MINUTES

STATE OF NORTH CAROLINA COUNTY OF HENDERSON

BOARD OF COMMISSIONERS MONDAY, MAY 5, 2025

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present were: Chairman William Lapsley, Vice-Chair J. Michael Edney, Commissioner Rebecca McCall, Commissioner Sheila Franklin, County Manager John Mitchell, Assistant County Manager Chris Todd, Financial Services Director Samantha Reynolds, Emergency Services Director Jimmy Brissie, County Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Absent was: Commissioner Jay Egolf

Also present were County Engineer Marcus Jones, Sheriff Lowell Griffin, Public Information Officer Kathryn Finotti, A/V Technician Oscar Guerrero, Finance Director Randy Cox, Tax Administrator Harry Rising, Public Health Director David Jenkins, Library Director Trina Rushing, Strategic Behavioral Health Director Jodi Grabowski, Planning Director Autumn Radcliff, Planner I Carlos Martinez, Local Public Health Administrator Stacy Nash, Register of Deeds Lee King, Environmental Health Supervisor Seth Swift, Parks and Recreation Director Bruce Gilliam, Human Resources Director Karen Ensley, Lead for North Carolina Fellow Nora Sjue, Soil Conservationist/Educator Coordinator April Hoyt, Capital Projects Manager Bryan Rhodes, Deputy DSS Director Debbie Dunn, and Local Public Health Administrator Camden Stewart, Deputies Many Ladd and Kayla Brezillac provided security.

CALL TO ORDER/WELCOME

Chairman Lapsley called the meeting to order and welcomed everyone.

INVOCATION

John Mitchell provided the invocation.

PLEDGE OF ALLEGIANCE

Chairman Lapsley led the Pledge of Allegiance to the American Flag.

RESOLUTIONS AND RECOGNITIONS

2025.056 Resolution of Mental Health Awareness Month in Henderson County

The Board of Commissioners was requested to adopt the attached Resolution of National Mental Health Awareness Month in Henderson County in May 2025.

RESOLUTION OF NATIONAL MENTAL HEALTH AWARENESS MONTH IN HENDERSON COUNTY

WHEREAS, the month of May is designated as National Mental Health Awareness Month; and

WHEREAS, mental health is an essential component of overall health and well-being for individuals, families, and our community; and

WHEREAS, Henderson County residents have endured significant stressors over the past year, including the profound emotional and psychological impacts of Tropical Storm Helene and the recent wildfires, which have disrupted lives, displaced residents, and strained community resources; and

WHEREAS, these events underscore the urgent need for mental health awareness, timely access to care, and a coordinated system of support, especially in the wake of trauma, loss, and uncertainty; and

WHEREAS, the Henderson County Department of Public Health is committed to strengthening the mental and emotional wellness of our residents and has initiated the formation of a countywide Behavioral Health Coalition to address needs, identify gaps, and drive collaborative solutions; and

WHEREAS, community partners including schools, healthcare providers, first responders, nonprofit organizations, faith-based groups, and residents are actively engaged in spreading the message that mental health matters and that help is available; and

WHEREAS, the Henderson County Partnership for Health is spearheading Mental Health Awareness Month activities across the county, encouraging open conversations, reducing stigma, and promoting community engagement and healing; and

WHEREAS, it is essential to recognize that prevention, early intervention, postvention, and long-term mental health supports are key to a thriving and resilient Henderson County;

NOW, THEREFORE, BE IT RESOLVED, that the Henderson County Board of Commissioners do hereby recognize **National Mental Health Awareness Month** in Henderson County and calls upon individuals, families, organizations, and government agencies to recommit to promoting mental wellness, supporting those affected by mental health challenges, and building a compassionate, connected, and resilient community.

Adopted this 5th day of May 2025.

Motion: Commissioner Franklin made the motion to adopt the Resolution as presented. All voted in favor, and the motion carried.

Eco Heroes Junior Award - Kayla Christensen

The Eco Heroes Award Program exists to honor individuals who serve as an example and inspire others to preserve the environmental well-being of Henderson County. It also brings environmental awareness to new people and demonstrates that a healthy environment improves the quality of life for all people. The 2024 Eco Hero Junior nominee serves as an environmental steward, focusing on protecting and improving our shared outdoor space. Kyla Christensen was nominated by a community member and was recommended to the Board by the Environmental Advisory Committee.

Motion: Chairman Lapsley made the motion that the Board approve the nomination for the Eco Heroes Junior Award. All voted in favor, and the motion carried.

Recognition of Eagle Scouts Steven Thompson, Henry David Osiecki, and Orlando Carl Erkel – Troop 628

Commissioner McCall recognized Steven Thompson, Henry David Osiecki, and Orlando Carl Erkel, members of Troop 628, for achieving the honorable rank of Eagle Scout.

INFORMAL PUBLIC COMMENT

- 1. Sam Massa spoke regarding debris that has not been collected from his community. He expressed concern that the debris remains on the property beyond the deadline to place debris in the right-of-way. (Dogwood Drive)
- 2. Robert Cannon spoke regarding the proposed budget and the need for Henderson County Public Schools to receive adequate funding. He expressed concerns about rumored cuts to school staff and urged the Board to fund the school's full budget request.
- 3. Michael Egan, a member of the Rail Trail Advisory Committee (RTAC), reported that the committee did not consider residential areas along the trail to be suitable locations for parking.
- 4. Meg Lebeck, Executive Director, shared that the Housing Authority would soon break ground on its affordable housing community, Apple Ridge.

DISCUSSION / ADJUSTMENT OF AGENDA

Motion: Chairman Lapsley moved to add the (2025.057) Public Hearing for "Project Sweet Tater," as noticed, to the consent agenda;

He further moved to open the public hearing and to continue the hearing until the Board's May 21, 2025, meeting. All voted in favor, and the motion carried.

Motion: Vice-Chair Edney made the motion to approve the agenda as amended. All voted in favor, and the motion carried.

CONSENT AGENDA

Approval of Minutes

Draft minutes were presented for Board review and approval for the following meetings:

April 7, 2025 – Regularly Scheduled Meeting

April 16, 2025 - Regularly Scheduled Meeting

April 21, 2025 – Special Called Meeting

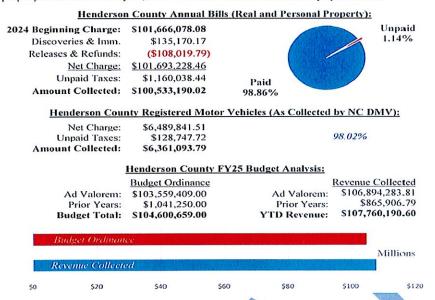
Motion: I move the Board approve the minutes from April 7, 2025, April 16, 2025, and April 21, 2025.

May 5, 2025 4

Tax Collector's Report

The report from the Tax Collector was provided for the Board's information.

Please find outlined below collections information through April 23, 2025 for 2024 real and personal property bills mailed on July 31, 2024. Vehicles taxes are billed monthly by NC DMV.



County Financial Report and Cash Balance Report - March 2025

The March 2025 County Financial and Cash Balance Reports were provided for the Board's review and approval.

The following are explanations for departments/programs with higher budgets to actual percentages for the month of March:

- Dues/Non-Profit Contributions timing of payment of board-approved expenditures.
- Administrative Services timing of paying board-approved expenditures.
- Tax Collector timing of payment of board-approved expenditures.
- Legal timing of payment of board-approved expenditures.
- Emergency Management timing of payment of board-approved expenditures.
- Building Services timing of payment of board-approved expenditures.
- Rescue Squad timing of billing reimbursement of expenditures.
- Planning timing of payment of board-approved expenditures.
- Site Development timing of payment of board-approved expenditures.
- Heritage Museum timing of payment of board-approved expenditures.
- Mental Health Services timing of payment of board-approved expenditures.
- Juvenile Justice Programs timing of payment of board-approved expenditures.
- Public Education payment of 9 of 10 annual appropriations to the public school system.

Year-to-date Net Revenues under Expenditures for the Emergency Telephone System (911) Fund are due to utilizing fund balance appropriations for FY25.

Year-to-date Net Revenues under Expenditures for the Public Transit Fund are due to the timing of disbursements in FY25.

Net Revenues over (under) Exp.

Year-to-date Net Revenues under Expenditures for the Misc. Other Governmental Activities Fund were due to the timing of fines and forfeitures disbursements in FY25.

Year-to-date Net Revenues under Expenditures for the Opioid Fund are due to the timing of disbursements in FY25.

Year-to-date Net Revenues under Expenditures for the Solid Waste Fund are due to the timing of collection receipts, the suspension of tipping fees related to Helene, construction project expenditures, and disbursements of approved expenditures in FY25.

Year-to-date Net Revenues under Expenditures for the Etowah Community Sewer Fund are due to the timing of collection receipts and disbursements of approved expenditures in FY25.

