve the associated budget amendment.

2025.077 Resolution – Opioid Settlement Fund Expenditure Authorization

At the Board’s June 19, 2024 meeting, the Board was presented with the Resolution requesting Authorization of spending for the 2024-2025 Fiscal Year. The request for authorization covered thirteen “Strategies” to address the County’s Strategic Plan accepted at the Board’s August 16, 2023, meeting. This resolution represents a continuation of those Strategies. The Department of Strategic Behavioral Health will address the County’s Strategic Plan while minimizing the need to request additional authorizations through the 2025-2026 Fiscal Year.

The Board must adopt a Resolution per the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, which dictates the process for drawing from the Special Revenue Fund.

Motion: I move the Board adopt the Resolution authorizing the expenditures and revenues associated with the Opioid Settlement Fund [Fund 51] and Strategic Behavioral Health for the funding of Strategies to be addressed in FY 25-26.

2025.078 South Mountain Hazard Mitigation Plan Approval

The South Mountains Regional Hazard Mitigation Plan was developed in cooperation with Henderson, Polk, Rutherford, and Transylvania Counties, along with the municipalities within the region. The current plan, adopted in 2020, expires July 19th, 2025.

In 2024, staff began collaborating with the State’s consultant and our surrounding counties to update the plan. The planning team conducted surveys and held sessions to solicit input for the

Approved: June 18, 2025

proposed plan. The draft plan has been reviewed and approved by North Carolina Emergency Management and submitted to the Federal Emergency Management Agency for compliance with the North Carolina Emergency Management Act and the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

An approved Hazard Mitigation Plan is required to receive state and federal disaster assistance for mitigation efforts.

Motion: I move the Board approve the resolution to adopt the South Mountains Regional Hazard Mitigation Plan.

2025.079 Set Public Hearing to close Unopened Right-of-Way

Planning and Property Addressing staff have received the attached petition to close a 30-foot unopened right-of-way. Under North Carolina General Statute (NCGS) 153A-241, counties have the power to close any public road or easement not within a city, except public roads or easements for public roads under control of the Department of Transportation.

To close any road, the Board must:

1. Vote to adopt a resolution declaring the Board's intent to close the public road or easement.
2. Call and notice a public hearing on closing the road or easement, with notice reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement.
3. Hold the public hearing, where the Board must hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights.
4. Then, if the Board is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the Board may adopt an order closing the road or easement.
5. File a copy of the Board's order with the Register of Deeds.

Motion: I move that the Board approve the proposed resolution and set the public hearing for June 18, 2025, at 9:30 am.

FY2025 Home & Community Care Block Grant County Funding Plan Reallocation

At the June 19, 2024, meeting, the Board of Commissioners approved the FY25 County funding plan for the Home & Community Care Block Grant (HCCBG). Following a year-to-date review of program expenditures, the Department of Social Services (DSS) is requesting Board approval to reallocate a total of \$17,405 in HCCBG funds from the In-Home Aide Level 1 care program to support their Consumer Directed Services programs. The proposed reallocation is as follows:

- \$15,869 to the Personal Assistant program
- \$1,536 to the Financial Management program

Motion: I move that the Board approve the requested reallocation and authorize the Chairman to execute the revised HCCBG County Funding Plan County Services Summary and Provider Services Summary, as presented.

Etowah Sewer System – Vendor Selection for AIA Grant Award

During the Board's September 19, 2024, meeting, staff were directed to apply for an NCDEQ grant for asset inventory and analysis (AIA grant). The grant scope is to inventory, map, and assess the sewer system, and to perform a rate analysis based on the assessment and operating expenses. Staff was successful in securing the grant for \$150,000. Following the awarding of the grant, staff initiated the procurement of engineering services to map, access, develop a capital improvement plan, and perform a rate analysis for the Etowah Sewer System.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed an RFQ and on March 26, 2025, posted it on the County's website. The responses were received on April 25, 2025.

The following firms submitted Statements of Qualifications: Kimley-Horne, RVE, and WithersRavenel. The responses are available at the Historic Courthouse in the office of the County Engineer or online on the County's RFP page.

The selection committee consisted of Andrew Griffin (Facility Services Director) and Marcus Jones, PE (County Engineer). A detailed review of the firms was conducted based on the criteria established within the RFQ. Based on their responses and further investigations, staff recommend WithersRavenel as the most qualified firm.

Pending Board approval, staff will negotiate an agreement with the selected firm and return to the Board for approval.

Motion: I move the Board approve the selection of WithersRavenel as the most qualified responding firm to perform services utilizing the Asset Inventory and Assessment Grant for the Etowah Sewer System.

2025.080 Etowah Sewer System – Agreement Authorization

During the Board's March 12, 2025, meeting, WithersRavenel (WR) was selected as the most qualified responsive engineering firm for the subject project. Staff have since negotiated a

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proposed agreement with WR for \$163,000. The scope of the agreement is for engineering services to provide necessary planning and funding options for the replacement of the Etowah Sewer Treatment Plant.

The funding for this agreement is included in the system's FY2025-2026 budget. In addition, staff are pursuing a State Revolving Fund bridge loan to fund the agreement. With the Board's approval, and once the FY2025-2026 budget is adopted, staff will proceed with the procurement process.

Motion: I move the Board authorize the County Engineer to execute the proposed agreement with WithersRavenel for \$163,000 once the FY2025- 2026 budget is adopted.

Public Library Facility Use Policy Exemption – Camera Club of Hendersonville

The County received a request from the Camera Club of Hendersonville to display members' prints from their annual print competition at the Main Branch of the Library in Hendersonville during October.

To allow for this use on County grounds, the Board was requested to grant an annual exemption to the Public Library Facility Use Policy. This exemption, if granted, will allow for the Camera Club to display members' prints on the Kaplan Auditorium walls for a two-week period each October.

Motion: I move that the Board grant an exemption to the Public Library Facility Use Policy, allowing the Camera Club of Hendersonville to utilize the Kaplan Auditorium at the Main Library to display members' prints for a two-week period each October.

2025.081 Juvenile Crime Prevention Council County Plan FY2025- 2026

The Henderson County Juvenile Crime Prevention Council (JCPC) approved funding for local juvenile crime prevention programs. These funds for Fiscal Year 2025-2026 in the amount of \$266,020 are available for this purpose through the State of North Carolina. Each Program is required to provide a 30% match.

The programs approved by the JCPC are as follows:

1. JCPC Administrative Expenses	\$ 5,400
2. Aspire – Kids at Work	\$ 61,620
3. Aspire – Vocational Direction	\$ 65,000
4. Hendersonville Boys & Girls Club	\$ 50,000
5. Hope Rising	\$ 64,000
6. Henderson County Youth Mediation	\$ 20,000

Total \$266,020

Grant applications for these programs have been recommended for approval to the Board of Commissioners by Henderson County JCPC.

The Henderson County JCPC has approved the 2025-2026 County Plan for Henderson County. This County Plan has been recommended for approval by the JCPC to the Board of Commissioners.

Motion: I move that the Board approves the JCPC recommendations for both the FY25-26 Annual Plan, and the distribution of the FY25-26 Juvenile Crime Prevention Program funds.

2025.082 Henderson County Hospital Corporation Promissory Note

Henderson County has received the proceeds of the first tranche of lending under the “State Cashflow Loans for Disaster Response Activities to Local Governments” program. This item proposes to further loan those proceeds to Henderson County Hospital Corporation, on substantially the same terms as the funds were loaned to the County.

Henderson County Hospital Corporation was the only public hospital that remained open throughout the Hurricane Helene disaster event. As a result, due to flooding and damage to and the shutdown of the Hospital’s primary intravenous fluid supplier, the Hospital suffered significant financial losses as it could not perform nearly the normal quantity of surgeries. Those surgeries, primarily non-emergent, typically provide the necessary revenues to enable the Hospital to function fiscally.

Motion: I move that the Board use the County's proceeds from the State Cashflow Loans for Disaster Response Activities to make a further loan to Henderson County Hospital Corporation.

Agreement for Services for Drug Treatment Court

Each year, Henderson County must approve a contract for prosecutorial services for the Drug Treatment Court program. The proposed agreement from the North Carolina Administrative Office of the Courts, along with an Addendum providing services tailored to Henderson County’s program, was provided for the Board’s review and approval.

Motion: I move that the Board approve the Agreement and Addendum to the Agreement and authorize their execution on behalf of the County.

Vice-Chair Edney made the motion to adopt the consent agenda as presented. All voted in favor, and the motion carried.

PUBLIC HEARING

Chairman Lapsley made the motion to go into the public hearing. All voted in favor, and the motion carried.

2025.083 Name Two Unnamed Rights-of-Way

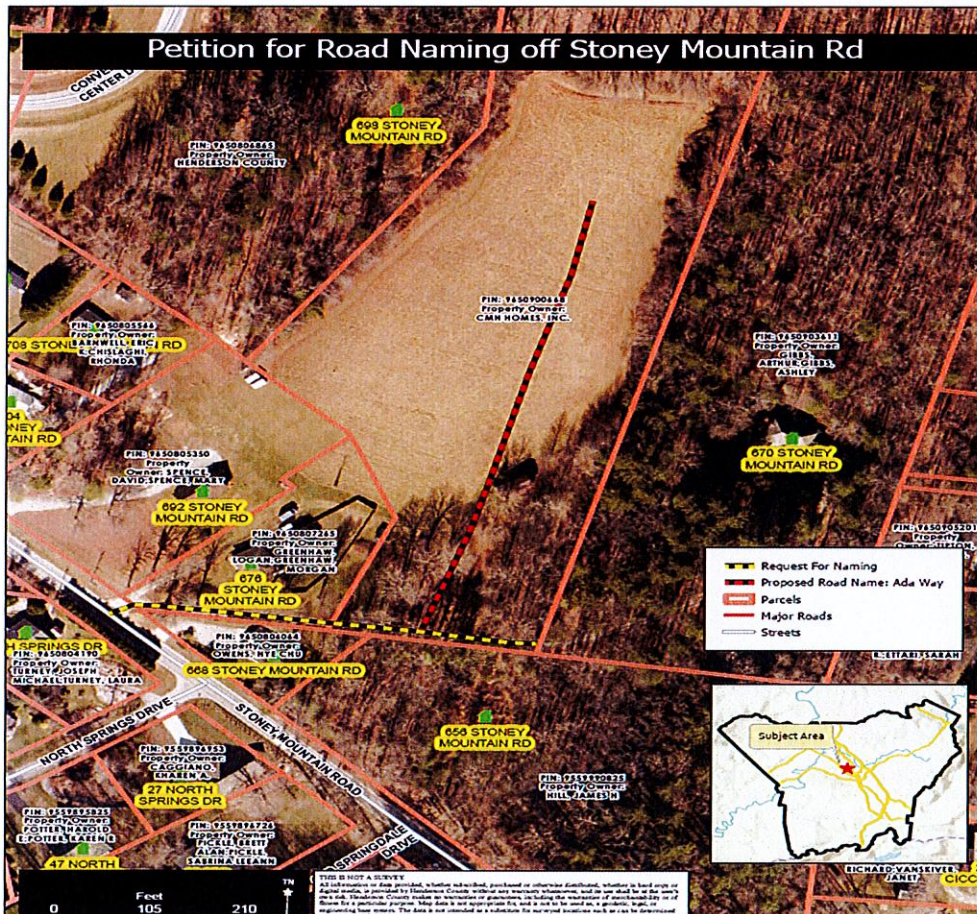
Staff received confirmation from all owners, and they have agreed with the new proposed road names and locations. The ROWs are required to be named under the Property Addressing Ordinance for E911

purposes.

Staff sent letters to all property owners notifying them of the date and time of the public hearing and the proposed road names, and the hearing was advertised in the Hendersonville Lightning.

Public Input: There was none.

Chairman Lapsley made the motion to go out of the public hearing. All voted in favor, and the motion carried.



After discussion, *Vice-Chair Edney made the motion to table the discussion until the Board's June 18, 2025, meeting. All voted in favor, and the motion carried.*

Chairman Lapsley made the motion to go into the public hearing. All voted in favor, and the motion carried.

2025.084 Public Hearing – FY2025- 2026 Budget

The Board of Commissioners was requested to hold a public hearing on the FY 2025-2026 Budget at this meeting. Following the public hearing, the Board was requested to continue discussing the FY 2025-2026 budget.

The Land Development Code (LDC) provides for a police station use that is typically related to municipalities but does include county sheriffs or local law enforcement establishments found in the county's jurisdiction. The proposed amendment will replace police station use with law enforcement

establishments and include those associated uses. To be consistent with other governmental uses, these establishments would be permitted in all zoning districts with supplemental requirements.

The Planning Board reviewed the proposed text amendment on April 17, 2025, and voted unanimously to send forward a favorable recommendation to the Board of Commissioners.

PUBLIC NOTICE:

A public notice for this hearing was submitted to be advertised in the Hendersonville Lightning on Wednesday, April 23rd, 2025, and Wednesday, April 30th, 2025, to meet the requirements of NCGS §160D-601 (see attached certification of public notice).

Public Input:

1. Robert Cannon expressed his strong support for the Henderson County Public Schools (HCPS) budget request and urged the Board to approve the full amount as originally submitted.
2. Paul Weichselbeun spoke in favor of the HCPS budget, specifically endorsing the proposed salary increases for school staff.
3. Beth Pensiero discussed concerns about the school voucher program and emphasized the need for education to remain a central focus in the county's budget priorities.
4. Elizabeth Ritchie encouraged the Board to support and fully fund the HCPS budget proposal.
5. Judy Bonner requested that the \$500,000 removed from the budget be reinstated, stating that funding education should be the county's top priority.
6. Chris Berg voiced his agreement with Robert Cannon's petition and echoed the sentiments of earlier speakers. He also expressed support for the Pathfinders program.
7. Sheila Clendenning called on the Board to demonstrate strong, consistent support for public education and referenced House Bill 10 in her comments.
8. Mary Hardvall highlighted that retiring teachers are not being replaced and stressed that students perform better when they are not hungry. She expressed concern about the limited availability of the free lunch program and urged the Board to advocate with state representatives in Raleigh. She also criticized the voucher program and asked the Board to fully fund the school budget.
9. Alex Ramirez, a teacher at Upward Elementary, urged the Board to approve the full budget request. He described how insufficient funding directly affects students' daily experiences and learning environments.
10. Suzanne Hall emphasized the critical importance of fully funding the school system's budget request.

Chairman Lapsley made the motion to go out of the public hearing. All voted in favor, and the motion carried.

Commissioner Franklin made the motion that the Board approve the proposed text amendment #TX-2025-03 with any changes as discussed and find that these changes are reasonable and consistent with the 2045 Comprehensive Plan. All voted in favor, and the motion carried

DISCUSSION

FY2025 – 2026 Budget Ordinance

The Board was requested to continue discussions with regard to the FY2025- 2026 Budget.

FY 2026 BUDGET PROCESS

- ✓ **May 5, 2025 – Regularly Scheduled Meeting**
 - County Manager's Recommended Budget Presented to the Board of Commissioners
 - Schedule the Public Hearing for Monday, June 2, 2025
- ✓ **Advertise the Presentation and Publication of the Recommended Budget and June 2nd Public Hearing**
 - The Budget Publication, Workshop, and Public Hearing was advertised in the Hendersonville Lightning on May 7th
- ✓ **May 21, 2025 – Regularly Scheduled Meeting**
 - FY26 Budget Workshop
- ✓ **June 2, 2025 – Regularly Scheduled Meeting**
 - FY26 Budget Public Hearing
 - FY26 Budget Discussion and Adoption, as appropriate

FY26 BUDGET DISCUSSIONS

Henderson County Public Schools

- Funding in recommended budget consistent with FY25 amounts
- Unfunded Requests:
 - \$500,000 Capital Outlay
 - \$763,463 Local Current Expense

Solid Waste

- Recommended Budget includes \$300,000 transfer from General Fund
- Unfunded requests:
 - \$564,321 Additional Transfer from General Fund
 - \$654,321 Operating Expenses

Blue Ridge Community College

- Unfunded Requests:
 - \$1,831,779 Operating
 - \$3,100,000 Water and Sewer Lines
 - \$7,652,469 Facilities Building
 - \$1,000,000 Post Helene Updates

County Departments

- Unfunded requests = \$1,062,517
- Assistant Fire Marshal Position - \$196,923

Not-For-Profit Organizations

- Unfunded requests = \$371,290

Reval Reserve Fund

- Unfunded requests = \$7,860

**Henderson County
FY 2025-2026 Budget Tally**

					Total Budget	Fund Balance Appropriation
FY 2025-2026 Manager's Proposed Budget as presented at BOC meeting 5.5.25					\$ 213,855,974	\$ 21,015,084
Proposed Budget Revisions following Budget Workshop on 5.21.25						
		REVENUE		EXPENDITURE		
		Reductions	Additions	Reductions	Additions	
1	Additional Ad Valorem Revenue per updated valuation 5.15.25		\$ 151,943			\$ 213,855,974 \$ 21,015,084
2	Non-Profit Funding - Rescue Squad funding [McCall]				\$ 39,138	\$ 213,895,112 \$ 20,902,279
3	Non-Profit Funding - Back on Track Addiction Ministries Expansion Project [Edney]				\$ 100,000	\$ 213,995,112 \$ 21,002,279
4	Non-Profit Funding - Fletcher Hospital Inc. dba Advent Health Hendersonville [McCall]				\$ 25,000	\$ 214,020,112 \$ 21,027,279
5	Non-Profit Funding - Henderson County Education Foundation [McCall]				\$ 25,000	\$ 214,045,112 \$ 21,052,279
6	Non-Profit Funding - Hope Coalition [Franklin]				\$ 80,000	\$ 214,125,112 \$ 21,132,279
7	Non-Profit Funding - Only Hope WNC [McCall]				\$ 3,000	\$ 214,128,112 \$ 21,135,279
8	Non-Profit Funding - The Free Clinics [Lapsley]				\$ 20,000	\$ 214,148,112 \$ 21,155,279
9	Non-Profit Funding - Heritage Museum [Lapsley]			\$ 50,000		\$ 214,098,112 \$ 21,105,279
As of 5.21.25		\$ -	\$ 151,943	\$ 50,000	\$ 292,138	\$ 214,098,112 \$ 21,105,279

Fund Balance Appropriation
\$ 21,105,279

1¢ TRE = \$ 2,549,947

Fund Balance Remaining = \$ 421,387

Fund Balance over 12% \$ 21,526,666

Tax Rate Equivalent \$ 0.002

Heritage Museum

Chairman Lapsley referenced the \$50,000 reduction he had previously requested for line item 9 on the tally sheet. He stated that he would like to amend that decision, recommending that the Heritage Museum be funded at its full request of \$100,000. Commissioner McCall had reviewed the Heritage Museum's budget and shared her findings with the Board, and Lapsley expressed satisfaction with how the funds were being managed.

