REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Budget Amendment – Capital Projects Fund

PRESENTER: Bruce Gilliam, Recreation Director

Randall Cox, Finance Director

ATTACHMENT: Yes

1. Budget Amendment

SUMMARY OF REQUEST:

On April 14, 2025, Henderson County received bids for the Etowah Park Concrete Project with a low bid of \$94,833. This project, funded by North Carolina Parks and Recreation Trust Fund grant funds (PARTF) and a Henderson County match, has remaining unencumbered available funds of \$73,107. The low bid exceeds available project funding by \$21,726.

The Board is requested to approve a budget amendment to transfer funds from the Recreation Department budget in the General Fund to the Capital Projects fund in the amount of \$21,726 so staff may proceed with awarding to the low bid.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the attached Budget Amendment as presented.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Department:		FINANCE	
Please make			
What expens	se line-item is to be increa	sed?	
	Account 115612-598040 405400-554000-9061	Line-Item Description TRANSFERS TO CAPITAL PROJECTS FUND CAPITAL OUTLAY-LAND & IMPRVMNT	Amount \$21,726 \$21,726
Wile at assessment			\$43,452
What expense line-item is to be decreased? Or what additional revenue is now expected?			
	Account	Line-Item Description	Amount
	115612-535102 404400-403500-9061	MAINT & REPAIR-PARKS TRANSFER FROM GENERAL FUND	\$21,726 \$21,726
			\$43,452
Justification: Please provide a brief justification for this line-item transfer request.			
BUDGET AM	ENDMENT TO TRANSFER F	UNDING FOR ETOWAH PARK PARTF PROJECT. BC	C APPROVED 5.5.2025.
		5.5.2025	
Authorized by Department Head		Date	For Budget Use Only
			Batch #
Authorized by Budget Office		Date	BA #
			Batch Date
Authorized by County Manager		Date	