MARCH 2025						
THE REPORT OF STATE O	BORNER	GENERAL FUND				
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	213,883,047.00	12,769,477.72	162,178,788.52	75.8%	-	162,178,788.52
		GENERAL FUND EX	PENDITURES			ME (4.6) 20 20
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	671,803.00	29,858.03	463,789.45	69.04%		463,789.45
Dues/Non Profit Contributions	1,055,544.00	224,037.12	891,937.18	84.50%	97,675.13	989,612.31
County Manager	466,644.00	92,233.17	304,700.40	65.30%	•	304,700.40
Administrative Services	829,103.00	117,389.02	634,802.95	76.57%	•	634,802.95
Human Resources	1,527,684.00	102,556.66	1,123,608.90	73.55%		1,123,608.90
Elections	1,241,838.00	38,514.63	919,628.85	74.05%	15,646.77	935,275.62
Finance	1,421,108.00	98,403.18	1,036,904.04	72.96%	•	1,038,904.04
County Assessor	2,184,868.00	146,366.72	1,480,989.11	67.78%	25,951.03	1,506,940,14
Tax Collector	593,939.00	35,183.59	434,378.84	73.13%		434,376.64
Legal	1,107,787.00	75,879.32	845,878.45	76.36%		845,878.45
Register of Deeds	788,480.00	57,498.68	540,955.66	68.61%	3,600.07	544,555.73
Facility Services	6,325,028.00	519,092.96	3,802,515.21	60.12%	249,978.75	4,052,493.96
Garage	461,539.00	12,193.68	264,214.90	57.25%	•	264,214.90
Court Facilities	153,000.00	9,794.06	89,443.34	58.46%		89,443.34
Information Technology	6,311,272.00	415,841.15	4,348,185.37	68.90%	184,882.03	4,533,067.40
Sheriff Department	25,964,133,00	1,776,778.01	18,320,592.62	70.56%	384,428.91	18,705,021.53
Detention Facility	7.251.349.00	507,708.38	4,978,326.21	68.65%	204,154.55	5,182,480.76
Emergency Management	1,032,255.00	137,133.04	855,548.05	82.88%	3,213.50	858,759,55
Fire Services	1,097,642.00	60.291.11	586,444.06	53.43%	32,369.73	618,813,79
Building Services	1,863,208.00	135,962,03	1,414,054,59	75.89%		1,414,054,59
Wellness Clinic	1,533,962.00	109,214,42	1,130,662.96	73.71%	31,679.93	1,162,342.89
Emergency Medical Services	13,667,178.00	896,627.51	9,428,775.98	68.99%	52,105.81	9,480,881.79
Animal Services	984.647.00	59,283.19	620,477.58	63.02%	56,581.09	677,058.67
Rescue Squad	782,750.00	196,230.06	784,964.27	100.28%		784,964.27
Forestry Services	133,168.00	7,699,98	47,186.07	35.43%		47,186.07
Soil & Water	863,724.00	34,565,16	434.012.77	50.25%	49,130.00	483,142.77
Planning	1,123,598.00	93,596.13	929,040.01	82.68%	10,100.00	929,040.01
Code Enforcement	353.444.00	25,277.41	248,407.26	69.72%	20,000.00	266,407,26
Site Development	234,739.00	23,126,16	176,657.43	75.26%	20,000.00	178,657,43
Heritage Museum	100,000.00	8.333.33	83,333.30	83.33%		83.333.30
Cooperative Extension	843,323.00	52,772.88	531,724.54	63.05%	•	531,724.54
Project Management	323,173.00	24,723,15	222, 154, 14	68.74%		222,154,14
the state of the s		108.500.00	434.000.00	20.69%	•	434.000.00
Economic Development Public Health	2,097,190.00	808.120.46	8,187,958.65	58.86%	1,643,743.63	9,831,700.28
					1,043,743.03	1,392,929,04
Environmental Health	1,889,599.00	131,953.00 84,109.50	1,392,929.04 589,928.75	73.72% 68.32%	-	1,392,929.04
H&CC Block Grant	863,502.00					
Medical Services - Autopsies	95,000.00	12,000.00	45,300.00	47.68%	•	45,300.00
Strategic Behavioral Health	473,611.00	22,399.93	213,039.88	44.98%		213,039.88
Mental Health Services	528,612.00	132,153.00	528,612.00	100.00%		528,612.00
Rural Transportation Assist Program	201,384.00	16,968.75	115,266.08	57.24%		115,266.08
Social Services	24,479,236.00	1,741,527.20	17,105,542.31	69.88%	25,468.05	17,131,008.36
Juvenile Justice Programs	306,020.00	28,310.62	287,672.21	94.00%	•	287,672.21
Veterans Services	241,124.00	18,592.37	170,462.28	70.69%		170,482.28
Library	4,338,586.00	274,677.06	3,117,687.62	71.86%	171,225.94	3,288,893.56
Recreation	3,185,348.00	238,094.91	2,324,198.69	72.97%	88,229.48	2,412,426.17
Public Education	42,378,000.00	4,116,966.67	37,719,368.70	89.01%		37,719,366.70
Debt Service	22,712,206.00	1,573,579.02	9,942,388.02	43.78%	•	9,942,388.02
Particular - Commission of the	4.655.510.00	256.416.01	2.546.301.26	54.69%		2.546.301.26
Non-Departmental Interfund Transfers	7.745.851.00	645,487.59	5,809,388.31	75.00%		5,809,388.31

(3,564,542.27)

13,676,480.43

10,336,418.03

		APPROPRIATIO				
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
SOCIAL SERVICES	10.055.440.60	4.057.040.00	44 457 040 00		25 422 25	
Staff Operations	19,855,443.00	1,357,949.26	14,457,810.26	72.8%	25,466.05	14,483,276.31
Federal & State Programs	4,523,793.00	381,667.48	2,618,323.87	57.9%		2,618,323.87
General Assistance TOTAL	100,000.00	1,910.46	29,408.18	29.4%	25 400 AF	29,408.18
TOTAL	24,479,236.00	1,741,527.20	17,105,542.31		25,466.05	17,131,008.36
EDUCATION						
Schools Current/Capital Expense	36,628,000.00	3,637,800.00	32,927,700.00	89.9%		32,927,700.00
Blue Ridge Community College	5,750,000.00	479,166.67	4,791,666.70	83.3%		4,791,666.70
TOTAL	42,378,000.00	4,116,966.67	37,719,366.70		•	37,719,366.70
DEBT SERVICE						
Public Schools	11,506,933.00	1,194,424.64	5,513,861.28	47.9%	•	5,513,861.28
Blue Ridge Community College Henderson County	3,218,681.00	128,539.67	1,820,679.31	58.6% 32.7%		1,820,679.31
TOTAL	7,986,592.00 22,712,206.00	250.614.71 1,573,579.02	2,607,847.43 9,942,388.02	32.1%	-	9,942,388.02
IOIAL	22,7 12,200.00	1,575,575.02	3,342,300.02		•	3,342,366.02
INTERFUND TRANSFERS						
Capital Projects Fund	200,000.00	16,666.67	150,000.03	75.0%		150,000.03
Capital Reserve Fund	1,254,919.00	104,576.58	941,189.22	75.0%		941,189.22
Fire Districts Fund	60,000.00	5,000.00	45,000.00	75.0%		45,000.00
HCPS MRTS	3,603,500.00	300,291.67	2,702,625.03	75.0%	•	2,702,625.03
BRCC MRTS	2,301,750.00	191,812.50	1,726,312.50	75.0%		1,726,312.50
Solid Waste	325,682.00	27,140.17	244,261.53	75.0%		244,261.53
TOTAL	7,745,851.00	645,487.59	5,809,388.31		•	5,809,388.31
erom s as area na curve spanis		SPECIAL REVEN	IE FINDS		NAMES OF STREET	
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
FIRE DISTRICTS FUND	•	•				
Revenues:	16,876,915.00	254,329.10	16,847,691.34	99.8%	•	16,847,691.34
Expenditures:	16,876,915.00	461,158.35	16,596,620.54	98.3%		16,596,620.54
Net Revenues over (under) Exp		(206,829.25)	251,070.80			251,070.80
REVALUATION RESERVE FUND	1 412 172 00	107 157 80	1 172 078 87	00.004		
Revenues:	1,413,172.00	127,157.60 69,528.44	1,173,076.67 987,684.26	83.0%	2,753.88	1,173,076.67
Expenditures: Net Revenues over (under) Exp	1,413,172.00	57,629.16	185,392.41	69.9%	(2,753.88)	990,438.14 182,638.53
Het Neverlues over (under/ Exp		37,023.10	100,332.41		(2,733.86)	102,030.33
EMERGENCY TELEPHONE SYSTEM (911)	FUND					
Revenues:	360,945.00	26,690.58	219,705.10	60.9%	•	219,705.10
Expenditures:	360,945.00	2,317.92	220,487.22	81.1%		220,467.22
Net Revenues over (under) Exp		24,372.66	(762.12)		•	(762.12)
PUBLIC TRANSIT FUND	1.000.0000	22.22	000.000.00			
Revenues:	1,549,212.00	2.217.64	246,458.89	15.9%	•	246,458.89
Expenditures:	1,549,212.00	69,173.18	632,532.62	40.8%		632,532.62
Net Revenues over (under) Exp	•	(66,955.54)	(386,073.73)		•	(386,073.73)
MISC. OTHER GOVERNMENTAL ACTIVITI	FS					
Revenues:	1,074,000.00	53,823.98	363,899.47	33.9%		363,899.47
Expenditures:	1,074,000.00	38,539.41	393,967.23	38.7%		393,967.23
Net Revenues over (under) Exp	•	15,284.57		527.60(67)	•	(30,067.76)
		passes passes				
ARPA FUND						
Revenues:	4,532,278.00	55,931.28	730,792.43	16.1%		730,792.43
Expenditures:	4,532,278.00		654,815.61	14.4%		654,815.61
Net Revenues over (under) Exp	-	55,931.28	75,976.82		•	75,976.82
OPIOID FUND						
Revenues:		15,150.22	300,800.99	28.1%		300,800.99
	1 069 553 00			20.170		
	1,069,553.00			33 7%	6.895.50	387 329 81
Expenditures:	1,069,553.00 1,069,553.00	26,736.56	380,434.31	33.7%	6,895.50	387,329.81
				33.7%	6,895.50 (6,895.50)	387,329.81 (66,528.82)
Expenditures: Net Revenues over (under) Exp		26,736.56	380,434.31	33.7%		
Expenditures: Net Revenues over (under) Exp		26,736.56	380,434.31	33.7%		
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE	1,069,553.00	26,736.56 (11,586.34)	360,434.31 (59,633.32)			(66,528.82)
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues:	1,069,553.00	28,736.58 (11,586.34) 29,075.13	380,434.31 (59,633.32) 15,775,388.59	31.4%	(6,895.50)	(66,528.82) 15,775,368.59
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures:	1,069,553.00	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59)	380,434.31 (59,633.32) 15,775,388.59 11,497,145.34 4,278,223.25	31.4%	(6,895.50) - 37,899,557.09	(66,528.82) 15,775,368.59 49,396,702.43
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures:	1,069,553.00 - 50,284,349.00 50,284,349.00	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59) CAPITAL PRO	380,434.31 (59,633.32) 15,775,388.59 11,497,145.34 4,278,223.25	31.4% 22.9%	(6,895.50) - 37,899,557.09 (37,899,557.09)	(66,528.82) 15,775,368.59 49,396,702.43 (33,621,333.84)
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures:	1,069,553.00	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59) CAPITAL PRO	380,434.31 (59,633.32) 15,775,388.59 11,497,145.34 4,278,223.25	31.4%	(6,895.50) - 37,899,557.09	(66,528.82) 15,775,368.59 49,396,702.43
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures: Net Revenues over (under) Exp	1,069,553.00 - 50,284,349.00 50,284,349.00 - BUDGET	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59) CAPITAL PRO	380,434.31 (59,633.32) 15,775,388.59 11,497,145.34 4,278,223.25	31.4% 22.9%	(6,895.50) - 37,899,557.09 (37,899,557.09)	(66,528.82) 15,775,368.59 49,396,702.43 (33,621,333.84)
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures: Net Revenues over (under) Exp	1,069,553.00 - 50,284,349.00 50,284,349.00 - BUDGET	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59) CAPITAL PRO	380,434.31 (59,633.32) 15,775,388.59 11,497,145.34 4,278,223.25	31.4% 22.9%	(6,895.50) - 37,899,557.09 (37,899,557.09)	(66,528.82) 15,775,368.59 49,396,702.43 (33,621,333.84)
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures: Net Revenues over (under) Exp LEDNEYVILLE ELEMENTARY SCHOOL PRO	1,069,553.00 - 50,284,349.00 50,284,349.00 - BUDGET	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59) CAPITAL PRO. CURRENT MONTH	360,434.31 (59,633.32) 15,775,368.59 11,497,145.34 4,278,223.25 JECTS	31.4% 22.9% % USED	(6,895.50) - 37,899,557.09 (37,899,557.09)	(66,528.82) 15,775,388.59 49,396,702.43 (33,621,333.84) TOTAL
Expenditures: Net Revenues over (under) Exp HURRICANE HELENE Revenues: Expenditures: Net Revenues over (under) Exp EDNEYVILLE ELEMENTARY SCHOOL PR Revenues:	1,069,553.00 50,284,349.00 50,284,349.00 BUDGET OJECT (1702) 26,854,138.00	28,736.56 (11,586.34) 29,075.13 2,481,334.72 (2,452,259.59) CAPITAL PRO. CURRENT MONTH	360,434.31 (59,633.32) 15,775,368.59 11,497,145.34 4,278,223.25 JECTS PROJECT TO DATE	31.4% 22.9% % USED	(6,895.50) - 37,899,557.09 (37,899,557.09)	(66,528.82) 15,775,368.59 49,396,702.43 (33,621,333.84) TOTAL 27,961,302.63