Vice-Chair Edney requested clarification on the additions made to the revenue side of the chart. In response, Mr. Mitchell explained that if the Board wished to propose additional expenditures, they would keep a running tally of those items and allow the budget staff time to identify potential revenue adjustments. Mitchell emphasized that Henderson County is required to adopt a balanced budget. The process moving forward would involve matching any new expenditures with actual revenue sources, and staff would walk the Board through those revenue adjustments accordingly.

Recreation

Commissioner McCall supported the Recreation Department's request for an additional mowing technician, noting the department is responsible for maintaining 400 acres across 14 parks. She asked Recreation Supervisor Jason Kilgore about mowing requirements, and he explained that there are currently two full-time technicians, and not all acreage is actively mowed. She urged the Board to consider funding both the position and the necessary equipment.

Commissioner Franklin asked Kilgore to identify the two most critical items from the department's list of unfunded requests. Kilgore named the UTV and the ballfield drag, emphasizing the ballfield drag as likely the greatest need due to the maintenance demands of 13 fields. Commissioner Franklin then requested that both items be included in the budget.

Henderson County Public Schools

Commissioner Franklin addressed the capital funding requests for Henderson County Public Schools (HCPS). The Capital Funding Request was \$500,000, and the Local Current Expense Request was \$763,463. John Mitchell deferred to School Superintendent Mark Garrett to respond to the Board's questions regarding the school system's funding requests.

Commissioner Egolf expressed support for fully funding both requests. Commissioner Franklin also supported both funding amounts, while Commissioner McCall supported funding the \$500,000 capital request. Commissioner Edney requested a discussion about using MRTS funds to help cover debt service, potentially in connection with the bus garage project.

John Mitchell noted that the County would work to develop a funding plan for the bus garage that does not require a tax increase. There was a general consensus among the Board to move forward with the bus garage project.

Assistant Fire Marshal Position

Another item staff was asked to review was the potential addition of an Assistant Fire Marshal position. Mr. Mitchell said, in short, as with other mandated inspections, the county has reached a point where an additional Fire Marshal is necessary. The total cost associated with this position is \$196,923. However, we anticipate being able to offset this cost through revenue from municipalities that do not currently perform their own fire marshal duties.

Commissioner McCall noted the importance of clarifying that the Fire Marshal's salary is not \$196,000—that amount includes the cost of a vehicle, necessary equipment, and other associated expenses. Much of that cost reflects a one-time expenditure for outfitting the position. A consensus was reached to include this item in the budget.

ASPR Funds

Vice-Chair Edney and Mike Barnett discussed the anticipated federal funding cuts for the Mountain Area Healthcare Coalition, which is funded by the federal ASPR (Administration for Strategic Preparedness and Response) through the NC Healthcare Preparedness Program, "HPP". The Mountain Area Healthcare Coalition is one of seven coalitions in NC that provide preparedness equipment and resources to healthcare entities during a disaster. This program is currently a hub with equipment ready to serve Western North Carolina, housed in a warehouse off South Allen Road in Henderson County. Mission Hospital "HCA" manages the western region program through contracts with the NC Office of EMS's Hospital Preparedness Program.

Mr. Edney stated that one of the Board's highest priorities is public safety and questioned whether there would be a danger at the local level if funding for the program is cut.

The program includes a mobile pharmacy, emergency room, and various portable medical equipment. When a hospital is impacted by a disaster, such as a hurricane, the local program can deploy tents, a tractor-trailer-sized ER, and other critical resources to serve the affected community temporarily. This type of deployment is often seen in eastern North Carolina following hurricanes.

Mr. Barnett further noted that the program has been utilized locally. During Hurricane Helene, equipment from the program was set up at Mission Hospital. Additionally, some of the equipment currently used to staff the ambulance in Gerton is on loan from this program. He emphasized that it has been a highly beneficial resource for the region.

Mr. Mitchell said he would add the issue to the Board's upcoming Advocacy Day agenda. He noted that several Board members would be traveling to Raleigh and committed to raising the concern at the state level.

School Resource Officers

Chairman Lapsley added, as a point of clarification, that the budget once again includes funding for School Resource Officers (SROs) assigned to schools located within the City of Hendersonville, and that this funding remains at the same level as previously provided. Staff confirmed that this was correct.

Library

Vice-Chair Edney raised the possibility of adding a library position dedicated to indexing the Baker-Barber photograph collection. He was informed that the estimated cost to fund the position would be \$73,447. Vice-Chair Edney expressed support for moving the project forward and stated that action is needed. While he was uncertain if the full amount should be allocated, he emphasized the importance of providing some level of funding to initiate progress on the indexing effort.

NACO Membership

Vice-Chair Edney initiated a discussion regarding whether the County should consider rejoining the National Association of Counties (NACO). The annual membership cost is \$2,200. He noted that the County had previously been a member and appeared to receive some benefit from participation at that time. Chairman Lapsley expressed reservations about the organization and indicated that he does not support rejoining. Board members agreed that the cost could be accommodated if warranted, but no decision or formal action was taken.

STARS and Camp Glow

Vice-Chair Edney inquired about the current funding status for the STARS and Camp GLOW programs under the Sheriff's Office budget. He recalled that funding had previously been split between the two programs and asked whether that arrangement was still in place.

Samantha Reynolds responded that a portion of the funding for both STARS and Camp GLOW is currently allocated through the opioid resolution. In addition, the Sheriff's Department continues to receive and manage donations specifically for the STARS program.

Vice-Chair Edney asked for confirmation that both programs are still being supported. Jodi Grabowski confirmed that both camps continue to be funded.

Employee Prescription Costs

Vice-Chair Edney inquired about the local expenditure on employee prescriptions and requested that this information be provided at a future meeting. Mr. Mitchell confirmed that staff would gather the data and report back.

Update on County Mapping System

Vice-Chair Edney noted that the County's website indicates a transition is underway from the current GoMaps system and inquired if there may be implications for the budget. Chris Todd stated that he would work with the IT Director to determine the associated costs. He added that, based on preliminary information, no significant cost difference was expected.

Housing Assistance

Commissioner Franklin inquired about the \$10,000 allocation listed for Housing Assistance. A representative from Housing Assistance was present in the audience; however, she stated that she was not involved in preparing the budget request and was unable to clarify how the funds would be utilized.

Next Step

Mr. Mitchell stated that the budget team would incorporate the items added by the Board and develop a framework to present later in the meeting. He noted that the updated document would be brought back as the final item on the agenda.

Chairman Lapsley clarified that it was the Board's intent to table further discussion on the budget for approximately one hour to allow staff time to finalize the updated version. He indicated that the Board would review the revised document and take formal action at that time.

Mr. Mitchell then suggested taking a brief recess. The Board agreed to take a five-minute break before resuming the discussion agenda.

Hurricane Helene Update

Samantha Reynolds and Marcus Jones provided updates on financial impacts and debris removal.

FEMA Projects Summary - Obligated

Title	Process Step	Total Cost
Expedited Funding	Obligated, Payment Received	\$15,224,300
Emergency Debris Removal		\$1,139,019
Total		\$16,363,319

FEMA Projects Summary – In Process

Title	Process Step	Total Cost
United Way	Pending PDMG Application Review	\$91,277.36
Leases – DRC and Warehouse	Pending Application Completion	\$930,000.00
Private Property Debris Removal		\$22,813,212.65
Personnel Costs thru Dec. 2024		\$3,442,559.68
Jackson Park Field and Lights	Pending Initial Project Development	\$200,000.00
Radio Tower Access Roads		\$20,000.00
Mill Pond Creek Drainage Project		\$400,000.00
Vehicles and Equipment	Pending Formulation Completion	\$76,661.35
Etowah Sewer		\$46,200.00
Dana, Etowah, Edneyville and Flat Rock Parks		\$35,500.00
<u>Bearwallow</u> Mountain Tower		\$15,000.00
Libraries, Activities and Community Centers		\$40,500.00
Total		\$28,110,911.04

Expedited Payment

Revenues:

FEMA Funding Received	15,224,300.00
-----------------------	---------------

Expenditures:

Debris Removal	13,538,729.19
Debris Monitoring	2,243,591.10
Debris Site Leases	256,596.77
	16,038,917.06

Net	-814,617.06
-----	-------------

Helene Debris Removal Update

- Roadway Debris: 558,784 cy
- Tree Cuts (leaners & hangers): 19,715 cuts
- Private Property Debris: 24,386 cy
- Waterway Debris: 11,457 cy
- Total (includes final haul): 812,448 cy

DOT Update

Wesley Grindstaff, Division 14 Engineer for the North Carolina Department of Transportation (NCDOT), provided an update on road projects in Henderson County. He was joined by Josh Deaton, Division Construction Engineer, and Troy Wilson, District Engineer for Polk, Transylvania, and Henderson Counties.

Mr. Grindstaff reported on the status of bridge projects at Big Hungry and Mills Gap Road. He also reviewed the condition of multiple roadways affected by Hurricane Helene, noting that some had been rendered impassable by storm damage. Roads discussed included U.S. 64 East, U.S. 74A, NC 9, Middle Fork Road, Bald Rock Road, Finley Cove/Hebron Road, Pot Shoals Road, Cascade Lake Road, Grant Mountain Road, and the Henderson County portion of U.S. 176 in Saluda.

Henderson County Agriculture Services Building

Bryan Rhodes and Ethan Ward provided the Board with an update on the Henderson County Agricultural Services Building Project. The presentation provided information on the programming phase of the project.

Agricultural Services Building

Henderson County, NC



COOPERATIVE EXTENSION

Room	Quantity	Size	Total SF	Comments
Waiting/Check-In	1	750	750	
Office - Director	1	180	180	
Office - Agent	7	150	1050	
Office - Prog Asst	4	130	520	
Office - Admin Staff	2	100	200	1 adjacent to director office, 1 in waiting area
Office - Master Gardner	1	130	130	
Office - Agent (Future)	4	150	600	
Conference (10)	1	350	350	
Break Room	1	300	300	
Diagnostics Lab	1	180	180	
Teaching Kitchen	1	450	450	
Storage	1	160	160	
Subtotal			4870	
Core/Utilities/Circulation		20%	974	
Total Sqaure Footage			5844	

US DEPARTMENT OF AGRICULTURE

Room	Quantity	Size	Total SF	Comments
Reception	1	150	150	Shared with HC Soil & Water
Mail/Copy	1	150	150	
Office - FSA	3	120	360	
Office - NRCS	1	120	120	
Office - OCIO	1	120	120	
Office - Open	1	480	480	
ADP/IT	1	100	100	
Consult/Huddle	1	80	80	
Conference (10)	1	300	300	Shared with HC Soil & Water
Break	1	150	150	
File	1	300	300	
Lactation	1	100	100	
Additional Secured Storage	1	250	250	
Historic File Room	1	250	250	
Subtotal			2910	
Core/Utilities/Circulation		20%	582	
Total Sqaure Footage			3492	

SOIL AND WATER CONSERVATION DISTRICT

Room	Quantity	Size	Total SF	Comments
Reception	1	150	-	Shared with USDA
Office - Staff	3	150	450	
Office - Admin Staff	1	120	120	Shared with USDA
Office - Staff (Future)	3	150	450	
Conference (10)	1	300	-	
Storage	1	240	240	
Subtotal			1260	
Core/Utilities/Circulation		20%	252	
Total Sqaure Footage			1512	

AGRIBUSINESS

Room	Quantity	Size	Total SF	Comments
Waiting/Check-In	1	250	250	In waiting/lobby area
Office - Director	1	200	200	
Office - Staff	2	130	260	
Office - Admin Staff	1	100	-	
Conference (10)	1	350	350	
Conference (20)	1	450	450	
Break Room	1	300	300	
Storage	1	200	200	
Subtotal			2010	
Core/Utilities/Circulation		20%	402	
Total Sqaure Footage			2412	

SHARED SPACES

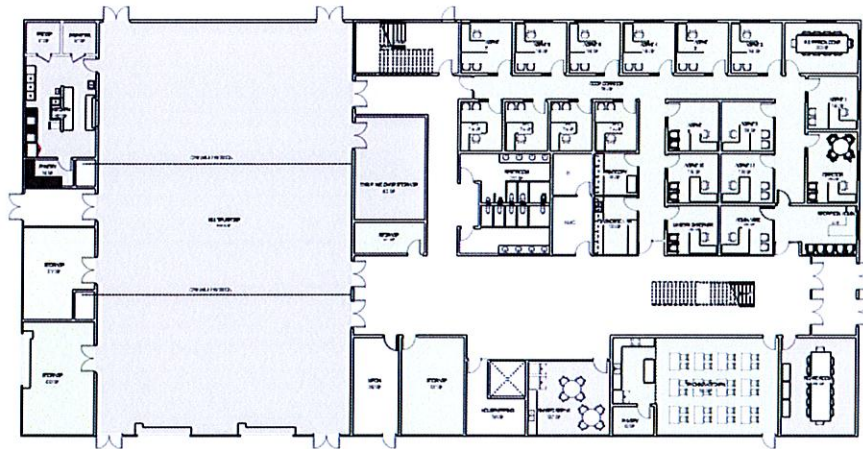
Room	Quantity	Size	Total SF	Comments
Multipurpose	1	6000	6000	Cooperative Extension, HC Soil and Water, AGHC
Storage - Chairs/Tables	1	250	250	
Storage - Tenants	3	200	600	
Commercial Kitchen	1	600	600	
Subtotal			7450	
Core/Utilities/Circulation		20%	1490	
Total Sqaure Footage			8940	

Agricultural Services Building

Henderson County, NC

CO-OP	5,844
USDA	3,492
HCSW	1,512
AGHC	2,412
Shared	8,940

Total SF **22,200**



- COOPERATIVE EXTENSION
- SHARED SPACES
- SOIL AND WATER CONSERVATION DISTRICT



mcmillan
pasdan
smith
ARCHITECTURE

HENDERSON COUNTY AGRICULTURAL SERVICES
HENDERSONVILLE,
NC

LOWER LEVEL



- USDA
- SOIL AND WATER CONSERVATION DISTRICT
- USDA + SOIL WATER
- AGHC
- SHARED SPACES



mcmillan
pasdan
smith
ARCHITECTURE

HENDERSON COUNTY AGRICULTURAL SERVICES
HENDERSONVILLE,
NC

UPPER LEVEL

2025.086 LDC Text Amendment (TX-2025-02), Ecusta Trail Parking

On April 7, 2025, the Board of Commissioners held a public hearing to consider commercial parking options along the Ecusta Trail in unincorporated areas. The Planning Board and the Rail Trail Advisory Committee (RTAC) discussed options to accomplish this. They recommended adding a new use for Ecusta Trail Parking that would be permitted in specific zoning districts with Supplemental Requirements (SR) for parcels adjacent to the trail.

The Board continued its discussion to the May 5th meeting. Following the Board's discussion, the item was tabled to incorporate changes.

The latest draft was presented by Vice-Chair Edney.

