

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Budget Amendment – Capital Projects Fund

PRESENTER: Bruce Gilliam, Recreation Director
Randall Cox, Finance Director

ATTACHMENT: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

On April 14, 2025, Henderson County received bids for the Etowah Park Concrete Project with a low bid of \$94,833. This project, funded by North Carolina Parks and Recreation Trust Fund grant funds (PARTF) and a Henderson County match, has remaining unencumbered available funds of \$73,107. The low bid exceeds available project funding by \$21,726.

The Board is requested to approve a budget amendment to transfer funds from the Recreation Department budget in the General Fund to the Capital Projects fund in the amount of \$21,726 so staff may proceed with awarding to the low bid.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the attached Budget Amendment as presented.

The seal of Henderson County, North Carolina, is circular. It features a central apple with a cross inside, set against a map of the county. The text "HENDERSON COUNTY NC" is at the top and "FOUNDED 1888" is at the bottom.

Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

[illegible]

What expense line-item is to be decreased? Or what additional revenue is now expected?

[illegible]

Justification: *Please provide a brief justification for this line-item transfer request.*

BUDGET AMENDMENT TO TRANSFER FUNDING FOR ETOWAH PARK PARTF PROJECT. BOC APPROVED 5.5.2025.

Authorized by Department Head	5.5.2025 Date
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Authorized by Budget Office _____ Date _____

Authorized by County Manager _____ Date _____

For Budget Use Only

Batch #

BA #

Batch Date