		ENTERPRISE	FUNDS		White is the Albertain	
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
SOLID WASTE LANDFILL FUND						
Revenues:	17,741,959.00	947,511.48	7,968,253.48	44.9%	•	7,968,253.48
Expenditures:	17,741,959.00	1,870,087.80	12,940,602.50	72.9%	2,842,922.15	15,783,524.65
Net Revenues over (under) Exp	•	(922,576.32)	(4,972,349.02)		(2,842,922.15)	(7,815,271.17
JUSTICE ACADEMY SEWER FUND						
Revenues:	88,038.00	24,343.02	83,327.09	94.6%		83,327.09
Expenditures:	88,038.00	9,009.04	79,420.38	90.2%		79,420.38
Net Revenues over (under) Exp	•	15,333.98	3,906.71			3,906.71
ETOWAH COMMUNITY SEWER FUND						
Revenues:	182,602.00	20,938.19	120,766.97	66.1%		120,766.97
Expenditures:	182,602.00	17,192.97	147,104.34	80.6%	32,800.00	179,904.34
Net Revenues over (under) Exp		3,745.22	(26,337.37)		(32,800.00)	(59,137.37

HENDERSON COUNTY CASH BALANCE REPORT MARCH 2025

Fund(s)	02/28/25 Beg. Cash <u>Balance</u>	Debits <u>Revenues</u>	(Credits) Expenditures	03/31/25 Ending Cash <u>Balance</u>
General	\$ 118,664,336.27	\$ 13,087,259.13	\$ (16,145,740.59)	\$ 115,605,854.81
Special Revenue	50,472,414.46	758,529.92	(2,750,282.42)	\$ 48,480,661.96
Capital Projects	14,074,465.72	672,883.04	(1,165,326.78)	\$ 13,582,021.98
Enterprise	2,019,498.16	1,717,973.44	(1,864,304.88)	\$ 1,873,166.72
HCPS - Maint. and Repair	8,866,187.07	300,291.67		\$ 9,166,478.74
BRCC - Maint. and Repair	3,796,181.22	191,812.50	•	\$ 3,987,993.72
Custodial	801,523.04	353,511.77	(479,031.87)	\$ 676,002.94
Total	\$ 198,694,605.94	\$ 17,082,261.47	\$ (22,404,686.54)	
Total cash available as of	3/31/2025			\$ 193,372,180.87

Motion: I move that the Board of Commissioners approve the March 2025 County Financial Report and Cash Balance Report as presented

Henderson County Public Schools Financial Reports – March 2025

The Henderson County Public Schools March 2025 Local Current Expense Fund / Other Restricted Funds Report was provided for the Board's information.

HENDERSON COUNTY PUBLIC SCHOOLS LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS as of March 31, 2025

		ND ENT EXPENSE		ND STRICTED		
REVENUES:	Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
3200 State Sources	\$.	\$.	\$ 8,000	\$ 58,244	\$ 58,244	\$ 6,263
3700 Federal Sources-Restricted			1,321,587	667,667	667,667	432,693
3800 Other Federal-ROTC			162,000	103,479	108,479	99,386
4100 County Appropriation	35,378,000	31,840,200			31,840,200	29,590,200
4200 Local -Tultion/Fees			55,000	55,568	55,568	47,500
4400 Local-Unrestricted	650,000	378,415	128,941	180,940	559,356	592,699
4800 Local-Restricted			1,114,325	936,057	938,057	1,100,269
4900 Fund Balance Appropriated/Transfer From school	3,573,928		401,585	26,106	26,106	35,168
TOTAL FUND REVENUES	\$ 39,601,928	\$ 32,218,615	\$ 3,189,438	\$ 2,033,062	\$ 34,251,677	\$ 31,904,178

EXPENDITURES:		YTD		YTO	Combined	Prior
Instructional Services:	Budget	Activity	Budget	Activity	Total	YID
5100 Regular Instructional Services	\$ 10,586,436	\$ 6,610,378	5 993,144	\$ 501,400	\$ 7,171,844	\$ 6,027,505
5200 Special Populations Services	1,334,748	710,210	794.537	486,108	1,198,319	1.024.970
5300 Aternative Programs and Services	472,500	278.643	366,194	333,058	611,700	303.814
5400 School Leadership Services	3.413.720	2.533,778	11,191	10.570	2 544 347	2.314.652
) 5500 Co-Curricular Services	923,957	786,624	60,500	30.083	816,707	1.029.131
5800 School-Based Support Services	2,125,995	1,461,860	15,501	1,361	1,463,221	1,378,297
Total Instructional Services	\$ 18,857,420	\$ 12,381,492	\$ 2,241,068	\$ 1,422,646	\$ 13,804,138	\$ 12,078,368
System-Wide Support Services:						
6100 Support and Development Services	\$ 476,045	\$ 346,922	\$ 6,500	\$ 13,707	\$ 360,630	\$ 229,847
6200 Special Population Support	83,079	61,554	21,090	19,580	81,133	237,889
6300 Atemative Programs	133,792	97,185	431	431	97,616	78,989
6400 Technology Support Services	1,320,441	920,847	44,139	57,873	978,720	1,048,264
6500 Operational Support Services	11,883,217	6,247,083	458,782	324,122	6,571,205	6,395,948
6600 Financial and Human Resource Services	2,567,894	2,264,433	110,252	63,810	2,328,243	1,976,486
6700 Accountability Services	214,261	150,243	1,200	1,200	151,443	97,671
6800 System-Wide Pupil Support Services	405,903	299,846	538	538	300,385	312,968
6900 Policy, Leadership and Public Relations	757,913	549,407	14,420	4,059	553,466	547,223
Total System-Wide Support Services	\$ 17.842.545	\$ 10,937,521	\$ 655,351	\$ 485,320	\$ 11,422,841	\$ 10,925,268
Ancillary Services:						
7100 Community Services	\$ 388	\$ 275,952	\$ 177,881	\$ 126,292	\$ 402,245	\$ 120,044
7200 Nutrition Services	209,327	97,799	6,323	6.323	104,122	121,472
Total Ancillary Services	\$ 269,714	\$ 373,751	\$ 184,204	\$ 132,616	\$ 506,366	\$ 241,516
Non-Programmed Charges:						
8100 Payments to Other Governments	\$ 2,632,250	\$ 1,920,298	5 .	\$.	\$ 1,920,298	\$ 1,871,988
8400 Interfund Transfers			39,552	37,456	37,450	55,034
8500 Contingency			33,727			
8600 Educational Foundations			\$35,535.00	\$26,651.97	26,652	976
Total Non-Programmed Charges	\$ 2,632,250	\$ 1,920,296	\$ 108,814	\$ 64,108	\$ 1,984,404	\$ 1,928,598
TOTAL FUND EXPENDITURES	\$ 39,601,928		\$ 3,189,438	\$ 2 104 689	\$ 27,717,749	\$ 25,173,748

Motion: I move the Board approve the Henderson County Public Schools March 2025 Financial Reports as presented.