BOC Meeting June 2, 2025**Proposed Draft Text Amendment – Ecusta Trail Parking****SR. XX. Ecusta Trail Parking Lot**

1. Site Plan. Major *Site Plan* required in accordance with §42-330 (Major Site Plan Review).
2. Location. Parking areas shall only be located along parcels that are adjacent to the Ecusta Rails2Trail, LLC real property described in Deed Book 3764, Page 590 as recorded in the Office of the Register of Deeds for Henderson County, NC and as shown in Plat Book 2021, Pages 13363 – 13475, HCR.
3. Parking areas shall be no larger than 1.00 acres in size.
4. Dedicated parking areas shall be separated from each other by a minimum distance of 1,000.00 feet.
5. Lighting. *Lighting mitigation* is required when lighting is proposed.
6. Structure. Enclosed parking garages are not permitted.
7. Perimeter Setback. Fifteen (15) feet from the parcel boundary is required.
8. Parking Lot Landscaping. A planting strip of ten (10) feet in width is required along the perimeter of the parking area/lot per §42-172, Planting Strip.
9. Parking Area Surface. The parking areas must be designed and maintained in such a manner as to prevent excessive puddling of water or muddy areas. They may be constructed using permeable pavement, gravel and/ or asphalt.
10. NCDOT Driveway Permit. A driveway permit from NCDOT is required if the parking area is accessed from a NCDOT state-maintained road.
11. Trail Access. Ecusta Trail Parking shall provide an approved encroachment per the Ecusta Trail Encroachment Policy or shall provide a plan to access the Ecusta Trail via sidewalks, greenway, or public street access from the parking area to a public trail access location.
12. The parking area owner/manager is allowed to require payment for use of the parking lot.

Motion: Vice-Chair Edney made the motion the Board approve the proposed text amendment #TX- 2025-02 with any changes as discussed and find that these changes are reasonable and consistent with the 2045 Comprehensive Plan, and further moved that the County Attorney be directed to recodify the approved provisions appropriately in the Henderson County Code. All voted in favor, and the motion carried.

NOMINATIONS AND APPOINTMENTS

1. Agriculture Advisory Board – 4 vacs.

Vice-Chair Edney nominated Jason Edney, Commissioner Egolf nominated Linda Pryor, and Commissioner Franklin nominated Jason Davis for appointment to seats 7, 8, & 9. Commissioner McCall nominated David Hill for appointment to seat 6. All nominations were approved by unanimous vote, and the motion carried.

County Attorney Russ Burrell provided clarification regarding term lengths for seats on the Agriculture Advisory Board. As recently amended to the bylaws, Seats 1 through 3 are designated for three-year terms ending July 1; Seats 4 through 6 are designated for one-year terms; and Seats 7 through 9 are designated for two-year terms.

Mr. Burrell recommended assigning the terms accordingly so the appointment schedule can begin a regular rotation over the intended three-year cycle.

2. Henderson County Historic Courthouse dba/Heritage Museum – 1 vac.

Commissioner McCall nominated Robert Johnson for appointment to seat 8. The nomination was approved by unanimous vote, and the motion carried.

3. Hendersonville City Zoning Board of Adjustment - 1 vac.

There were no nominations, and this was rolled to the next meeting.

4. Hickory Nut Gorge Community Partners Group – 9 vacs.

Commissioner Franklin nominated Anne Albright, John Anderson, Patrick Barnes, Jeffrey Boudreaux, Erin Gore, Mary Jaeger-Gale, Harvey Nix, Michael Sherrill, and Collin Stanford. All nominations were approved by unanimous vote, and the motion carried.

5. Historic Resources Commission – 1 vac.

There were no nominations, and this was rolled to the next meeting.

6. Home and Community Care Block Grant Advisory Committee- 1 vac.

There were no nominations, and this was rolled to the next meeting.

7. Laurel Park Zoning Board of Adjustment – 1 vac.

There were no nominations, and this was rolled to the next meeting.

8. Mountain Area Workforce Development Board – 1 vac.

There were no nominations, and this was rolled to the next meeting.

9. Nursing/Adult Care Home Community Advisory Committee – 11 vacs.

There were no nominations, and this was rolled to the next meeting.

COMMISSIONER UPDATES

Chairman Lapsley, Vice-Chair Edney, and Commissioner Egolf had no updates.

Commissioner McCall reported that she attended a ribbon-cutting ceremony for the Housing Assistance Corporation's Apple Ridge Project, Phase 1. Susan Frady of Housing Assistance provided a brief overview of the development. The whole project will include 20 single-family dwellings, as well as 60 multi-family apartment units. Ms. McCall noted that the county had committed \$1 million to assist with the sewer system. In closing, she said, this was truly affordable housing.

Commissioner Franklin mentioned that she had recently attended the Top Scholars event. She expressed how impressed she was by the students being recognized and encouraged students to apply for the various scholarships that are available.

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2025.085 FY2025 – 2026 Budget Ordinance – Continued Discussion and Motion

Mr. Mitchell announced that Samantha Reynolds would outline the items included in the budget, and with the Board's approval, staff would distribute the budget ordinance. A tally sheet was shown (image below) depicting the items on which the Board had reached consensus during tonight's meeting.

**Henderson County
FY 2025-2026 Budget Tally**

						Total Budget	Fund Balance Appropriation
Proposed Budget Revisions following Budget Workshop 5.21.25						\$ 214,098,112	\$ 21,105,279
Proposed Budget Revisions following BOC meeting on 6.2.25							
		REVENUE		EXPENDITURE			
		Reductions	Additions	Reductions	Additions		
1	Non-Profit Funding - Heritage Museum [Lapsley]				\$ 50,000	\$ 214,098,112	\$ 21,105,279
2	HCPS Capital Funding Request [McCall]				\$ 500,000	\$ 214,648,112	\$ 21,655,279
3	HCPS Local Current Expense Funding Request [McCall]				\$ 763,463	\$ 215,411,575	\$ 22,418,742
4	Fire Services - Fire Marshall [Lapsley/McCall]				\$ 196,923	\$ 215,608,498	\$ 22,615,665
5	Recreation - Mowing Tech Position [McCall]				\$ 67,489	\$ 215,675,987	\$ 22,683,154
6	Recreation - Kubota UTV for Jackson Park [Franklin]				\$ 19,600	\$ 215,695,587	\$ 22,702,754
7	Recreation - Ballfield Drag ABI [Franklin]				\$ 38,349	\$ 215,733,936	\$ 22,741,103
8	Library - Librarian I - Baker Barber Collection [Edney]				\$ 73,447	\$ 215,807,383	\$ 22,814,550
9						\$ 215,807,383	\$ 22,814,550
10	Fire Services - Fire Inspection Fees		\$ 85,500			\$ 215,807,383	\$ 22,729,050
11	Transfers - Transfer In from Capital Project Fund		\$ 500,000			\$ 215,807,383	\$ 22,229,050
12	Sales and Tax - Additional (Article 44) Sales & Use Tax Replacement Revenue		\$ 702,384			\$ 215,807,383	\$ 21,526,666
13						\$ 215,807,383	\$ 21,526,666
14						\$ 215,807,383	\$ 21,526,666
15						\$ 215,807,383	\$ 21,526,666
16						\$ 215,807,383	\$ 21,526,666
17						\$ 215,807,383	\$ 21,526,666
18						\$ 215,807,383	\$ 21,526,666
19						\$ 215,807,383	\$ 21,526,666
20						\$ 215,807,383	\$ 21,526,666
As of 6.2.25		\$ -	\$ 1,287,884	\$ -	\$ 1,709,271	\$ 215,807,383	\$ 21,526,666
						1¢ TRE = \$ 2,549,947	Fund Balance Remaining = \$ -
						Fund Balance over 12% \$ 21,526,666	Tax Rate Equivalent \$ -

Additions included:

- Additional \$50,000 – Heritage Museum – to fully fund their request of \$100,000
- Fully fund the school's capital and local expense request
- Fire Services - Fully fund an Assistant Fire Marshal position
- Recreation – Fully fund the Mowing Tech position and two pieces of equipment, UTV and Ballfield Drag Equipment
- Library – Fully fund a Library I position for the Baker-Barber Collection

To fund those positions, Ms. Reynolds stated that staff would ask the Board to approve an increase in fire inspection fees, generating approximately \$85,500 for the fiscal year. Also requested was permission to utilize \$500,000 of cost-saving reserves built over the past five years since the COVID-19 pandemic from the revolving vehicle fund and to increase the budget for sales and use tax. This is a replacement tax revenue that's budgeted conservatively because it's a volatile and unpredictable amount. This would still be a conservative number even with an increase of \$702,000. With the addition of those revenues, the budget was balanced at a total of \$215,807,383.



Approved: June 18, 2025

Vice-Chair Edney made the motion that the Board approve the adoption of the FY2025-2026 Budget and further moved that the Chairman be authorized to execute the Budget Ordinance to be effective July 1, 2025. All voted in favor, and the motion passed unanimously.

COUNTY MANAGER UPDATES

County Manager John Mitchell expressed his appreciation to staff for all the hard work that went into creating a balanced budget. In closing, he mentioned that the mid-month meeting would include a discussion about parking along the Ecusta Trail.

Motion: Vice-Chair Edney made the motion to go into Closed Session pursuant to NCGS 143.318.11(a)(3),(4). All voted in favor, and the motion carried.


Denisa Lauffer, Clerk to the Board
William G. Lapsley, Chairman

Enactments

Monday, June 2, 2025 – Board of Commissioners Meeting

2025.075 Pending Releases and Refunds

2025.076 Veterans Services – NC Department of Military and Veterans Affairs Grant

2025.077 Resolution – Opioid Settlement Fund Expenditure Authorization

2025.078 South Mountain Hazard Mitigation Plan Approval

2025.079 Set Public Hearing to close Unopened Right-of-Way

2025.080 Etowah Sewer System – Agreement Authorization

2025.081 Juvenile Crime Prevention Council County Plan FY2025- 2026

2025.082 Henderson County Hospital Corporation Promissory Note

2025.083 Name Two Unnamed Rights-of-Way

2025.084 Public Hearing – FY2025- 2026 Budget

2025.085 FY2025 – 2026 Budget Ordinance

2025.086 LDC Text Amendment (TX-2025-02), Ecusta Trail Parking

CERTIFICATE OF APPRECIATION

This certificate is presented to:


CAPTAIN PHILLIP STOKES

In recognition of your unwavering dedication, compassionate leadership, and outstanding service to the citizens of Henderson County — especially during the trials brought on by Hurricane Helene — the Henderson County Manager and the Board of Commissioners extends their heartfelt appreciation.

Your tireless efforts in organizing relief, delivering hope, and serving our community in times of great need exemplify the highest ideals of public service and humanitarian care. Your courage and commitment have made a profound and lasting impact on the lives of many. With deep gratitude and sincere respect, we thank you for being a beacon of strength and compassion during our county's time of need.

Presented this 2nd day of June, 2025


John B. Mitchell, Henderson County Manager


William G. Lapsley, Chairman Henderson County BOC

Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792
Phone (828) 697-4808 • Fax (828) 692-9855 • www.hendersoncountync.gov

William G. Lapsley
Chairman
J. Michael Edney
Vice-Chairman



Rebecca K. McCall
Sheila Franklin
Jay Egolf

June 2, 2025

Harry Rising, Assessor
Henderson County Assessor's Office
200 N. Grove Street, Suite 102
Hendersonville, NC 28792

Dear Mr. Rising:

Attached, please find tax release requests in the amount of \$2,988.78 and tax refund requests in the amount of \$2,560.84 reviewed at the Henderson County Board of Commissioners' Meeting on Monday, June 2, 2025. All Releases and refunds were approved.

Sincerely,

A handwritten signature in black ink, appearing to read 'W. G. Lapsley', is written over a circular embossed seal. The seal contains the text 'HENDERSON COUNTY, NC' around the perimeter and '1842' in the center.

William G. Lapsley, Chairman
Henderson County Board of Commissioners

WL/dal

enclosures

NCPIS Pending Release/Refund Report. Tuesday, May 20, 2025*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
A WALK IN THE WOODS NC LLC	0003107456-2022-2018-0000	BUSINESS SOLD TO NEW OWNER ON OCTOBER 2017	(\$20,715)	9284	YGONZALEZ	423 N MAIN ST HENDERSONVILLE NC 28792	JURSD13	TAX	\$117.04	\$117.04	\$117.04	\$117.04
								LATE LIST FEE	\$58.52	\$58.52	\$58.52	\$58.52
								TOTAL:	\$175.56	\$175.56	\$175.56	\$175.56
								TAX	\$0.00	\$0.00	\$0.00	\$0.00
								LATE LIST FEE	\$29.00	\$29.00	\$29.00	\$29.00
								TOTAL:	\$87.00	\$87.00	\$87.00	\$87.00
								ABSTRACT	\$262.56	\$262.56	\$262.56	\$262.56
								TOTAL:	\$116.21	\$116.21	\$116.21	\$116.21
								LATE LIST FEE	\$46.48	\$46.48	\$46.48	\$46.48
								TOTAL:	\$162.69	\$162.69	\$162.69	\$162.69
								TAX	\$53.86	\$53.86	\$53.86	\$53.86
								LATE LIST FEE	\$21.54	\$21.54	\$21.54	\$21.54
								TOTAL:	\$75.40	\$75.40	\$75.40	\$75.40
								ABSTRACT	\$238.09	\$238.09	\$238.09	\$238.09
								TOTAL:	\$116.21	\$116.21	\$116.21	\$116.21
								LATE LIST FEE	\$34.86	\$34.86	\$34.86	\$34.86
								TOTAL:	\$151.07	\$151.07	\$151.07	\$151.07
								TAX	\$53.86	\$53.86	\$53.86	\$53.86
								LATE LIST FEE	\$16.16	\$16.16	\$16.16	\$16.16
								TOTAL:	\$70.02	\$70.02	\$70.02	\$70.02
								ABSTRACT	\$221.09	\$221.09	\$221.09	\$221.09
								TOTAL:	\$116.21	\$116.21	\$116.21	\$116.21
								LATE LIST FEE	\$23.24	\$23.24	\$23.24	\$23.24
								TOTAL:	\$139.45	\$139.45	\$139.45	\$139.45
								TAX	\$49.72	\$49.72	\$49.72	\$49.72
								LATE LIST FEE	\$9.94	\$9.94	\$9.94	\$9.94
								TOTAL:	\$59.66	\$59.66	\$59.66	\$59.66
								ABSTRACT	\$199.11	\$199.11	\$199.11	\$199.11
								TOTAL:	\$116.21	\$116.21	\$116.21	\$116.21
								LATE LIST FEE	\$11.62	\$11.62	\$11.62	\$11.62
								TOTAL:	\$127.83	\$127.83	\$127.83	\$127.83
								TAX	\$49.72	\$49.72	\$49.72	\$49.72
								LATE LIST FEE	\$4.97	\$4.97	\$4.97	\$4.97
								TOTAL:	\$54.69	\$54.69	\$54.69	\$54.69
								ABSTRACT	\$182.52	\$182.52	\$182.52	\$182.52
								TOTAL:	\$89.28	\$89.28	\$89.28	\$89.28
								LATE LIST FEE	\$8.93	\$8.93	\$8.93	\$8.93
								TOTAL:	\$98.21	\$98.21	\$98.21	\$98.21
								TAX	\$43.50	\$43.50	\$43.50	\$43.50
								LATE LIST FEE	\$4.35	\$4.35	\$4.35	\$4.35
								TOTAL:	\$47.85	\$47.85	\$47.85	\$47.85
								ABSTRACT	\$146.06	\$146.06	\$146.06	\$146.06
								TOTAL:	\$146.06	\$146.06	\$146.06	\$146.06
								ABSTRACT	\$146.06	\$146.06	\$146.06	\$146.06
								TOTAL:	\$146.06	\$146.06	\$146.06	\$146.06