Notification of Vacancies

The Notification of Vacancies was provided for the Board's information. They will appear on the next agenda under "Nominations."

- 1. Home and Community Block Grant Committee 1 vac. Position #2
- 2. Mountain Area Workforce Development Board 1 vac. Position #1 Chamber Nominee

2025.058 Surplus and Donation of King Vision Video Laryngoscopes and King Vision Adapters

A resolution was presented to the Board declaring nine (9) King Vision video laryngoscope kits and (10) King Vision Pediatric Eblade Adapters no longer used by Henderson County Emergency Medical Services as surplus property and the donation of the laryngoscope kits and pediatric adapters to the Blue Ridge Community College EMS department as allowed by N.C.G.S. 160A-280 to be used for training purposes.

RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY BY DONATION

WHEREAS, Henderson County owns the video laryngoscopes and pediatric adapters itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that are either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the video laryngoscopes and pediatric adapters as surplus and transferring to the Blue Ridge Community College EMS program via donation as authorized by N.C.G.S. 160A-280 (Exhibit A); and

WHEREAS, it is the intent of the County to donate said surplus property.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

- 1. The video laryngoscopes and pediatric adapters itemized on the attached Exhibit B is hereby declared to be surplus property.
- 2. Henderson County Emergency Medical Services is hereby authorized to transfer by donation, the surplus property described above to the Blue Ridge Community College EMS program.
- 3. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.

THIS the 5th day of May 2025.

Motion: I move that the Board approve the resolution declaring the video laryngoscopes and pediatric adapters presented as surplus and authorizes the donation to the Blue Ridge Community College EMS program as allowed by N.C.G.S. 160A-280.

2025.059 Surplus and Donation of Ambulances

A resolution was presented to the Board declaring two (2) Ambulances no longer used by Henderson County Emergency Medical Services as surplus property and the donation of the Ambulances to Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280 to be used for patient care and ambulance transportation.

RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY BY DONATION

WHEREAS, Henderson County owns the ambulances itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the ambulances as surplus and transferring to the Henderson County Rescue Squad via donation as authorized by N.C.G.S. 160A-280 (Exhibit A); and

WHEREAS, it is the intent of the County to donate said surplus property.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

- 1. The ambulance itemized on the attached Exhibit B is hereby declared to be surplus property.
- 2. Henderson County Emergency Medical Services is hereby authorized to transfer by donation the surplus property described above to the Henderson County Rescue Squad.
- 3. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose, regardless of any oral statements that may be made concerning the surplus property or any part thereof.

THIS the 5th day of May 2025.

Motion: I move that the Board approve the resolution declaring the Ambulance(s) presented as surplus and authorizes the donation to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280.

2025.060 Budget Amendment – Capital Reserve Fund

On January 15, 2024, the Board approved the State Budget allocation of \$120,000 directed by the NC General Assembly pursuant to Session Law 2023-134 for capital improvements at the Dana Park Community Center, along with a subsequent approval of a \$2,500 allocation from Henderson County's Capital Reserve Fund.

The Board was requested to approve a budget amendment to return funding to the Capital Reserve fund for the Dana Park Community Center renovation project. The project was completed with budget remaining, and a portion of the original allocation from the Capital Reserve Fund is no longer needed.

Motion: I move the Board approve the Budget Amendment as presented.

2025.061 Hickory Nut Gorge Recovery Plan – Proposal Acceptance

On February 18th, the Board directed staff to release a Request for Proposals for a consultant to assist staff in creating a recovery plan for the Hickory Nut Gorge (HNG).

The Planning Department released the RFP in compliance with county and state procurement policies. On Friday, April 4th, staff received three proposals. These proposals were scored based on the matrix provided to potential submitters. Cost is considered in scoring, but it is not the determining factor. The scoring committee comprised various planning, floodplain administration, code enforcement, emergency services, and engineering staff.

Equinox submitted the highest-scored proposal, and all evaluators agreed the firm was the most qualified for this critical task. The scoring matrix is attached. All proposals were submitted to the Board for additional review.

County staff will facilitate this plan's significant components and continue fostering established community relationships and leading a Community Partners Group. Equinox will assist county staff in technical proficiencies related to recovery work and expand available resources.

Motion: I move that the Board approve the Budget Amendment and contract Equinox for the Hickory Nut Gorge Recovery Plan; and

I further move that the Board establish the Community Partners Group and begin appointments at the May 21st meeting.

2025.062 Amendments to Agriculture Advisory Board Bylaws

The Board of Commissioners approved amendments to Chapter 45, Farmland Preservation. These amendments included expanding the membership and roles of the Agricultural Advisory Board. The Board will now consist of nine (9) members, and there are specific criteria that the members must meet to serve on the Board per the ordinance and State requirements. To reflect the Chapter 45 amendments, the bylaws for the Agricultural Advisory Board must be amended. This will also allow the Board of Commissioners to reappoint and add new position appointments to the expanded Agricultural Advisory Board.

The Agricultural Advisory Board reviewed the draft amendments to the bylaws at its meeting on April 23rd, 2025, and voted unanimously to recommend that the Board of Commissioners adopt the new proposed bylaws as discussed.

Motion: I move the Board approve the proposed amendments to the Agricultural Advisory Board Bylaws with any changes as discussed.

Opioid Settlement Fund – Authorized Expenditures Update

The Opioid Settlement Fund's authorized expenditures update as of March 31, 2025, was presented for Board review and approval. Amounts received and expended will be reported annually to the Community Opioid Resources Engine for NC (CORE-NC) in compliance with the Memorandum of Agreement (MOA).

Motion: I move the Board approve the March 31, 2025, Authorized Expenditure Update as presented.

2025.063 Budget Amendment - Appropriation of Fund Balance for HCPS MRTS Funding

The Board was requested to approve a Budget Amendment appropriating fund balance from Maintenance, Repair, Technology, and Security (MRTS) for the Henderson County Public Schools. This budget amendment will appropriate funds sufficient to add additional HVAC controls projects that are reaching a critical "End of Life" status.

Motion: I move the Board approve the Budget Amendment as presented, appropriating fund balance to complete Maintenance, Repair, Technology, and Security (MRTS) projects.

2025.064 Loan Agreement and Promissory Note – State Cashflow Loan for Disaster Response Activities

The North Carolina State Treasurer is authorized via the North Carolina Disaster Recovery Act of 2024 – Part II (Session Law 2024-53, Session Law 2024-57) to administer a State Cashflow Loan Program for Disaster Response Activities. State Cashflow Loans are issued to local governments

located in the counties included in any Hurricane Helene federal major disaster declaration.

Henderson County is eligible for a \$4,197,972.83 State cash Flow Loan. Session Law 2024-53 Section 4E.5(a) provides that loan proceeds shall be used for disaster response activities only.

The Board was requested to approve the resolution and budget amendment provided for the loan agreement and authorize staff to execute the promissory note to accept the State Cashflow Loan in the amount of \$4,197,972.83.

Motion: I move the Board approve the Resolution and Budget Amendment as presented.

2025.065 Budget Amendment - Capital Projects Fund

On April 14, 2025, Henderson County received bids for the Etowah Park Concrete Project with a low bid of \$94,833. This project, funded by North Carolina Parks and Recreation Trust Fund grant funds (PARTF) and a Henderson County match, has remaining unencumbered available funds of \$73,107. The low bid exceeds available project funding by \$21,726.

The Board was requested to approve a budget amendment to transfer funds from the Recreation Department budget in the General Fund to the Capital Projects fund in the amount of \$21,726 so staff may proceed with awarding the low bid.

Motion: I move the Board approve the Budget Amendment as presented.

Motion: Vice-Chair Edney moved to adopt the consent agenda as amended. All voted in favor, and the motion carried.

PUBLIC HEARING

Chairman Lapsley made the motion to go into the public hearing. All voted in favor, and the motion carried.

2025.066 Public Hearing – Rezoning Application #R-2025-03, Rolling Ridge, Inc.

Staff received rezoning application #R-2025-03, for PIN: 9599-32-1880, owned by Rolling Ridge, Inc (hereafter the subject area). The subject area is located on Ridge Road and J H Hyder Road. The owner has requested the 1.28-acre property be rezoned from Industrial (I) to Residential Two Rural (R2R). The application was submitted on February 12, 2025, and Chris Stepp is the agent for the application.

PUBLIC NOTICE:

Before taking action on the application, the Board of Commissioners must hold a public hearing. Per the Henderson County Land Development Code and State Law, notices of the May 5, 2025 public hearing were published in the Hendersonville Lightning on April 23rd, 2025, and April 30th, 2025. Notices were also sent via first-class mail to the property owners within 400' of the Subject Area on April 22nd, 2025, and staff posted signs advertising the hearing on the Subject Area on April 23rd, 2025.

County Context Map

R-2025-03 Ridge Road

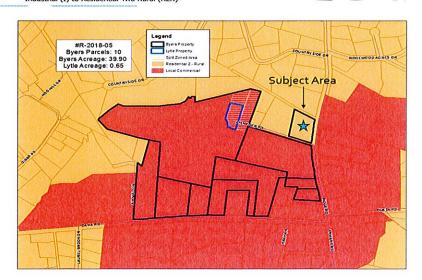
- This zoning map amendment is for a portion of PIN: 9599-32-1880 with access from Ridge Road (SR 1783).
- The parcel is 1.28 acres.
- Zoned Industrial.
- Subject Area

 | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subject Area | Subje
- Rezoning Application R-2025-03, submitted on February 12, 2025, requests that the County rezone 1.28 acres of land from Industrial (I) to Residential District Two Rural (R2R).
- The property owner and applicant is Rolling Ridge, Inc.
- On April 15, 2025, the Technical Review Committee motioned to forward the application to the Planning Board for its review and recommendation.

Subject Area Map R-2025-03 Ridge Road Application Separate Separ

Historical Rezoning: #R-2018-05

- Rezoning was approved at the BOC meeting on September 4th, 2018.
- Subject area was rezoned from Residential Two Rural (R2R) to Industrial (I)
- Split-zoned area was rezoned from Local Commercial (LC) to Residential Two Rural (R2R)
- Remainder was rezoned from Local Commercial (LC) to Industrial (I)
- 40.55 Acres / 11 Parcels



No Residential Uses

Warehousing and Storage

Treatment Plants

Manufacturing and Production Operations

R2R Standard density: 1 unit per acre

Residential Uses (Single-family, two-family, and accessory dwellings by right. Multifamily and Adult Care Homes with special use)

Accessory structures (Garage, Greenhouse, Carport, Storage Shed, etc.)

Accessory Uses (Home occupation, home school, dumpster, solar panels)

Educational Uses (Religious institutions, schools, childcare)

Current Zoning R-2025-03 Ridge Road Respond of the property of the property

Total Surveyed Area: 1.28 acres
Industrial (I) to Residential Two Rural (R2R)



Neighborhood Anchor (NA)

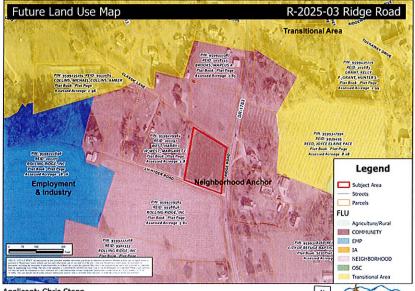
"Neighborhood Anchors are small concentrations of commercial, residential, and civic uses in more rural areas centered around structural anchors like schools, churches, and/or crossroads. (Part 2, page 45).

Where: Typically found at intersections of State Roads or thoroughfares

 Near the intersection of Dana Road and Ridge Road

Uses: Small services and retail, churches, fuel stations, light industry, mix of residential types including smallscale multi-family

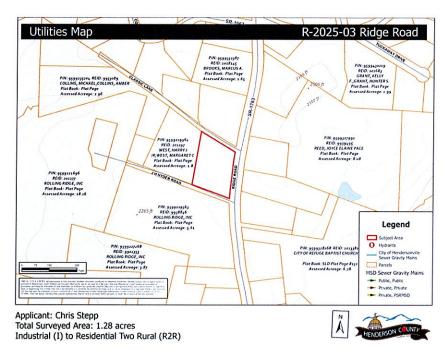
• R2R allows residential uses



Applicant: Chris Stepp Total Surveyed Area: 1.28 acres Industrial (I) to Residential Two Rural (R2R)



The subject area does not have access to the City of Hendersonville sewer. However, the property has access to the COH water.



2045 Comprehensive Plan Statement

Plan Goal 1: Coordinate Development near Existing Community Anchors

 Rec 1.1: Grow where infrastructure and services exist, in and around municipalities, community investments, and anchors.

Plan Goal 7: Diversify Housing Choices and Increase Availability

• Rec 7.2: Encourage development of housing.

Public Input: There was none.

Chairman Lapsley made the motion to go out of the public hearing. All voted in favor, and the motion carried.

Vice-Chair Edney made the motion that the Board approve rezoning application #R-2025-03 to rezone the Subject Area to the Residential Two Rural (R2R) zoning district based on the recommendations of the 2045 Comprehensive Plan and the attached Comprehensive Plan Statement. All voted in favor, and the motion carried.

2025.067 Public Hearing – LDC Text Amendment (TX-2025-03) Law Enforcement Establishment

Chairman Lapsley made the motion to go into the public hearing. All voted in favor, and the motion carried.

The Land Development Code (LDC) provides for a police station use that is typically related to municipalities but does include county sheriffs or local law enforcement establishments found in the county's jurisdiction. The proposed amendment will replace police station use with law enforcement establishments and include those associated uses. To be consistent with other governmental uses, these establishments would be permitted in all zoning districts with supplemental requirements.

The Planning Board reviewed the proposed text amendment on April 17, 2025, and voted unanimously to send forward a favorable recommendation to the Board of Commissioners.

PUBLIC NOTICE:

A public notice for this hearing was submitted to be advertised in the Hendersonville Lightning on Wednesday, April 23rd, 2025, and Wednesday, April 30th, 2025, to meet the requirements of NCGS §160D-601 (see attached certification of public notice).

Public Input: There was none.

Chairman Lapsley made the motion to go out of the public hearing. All voted in favor, and the motion carried.

Commissioner Franklin made the motion that the Board approve the proposed text amendment #TX-2025-03 with any changes as discussed and find that these changes are reasonable and consistent with the 2045 Comprehensive Plan. All voted in favor, and the motion carried

DISCUSSION

Hurricane Helene Update

Staff provided the Board with the most current information about Hurricane Helene in Henderson County.

Financial Impacts

FY202	5 Impacts
Revenues	Expenses
Waived Fees Total: \$856,129.45	Personnel Costs:\$3,189,040.52
Sales Tax Deficit:\$0	Debris Management/Monitoring: \$9,499,981.20
Property Tax Collection Rate: 98.780%	Other Disaster Response: \$2,180,312.05

	Mun	icipality In	npacts
Municipality	Incurred to Date	Estimates for Future Expenses	Notes
Village of Flat Rock	\$137,110	Not yet estimated	Flat Rock Park
Town of Fletcher	\$297,200	\$1,000,000 - \$1,200,000	Various park projects
City of Hendersonville	\$2,984,000	\$163,000,000	Roads and bridges, buildings and equipment, utilities, and park projects
Town of Laurel Park	\$250,000	\$10,000,000 - \$15,000,000	Roads and drainage infrastructure repairs
Town of Mills River	\$32,131	\$305,000	Mills River Park

FEMA Pro	jects Summary	
Title	Process Step	Total Cost
Expedited Funding		\$15,224,300
Emergency Debris Removal	- Obligated -	\$1,139,019
Leases – DRC and Warehouse		\$930,000
Private Property Debris Removal	Pending Application Completion	\$1,461,114
Personnel Costs thru Dec. 2024		\$3,442,560
Jackson Park Field and Lights		\$200,000
Radio Tower Access Roads	Pending Initial Project Development	\$20,000
Mill Pond Creek Drainage Project	Development	\$400,000
Vehicles and Equipment		\$76,661
Etowah Sewer		\$46,200
Dana, Etowah, Edneyville and Flat Rock Parks	Pending Formulation Completion	\$35,500
Bearwallow Mountain Tower		\$15,000
Libraries, Activities and Community Centers		\$40.500

FEMA Applications

Completed:

- ♦ Expedited Funding Application \$15,224,300
- ♦ Emergency Debris Removal \$1,139,018.50

Submitted, pending PDMG Application Review:

- ♦ United Way \$90,240.35
- ♦ Leases (DRC and Distribution Warehouse) \$930,000
- ♦ Personnel Costs (thru December 2024) \$3,442,560

FEMA Applications – In process

Pending Application Completion:

♦ PPDR - Debris Removal - \$1,461,114

Pending Initial Project Development:

- ♦ Radio Tower Access Roads \$20,000
- ♦ Mill Pond Creek Educational Drainage Project \$400,000
- ♦ Jackson Park Field and Light Damage \$200,000

Expedited Payment

Tto Chitac	<u>.</u>	
FEMA	Funding	Received

15,224,300.00

Expenditures:

Revenues

 Debris Removal
 10,042,382.64

 Debris Monitoring
 2,552,015.50

 Debris Site Leases
 195,346.77

 12,789,744.91

Unspent \$2,434,555.09

Summary to Date				
Revenues:				
FEMA Funding Received	15,224,300.00			
Donations, Unassigned	104,628.30			
Insurance Proceeds	530,610.85			
Interest Earned	22,630.13			
Grants	25,000.00			
Reimbursements	5,384.00			
	15,912,553.28			
Expenditures:				
Personnel	3,245,036.26			
Debris Management/Monitoring	13,733,416.64			
Other Disaster Response	2,222,612.88			
[살아] 그 나는 지수를 보는 지하는 말라는 것이다.	19,201,065.78			
Net	-3,288,512.50			

Anticipated Exposure

♦ Revenue Loss \$ 3,184,014

♦ Expenditures \$ 58,332,391

♦ Total Exposure \$ 61,516,405

> Exposure includes identified waterway debris removal projects. Estimates for private property and additional waterway debris removal are pending and not included in the totals.