NCPTS Pending Release/Refund Report. Tuesday, May 20, 2025*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
BARRERA, STEVEN GUERRERO	0003107456-2024-0000	BUSINESS SOLD TO NEW OWNER ON OCTOBER 2017	(\$20,715)	9291	YGONZALEZ	423 N MAIN ST HENDERSONVILLE NC 28792	JURSD13	TAX LATE LST FEE TOTAL: TAX LATE LST FEE TOTAL: ABSTRACT	\$89.28 \$8.93 \$88.35 \$43.50 \$4.35 \$47.85 \$146.06	\$83.55 \$8.93 \$83.55 \$40.71 \$4.35 \$47.85 \$137.54	\$89.28 \$8.93 \$89.28 \$43.50 \$4.35 \$47.85 \$137.54	\$83.55 \$8.93 \$83.55 \$40.71 \$4.35 \$43.06 \$137.54
OWNER TOTAL:												
	0003286310-2024-0000	VOIDED THIS ABSTRACT NUMBER - THE MOBILE HOME WAS SOLD WITH THE LAND - A NEW BILL WAS SENT TO THE NEW OWNER- AB# 286310-0001 FOR 2024- STARS HAS THE NEW OWNER INFORMATION TRANSFER DATE IS 4/20/2023	(\$145,005)	9301	RJONES	272 GREG ALBERA DR HENDERSONVILLE NC 28792	EDNEVILLE	TAX LATE LST FEE TOTAL: TAX LATE LST FEE TOTAL: ABSTRACT	\$48.18 \$4.82 \$53.00 \$12.85 \$1.29 \$14.14 \$67.14	\$0.00 \$0.00 \$53.00 \$0.00 \$0.00 \$14.14 \$67.14	\$48.18 \$4.82 \$53.00 \$12.85 \$1.29 \$14.14 \$67.14	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
OWNER TOTAL:												
	0003097661-2024-0000	ALL PROPERTIES LISTED ON ABSTRACT # 3114837	(\$11,178)	9297	YGONZALEZ	1268 N ALLEN RD HENDERSONVILLE NC 28792	BLUE RIDGE	TAX LATE LST FEE TOTAL: TAX LATE LST FEE TOTAL: ABSTRACT	\$86.15 \$8.62 \$94.77 \$25.99 \$2.60 \$28.59 \$123.36	\$0.00 \$0.00 \$94.77 \$0.00 \$0.00 \$28.59 \$123.36	\$86.15 \$8.62 \$94.77 \$25.99 \$2.60 \$28.59 \$123.36	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
OWNER TOTAL:												
	0003051155-2024-0000	VOIDED ABSTRACT PER TIMELY 2024 BPP LISTING FORM	(\$19,989)	9298	DSANTANA	105 TAP ROOT DAIRY RD FLETCHER NC 28732	FLETCHER FIRE	TAX LATE LST FEE TOTAL: TAX LATE LST FEE TOTAL: ABSTRACT	\$1,013.87 \$0.00 \$1,013.87 \$247.00 \$0.00 \$247.00 \$1,260.87	\$0.00 \$0.00 \$1,013.87 \$247.00 \$0.00 \$247.00 \$1,260.87	\$1,013.87 \$0.00 \$1,013.87 \$247.00 \$0.00 \$247.00 \$1,260.87	\$0.00 \$0.00 \$0.00 \$247.00 \$0.00 \$247.00 \$1,260.87
OWNER TOTAL:												
	0003111856-2023-0000	PER STARS, ADDRESS IS IN BUNCOMBE COUNTY, NC SINCE 2022. VOIDING FOR 2023-2025 YEARS.	(\$235,237)	9300	ZMORGAN	1881 CANE CREEK RD FLAT ROCK NC 28732-7430	COUNTY	TAX LATE LST FEE TOTAL: TAX LATE LST FEE TOTAL: ABSTRACT	\$28.04 \$0.00 \$28.04 \$0.00 \$0.00 \$0.00 \$1,260.87	\$0.00 \$0.00 \$28.04 \$0.00 \$0.00 \$0.00 \$1,260.87	\$28.04 \$0.00 \$28.04 \$0.00 \$0.00 \$0.00 \$1,260.87	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1,260.87
OWNER TOTAL:												
	0003111856-2024-0000	PER STARS, ADDRESS IS IN BUNCOMBE COUNTY, NC SINCE 2022. VOIDING FOR 2023-2025 YEARS.	(\$7,577)	9299	ZMORGAN	1881 CANE CREEK RD FLAT ROCK NC 28732-7430	COUNTY	TAX LATE LST FEE TOTAL: TAX LATE LST FEE TOTAL: ABSTRACT	\$32.66 \$3.27 \$35.93 \$0.00 \$0.00 \$0.00 \$66.77	\$0.00 \$0.00 \$35.93 \$0.00 \$0.00 \$0.00 \$66.77	\$32.66 \$3.27 \$35.93 \$0.00 \$0.00 \$0.00 \$66.77	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
OWNER TOTAL:												
			(\$14,082)									\$0.00

NCPIS Pending Release/Refund Report. Tuesday, May 20, 2025*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
RODRIGUEZ, MICHAEL	0000028042-2024-2024-0000	VOIDED THIS MH WAS REMOVED FROM THE PROPERTY BEFORE 1/27/2023 - PER REAL PROPERTY NOTES- VOIDED 2024-2025- NEED PROOF OF DATE REMOVED TO VOIDED 2023 (2023-2024 BILLS NOT PAID) REAL PROPERTY DOUBLEWIDE PUT ON THE PROPERTY	(\$12,513)	9292	RJONES	165 ROSE PARK LN HENDERSONVILLE NC 28792	EDNEYVILLE FIRE COUNTY	TAX LATE LIST FEE TOTAL:	\$53.93 \$5.39 \$59.32	\$0.00 \$0.00 \$0.00	\$53.93 \$5.39 \$59.32	\$0.00 \$0.00 \$0.00
								LATE LIST FEE	\$1.44	\$0.00	\$1.44	\$0.00
								ABSTRACT TOTAL:		\$75.15	\$75.15	\$0.00
GRAND TOTALS:			(\$12,513)								\$75.15	\$0.00
	OWNER TOTAL:		(\$438,004)								\$2,988,78	\$2,560,83

DAAS-732 (updated 4-4-22)
County _____ Henderson
July 1, 2024 through June 30, 2025
REVISION #1, DATE: 5/13

Provider Services Summary

	A					B	C	D	E	F	G	H	I	
	Ser. Delivery (Check One)		Block Grant Funding				Required Local Match	Net* Serv Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimburse Rate	Projected HCCBG Clients	Projected Total Units
	Direct	Purch.	Access	In-Home	Other	Total								
Services														
In Home Aide Level 1		X		17595		17595	1955	19550		19550	782	25	19	1555
CIDS-Personal /Asst.		X		63805		63805	7089	70894		70894	non-unit	non-unit	6	non-unit
CIDS-Financial Mgmt.		X			6901	6901	767	7668		7668	67	103	6	67
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Certification of required minimum local match availability
Required local match will be expended simultaneously
with Block Grant Funding.

Heidi program manager 5/13/25

Signature, County Finance Officer Randall L. Cox Date 5/23/25

Authorized Signature, Title Community Service Provider	Date
<i>Chitra V. Pandey</i>	6/2/2025
Signature, Chairman, Board of Commissioners	Date

Home and Community Care Block Grant for Older Adults
County Funding Plan
County Services Summary

DAAS-731
County of Henderson
July 1, 2024 through June 30, 2025

	A				B	C	D	E	F	G	H		I
	Block Grant Funding			Access							Total	Required Local Match	
Services													
Council on Aging - Congregate Dining	\$ -	\$ -	\$ 27,560		\$ 3,062	\$ 30,622	\$ 5,527	\$ 36,149	2,944	\$ 10,4001		90	6,909
Council on Aging - Home Delivered Meals	\$ -	\$ 330,451	\$ -		\$ 36,717	\$ 367,168	\$ 42,212	\$ 409,380	37,466	\$ 9,8000		350	52,765
Council on Aging - Liquid Nutrition	\$ -	\$ 40,834	\$ -		\$ 4,537	\$ 45,371	\$ -	\$ 45,371	9,736	\$ 4,6601		55	9,736
DSS - CDS / Financial Management	\$ -	\$ -	\$ 6,901		\$ 767	\$ 7,668	\$ -	\$ 7,668	67	\$ 103,0000		6	67
DSS - CDS / Personal Assistant	\$ -	\$ 63,805	\$ -		\$ 7,089	\$ 70,894	\$ -	\$ 70,894	N/A	N/A		6	N/A
DSS - In-Home Aide, Level I	\$ -	\$ 17,595	\$ -		\$ 1,955	\$ 19,550	\$ -	\$ 19,550	782	\$ 25,0000		19	1,555
Housing Assistance Corporation	\$ -	\$ -	\$ 12,257		\$ 1,362	\$ 13,619	\$ -	\$ 13,619	2	\$ 6,809,5000		2	2
Jewish Family Services of WNC - Elder Club Group Respite	\$ -	\$ 10,000	\$ -		\$ 1,111	\$ 11,111	\$ -	\$ 11,111	84	\$ 132,0891		14	460
Jewish Family Services of WNC - Mental Health Counseling	\$ -	\$ 4,091	\$ -		\$ 455	\$ 4,546	\$ -	\$ 4,546	29	\$ 159,0917		50	720
MountainCare - Adult Day Care	\$ -	\$ 27,801	\$ -		\$ 3,089	\$ 30,890	\$ -	\$ 30,890	330	\$ 93,5001		10	3,537
MountainCare - Adult Day Health	\$ -	\$ 42,785	\$ -		\$ 4,754	\$ 47,539	\$ -	\$ 47,539	459	\$ 103,5000		10	4,145
MountainCare - Adult Day Services Transportation	\$ 16,144	\$ -	\$ -		\$ 1,794	\$ 17,938	\$ -	\$ 17,938	598	\$ 30,0093		12	2,044
Pisgah Legal Services	\$ -	\$ -	\$ 43,592		\$ 4,844	\$ 48,436	\$ -	\$ 48,436	254	\$ 190,6929		102	254
Premier Home Health Care - In Home Aide, Level II	\$ -	\$ 62,332	\$ -		\$ 6,926	\$ 69,258	\$ -	\$ 69,258	2,308	\$ 30,0078		7	2,308
WNCSource - General Transportation	\$ 127,355	\$ -	\$ -		\$ 14,151	\$ 141,506	\$ -	\$ 141,506	11,223	\$ 12,6082		65	10,840
WNCSource - Medical Transportation	\$ 30,000	\$ -	\$ -		\$ 3,333	\$ 33,333	\$ -	\$ 33,333	670	\$ 49,7544		46	680
Total	\$ 173,498	\$ 599,694	\$ 90,310		\$ 95,945	\$ 959,448	\$ 47,739	\$ 1,007,187	66,952			844	96,022

Signature, Chairman, Board of Commissioners

Date


6/2/2025

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: June 2, 2025

SUBJECT: Veteran Services – North Carolina Department of Military & Veteran Affairs (NCDMVA) Grant

PRESENTERS: Brent Embry, Director of Veterans Services

ATTACHMENTS: Yes

1. Budget Amendment
2. Grant Award

SUMMARY OF REQUEST:

Henderson County's Department of Veterans Services has been awarded \$18,288.98 from the North Carolina Department of Military and Veterans Affairs (NCDMVA) Grant Program for County Veterans Offices (GPCVO). This award was made possible by non-recurring funding by the NC General Assembly. Funds must be used for allowable costs which provide services to veterans.

Grant funds would be used for informational pamphlets and other community outreach materials, record-keeping and filing infrastructure, open house community events and targeted outreach and informational briefings to specific populations (providing Veterans Administration Veterans and Survivor's Pension information, for example).

Staff are requesting the Board approve and accept the NCDMVA Grant funds and approve the related budget amendment.

BOARD ACTION REQUESTED:

The Board is requested to approve the NCDMVA Grant funds and approve the attached budget amendment.

Suggested Motion:

The Board is requested to approve the NCDMVA Grant funds and approve the attached budget amendment.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: VETERANS SERVICES

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115582-522600-9101	PRINTING & BINDING	\$4,000
115582-526000-9101	DEPARTMENTAL SUPPLIES	\$3,289
115582-526010-9101	COMMUNITY EVENTS EXPENSE	\$11,000
		\$18,289

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
114582-454035-9101	NCDMVA GRANT FUNDS	\$18,289
		\$18,289

Justification: *Please provide a brief justification for this line-item transfer request.*

To budget for grant funds awarded by the NCDMVA Grant Program for County Veterans Offices (GPCVO). BOC approved 6.2.2025

	6/2/2025	
Authorized by Department Head	Date	
Authorized by Budget Office	Date	
Authorized by County Manager	Date	

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____

Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792
Phone (828) 697-4808 • Fax (828) 692-9855 • www.hendersoncountync.gov

William G. Lapsley
Chairman
J. Michael Edney
Vice-Chairman



Rebecca K. McCall
Sheila W. Franklin
J. Jay Egolf

RESOLUTION TO ADOPT THE SOUTH MOUNTAINS REGIONAL HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Henderson County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, Henderson County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the Henderson County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Henderson County to fulfill this obligation in order that Henderson County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County.

Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792
Phone (828) 697-4808 • Fax (828) 692-9855 • www.hendersoncountync.gov

William G. Lapsley
Chairman
J. Michael Edney
Vice-Chairman

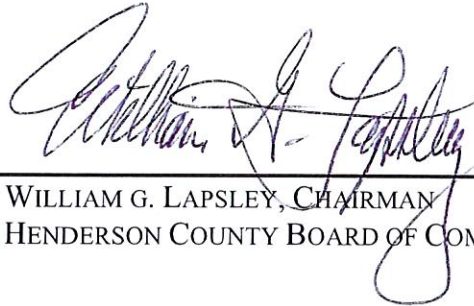


Rebecca K. McCall
Sheila W. Franklin
J. Jay Egolf

NOW, THEREFORE, be it resolved that the Board of Commissioners of Henderson County hereby: adopts the South Mountains Regional Hazard Mitigation Plan and agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

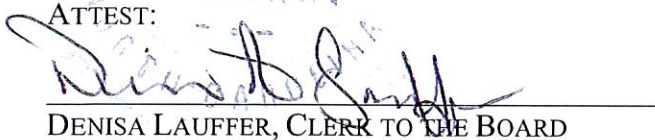
In witness whereof I have hereunto set my hand and caused the seal of the County of Henderson to be affixed.

Adopted this the 2nd of June, 2025.



WILLIAM G. LAPSLEY, CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:



DENISA LAUFFER, CLERK TO THE BOARD

**HENDERSON COUNTY
NORTH CAROLINA**

Before the Board of Commissioners

**A RESOLUTION BY THE COUNTY OF HENDERSON
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS**

BOARD OF COMMISSIONERS ENACTMENT 2025.077

WHEREAS Henderson County previously joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals; and,

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”); and

WHEREAS Henderson County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA; and

WHEREAS section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

responsibilities of the job. The Reentry Specialist will connect incarcerated persons to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need upon release from jail or prison, or that provide any of these services or supports.

g. Provider: Henderson County.

14. Fourteenth strategy authorized

a. Name of strategy: Recovery Support Services

b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 3

d. Amount authorized for this strategy: not to exceed \$90,000.

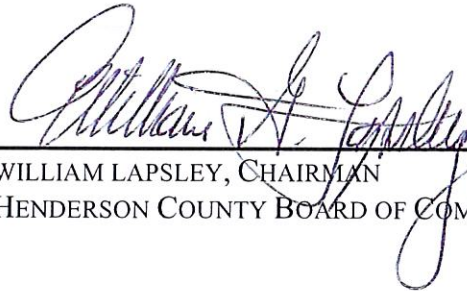
e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.

f. Description of the program, project, or activity: Funding will support the needs of persons needing recovery support services as allowable in this Strategy. These funds may be used to support DSS programming specific to supporting substance involved families toward addressing the rising number of drug-endangered children in Henderson County.

g. Provider: Henderson County or TBD.

The total dollar amount of Opioid Settlement Funds at this time appropriated is not to exceed \$1,047,190.

Adopted this the 2nd day of June 2025.



WILLIAM LAPSLEY, CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:



DENISSA A. LAUFFER, CLERK TO THE BOARD



NOW, THEREFORE BE IT RESOLVED, in alignment with the MOA, Henderson County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized
 - a. Name of strategy: Criminal Justice Diversion: Adult Recovery Court
 - b. Strategy is included in Exhibit B (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: D,3
 - d. Amount authorized for this strategy: not to exceed \$251,492.
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funds will cover costs related to the Adult Recovery Court and related program needs including but not limited to the following: Adult Recovery Court Coordinator (ARCC) position, prosecutorial services and support, supplies and materials to support the position and the program participants, training for the ARCC and members of the Interdisciplinary Team.
 - g. Provider: Henderson County.
2. Second strategy authorized
 - a. Name of strategy: Collaborative Strategic Planning
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A,1
 - d. Amount authorized for this strategy: not to exceed \$167,245.
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: The Director of Strategic Behavioral Health position was created in 2023 to provide oversight of county programs, contracts, grants, and other funding. The Director will plan, organize, and manage Henderson County's network of behavioral health/substance use services, programs, and treatment providers. This position oversees the county's Opioid Settlement Fund planning and management of funded strategies and programs. Establishment of this department and support of the position requires expenses that include, but are not limited to, office equipment and materials, software, training and supervision, vehicle use and maintenance, and programmatic support for clients the department supports.
 - g. Provider: Henderson County
3. Third strategy authorized
 - a. Name of strategy: Recovery Support Services: Peer Support Specialist
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A,3
 - d. Amount authorized for this strategy: not to exceed \$95,099.
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding supports a County employed Peer Support Specialist position. Funding will support the position and related expenses including, but not limited to, training and certifications, equipment and supplies necessary to perform the responsibilities of the job. This strategy addresses systemic root causes of the Opioid Epidemic by creating connections to treatment and supporting the recovery of persons and families with substance use issues.
 - g. Provider: Henderson County.