Debris Update

Helene Debris Removal Update

• Roadway Debris: 520,000 cy

• Tree Cuts (leaners & hangers): 17,900 cuts

• Private Property Debris: 14,600 cy

• Waterway Debris: 4,800 cy

• Total: 502,974 cy

LDC Text Amendment (TX-2025-02), Ecusta Trail Parking

On April 7, 2025, the Board of Commissioners held a public hearing to consider commercial parking options along the Ecusta Trail in the unincorporated areas. The Planning Board and the Rail Trail Advisory Committee (RTAC) discussed options to accomplish this and recommended adding a new use for Ecusta Trail Parking that would be permitted in specific zoning districts with SR (Supplemental Requirements) for parcels that were adjacent to the trail.

The Planning Board noted that an Ecusta Overlay District could be incorporated in the LDC rewrite that could expand parking options and other related trail-oriented developments, but the draft amendment could address the parking concern initially for the first six (6) miles of the trail that will be completed in the summer of 2025.

The public hearing was closed and additional changes to the proposed amendment were suggested. Following Board discussion, the item was tabled until the May 5th meeting to allow the Board members time to review the recommended changes. The Planning Board and RTAC recommended changes are attached, as well as additional changes discussed at the April meeting.

Following discussion, Vice-Chair Edney made the motion to table this item pending review of a revised proposal. All voted in favor, and the motion carried.

Henderson County Public Schools - Math and Reading Scores Update

Henderson County Public Schools Superintendent Mark Garrett provided the Board with an update on the latest math and reading test scores for county schools.

Henderson County Public Schools Accountability Results Update

Presentation to the Henderson County Board of Commissioners May 5, 2025

Grades 3rd - 8th GLP/CCR Proficiency Scores

	Grade Level	<u>HCPS</u>	<u>State</u>
Reading	3-8 GLP	50.4	50.1
Reading	3-8 CCR	32.2	30.5
Math	3-8 GLP	59.1	54.6
Math	3-8 CCR	41.5	36.5
Science	5 and 8 GLP	71.4	68
Science	5 and 8 CCR	61.1	57.9

Grades 9th - 12	th GLP/CCR Pro	ficiency Scores
Subject	<u>HCPS</u>	<u>State</u>
English II GLP	62.9	59.5
English II CCR	38.9	35.9
Math 1 GLP	52.4	37
Math 1 CCR	21.6	12.9
Math 3 GLP	63.9	57.6
Math 3 CCR	39.5	34.1
Biology GLP	53.4	53.4
Biology CCR	44	44.7

HCPS READING EVAAS DATA

6 out of 7
Grade Levels
Met or Exceeded Growth
HCPS MATH EVAAS DATA
5 out of 7

Grade Levels

Met or Exceeded Growth

Career & Workforce Readiness

42% of students earned industry credentials in 2023-24, up from 27% the year before.

2,155 credentials earned - a 56% increase.

Dropout & Graduation Rates

Dropout Rate improved from 1.93% in 2021- 22 to 1.43% in 2023-24 – a 26% reduction.

Graduation Rate reached 92.8% in 2023-24 - the second highest in HCPS history.

County Manager's FY2025- 2026 Recommended Budget

The County Manager presented his FY 2025-2026 recommended budget to the Board of Commissioners.

FY 2025-2026 RECOMMENDED BUDGET Priorities:

- General Fund recovery post Hurricane Helene
- Non-expansion budget
- Recommended tax rate \$0.431

BUDGET WORKSHOP – COMMISSIONER PRIORITIES

No tax increase	ROD digitization progress		
Farmland preservation	Wellness expansion		
Recreation Department funding	Baker Barber Collection progress		
Land development code update	Clear Creek Sewer system		
School safety	Helene recovery		
Agricultural Services building progress	Bus garage project		
County employee focus	Broadband services		
Etowah Sewer system	Volunteer Fire Department support		

\$ 213,862,320 FY 2025-2026 PROPOSED EXPENDITURES \$ 213,862,320

		FY25 REVISED	FY2	6 RECOMMENDED	1	\$ VARIANCE	% VARIANCE
County Government	\$	150,950,443	\$	152,000,566	\$	1,050,123	0.7%
HC Public Schools	HC Public Schools						
Current/Capital	\$	36,628,000	\$	36,628,000	\$	-	0.0%
Debt Service	\$	11,506,933	\$	9,440,800	\$	(2,066,133)	-18.0%
MRTS	\$	3,603,500	\$	4,603,500	\$	1,000,000	27.8%
BRCC	BRCC						
Current	\$	5,750,000	\$	5,750,000	\$		0.0%
Debt Service	\$	3,218,681	\$	3,137,704	\$	(80,977)	-2.5%
BRCC - MRTS	\$	2,301,750	\$	2,301,750	\$	-	0.0%
TOTAL	\$	213,959,307	\$	213,862,320	\$	(96,987)	-0.05%

FY 2025-2026 RECOMMENDED BUDGET

FY26 Proposed Expenditures -

\$ 213,862,320

FY25 Revised Budget -

\$ 213,959,307

\$ Variance = (\$ 96,987)

% Variance = (0.05%)

Approved:

FY 2025-2026 FUNDING PRIORITIES

Education \$ 61,861,754 29%

Public Safety \$ 56,124,488 26%

Human Services \$ 41,120,350 19%

\$ 159,106,592 74%

FY 2025-2026 RECOMMENDED REVENUES

	F	Y 24 Actuals	F	Y 25 Revised	FY	26 Recommended
Ad Valorem Taxes	\$	105,376,734	\$	104,600,659	\$	107,105,845
Local Option Sales Taxes	\$	41,768,049	\$	40,443,719	\$	41,768,049
Medicaid Hold Harmless	\$	4,011,900	\$	3,295,891	\$	1,500,000
Other Taxes and Licenses	\$	5,706,140	\$	5,316,000	\$	1,732,000
Unrestricted Intergovernmental Revenue	\$	68,846	\$	61,000	\$	61,000
Restricted Intergovernmental Revenue	\$	19,342,018	\$	21,500,512	\$	16,777,933
Permits and Fees	\$	3,543,796	\$	2,278,750	\$	2,257,113
Sales and Services	\$	11,857,147	\$	8,456,984	\$	8,967,835
Investments Earnings	\$	5,944,817	\$	2,010,000	\$	3,010,000
Other Revenues	\$	2,959,378	\$	1,502,173	\$	1,471,254
Transfers from Other Funds	\$	1,839,791	\$	976,087	\$	8,091,943
Fund Balance Appropriated	\$		\$	23,517,532	\$	21,116,848
TOTAL GENERAL FUND REVENUES	\$	202,418,616	\$	213,959,307	\$	213,859,820

FY 2025-2026 RECOMMEND REVENUES

HURRICANE HELENE IMPACTS

Property Tax

- Damages to homes and buildings, resulting in reduction in ad valorem property tax valuation
- Decline in overall growth rate in ad valorem property tax base

Sales Tax

- Decline in growth in sales tax revenues over last few years
- Little to no growth in sales tax over prior year's collected taxes

FY 2025-2026 RECOMMENDED BUDGET

Proposed Expenditures

\$ 213,862,320

Proposed Revenues*

\$ 192,742,972

Variance

\$ 21,119,348

FY 2025-2026 RECOMMENDED BUDGET

FY26 Recommended Budget

\$ 213,862,320

Tax Rate

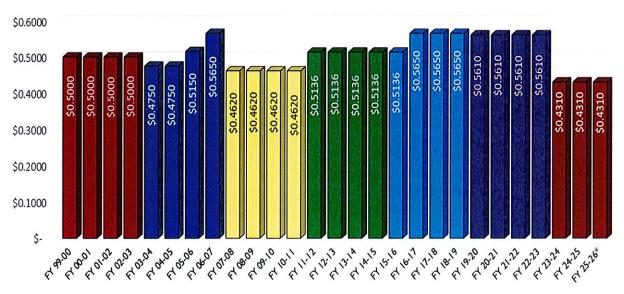
\$ 0.431

Fund Balance Appropriated

\$ 21,119,348

TAX RATE FY25-26 RECOMMENDED RATE = \$0.431

Historic Tax Rates vs FY26 Recommended

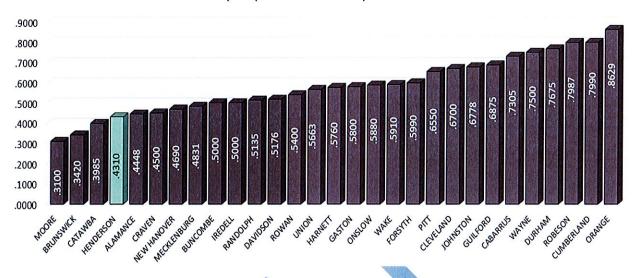


^{*} FY 25-26 Recommended Tax Rate

^{* -} Excluding appropriated fund balance

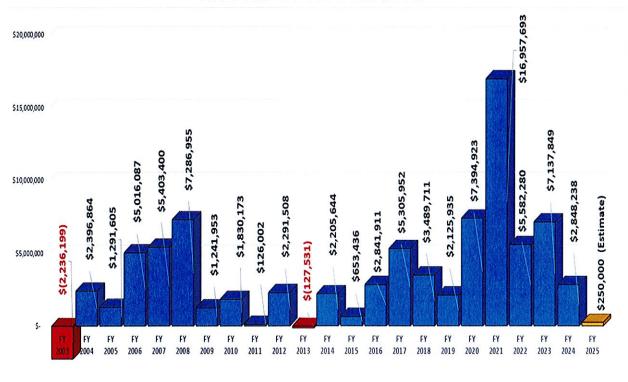
TAX RATE FY25-26 RECOMMENDED RATE = \$0.431

FY26 Henderson County Proposed vs FY25 Adopted Rates for 29 Urban Counties



GENERAL FUND BALANCE

HISTORY OF NET CHANGE



\$(5.000.000)

NEXT STEPS FY 2026 BUDGET PROCESS

- May 5, 2025 Regularly Scheduled Meeting
 - Present County Manager's Recommended Budget to Board of Commissioners
 - Schedule the Public Hearing for Monday, June 2, 2025
- May 7, 2025 Advertisement and Publication
 - · Advertise the presentation and publication of the County Manager's Recommended Budget
 - June 2nd Public Hearing
 - · Advertisement in Hendersonville Lightening
 - · Publication on Henderson County website
- May 21, 2025 Regularly Scheduled Meeting
 - FY2026 Budget workshop
- June 2, 2025 Regularly Schedule Meeting
 - · Public Hearing on the County Manager's Recommended Budget

The Board was requested to schedule the Public Hearing on the FY 2025-2026 Budget for Monday, June 2, 2025, at 5:30 pm.