4. Fourth strategy authorized
 - a. Name of strategy: Post-overdose Response Team: Peer Support for Co-response
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 8
 - d. Amount authorized for this strategy: not to exceed \$95,599.
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding supports the position of Peer Support Specialist position embedded at EMS who will respond to overdoses and other substance involved calls that occur during scheduled work hours and follow up with those that occur in their off hours. Funding will support the position and related expenses including, but not limited to, training and certifications, equipment and supplies necessary to perform the responsibilities of the job. This person will connect people to treatment services and support recovery. They can also work with people and families EMS encounter who struggle with substances that did not result in an overdose. The overarching goal is to prevent overdoses and connect individuals to services.
 - g. Provider: Henderson County.
5. Fifth strategy authorized
 - a. Name of strategy: Evidence Based Addiction Treatment
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 2
 - d. Amount authorized for this strategy: not to exceed \$20,000
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: This strategy will address access to treatment and continuity of care by providing financial support for uninsured and underinsured individuals to receive evidence-based treatment services. Even as Medicaid Expansion goes into effect, a percentage of the population with Opioid Use Disorders will still not qualify for benefits. Individuals in the Recovery Court and Reentry programs will likely represent this population. This strategy will prove to be effective by increasing the number of uninsured or underinsured individuals receiving treatment services.
 - g. Provider: Treatment providers as recommended for appropriate level of care.
6. Sixth strategy authorized
 - a. Name of strategy: Recovery Housing Support Services
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 4
 - d. Amount authorized for this strategy: not to exceed \$100,000
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Recovery Housing Support is a regional concern, as there are very few inpatient or residential programs, or transitional recovery homes. There are currently few recovery house options within Henderson County. The funding strategy to address this gap is to begin by stabilizing housing for persons in early recovery with priority given to participants in the Recovery Court and Reentry programs by providing capital to prevent evictions or to assist with fees and deposits.
 - g. Provider: Housing providers as available and as appropriate for level of care.

7. Seventh strategy authorized
 - a. Name of strategy: Early Intervention: Specialized Training & Community Education
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 6
 - d. Amount authorized for this strategy: not to exceed \$5,000
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: This strategy specifically addresses the root causes of childhood trauma by offering training and resources to organizations that serve vulnerable populations, and community education for the public. This strategy will prove effective by increasing the number of screenings and referrals for care and support through partnering organizations. This strategy may also cover training of community members to administer Naloxone.
 - g. Provider: Henderson County or TBD.
8. Eighth strategy authorized
 - a. Name of strategy: Prevention: Media Campaign and Resource Locator
 - b. Strategy is included in Exhibit B (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: G, 1
 - d. Amount authorized for this strategy: not to exceed \$5,000
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding will support public awareness campaigns to increase awareness and help prevent opioid misuse. Campaign messaging will come from state and county initiatives such as "One Pill Can Kill". To raise awareness of the risks of opioid misuse, to raise awareness of treatment resources, and to decrease the prevalence of overdoses.
 - g. Provider: Henderson County or TBD.
9. Ninth strategy authorized
 - a. Name of strategy: Prevention: STAR Program and Camp Glow
 - b. Strategy is included in Exhibit B (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: G, 9
 - d. Amount authorized for this strategy: not to exceed \$10,000
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: The STAR Program is a prevention program facilitated by the Sheriff's department. This program replaced DARE in the Henderson County School System and has demonstrated success in engaging students. Opioid Settlement funding will expand the capacity of this training to be able to serve more students. Camp Glow offers a free overnight camping experience which strives to teach Henderson County Youth about the dangers of addiction and the devastating effects of substance misuse. \$6,500 for STAR and \$3,500 for Camp Glow.
 - g. Provider: Henderson County Sheriff's Department and Camp Glow
10. Tenth strategy authorized
 - a. Name of strategy: Prevention/ & Intervention: Family Navigation Resource
 - b. Strategy is included in Exhibit B (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: G, 12
 - d. Amount authorized for this strategy: not to exceed \$45,000

- e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding will support approximately half the salary and benefits of a position at the Children & Family Resource Center. The Family Mental Health Navigator position was created through a community collaboration to help families navigate the fragmented behavioral health system. This position seeks to offer prevention and intervention for families and youth.
 - g. Provider: Children and Family Resource Center.
11. Eleventh strategy authorized
- a. Name of strategy: Naloxone Distribution.
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 7
 - d. Amount authorized for this strategy: not to exceed \$10,000.
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding will support programs or organizations that distribute naloxone to persons at risk of overdose or their social networks, such as post-overdose response teams, programs that provide naloxone to persons upon release from jail or prison, emergency medical service providers or hospital emergency departments that provide naloxone to persons at risk of overdose, or community-based organizations that provide services to people who use drugs. Programs or organizations involved in community distribution of naloxone may, in addition, provide naloxone to first responders.
 - g. Provider: Henderson County.
12. Twelfth strategy authorized
- a. Name of strategy: Prevention & Intervention: Hope Coalition Alternatives to Suspension Program
 - b. Strategy is included in Exhibit B (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: G, 9
 - d. Amount authorized for this strategy: not to exceed \$60,000
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding will support a program to provide alternatives to suspension for youth in Henderson County. The program will utilize evidence-based programming to raise awareness of the risks of opioid misuse, to raise awareness of treatment resources, and to decrease the prevalence of overdoses. Funding will cover training of staff, compensation for the staff, space rental, and food and supplies as needed for the participants.
 - g. Provider: Hope Coalition.
13. Thirteenth strategy authorized
- a. Name of strategy: Reentry Programs
 - b. Strategy is included in Exhibit A (Exhibit A, Exhibit B)
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: A, 12
 - d. Amount authorized for this strategy: not to exceed \$92,755.
 - e. Period of time during which expenditure may take place: July 1, 2025, through June 30, 2026.
 - f. Description of the program, project, or activity: Funding will support a position embedded in the detention center for Reentry Services. Henderson County chose Criminal Justice Diversion as one of its main strategies. Funding will support the position and related expenses including, but not limited to, training and certifications, equipment and supplies necessary to perform the

Juvenile Crime Prevention Council
County Plan

Certification Documents

1. Certification Standards Documentation
 - a. JCPC Program Application/Agreement
 - b. Certification Standards
 - c. Membership and Representation
 - d. Terms of the Agreement
 - e. Budget Narrative
 - f. Budget Narrative Line Item Summary
 - g. Sources of Revenue
2. Request for Proposal (RFP)
3. Distribution List
4. Contract for Administrative Services



North Carolina Department of Public Safety

Juvenile Justice and Delinquency Prevention

JCPC Program - Program Application

SECTION I A: SPONSORING AGENCY AND PROGRAM INFORMATION			
FUNDING PERIOD:	FY 25-26	DPS/JCPC FUNDING # (cont only)	045-XXXX
COUNTY:	Henderson	AREA:	Western Area
Multi-County:	No	Multi-Components:	No
NAME OF PROGRAM:		JCPC Administration	

SPONSORING AGENCY:	Henderson County		
SPONSORING AGENCY PHYSICAL ADDRESS:	*	NC	00000
SPONSORING AGENCY MAILING ADDRESS:	*	NC	00000
TYPE:	Public	FEDERAL ID #	566000307a

COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
45568	JCPC Certification	JCPC Certification	\$ 5,400
Total cost of components:			\$ 5,400

Program Manager Name & Address *(same person on signature page)*

Name:	Sally Buchholz		Title:	JCPC Chair	
Mailing Address:	155 Birchwood Drive		City:	Laurel Park	Zip: 28739
Phone:	(770) 680-7559	Fax:	E-mail: sallybuchholz99@gmail.com		

Contact Person *(if different from program manager)*

Name:	Sally Buchholz		Title:	JCPC Chair	
Mailing Address:	155 Birchwood Drive		City:	Laurel Park	Zip: 28739
Phone:	(770) 680-7559	Fax:	E-mail: sallybuchholz99@gmail.com		

Program Fiscal Officer *(cannot be program manager)*

Name:	Randall Cox		Title:		
Mailing Address:	113 North Main Street Historic Courthouse Annex		City:	Hendersonville	Zip: 28792
Phone:	(828) 697-4821	Fax:	E-mail: rc Cox@hendersoncountync.gov		

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.

1-Year Funding: FY 2025-2026

Membership

- | | |
|---|------------|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | <u>Yes</u> |
| B. Are members appointed for two-year terms and are those terms staggered? | <u>Yes</u> |
| C. Is membership reflective of social-economic and racial diversity of the community? | <u>No</u> |
| D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | <u>Yes</u> |
- If not, which positions are vacant and why?
- We are also working to address social-economic and racial diversity.
- Targeted recruitment
- Advertising for JCPC membership on the county website

Organization

- | | |
|---|----------------|
| A. Does the JCPC have written Bylaws? | <u>Yes</u> |
| B. Bylaws are | <u>On file</u> |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | <u>Yes</u> |
| D. Does the JCPC have written policies and procedures for funding and review? | <u>Yes</u> |
| E. These policies and procedures | <u>On file</u> |
| F. Does the JCPC have officers and are they elected annually? | <u>Yes</u> |

Meetings

- | | |
|--|------------|
| A. JCPC meetings are considered open and public notice of meetings is provided. | <u>Yes</u> |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | <u>Yes</u> |
| C. Does the JCPC meet six (6) times a year at a minimum? | <u>Yes</u> |
| D. Are minutes taken at all official meetings? | <u>Yes</u> |
| E. Are minutes distributed prior to or during subsequent meetings? | <u>Yes</u> |

Planning

- | | |
|--|------------|
| A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? | <u>Yes</u> |
| B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS? | <u>Yes</u> |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? | <u>Yes</u> |

Public Awareness

- | | |
|--|------------|
| A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members?
<input checked="" type="checkbox"/> RFP, Distribution List, and Advertisement attached | <u>Yes</u> |
| B. Does the JCPC complete a biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? | <u>Yes</u> |

No Overdue Tax Debt

- | | |
|---|------------|
| A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as | <u>Yes</u> |
|---|------------|

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

defined by N.C.G.S. §105-243.1, at the Federal, State, or local level?

Briefly outline the plan for correcting any areas of standards non-compliance.

The JCPC is working to address the social-economic and racial diversity.

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Henderson County - FY 25-26

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Shannon Auten	Director of Student Services	<input checked="" type="checkbox"/>	White	Female
2) Chief of Police or designee	Samuel Capps	Sgt	<input checked="" type="checkbox"/>	White	Male
3) Local Sheriff or designee	Stephanie Cantwell	School Resource Officer	<input checked="" type="checkbox"/>	White	Female
4) District Attorney or designee	James Capps	District Attorney		White	Male
5) Chief Court Counselor or designee	Adrienne Becton-Marsh	Chief Court Counselor		Black or African-American	Female
6) Director, Local Management Entity/ Managed Care Organization (LME/MCO), or designee	Angela Garner	Director of MA, DD, and Substance	<input checked="" type="checkbox"/>	White	Female
7) Director DSS or designee	Libby Meyers	DSS Director	<input checked="" type="checkbox"/>	White	Female
8) County Manager or designee	Sonya Flynn	County Manager	<input checked="" type="checkbox"/>	White	Female
9) Substance Abuse Professional	Lynette Oliver	Prevention Specialist		White	Female
10) Member of Faith Community	Kendall Fox	Church Representative		Black or African-American	Male
11) County Commissioner	J. Michael Edney	County Commissioner		White	Male
12) A Person Under the Age of 21	Ryah McDonald	Student Representative		White	Female
13) A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles	Jonah Jakubielski	Student Representative		White	Male
14) Juvenile Defense Attorney	Jason Hayes	Attorney		White	Male
15) Chief District Judge or designee	Abe Hudson	District Court Judge	<input checked="" type="checkbox"/>	White	Male
16) Member of Business Community	Angela Johnson	Business Owner		White	Female
17) Local Health Director or designee	Leighton Hannah	Health Director		White	Female
18) Rep. United Way/other non-profit	Linda Carter	United Way		White	Female
19) Representative/Parks and Rec	Melanie Adams	Recreation Program Coordinator		White	Female
20) County Commissioner appointee	Garrett Gardin	At Large		White	Male
21) County Commissioner appointee	Jordan Ray	Community, At large		White	Male
22) County Commissioner appointee	Lauren Riggs	At Large		White	Female
23) County Commissioner appointee	Michael Absher	At Large		White	Male
24) County Commissioner appointee	Rachel Poller	At Large		White	Female
25) County Commissioner appointee	Richard Simpson	Community At Large		White	Male
26) County Commissioner appointee	Sally Buchholz	At Large, Chair		White	Female

SECTION V: TERMS OF AGREEMENT

NOTE: Details in the Terms of Agreement and Payment to Sponsoring Agency sections are added by NCALLIES once an application is approved for funding.

This Agreement is entered into by and between Department of Public Safety (*hereinafter referred to as DPS*), and _____ County (*hereinafter referred to as the County*), the County's Juvenile Crime Prevention Council (*hereinafter referred to as the JCPC*) and _____ (*hereinafter referred to as the Sponsoring Agency*).

DPS, the County, the JCPC and the Sponsoring Agency do mutually agree as follows:

Terms of Agreement

This Agreement shall become effective _____ and shall terminate _____.

Payment to Sponsoring Agency

All parties agree that services will be delivered as described in the approved Program Agreement and that funds will be disbursed in an amount not to exceed \$_____ for the term of this agreement, unless amended by an approved Program Agreement Revision.

Availability of Funds: *Terms of Agreement and Payment to Sponsoring Agency*

All parties to this Agreement agree and understand that the payment of the sums specified in this Program Agreement budget, or most recently approved Program Agreement Revision, is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the DPS.

Responsibilities of the Parties

DPS shall:

1. Disburse funds monthly to County Governments, for payment to the Sponsoring Agency, from funds appropriated by the General Assembly;
2. Reserve the right to suspend payment to the County for any non-compliance of reporting requirements by the Sponsoring Agency set forth in the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy;
3. Immediately notify, in writing, the JCPC, County, and Sponsoring Agency (including the Board of Directors, if applicable), if payments are suspended and again once payments resume;
4. Pay only for work as described in the Program Agreement, or most recently approved Program Agreement Revision, provided by the Sponsoring Agency and approved subcontractors;
5. Provide technical assistance, orientation, and training to the Sponsoring Agency, the County and the JCPC;
6. Monitor the Sponsoring Agency's funded program(s) in accordance with DPS JCPC and Community Programs

Section-Funded Programs Minimum Standards, *DPS JCPC Policy 3. Operations: Program Oversight and Monitoring*;

7. Notify parties entering into this Agreement of all due dates in a timely manner in order for reports to be submitted by the established due dates; and
8. Ensure the Sponsoring Agency is either a public agency or 501(c)(3) private non-profit organization and when applicable, appropriately licensed.

The Sponsoring Agency shall:

1. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and/or authority;
2. Comply with all Federal and State laws relating to equal employment opportunity;
3. Keep as confidential and not divulge or make available to any individual or organization without the prior written approval of DPS any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Sponsoring Agency under this Agreement;
4. Acknowledge that in receiving, storing, processing or otherwise dealing with any confidential information, it will safeguard and not redisclose the information, except as otherwise provided in this Agreement;
5. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and North Carolina Administrative Code procedures (14B NCAC 11B);
6. Secure local match, if applicable, pursuant to 14B NCAC 11B.0105, for the approved DPS funds;
7. Create and adopt individualized written agency guidelines specific to the funded program, while also adhering to DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy for the specific funded program type;
8. Ensure that state funds received are spent in accordance with the approved Program Agreement, or most recently approved Program Agreement Revision, and be accountable for the legal and appropriate expenditure of those state funds;
9. Maintain reports, records, and other information to properly document services rendered and outcomes; also maintain an ability to send and receive electronic communication;
10. Have the capacity to use the DPS electronic internet-based system for tracking clients served; also maintain an ability to electronically sign required DPS documents;
11. Use generally accepted accounting procedures that guarantee the integrity of the expenditure of funds, and maintain reports, records, and other information to properly account for the expenditure of all State funds provided to the Sponsoring Agency;
12. When refunds are requested from the North Carolina Department of Revenue for sales and/or use taxes paid by the agency in the performance of the Program Agreement, or most recently approved Program Agreement Revision, as allowed by NCGS § 105-164.14(c), the agency shall exclude all refundable sales and use taxes from reportable expenditures submitted to the County and DPS;

13. Submit Program Agreement Revisions, Third Quarter Accounting, Final Accounting, and annual detailed expenditures through NCALLIES. These reports must be in accordance with the submission process as outlined in DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and with the due dates established by DPS;
14. Make personnel reports, records and other information available to DPS, the County, the JCPC, and/or the State Auditor for oversight, monitoring and evaluation purposes;
15. Submit any other information requested by DPS, the County, the JCPC, and/or the State Auditor;
16. Be responsible for the performance of all subcontractors as described in the Program Agreement or most recently approved Program Agreement Revision;
17. Indemnify, defend, and hold harmless DPS, the State of North Carolina, the County, the JCPC and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Sponsoring Agency in connection with the performance of the Program Agreement or most recently approved Program Agreement Revision;
18. Receive written permission and budgetary approval from DPS prior to using the Program Agreement, or most recently approved Program Agreement Revision, as a part of any news release or commercial advertising, and acknowledge DPS funding in partnership with the County;
19. Comply with DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, *Policy 6: Operations: Program Eligibility for Funding* regarding any trainings and requirements for the United States Department of Justice national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA) and any additional requirements in 14B NCAC 11C;
20. Be deemed an independent contractor in the performance of services described in the Program Agreement, or most recently approved Program Agreement Revision, and as such shall be wholly responsible for the services to be performed and for the supervision of its employees, interns, volunteers and subcontractors; and
21. Represent that it has, or shall secure at its own expense, all personnel required in performing the services as described in the Program Agreement, or most recently approved Program Agreement Revision. Such personnel shall not be employees of or have any individual contractual relationship with DPS.

Sponsoring Agency and Use of Contractor(s)/Subcontractors

The Sponsoring Agency may engage with independent contractors as needed to perform services or support services described in line item 190 of the Program Agreement, or most recently approved Program Agreement Revision. When independent contractors are providing services, the Sponsoring Agency must:

22. Upload a signed Contract for Professional Services (*Form JCPC/PO 001 Contract for Professional Services Template*) into NCALLIES once the Program Agreement or Program Agreement Revision is approved by DPS;
23. Be responsible for the performance of all contractors or subcontractors as described in the Program Agreement, or most recently approved Program Agreement Revision;
24. Hold any contractor or subcontractor to which the Sponsoring Agency provides State funds accountable for the legal and appropriate expenditure of State funds and require compliance with all applicable laws and DPS

JCPC and Community Programs Section-Funded Programs Minimum Standards Policy; and

25. Ensure that all contractors or subcontractors provide all information necessary to comply with the standards set forth in the Program Agreement, or most recently approved Program Agreement Revision.

The JCPC shall:

1. Ensure the Sponsoring Agency uses funds only for the purposes approved in the JCPC Program Agreement or most recently approved JCPC Program Agreement Revision (applicable only to DPS JCPC approved programs);
2. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, the North Carolina Administrative Code procedures (14B NCAC 11B, and N.C.G.S. §§ 143B-845 to -851);
3. Review and locally approve Program Agreements, Program Agreement Revision(s), and Third Quarter Accounting and submit information to the County in a timely manner to meet due dates established by DPS;
4. Submit any other information requested by the County or DPS; and
5. Monitor the Sponsoring Agency's currently funded JCPC program(s) in accordance with *DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, Policy 3. Operations: Program Oversight and Monitoring* (applicable only to DPS JCPC approved programs).
Reference: 14B NCAC 11B.0202 and DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policies 1, 3, 7, 8, 9, 10 and 11).

NOTE: Monitoring by the JCPC ONLY applies to JCPC funded programs and not other projects funded through the DPS Juvenile Community Programs Section.

The County shall:

1. Use funds only for the purposes approved by DPS in the Program Agreement, or most recently approved Program Agreement Revision;
2. Disburse funds monthly and oversee funds to the Sponsoring Agency in accordance with 14B NCAC 11B.0108;
3. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and North Carolina Administrative Code procedures (14B NCAC 11B);
4. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency for final approval from DPS;
Reference: DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policy 11).
5. Review and locally approve Third Quarter Accounting and Final Accounting forms for the JCPC and funded programs according to the procedures and due dates established by DPS; and
Reference: 14B NCAC 11B.0108; DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policies 8 and 9).
6. Ensure that programs are public agencies or private 501(c)(3) non-profit organizations and appropriately licensed, when applicable (applicable only to the JCPC funding process).

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Choice of Law: The validity of this Program Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Program Agreement, are governed by the laws of North Carolina, including the relevant provisions of G.S. Chapter 143B, Article 13, Part 3, Subpart F, and the Rules of 14B NCAC Chapter 11. The parties, by signing this Program Agreement, agree and submit, solely for matters concerning this Program Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Program Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in Program Agreement or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Assignment: No assignment of the Sponsoring Agency's obligations or the Sponsoring Agency's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, DPS may:

- (a) Forward the Sponsoring Agency's payment check(s) directly to any person or entity designated by the Program Manager, or
- (b) Include any person or entity designated by the Sponsoring Agency as a joint payee on the Sponsoring Agency's payment check(s).

In no event shall such approval and action obligate DPS or County Government to anyone other than the Sponsoring Agency, and the Sponsoring Agency shall remain responsible for fulfillment of all Program Agreement, or the most recently approved Program Agreement Revision, obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Program Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Program Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to DPS, the County Government, and the Sponsoring Agency. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any third person. It is the express intention of DPS and County Government that any such person or entity, other than DPS or the County Government or the Sponsoring Agency receiving services or benefits under this Program Agreement shall be deemed an incidental beneficiary only.

Property Rights

Intellectual Property: All deliverable items produced pursuant to this Program Agreement are the exclusive property of DPS. The Sponsoring Agency shall not assert a claim of copyright or other property interest in such deliverables.

Physical Property: The Sponsoring Agency agrees that it shall be responsible for the proper custody and care of any property purchased for or furnished to it for use in connection with the performance of this Program Agreement, or the most recently approved Program Agreement Revision, and will reimburse DPS for loss of, or damage to, such property. At the termination of this Program Agreement, the Sponsoring Agency, County Government, and JCPC shall

follow the guidelines for disposition of property set forth in the North Carolina Administrative Code and *DPS JCPC* and Community Programs Section-Funded Programs Minimum Standards Policy,
Policy 1. Operations: JCPC Operations. Reference: 14B NCAC 11B.0110.

Disbursements and Internal Controls

Reversion of Unexpended Funds

Any remaining unexpended funds disbursed by DPS to the County for the Sponsoring Agency must be refunded/ reverted back to DPS at the close of the fiscal year or upon termination of this Agreement.

Accountability for Funds

Audit Requirement - Local Government or Public Authority Requirements

Local Governments or Public Authorities in accordance with N.C.G.S. § 159-34 must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority regarding compliance with all applicable Federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984".

Audit Requirement – Non-Governmental Entities

An audit, when required by law, or requested by the County or DPS shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit report must be submitted to the State Auditor's office as required by law, to the County, and DPS, and to other recipients as appropriate within nine (9) months after the end of the program's fiscal year.

Oversight

Access to Persons and Records

The State Auditor shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, DPS shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions.

Record Retention

Records shall not be destroyed, purged, or disposed of without the express written consent of DPS. State of North Carolina basic records retention policy requires all records to be retained for a minimum of five (5) years or until all audit exceptions have been resolved, whichever is longer. If the Program Agreement is subject to Federal policy and regulations, record retention may be longer than five (5) years since records must be retained for a period of three (3) years following submission of the final Federal Financial Status Report, if applicable, or three (3) years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Program Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.

No Overdue Tax Debt - Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Application.

The Sponsoring Agency shall be responsible for the payment of all State, local, and Federal taxes. Consistent with N.C.G.S. § 143C-6-23(c), not for profit organizations shall file with DPS and the County a written statement, *No Overdue Tax Debts*, completed by that Sponsoring Agency's Board of Directors or other governing body, stating whether or not the Sponsoring Agency has any overdue tax debts, as defined by N.C.G.S. § 105-243.1, at the Federal, State, or local level.

Submitting a Program Application: If the Sponsoring Agency receives notification of any tax liability, including fines and/or penalties at the State or Federal level, at the time a Program Application is submitted, the Sponsoring Agency must notify the DPS Area Office assigned to that county, in writing, immediately.

After Approved Funding: At any time during a fiscal year, if the funded Sponsoring Agency receives notification of any tax liability, including fines and/or penalties at the State or Federal level, the agency must notify, in writing, the County, JCPC, their Board of Directors and the DPS Area Office assigned to that county within five (5) business days of being notified.

Conflict of Interest - Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Application.

Consistent with the N.C.G.S. § 143C-6-23(b), not for profit organizations shall file with DPS and the County, a copy of that Sponsoring Agency's policy addressing conflicts of interest that may arise involving the Sponsoring Agency's management employees and the members of its Board of Directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Sponsoring Agency's employees or members of its Board or other governing body, from the Sponsoring Agency's disbursing of State funds and shall include actions to be taken by the Sponsoring Agency or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed, before the County or DPS will disburse any funds. The Sponsoring Agency shall also complete the DPS Conflict of Interest Policy Statement (*Form DPS 13 001*) and upload the statement in NCALLIES along with and the Sponsoring Agency's policy addressing conflicts of interests.

Proof of 501(c)(3) - Not for profit organizations ONLY must comply with this section. This document must be uploaded in NCALLIES when submitting a Program Application.

Not for profit organizations must upload proof of the agency's 501(c)(3) status when submitting a program application in NCALLIES.

Revoked or Suspended Status: If the funded Sponsoring Agency receives notification that its N.C. non-profit (State) and/or 501(c)(3) (Federal IRS) status is revoked or suspended, the agency must notify, in writing, the County, JCPC, their Board of Directors and DPS Area Office assigned to that county within five (5) business days of receiving notification of the revocation or suspension.

Amendment: This Agreement may not be amended orally or by performance. Any amendment must be requested by the Sponsoring Agency through submission of a Program Agreement Revision and executed by duly authorized representatives of DPS, the County Government, JCPC, and Sponsoring Agency.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Program Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Program Agreement shall remain in full force and effect.

Termination for Cause: If, through any cause, the Sponsoring Agency shall fail to fulfill its obligations under this

Program Agreement in a timely and proper manner, DPS shall have the right to terminate this Program Agreement by giving written notice to the Sponsoring Agency and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Sponsoring Agency under this Program Agreement shall, at the option of DPS, become the property of the Sponsoring Agency and the Sponsoring Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Sponsoring Agency shall not be relieved of liability to DPS for damages sustained by DPS by virtue of the Sponsoring Agency's breach of this agreement, and DPS may withhold any payment due the Sponsoring Agency for the purpose of setoff until such time as the exact amount of damages due DPS from such breach can be determined. The filing of a petition for bankruptcy by the Sponsoring Agency shall be an act of default under this Program Agreement.

Termination without Cause: DPS, the County Government, or the Sponsoring Agency may terminate this Agreement at any time and without cause by giving at least thirty (30) days advance written notice to the other parties. If this Program Agreement is terminated by DPS as provided herein, the Sponsoring Agency shall be reimbursed on a pro rata basis for services satisfactorily provided to DPS under this Program Agreement, or the most recently approved Program Agreement Revision, prior to Program Agreement termination.

Waiver of Default: Waiver by DPS of any default or breach in compliance with the terms of this Program Agreement, or the most recently approved Program Agreement Revision, by the Sponsoring Agency shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Program Agreement unless stated to be such in writing, signed by an authorized representative of DPS, County Government, the JCPC, and the Sponsoring Agency.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations as a result of events beyond its reasonable control, including, without limitation, fire, power failures, any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event, pandemic, or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Program Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Entire Agreement: This Program Agreement (including any documents mutually incorporated specifically herein) represents the entire agreement between the parties and supersedes all prior oral or written statements or agreements.

END OF SECTION V – Terms of Agreement

SECTION VI: BUDGET NARRATIVE			
JCPC Administration		Fiscal Year	FY 25-26
Item #	Justification	Expense	In Kind Expense
190	Administrative Services to complete County Plan, Certification, Meeting Agendas and Minutes	\$4,200	
220	For allocation meeting refreshments, etc.	\$670	
260	Office Supplies for the year: Paper, Ink, Binders, Dividers, etc	\$210	
370	To place RFP in Hendersonville Times News	\$100	
390	Training for JCPC Members	\$220	
TOTAL		\$5,400	\$0

Job Title	Annual Expense Wages	Annual In Kind Wages
TOTAL		

SECTION VII: BUDGET NARRATIVE LINE ITEM SUMMARY			
Program:	JCPC Administration		
Fiscal Year:	FY 25-26	Number of Months:	12
	Cash	In Kind	Total
I. Personnel Services	\$4,200		\$4,200
120 Salaries & Wages			\$0
180 Fringe Benefits			\$0
190 Professional Services*	\$4,200		\$4,200
*Contracts MUST be attached			
II. Supplies & Materials	\$880		\$880
210 Household & Cleaning			\$0
220 Food & Provisions	\$670		\$670
230 Education & Medical			\$0
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials			\$0
260 Office Supplies and Materials	\$210		\$210
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
III. Current Obligations & Services	\$320		\$320
310 Travel & Transportation			\$0
320 Communications			\$0
330 Utilities			\$0
340 Printing & Binding			\$0
350 Repairs & Maintenance			\$0
370 Advertising	\$100		\$100
380 Data Processing			\$0
390 Other Services	\$220		\$220
IV. Fixed Charges & Other Expenses			\$0
410 Rental or Real Property			\$0
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding			\$0
490 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
Total	\$5,400	\$0	\$5,400

SECTION VIII: SOURCES OF PROGRAM REVENUE (ALL SOURCES)		
FY 25-26	Henderson County	Funding ID: 045-XXXX
Sponsoring Agency:	Henderson County	
Program:	JCPC Administration	

\$5,400	DPS/JCPC Funds	* This is the amount of your request on your application
0%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?
	County Cash	_____ <i>(Specify Source)</i>
	Local Cash	_____ <i>(Specify Source)</i>
	Local Cash	_____ <i>(Specify Source)</i>
	Local In-Kind	_____ <i>(Specify Source)</i>
	Other	_____ <i>(Specify Source)</i>
	Other	_____ <i>(Specify Source)</i>
	Other	_____ <i>(Specify Source)</i>
	Other	_____ <i>(Specify Source)</i>
\$5,400	TOTAL	\$0 \$0
		Required Local Match Match Provided

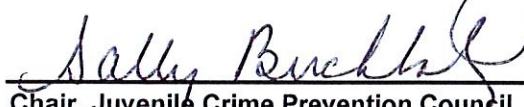
We, the undersigned, have reviewed this JCPC Program Application to be presented to the Juvenile Crime Prevention Council of this County in accordance with the procedures established by the local Juvenile Crime Prevention Council. Agencies seeking funding must be able to meet the applicable requirements of the North Carolina General Statutes, Administrative Code, and the Division of Adult Correction and Juvenile Justice.

We understand and acknowledge that the approval process is first with the Juvenile Crime Prevention Council, second with the County Board of Commissioners, and the final authority with the Department of Public Safety, Division of Adult Correction and Juvenile Justice.

All parties understand that the availability of funds is contingent upon the appropriation of those funds by the General Assembly of the State of North Carolina.


6/2/2025
Date

Chair, County Board of Commissioners or County Finance Director


5-22-2025
Date

Chair, Juvenile Crime Prevention Council

Sally Buchholz 5/9/25

Program Manager Date

Request for Proposals NCDPS JCPC Continuation Funding FY 2025-2026

Henderson

\$ 266,020

January 30, 2025

County

Anticipated Annual Allocation

Date Advertised

The Juvenile Crime Prevention Council having studied the needs of juveniles in the county hereby publishes this Request for Proposals. The JCPC anticipates funds from the North Carolina Department of Public Safety (NCDPS) in the amount stated above to fund the programs specified below. Such programs will serve delinquent and at-risk youth for the state fiscal years of 2024 - 2025. The use of these funds in this county require a local match in the amount specified. **The match rate for JCPC funds required: 30%.**

Based on identified needed programs and possible gaps in the service continuum, the following program types will be considered for funding:

1. Restorative Justice/Teen Court	6. Restitution Community Service	11. Structured Day
2. Psychological Assessment	7. Tutoring/Academic Enhancement	12. Runaway Shelter
3. Interpersonal/Experiential Skill Building	8. Parent/Family Skill Building	13. Mediation
4. Mentoring	9. Temporary Shelter	
5. Vocational Skills	10. Group Home	

As a result of the Risk Assessment and YASI data in the above-named county, programs that reduce risk, address the needs of juveniles, and increase protective factors will be considered for funding.

Elevated risk and needs for adjudicated youth that programming should address:

School Behavior /adjustment to school including services to help youth with executive functioning
Known Substance Use/Misuse - Alcohol, Illegal Drugs
Mental Health
Most Serious prior adjudications
Prior Assault
Prior run away from home
Health Needs
History of Abuse or Neglect
Family Supervision Skills

Family Substance abuse
Family Criminality
Sexual Behaviors – Last 12 months
Conflict in the home
Poor Relationship with peers/association with delinquent peers
Poor Academic Functioning/Truancy
Juvenile Parental Status

The web-based program application (NCALLIES) and instructions are available on line at the Department of Public Safety web-site: <https://www.ncdps.gov/Index2.cfm?a=000003,002476,002483,002482,002514>

Only local public agencies, 501c3 non-profit corporations and local housing authorities will be considered for funding. Private non-profits are required to upload the following forms into NC ALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link) 2) Notarized DPS Conflict of Interest Statement Template (available at the above link), 3) The non-profit's Conflict of Interest Policy; and 4) Proof of 501(c)(3) status.