NOMINATIONS AND APPOINTMENTS

1. Farmland Preservation Task Force – 1 vac.

Commissioner McCall made the motion to nominate Justin Patwin for reappointment to position #10. All voted in favor, and the motion carried.

2. Henderson County Historic Courthouse dba/Heritage Museum – 1 vac.

There were no nominations, and this was rolled to the next meeting.

3. Henderson County Planning Board – 1 vac.

Commissioner Franklin made the motion to nominate Harvey Nix for appointment to position #1. All voted in favor, and the motion carried.

4. Hendersonville City Zoning Board of Adjustment - 1 vac.

There were no nominations, and this was rolled to the next meeting.

5. Historic Resources Commission – 1 vac.

There were no nominations, and this was rolled to the next meeting.

6. Laurel Park Zoning Board of Adjustment – 1 vac.

There were no nominations, and this was rolled to the next meeting.

7. Nursing/Adult Care Home Community Advisory Committee – 11 vacs.

There were no nominations, and this was rolled to the next meeting.

COMMISSIONER UPDATES

Vice-Chair Edney: No updates

Commissioner Franklin: No updates.

Commissioner McCall recognized Michael Absher for his volunteer efforts and leadership in organizing and helping with the distribution of over 1,200 containers of donated clothing following Hurricane Helene. Donations were provided to individuals in need, as well as to churches and non-profits across the region.

Chairman Lapsley acknowledged the recent passing of Reichard J. Herman, owner of Leisure Craft on Upward Road, noting the community's loss of a significant employer. He also shared a personal experience with an attempted email phishing scam, in which he was nearly defrauded through a scheme involving a fake billing error and unauthorized access to his computer and banking information. He urged citizens to be vigilant of suspicious emails.

COUNTY MANAGER UPDATES

County Manager John Mitchell provided updates on recent developments, including the long-anticipated installation of a cell tower in Mills River. He also noted that the dome of the Historic Courthouse is scheduled to be repainted this week.

Motion: Vice-Chair Edney made the motion to go into Closed Session pursuant to NCGS 143.318.11(a)(3),(4). All voted in favor, and the motion carried.

Denisa Lauffer, Clerk to the Board	William G. Lapsley, Chairman

Enactments

Monday, May 5, 2025 - Board of Commissioners Meeting

2025.056 Resolution - Mental Health Awareness Month in Henderson County

2025.057 Public Hearing – "Project Sweet Tater"

2025.058 Surplus and Donation of King Vision Video Laryngoscopes and King Vision Adaptors

2025.059 Surplus and Donation of Ambulances

2025.060 Budget Amendment - Capital Reserve Fund

2025.061 Hickory Nut Gorge Recovery Plan - Proposal Acceptance

2025.062 Amendments to Agriculture Advisory Board Bylaws

2025.063 Budget Amendment - Appropriation of Fund Balance for HCPS MRTS Funding

2025.064 Loan Agreement and Promissory Note – State Cashflow Loan for Disaster Response Activities

2025.065 Budget Amendment - Capital Projects Fund

2025.066 Public Hearing – Rezoning Application #R-2025.03, Rolling Ridge, Inc.

2025.067 Public Hearing – LDC Text Amendment (TX-2025.03), Law Enforcement Establishment

Henderson County Board of Commissioners

1 Historic Courthouse Square ◆ Suite 1 ◆ Hendersonville, NC 28792 Phone (828) 697-4808 ◆ Fax (828) 692-9855 ◆ www.hendersoncountync.gov

William Lapsley Chairman J. Michael Edney Vice-Chairman



Rebecca McCall Jay Egolf Sheila Franklin

RESOLUTION OF NATIONAL MENTAL HEALTH AWARENESS MONTH IN HENDERSON COUNTY

WHEREAS, the month of May is designated as National Mental Health Awareness Month; and

WHEREAS, mental health is an essential component of overall health and well-being for individuals, families, and our community; and

WHEREAS, Henderson County residents have endured significant stressors over the past year, including the profound emotional and psychological impacts of Tropical Storm Helene and the recent wildfires, which have disrupted lives, displaced residents, and strained community resources; and

WHEREAS, these events underscore the urgent need for mental health awareness, timely access to care, and a coordinated system of support, especially in the wake of trauma, loss, and uncertainty; and

WHEREAS, the Henderson County Department of Public Health is committed to strengthening the mental and emotional wellness of our residents and has initiated the formation of a countywide Behavioral Health Coalition to address needs, identify gaps, and drive collaborative solutions; and

WHEREAS, community partners including schools, healthcare providers, first responders, nonprofit organizations, faith-based groups, and residents are actively engaged in spreading the message that mental health matters and that help is available; and

WHEREAS, the Henderson County Partnership for Health is spearheading Mental Health Awareness Month activities across the county, encouraging open conversations, reducing stigma, and promoting community engagement and healing; and

WHEREAS, it is essential to recognize that prevention, early intervention, postvention, and long-term mental health supports are key to a thriving and resilient Henderson County.

NOW, THEREFORE, BE IT RESOLVED, that the Henderson County Board of Commissioners do hereby recognize National Mental Health Awareness Month in Henderson County and calls upon individuals, families, organizations, and government agencies to recommit to promoting mental wellness, supporting those affected by mental health challenges, and building a compassionate, connected, and resilient community.

Adopted this 5th day of May 2025.

WILLIAM LAPSLEY, CHAIRMAN

HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST: 7 / A P

DENISA LAUFFER, CLERK TO THE BOARD

REQUEST FOR COMMITTEE ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Public Hearing on "Project Sweet Tater"

PRESENTER: Charles Russell Burrell, County Attorney

Brent Coston, Agribusiness Henderson County Executive Director

ATTACHMENTS: Notice of Public Hearing

SUMMARY OF REQUEST:

The Board has before it "*Project Sweet Tater*", an agricultural economic development proposal involving an existing Henderson County business.

As this project was described in the advertisement for public hearing (April 16 in the *Hendersonville Lightning*), the project involves a total taxable capital investment by the company of at least \$4,775,000.00 over two years in real property improvements and business personal property (equipment). The project would result in the retention of thirty-five (35) jobs, and the creation of thirty-four (34) new jobs, with the new jobs paying an average wage of \$59,147 per year (which is in excess of the average wage in Henderson County for full-time employment) plus other benefits. The contemplated incentives would last for a period of seven years. Under the Board's guidelines, the first year's contemplated incentive, if granted, would be not more than \$5,732.30., based on the new investment, the number of retained employees, and the Board's incentives guidelines for job retention projects. The maximum amount of incentives to be considered in this grant over the seven years (for each of the two annual investments) would be \$48,809.40.

BOARD ACTION REQUESTED:

Before taking action on the rezoning request, the Board of Commissioners must hold a public hearing. A suggested motion is provided in the event the Board is inclined to offer incentives.

Suggested Motion:

I move that the Board offer incentives under the Board's guidelines to the "Project Sweet Tater" company.

RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY BY DONATION

WHEREAS, Henderson County owns the video laryngoscopes and pediatric adapters itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the video laryngoscopes and pediatric adapters as surplus and transferring to the Blue Ridge Community College EMS program via donation as authorized by N.C.G.S. 160A-280 (Exhibit A); and

WHEREAS, it is the intent of the County to donate said surplus property.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

- 1. The video laryngoscopes and pediatric adapters itemized on the attached Exhibit B is hereby declared to be surplus property.
- 2. Henderson County Emergency Medical Services is hereby authorized to transfer by donation, the surplus property described above to the Blue Ridge Community College EMS program.
- 3. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.

THIS the 5th day of May 2025.

HENDERSON COUNTY BOARD OF COMMISSIONERS

RV.

William Lapsley, Chairman

ATTEST:

Denisa Lauffer, Clerk to the Board

-[OFFICIAL SEAL]

RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY BY DONATION

WHEREAS, Henderson County owns the ambulances itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the ambulances as surplus and transferring to the Henderson County Rescue Squad via donation as authorized by N.C.G.S. 160A-280 (Exhibit A); and

WHEREAS, it is the intent of the County to donate said surplus property.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

- 1. The ambulance itemized on the attached Exhibit B is hereby declared to be surplus property.
- 2. Henderson County Emergency Medical Services is hereby authorized to transfer by donation, the surplus property described above to the Henderson County Rescue Squad.
- 3. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.

THIS the 5th day of May 2025.