For additional information regarding the application process:

Sally Buchholz

sallybuchholz99@gmail.com

JCPC Chairperson / or Designee

Email

New Applicants are required to attend a JCPC Applicant Orientations Contact
Area Consultant for information..

For information about the program application workshop and other technical assistance:

Regina Arrowood , Area Consultant at 828-230-3590.

The deadline for application submission March 1, 2025 at 5 pm
NCALLIES:

(Email copy to:
barbara@barbaraboth.com) into



North Carolina Department of Public Safety

Juvenile Justice and Delinquency Prevention

JCPC Program - Program Application

SECTION I A: SPONSORING AGENCY AND PROGRAM INFORMATION			
FUNDING PERIOD:	FY 25-26	DPS/JCPC FUNDING # (cont only)	045-XXXX
COUNTY:	Henderson	AREA:	Western Area
Multi-County:	No	Multi-Components:	No
NAME OF PROGRAM:		JCPC Administration	

SPONSORING AGENCY:	Henderson County		
SPONSORING AGENCY PHYSICAL ADDRESS:	* * * NC 00000		
SPONSORING AGENCY MAILING ADDRESS:	* * * NC 00000		
TYPE:	Public	FEDERAL ID #	566000307a

COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
45568	JCPC Certification	JCPC Certification	\$ 5,400
		Total cost of components:	\$ 5,400

Program Manager Name & Address *(same person on signature page)*

Name:	Sally Buchholz	Title:	JCPC Chair		
Mailing Address:	155 Birchwood Drive	City:	Laurel Park	Zip:	28739
Phone:	(770) 680-7559	Fax:		E-mail:	sallybuchholz99@gmail.com

Contact Person *(if different from program manager)*

Name:	Sally Buchholz	Title:	JCPC Chair		
Mailing Address:	155 Birchwood Drive	City:	Laurel Park	Zip:	28739
Phone:	(770) 680-7559	Fax:		E-mail:	sallybuchholz99@gmail.com

Program Fiscal Officer *(cannot be program manager)*

Name:	Randall Cox	Title:			
Mailing Address:	113 North Main Street Historic Courthouse Annex	City:	Hendersonville	Zip:	28792
Phone:	(828) 697-4821	Fax:		E-mail:	rcox@hendersoncountync.gov

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

G.S. 143B-853 allows for a 2-year funding cycle for programs that meet the requirements of the statute and have been awarded funds in a prior funding cycle. Indicate below if the JCPC plans to allow for a 1-year or 2-year funding cycle.

1-Year Funding: FY 2025-2026

Membership

- | | |
|---|------------|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? | <u>Yes</u> |
| B. Are members appointed for two-year terms and are those terms staggered? | <u>Yes</u> |
| C. Is membership reflective of social-economic and racial diversity of the community? | <u>No</u> |
| D. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | <u>Yes</u> |
- If not, which positions are vacant and why?
- We are also working to address social-economic and racial diversity.
- Targeted recruitment
- Advertising for JCPC membership on the county website

Organization

- | | |
|---|----------------|
| A. Does the JCPC have written Bylaws? | <u>Yes</u> |
| B. Bylaws are | <u>On file</u> |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. | <u>Yes</u> |
| D. Does the JCPC have written policies and procedures for funding and review? | <u>Yes</u> |
| E. These policies and procedures | <u>On file</u> |
| F. Does the JCPC have officers and are they elected annually? | <u>Yes</u> |

Meetings

- | | |
|--|------------|
| A. JCPC meetings are considered open and public notice of meetings is provided. | <u>Yes</u> |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | <u>Yes</u> |
| C. Does the JCPC meet six (6) times a year at a minimum? | <u>Yes</u> |
| D. Are minutes taken at all official meetings? | <u>Yes</u> |
| E. Are minutes distributed prior to or during subsequent meetings? | <u>Yes</u> |

Planning

- | | |
|--|------------|
| A. Does the JCPC conduct a biennial planning process which includes a needs assessment, monitoring of programs and funding allocation process? | <u>Yes</u> |
| B. Is this Biennial Plan presented to the Board of County Commissioners and to DPS? | <u>Yes</u> |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? | <u>Yes</u> |

Public Awareness

- | | |
|--|------------|
| A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members?
<input checked="" type="checkbox"/> RFP, Distribution List, and Advertisement attached | <u>Yes</u> |
| B. Does the JCPC complete a biennial needs assessment and make that information available to agencies which serve children or their families, and to interested community members? | <u>Yes</u> |

No Overdue Tax Debt

- | | |
|---|------------|
| A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as | <u>Yes</u> |
|---|------------|

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

defined by N.C.G.S. §105-243.1, at the Federal, State, or local level?

Briefly outline the plan for correcting any areas of standards non-compliance.

The JCPC is working to address the social-economic and racial diversity.

JUVENILE CRIME PREVENTION COUNCIL CERTIFICATION STANDARDS

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Henderson County - FY 25-26

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Shannon Auten	Director of Student Services	<input checked="" type="checkbox"/>	White	Female
2) Chief of Police or designee	Samuel Capps	Sgt	<input checked="" type="checkbox"/>	White	Male
3) Local Sheriff or designee	Stephanie Cantwell	School Resource Officer	<input checked="" type="checkbox"/>	White	Female
4) District Attorney or designee	James Capps	District Attorney		White	Male
5) Chief Court Counselor or designee	Adrienne Becton-Marsh	Chief Court Counselor		Black or African-American	Female
6) Director, Local Management Entity/ Managed Care Organization (LME/MCO), or designee	Angela Garner	Director of MA, DD, and Substance	<input checked="" type="checkbox"/>	White	Female
7) Director DSS or designee	Libby Meyers	DSS Director	<input checked="" type="checkbox"/>	White	Female
8) County Manager or designee	Sonya Flynn	County Manager	<input checked="" type="checkbox"/>	White	Female
9) Substance Abuse Professional	Lynette Oliver	Prevention Specialist		White	Female
10) Member of Faith Community	Kendall Fox	Church Representative		Black or African-American	Male
11) County Commissioner	J. Michael Edney	County Commissioner		White	Male
12) A Person Under the Age of 21	Ryah McDonald	Student Representative		White	Female
13) A Person Under the Age of 21, or a member of the public representing the interests of families of at-risk juveniles	Jonah Jakubielski	Student Representative		White	Male
14) Juvenile Defense Attorney	Jason Hayes	Attorney		White	Male
15) Chief District Judge or designee	Abe Hudson	District Court Judge	<input checked="" type="checkbox"/>	White	Male
16) Member of Business Community	Angela Johnson	Business Owner		White	Female
17) Local Health Director or designee	Leighton Hannah	Health Director		White	Female
18) Rep. United Way/other non-profit	Linda Carter	United Way		White	Female
19) Representative/Parks and Rec	Melanie Adams	Recreation Program Coordinator		White	Female
20) County Commissioner appointee	Garrett Gardin	At Large		White	Male
21) County Commissioner appointee	Jordan Ray	Community, At large		White	Male
22) County Commissioner appointee	Lauren Riggs	At Large		White	Female
23) County Commissioner appointee	Michael Absher	At Large		White	Male
24) County Commissioner appointee	Rachel Poller	At Large		White	Female
25) County Commissioner appointee	Richard Simpson	Community At Large		White	Male
26) County Commissioner appointee	Sally Buchholz	At Large, Chair		White	Female

SECTION V: TERMS OF AGREEMENT

NOTE: Details in the Terms of Agreement and Payment to Sponsoring Agency sections are added by NCALLIES once an application is approved for funding.

This Agreement is entered into by and between Department of Public Safety (*hereinafter referred to as DPS*), and _____ County (*hereinafter referred to as the County*), the County's Juvenile Crime Prevention Council (*hereinafter referred to as the JCPC*) and _____ (*hereinafter referred to as the Sponsoring Agency*).

DPS, the County, the JCPC and the Sponsoring Agency do mutually agree as follows:

Terms of Agreement

This Agreement shall become effective _____ and shall terminate _____.

Payment to Sponsoring Agency

All parties agree that services will be delivered as described in the approved Program Agreement and that funds will be disbursed in an amount not to exceed \$_____ for the term of this agreement, unless amended by an approved Program Agreement Revision.

Availability of Funds:

All parties to this Agreement agree and understand that the payment of the sums specified in this Program Agreement budget, or most recently approved Program Agreement Revision, is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the DPS.

Responsibilities of the Parties

DPS shall:

1. Disburse funds monthly to County Governments, for payment to the Sponsoring Agency, from funds appropriated by the General Assembly;
2. Reserve the right to suspend payment to the County for any non-compliance of reporting requirements by the Sponsoring Agency set forth in the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy;
3. Immediately notify, in writing, the JCPC, County, and Sponsoring Agency (including the Board of Directors, if applicable), if payments are suspended and again once payments resume;
4. Pay only for work as described in the Program Agreement, or most recently approved Program Agreement Revision, provided by the Sponsoring Agency and approved subcontractors;
5. Provide technical assistance, orientation, and training to the Sponsoring Agency, the County and the JCPC;
6. Monitor the Sponsoring Agency's funded program(s) in accordance with DPS JCPC and Community Programs

Section-Funded Programs Minimum Standards, *DPS JCPC Policy 3. Operations: Program Oversight and Monitoring*;

7. Notify parties entering into this Agreement of all due dates in a timely manner in order for reports to be submitted by the established due dates; and

8. Ensure the Sponsoring Agency is either a public agency or 501(c)(3) private non-profit organization and when applicable, appropriately licensed.

The Sponsoring Agency shall:

1. Comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of Federal, State, and local agencies having jurisdiction and/or authority;

2. Comply with all Federal and State laws relating to equal employment opportunity;

3. Keep as confidential and not divulge or make available to any individual or organization without the prior written approval of DPS any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Sponsoring Agency under this Agreement;

4. Acknowledge that in receiving, storing, processing or otherwise dealing with any confidential information, it will safeguard and not redisclose the information, except as otherwise provided in this Agreement;

5. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and North Carolina Administrative Code procedures (14B NCAC 11B);

6. Secure local match, if applicable, pursuant to 14B NCAC 11B.0105, for the approved DPS funds;

7. Create and adopt individualized written agency guidelines specific to the funded program, while also adhering to DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy for the specific funded program type;

8. Ensure that state funds received are spent in accordance with the approved Program Agreement, or most recently approved Program Agreement Revision, and be accountable for the legal and appropriate expenditure of those state funds;

9. Maintain reports, records, and other information to properly document services rendered and outcomes; also maintain an ability to send and receive electronic communication;

10. Have the capacity to use the DPS electronic internet-based system for tracking clients served; also maintain an ability to electronically sign required DPS documents;

11. Use generally accepted accounting procedures that guarantee the integrity of the expenditure of funds, and maintain reports, records, and other information to properly account for the expenditure of all State funds provided to the Sponsoring Agency;

12. When refunds are requested from the North Carolina Department of Revenue for sales and/or use taxes paid by the agency in the performance of the Program Agreement, or most recently approved Program Agreement Revision, as allowed by NCGS § 105-164.14(c), the agency shall exclude all refundable sales and use taxes from reportable expenditures submitted to the County and DPS;

13. Submit Program Agreement Revisions, Third Quarter Accounting, Final Accounting, and annual detailed expenditures through NCALLIES. These reports must be in accordance with the submission process as outlined in DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and with the due dates established by DPS;
14. Make personnel reports, records and other information available to DPS, the County, the JCPC, and/or the State Auditor for oversight, monitoring and evaluation purposes;
15. Submit any other information requested by DPS, the County, the JCPC, and/or the State Auditor;
16. Be responsible for the performance of all subcontractors as described in the Program Agreement or most recently approved Program Agreement Revision;
17. Indemnify, defend, and hold harmless DPS, the State of North Carolina, the County, the JCPC and any of their officers, agents and employees, from any claims of third parties arising out of any act or omission of the Sponsoring Agency in connection with the performance of the Program Agreement or most recently approved Program Agreement Revision;
18. Receive written permission and budgetary approval from DPS prior to using the Program Agreement, or most recently approved Program Agreement Revision, as a part of any news release or commercial advertising, and acknowledge DPS funding in partnership with the County;
19. Comply with DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, *Policy 6: Operations: Program Eligibility for Funding* regarding any trainings and requirements for the United States Department of Justice national standards to prevent, detect, and respond to prison rape under the Prison Rape Elimination Act (PREA) and any additional requirements in 14B NCAC 11C;
20. Be deemed an independent contractor in the performance of services described in the Program Agreement, or most recently approved Program Agreement Revision, and as such shall be wholly responsible for the services to be performed and for the supervision of its employees, interns, volunteers and subcontractors; and
21. Represent that it has, or shall secure at its own expense, all personnel required in performing the services as described in the Program Agreement, or most recently approved Program Agreement Revision. Such personnel shall not be employees of or have any individual contractual relationship with DPS.

Sponsoring Agency and Use of Contractor(s)/Subcontractors

The Sponsoring Agency may engage with independent contractors as needed to perform services or support services described in line item 190 of the Program Agreement, or most recently approved Program Agreement Revision. When independent contractors are providing services, the Sponsoring Agency must:

22. Upload a signed Contract for Professional Services (*Form JCPC/PO 001 Contract for Professional Services Template*) into NCALLIES once the Program Agreement or Program Agreement Revision is approved by DPS;
23. Be responsible for the performance of all contractors or subcontractors as described in the Program Agreement, or most recently approved Program Agreement Revision;
24. Hold any contractor or subcontractor to which the Sponsoring Agency provides State funds accountable for the legal and appropriate expenditure of State funds and require compliance with all applicable laws and DPS

JCPC and Community Programs Section-Funded Programs Minimum Standards Policy; and

25. Ensure that all contractors or subcontractors provide all information necessary to comply with the standards set forth in the Program Agreement, or most recently approved Program Agreement Revision.

The JCPC shall:

1. Ensure the Sponsoring Agency uses funds only for the purposes approved in the JCPC Program Agreement or most recently approved JCPC Program Agreement Revision (applicable only to DPS JCPC approved programs);
2. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, the North Carolina Administrative Code procedures (14B NCAC 11B, and N.C.G.S. §§ 143B-845 to -851);
3. Review and locally approve Program Agreements, Program Agreement Revision(s), and Third Quarter Accounting and submit information to the County in a timely manner to meet due dates established by DPS;
4. Submit any other information requested by the County or DPS; and
5. Monitor the Sponsoring Agency's currently funded JCPC program(s) in accordance with *DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy, Policy 3. Operations: Program Oversight and Monitoring* (applicable only to DPS JCPC approved programs).
Reference: 14B NCAC 11B.0202 and DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policies 1, 3, 7, 8, 9, 10 and 11).

NOTE: Monitoring by the JCPC ONLY applies to JCPC funded programs and not other projects funded through the DPS Juvenile Community Programs Section.

The County shall:

1. Use funds only for the purposes approved by DPS in the Program Agreement, or most recently approved Program Agreement Revision;
2. Disburse funds monthly and oversee funds to the Sponsoring Agency in accordance with 14B NCAC 11B.0108;
3. Comply with the DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy and North Carolina Administrative Code procedures (14B NCAC 11B);
4. Review and locally approve Program Agreement Revisions received from the Sponsoring Agency for final approval from DPS;
Reference: DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policy 11).
5. Review and locally approve Third Quarter Accounting and Final Accounting forms for the JCPC and funded programs according to the procedures and due dates established by DPS; and
Reference: 14B NCAC 11B.0108; DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy (policies 8 and 9).
6. Ensure that programs are public agencies or private 501(c)(3) non-profit organizations and appropriately licensed, when applicable (applicable only to the JCPC funding process).

Headings: The Section and Paragraph headings in these General Terms and Conditions are not material parts of the agreement and should not be used to construe the meaning thereof.

Choice of Law: The validity of this Program Agreement and any of its terms or provisions, as well as the rights and duties of the parties to this Program Agreement, are governed by the laws of North Carolina, including the relevant provisions of G.S. Chapter 143B, Article 13, Part 3, Subpart F, and the Rules of 14B NCAC Chapter 11. The parties, by signing this Program Agreement, agree and submit, solely for matters concerning this Program Agreement, to the exclusive jurisdiction of the courts of North Carolina and agree, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Program Agreement and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in Program Agreement or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Assignment: No assignment of the Sponsoring Agency's obligations or the Sponsoring Agency's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, DPS may:

- (a) Forward the Sponsoring Agency's payment check(s) directly to any person or entity designated by the Program Manager, or
- (b) Include any person or entity designated by the Sponsoring Agency as a joint payee on the Sponsoring Agency's payment check(s).

In no event shall such approval and action obligate DPS or County Government to anyone other than the Sponsoring Agency, and the Sponsoring Agency shall remain responsible for fulfillment of all Program Agreement, or the most recently approved Program Agreement Revision, obligations.

Beneficiaries: Except as herein specifically provided otherwise, this Program Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Program Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to DPS, the County Government, and the Sponsoring Agency. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any third person. It is the express intention of DPS and County Government that any such person or entity, other than DPS or the County Government or the Sponsoring Agency receiving services or benefits under this Program Agreement shall be deemed an incidental beneficiary only.

Property Rights

Intellectual Property: All deliverable items produced pursuant to this Program Agreement are the exclusive property of DPS. The Sponsoring Agency shall not assert a claim of copyright or other property interest in such deliverables.

Physical Property: The Sponsoring Agency agrees that it shall be responsible for the proper custody and care of any property purchased for or furnished to it for use in connection with the performance of this Program Agreement, or the most recently approved Program Agreement Revision, and will reimburse DPS for loss of, or damage to, such property. At the termination of this Program Agreement, the Sponsoring Agency, County Government, and JCPC shall

follow the guidelines for disposition of property set forth in the North Carolina Administrative Code and *DPS JCPC* and Community Programs Section-Funded Programs Minimum Standards Policy,
Policy 1. Operations: JCPC Operations. Reference: 14B NCAC 11B.0110.

Disbursements and Internal Controls

Reversion of Unexpended Funds

Any remaining unexpended funds disbursed by DPS to the County for the Sponsoring Agency must be refunded/reverted back to DPS at the close of the fiscal year or upon termination of this Agreement.

Accountability for Funds

Audit Requirement - Local Government or Public Authority Requirements

Local Governments or Public Authorities in accordance with N.C.G.S. § 159-34 must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority regarding compliance with all applicable Federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984".

Audit Requirement – Non-Governmental Entities

An audit, when required by law, or requested by the County or DPS shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit report must be submitted to the State Auditor's office as required by law, to the County, and DPS, and to other recipients as appropriate within nine (9) months after the end of the program's fiscal year.

Oversight

Access to Persons and Records

The State Auditor shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, DPS shall have access to persons and records related to all Program Agreements entered into by State agencies or political subdivisions.

Record Retention

Records shall not be destroyed, purged, or disposed of without the express written consent of DPS. State of North Carolina basic records retention policy requires all records to be retained for a minimum of five (5) years or until all audit exceptions have been resolved, whichever is longer. If the Program Agreement is subject to Federal policy and regulations, record retention may be longer than five (5) years since records must be retained for a period of three (3) years following submission of the final Federal Financial Status Report, if applicable, or three (3) years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Program Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.

No Overdue Tax Debt - Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Application.

The Sponsoring Agency shall be responsible for the payment of all State, local, and Federal taxes. Consistent with N.C.G.S. § 143C-6-23(c), not for profit organizations shall file with DPS and the County a written statement, *No Overdue Tax Debts*, completed by that Sponsoring Agency's Board of Directors or other governing body, stating whether or not the Sponsoring Agency has any overdue tax debts, as defined by N.C.G.S. § 105-243.1, at the Federal, State, or local level.

Submitting a Program Application: If the Sponsoring Agency receives notification of any tax liability, including fines and/or penalties at the State or Federal level, at the time a Program Application is submitted, the Sponsoring Agency must notify the DPS Area Office assigned to that county, in writing, immediately.

After Approved Funding: At any time during a fiscal year, if the funded Sponsoring Agency receives notification of any tax liability, including fines and/or penalties at the State or Federal level, the agency must notify, in writing, the County, JCPC, their Board of Directors and the DPS Area Office assigned to that county within five (5) business days of being notified.

Conflict of Interest - Not for profit organizations ONLY must comply with this section. This form must be uploaded in NCALLIES when submitting a Program Application.

Consistent with the N.C.G.S. § 143C-6-23(b), not for profit organizations shall file with DPS and the County, a copy of that Sponsoring Agency's policy addressing conflicts of interest that may arise involving the Sponsoring Agency's management employees and the members of its Board of Directors or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Sponsoring Agency's employees or members of its Board or other governing body, from the Sponsoring Agency's disbursing of State funds and shall include actions to be taken by the Sponsoring Agency or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed, before the County or DPS will disburse any funds. The Sponsoring Agency shall also complete the DPS Conflict of Interest Policy Statement (*Form DPS 13 001*) and upload the statement in NCALLIES along with and the Sponsoring Agency's policy addressing conflicts of interests.

Proof of 501(c)(3) - Not for profit organizations ONLY must comply with this section. This document must be uploaded in NCALLIES when submitting a Program Application.

Not for profit organizations must upload proof of the agency's 501(c)(3) status when submitting a program application in NCALLIES.

Revoked or Suspended Status: If the funded Sponsoring Agency receives notification that its N.C. non-profit (State) and/or 501(c)(3) (Federal IRS) status is revoked or suspended, the agency must notify, in writing, the County, JCPC, their Board of Directors and DPS Area Office assigned to that county within five (5) business days of receiving notification of the revocation or suspension.

Amendment: This Agreement may not be amended orally or by performance. Any amendment must be requested by the Sponsoring Agency through submission of a Program Agreement Revision and executed by duly authorized representatives of DPS, the County Government, JCPC, and Sponsoring Agency.

Severability: In the event that a court of competent jurisdiction holds that a provision or requirement of this Program Agreement violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Program Agreement shall remain in full force and effect.

Termination for Cause: If, through any cause, the Sponsoring Agency shall fail to fulfill its obligations under this

Program Agreement in a timely and proper manner, DPS shall have the right to terminate this Program Agreement by giving written notice to the Sponsoring Agency and specifying the effective date thereof. In that event, all finished or unfinished deliverable items prepared by the Sponsoring Agency under this Program Agreement shall, at the option of DPS, become the property of the Sponsoring Agency and the Sponsoring Agency shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Sponsoring Agency shall not be relieved of liability to DPS for damages sustained by DPS by virtue of the Sponsoring Agency's breach of this agreement, and DPS may withhold any payment due the Sponsoring Agency for the purpose of setoff until such time as the exact amount of damages due DPS from such breach can be determined. The filing of a petition for bankruptcy by the Sponsoring Agency shall be an act of default under this Program Agreement.

Termination without Cause: DPS, the County Government, or the Sponsoring Agency may terminate this Agreement at any time and without cause by giving at least thirty (30) days advance written notice to the other parties. If this Program Agreement is terminated by DPS as provided herein, the Sponsoring Agency shall be reimbursed on a pro rata basis for services satisfactorily provided to DPS under this Program Agreement, or the most recently approved Program Agreement Revision, prior to Program Agreement termination.

Waiver of Default: Waiver by DPS of any default or breach in compliance with the terms of this Program Agreement, or the most recently approved Program Agreement Revision, by the Sponsoring Agency shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Program Agreement unless stated to be such in writing, signed by an authorized representative of DPS, County Government, the JCPC, and the Sponsoring Agency.

Force Majeure: Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations as a result of events beyond its reasonable control, including, without limitation, fire, power failures, any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event, pandemic, or act of God.

Survival of Promises: All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Program Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

Entire Agreement: This Program Agreement (including any documents mutually incorporated specifically herein) represents the entire agreement between the parties and supersedes all prior oral or written statements or agreements.

END OF SECTION V – Terms of Agreement

SECTION VI: BUDGET NARRATIVE

JCPC Administration		Fiscal Year	FY 25-26
Item #	Justification	Expense	In Kind Expense
190	Administrative Services to complete County Plan, Certification, Meeting Agendas and Minutes	\$4,200	
220	For allocation meeting refreshments, etc.	\$670	
260	Office Supplies for the year: Paper, Ink, Binders, Dividers, etc	\$210	
370	To place RFP in Hendersonville Times News	\$100	
390	Training for JCPC Members	\$220	
TOTAL		\$5,400	\$0

Job Title	Annual Expense Wages	Annual In Kind Wages
TOTAL		

SECTION VII: BUDGET NARRATIVE LINE ITEM SUMMARY			
Program:	JCPC Administration		
Fiscal Year:	FY 25-26	Number of Months:	12
	Cash	In Kind	Total
I. Personnel Services	\$4,200		\$4,200
120 Salaries & Wages			\$0
180 Fringe Benefits			\$0
190 Professional Services*	\$4,200		\$4,200
*Contracts MUST be attached			
II. Supplies & Materials	\$880		\$880
210 Household & Cleaning			\$0
220 Food & Provisions	\$670		\$670
230 Education & Medical			\$0
240 Construction & Repair			\$0
250 Vehicle Supplies & Materials			\$0
260 Office Supplies and Materials	\$210		\$210
280 Heating & Utility Supplies			\$0
290 Other Supplies and Materials			\$0
III. Current Obligations & Services	\$320		\$320
310 Travel & Transportation			\$0
320 Communications			\$0
330 Utilities			\$0
340 Printing & Binding			\$0
350 Repairs & Maintenance			\$0
370 Advertising	\$100		\$100
380 Data Processing			\$0
390 Other Services	\$220		\$220
IV. Fixed Charges & Other Expenses			\$0
410 Rental or Real Property			\$0
430 Equipment Rental			\$0
440 Service and Maint. Contracts			\$0
450 Insurance & Bonding			\$0
490 Other Fixed Charges			\$0
V. Capital Outlay			\$0
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			\$0
530 Educational Equipment			\$0
540 Motor Vehicle			\$0
550 Other Equipment			\$0
580 Buildings, Structure & Improv.			\$0
Total	\$5,400	\$0	\$5,400

SECTION VIII: SOURCES OF PROGRAM REVENUE (ALL SOURCES)		
FY 25-26	Henderson County	Funding ID: 045-XXXX
Sponsoring Agency:	Henderson County	
Program:	JCPC Administration	

\$5,400	DPS/JCPC Funds	* This is the amount of your request on your application
0%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?
	County Cash	
	Local Cash	
	Local Cash	
	Local In-Kind	
	Other	
	Other	
	Other	
	Other	
\$5,400	TOTAL	\$0
	Required Local Match	Match Provided

We, the undersigned, have reviewed this JCPC Program Application to be presented to the Juvenile Crime Prevention Council of this County in accordance with the procedures established by the local Juvenile Crime Prevention Council. Agencies seeking funding must be able to meet the applicable requirements of the North Carolina General Statutes, Administrative Code, and the Division of Adult Correction and Juvenile Justice.

We understand and acknowledge that the approval process is first with the Juvenile Crime Prevention Council, second with the County Board of Commissioners, and the final authority with the Department of Public Safety, Division of Adult Correction and Juvenile Justice.

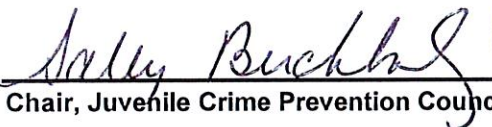
All parties understand that the availability of funds is contingent upon the appropriation of those funds by the General Assembly of the State of North Carolina.



6/2/2025

Date

Chair, County Board of Commissioners or County Finance Director



5-22-2025

Date

Chair, Juvenile Crime Prevention Council

Sally Buchholz

Program Manager

5/9/25

Date

Request for Proposals NCDPS JCPC Continuation Funding FY 2025-2026

Henderson

\$ 266,020

January 30, 2025

County

Anticipated Annual Allocation

Date Advertised

The Juvenile Crime Prevention Council having studied the needs of juveniles in the county hereby publishes this Request for Proposals. The JCPC anticipates funds from the North Carolina Department of Public Safety (NCDPS) in the amount stated above to fund the programs specified below. Such programs will serve delinquent and at-risk youth for the state fiscal years of 2024 - 2025. The use of these funds in this county require a local match in the amount specified. **The match rate for JCPC funds required: 30%.**

Based on identified needed programs and possible gaps in the service continuum, the following program types will be considered for funding:

1. Restorative Justice/Teen Court	6. Restitution Community Service	11. Structured Day
2. Psychological Assessment	7. Tutoring/Academic Enhancement	12. Runaway Shelter
3. Interpersonal/Experiential Skill Building	8. Parent/Family Skill Building	13. Mediation
4. Mentoring	9. Temporary Shelter	
5. Vocational Skills	10. Group Home	

As a result of the Risk Assessment and YASI data in the above-named county, programs that reduce risk, address the needs of juveniles, and increase protective factors will be considered for funding.

Elevated risk and needs for adjudicated youth that programming should address:

School Behavior /adjustment to school including services to help youth with executive functioning
Known Substance Use/Misuse - Alcohol, Illegal Drugs
Mental Health
Most Serious prior adjudications
Prior Assault
Prior run away from home
Health Needs
History of Abuse or Neglect
Family Supervision Skills

Family Substance abuse
Family Criminality
Sexual Behaviors – Last 12 months
Conflict in the home
Poor Relationship with peers/association with delinquent peers
Poor Academic Functioning/Truancy
Juvenile Parental Status

The web-based program application (NCALLIES) and instructions are available on line at the Department of Public Safety web-site: <https://www.ncdps.gov/Index2.cfm?a=000003,002476,002483,002482,002514>

Only local public agencies, 501c3 non-profit corporations and local housing authorities will be considered for funding. Private non-profits are required to upload the following forms into NC ALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link) 2) Notarized DPS Conflict of Interest Statement Template (available at the above link), 3) The non-profit's Conflict of Interest Policy; and 4) Proof of 501(c)(3) status.

For additional information regarding the application process:

Sally Buchholz

sallybuchholz99@gmail.com

JCPC Chairperson / or Designee

Email

New Applicants are required to attend a JCPC Applicant Orientations Contact
Area Consultant for information..

For information about the program application workshop and other technical assistance:

Regina Arrowood , Area Consultant at 828-230-3590.

The deadline for application submission **March 1, 2025 at 5 pm** (Email copy to:
NCALLIES: barbara@barbaraboth.com) into

Henderson County JCPC Distribution List 24/25

RFP emailed to all JCPC Members 1/23/25

RFP emailed to JCPC Programs 1/23/25

RFP sent to Henderson County to post on the website and in the County Administrative Building

RFP sent to the Henderson County Sunshine list by the Clerk to the Commissioners

RFP published in The Hendersonville Lightning on 1/29/2025

Contract for Professional Services

This Contract for Professional Services is entered into by and between Henderson County, North Carolina, Juvenile Crime Prevention Council, (*hereinafter referred to as the Agency*), and Barbara Bothe, (*hereinafter referred to as the Contractor*).

The Agency and the Contractor do mutually agree as follows:

1. Term of Agreement. This agreement shall become effective July 1, 2024 and shall terminate June 30, 2025. This contract may be terminated by either party by providing thirty days written notice to the other party, with a copy of the notice submitted to the JCPC Chairperson, and the DPS Area Consultant.

2. Payment to Contractor. Agency and Contractor agrees upon these rates as reimbursed fees: the services will be delivered at the rate of \$1,050 per quarter not to exceed \$4,200 for the term of this contract. The contractor must submit an itemized invoice to the Chairperson.

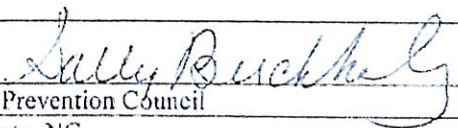
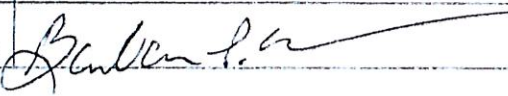
3. Funding. All terms and conditions of this Contract are dependent upon and subject to the allocation of funds for the purpose set forth in this Contract, and this Contract shall automatically terminate if funds cease to be available. The terms of the contract are limited to the availability of the JCPC funds which have been allocated for that purpose.

4. Taxes. The Contractor shall be considered an independent Contractor and as such shall be responsible of all taxes.

5. DPS JCPC and Community Programs Section-Funded Programs Minimum Standards Policy. The Contractor shall adhere to all DPS JCPC standards, policies, and procedures related to the provision of the program's service type.

6. Responsibilities of Contractor. The Contractor hereby agrees to provide the following services in a manner satisfactory to the Agency, within the stated time frames.

- A. Distribute agenda and communicate all meeting information to Council Members.
- B. Take notes and attendance at monthly meetings as necessary.
- C. Prepare minutes, compile monthly program reports, and any additional documentation as needed for meetings including but not limited to YASI, PEP, and Program Monitoring Reports.
- D. Annually prepare the Certification and County Plan.
- E. Attend all regular JCPC meetings and the annual Allocations meeting.
- F. When needed, a suitable stand-in may attend meetings to assist the Administrator in his/her duties with Advanced notice to the JCPC Chairperson

Program Manager or Authorized Agent Name and Title:	Sally Buchholz	
(Agency)	Juvenile Crime Prevention Council	
Mailing Address:	Henderson County, NC	
Signature:		Date:
Contractor Name:	Barbara Bothe	
(Contractor)	416 Eade Road	
Mailing Address:	Etowah, NC	
Signature:		Date: 5/7/24