HENDERSON COUNTY BOARD OF COMMISSIONERS

BY:

William Lapsley, Chairman

#IIF21:

Denisa Lauffer, Clerk to the Board

OFFICIAL SEAL

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Budget Amendment – Capital Reserve Fund

PRESENTER: Randall Cox, Finance Director

ATTACHMENT: Yes

1. Budget Amendment

SUMMARY OF REQUEST:

On January 15, 2024 the Board approved the State Budget allocation of \$120,000, directed by the NC General Assembly pursuant to Session Law 2023-134 for capital improvements at the Dana Park Community Center, along with a subsequent approval of \$2,500 allocation from Henderson County's Capital Reserve Fund.

The Board is requested to approve a budget amendment to return funding to the Capital Reserve fund for the Dana Park Community Center renovation project. The project was completed with budget remaining and with a portion of the original allocation from the Capital Reserve Fund no longer needed.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the attached Budget Amendment as presented.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Department	3	FINANCE	
Please make	the following line-item tra	ınsfers:	
What expen	se line-item is to be increa	ased?	
Account 405400-598021-9075 215400-555000		Line-Item Description TRANSFER TO CAPITAL RESERVE FUND CAPITAL OUTLAY-BLDG & IMPROVMNT	Amount \$1,090 \$1,090
What expen	co lino-item is to be decre	ased? Or what additional revenue is now expected	\$2,180 d?
AAIIMA MILE		•	
	Account 405400-526020-9075	Line-Item Description NON-EXPENDABLE SUPPLIES	Amount \$1,090
	405400-526020-9075 214400-402400	TRANSFER FROM CAPITAL PROJECTS FUND	\$1,090 \$1,090
			\$2,180
Justification:	: Please provide a brief jus	tification for this line-item transfer request.	
	UNSPENT FUNDING FROM	DANA PARK COMMUNITY BUILDING PROJECT TO CA	APITAL RESERVE FUND. BOC
		5.5.2025	
Authorized b	y Department Head	Date	For Budget Use Only
			Batch #
Authorized b	y Budget Office	Date	BA #
4 41 41 4 L	C	Date	Batch Date
Authorized b	y County Manager	Date	

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Hickory Nut Gorge Recovery Plan – Proposal Acceptance

PRESENTER: Autumn Radcliff, Planning Director

Janna Bianculli, Senior Planner

ATTACHMENTS: 1. Budget Amendment

Scoring Matrix
 Scope of Services

4. Recommended Community Partners Group

5. Study Area Map

SUMMARY OF REQUEST:

On February 18th, the Board directed staff to release a Request for Proposals for a consultant to assist staff in creating a recovery plan for the Hickory Nut Gorge (HNG).

The Planning Department released the RFP in compliance with county and state procurement policies. On Friday, April 4th, staff received a total of three proposals. These proposals were scored based on the matrix provided to potential submitters. Cost is considered in scoring, but it is not the determining factor. The scoring committee was comprised of various planning, floodplain administration, code enforcement, emergency services, and engineering staff.

Equinox submitted the highest-scored proposal, and all evaluators agreed the firm was the most qualified for this critical task. The scoring matrix is attached. All proposals were submitted to the Board for additional review.

County staff will facilitate this plan's significant components and continue fostering established community relationships in addition to leading a Community Partners Group. Equinox will assist county staff in technical proficiencies related to recovery work and expand available resources.

BOARD ACTION REQUESTED:

Staff requests that the Board approve the selection of Equinox, their attached scope of services, the budget amendment, and the creation of a Community Partners Group.

Suggested Motion:

I move that the Board approve the attached budget amendment and contract Equinox for the Hickory Nut Gorge Recovery Plan; and

I further move that the Board establish the Community Partners Group and begin appointments at the May 21st meeting.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Department:		FINANCE			
Please make the	e following line-item transfe	ers:			
What expense	e line-item is to be increa	ased?			
	Account 525500-538100	Line-Item Description PROFESSIONAL SERVICES	Amount \$ 162,214		
What expense	e line-item is to be decre	eased? Or what additional revenue is no	ow expected?		
	Account 524500-454007	Line-Item Description FEMA GRANT FUNDING	Amount \$ 162,214		
Justification: TO BUDGET FO APPROVED 5.5	OR HICKORY NUT GORGE	stification for this line-item transfer request. HELENE RECOVERY PLAN AND ANTICIPA	ATED FEMA FUNDING. BOC		
		5.5.2025			
Authorized by Department Head		Date	For Budget Use Only Batch #		
Authorized by Budget Office		Date	BA # Batch Date		
Authorized by	County Manager	Date			

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Amendments to Agricultural Advisory Board Bylaws

PRESENTER: Autumn Radcliff, Planning Director

April Hoyt, Conservationist/Education Coordinator

ATTACHMENTS: 1. Draft Amendments to the Bylaws

SUMMARY OF REQUEST:

The Board of Commissioners approved amendments to Chapter 45 Farmland Preservation. These amendments included expanding the membership and roles of the Agricultural Advisory Board. The Board will now consist of nine (9) members and there are specific criteria that the members must meet to serve on the Board per the ordinance and State requirements. To reflect the Chapter 45 amendments, the bylaws for the Agricultural Advisory Board must be amended. This will also allow for the Board of Commissioners to reappoint and add new position appointments to the expanded Agricultural Advisory Board.

The Agricultural Advisory Board reviewed the draft amendments to the bylaws at its meeting on April 23rd, 2025, and voted unanimously to recommend the Board of Commissioners adopt the new proposed bylaws as discussed.

BOARD ACTION:

Board approval is required to adopt any changes to the bylaws.

Suggested Motion:

I move that the Board of Commissioners approve the proposed amendments to Agricultural Advisory Board Bylaws with any changes as discussed.

Henderson County, North Carolina

Agricultural Advisory Board

Article I. Governing Authority

The Henderson County Agricultural Advisory Board (hereinafter "Advisory Board") shall be governed by the terms of Sections 106-735 through 106-744 of the General Statutes of North Carolina and by the terms of the Henderson County, North Carolina, Voluntary Farmland Preservation Program Ordinance (now referred to as "Chapter 45 - Farmland Preservation" in the Henderson County Code) enacted by the Board of Commissioners of Henderson County (hereinafter "Board of Commissioners") on the 18th day of December 1991, and any amendments thereto. All Advisory Board members shall thoroughly familiarize themselves with the provisions of the Statute and Code.

Article II. Membership

- A) Composition of Board. The Advisory Board shall consist of five nine (9) members. Each member must be appointed by the Henderson County Board of Commissioners. Each member must be a resident of Henderson County and shall be selected to provide the broadest possible representation of the geographical regions and to represent, to the extent possible, all segments of agricultural production in the county.
- B) Active Participation in Agriculture. The membership shall consist of five (5) members actively engaged in agriculture (as defined by NC §106-581.1), two (2) at-large members with some form of agricultural knowledge, and two (2) at-large members from one of the following related professions or fields: real estate, engineering, surveying, environmental consulting, or finance. Preference shall be given to applicants who have experience with conservation easements.

 Active Participation in Farming-Three (3) of the five (5) members must be actively engaged in farming and may be appointed from a list submitted by the Henderson County Soil and Water Conservation—District, Henderson County Cooperative Extension, the Farm Service Agency County Committee, or Agribusiness Henderson County.
- C) Term of Service The term of service for members of the first Advisory Board formed pursuant to the Henderson County Voluntary Farmland Preservation Program Ordinance shall be as stated in such ordinance. For every subsequent Advisory Board member, the term of service shall be four years. Where a member is removed, resigns, or is otherwise unable to continue serving on the Advisory-Board, any person appointed by the Board of Commissioners to replace the existing member shall serve the remainder of the existing member's term of service. Any member of the Advisory Board may be reappointed to subsequent terms of service.
 - Term of Service. The Advisory Board shall consist of nine (9) members, each with a numbered seat. No member shall serve more than two (2) consecutive three (3) year terms. The terms of less than two (2) years for seats 4-9, and any partial terms filling vacancies which may occur, do not count toward the two (2) consecutive three (3) year term limit.
 - For seats 1-3, the members shall serve a term of 3 years, with the first such term beginning July 1, 2025.

- For seats 4-6, the members shall serve one term of 1 year, beginning July 1, 2025, and thereafter terms of 3 years, with the first such term beginning July 1, 2026.
- For seats 7-9, the members shall serve one term of 2 years, beginning July 1, 2025, and thereafter terms of 3 years, with the first such term beginning July 1, 2027.
- D) Vacancy. Any vacancy on the Advisory Board is to be filled by the Board of Commissioners for the remainder of the unexpired term. The Advisory Board may submit a recommendation for appointment.
- E) Removal. Any member may be removed by the Board of Commissioners with or without cause.—The-Advisory Board may request to the Board of Commissioners that a member be removed for inefficiency, neglect of duty, or malfeasance in office. The membership of any Advisory Board-member who is absent from three (3) consecutive meetings shall be automatically terminated, unless-such absence is excused by the entire Advisory Board for good and sufficient cause.
- F) Ethics Training. Each member of the Advisory Board shall receive ethics training annually through Henderson County, the School of Government, the Henderson County Soil and Water Conservation District, or the North Carolina Soil and Water Conservation Commission.

Article III. Officers

The officers of the Advisory Board shall consist of a Chair and a Vice-Chair.

- A) Election of Officers. The Advisory Board shall organize and elect a Chair Chairman and Vice-Chair Vice-Chairman annually at the first meeting of the fiscal calendar year. The meeting year shall be the calendar County's fiscal year. The election shall follow immediately thereafter as the first item of business following approval of the minutes. These officers shall be eligible for re-election.
- B) Chair Chairman. The Chair Chairman shall preside at all meetings and public hearings of the Advisory Board, shall decide on all matters of order and procedure, and shall appoint any committees found necessary to investigate those matters before the Advisory Board or to perform any of its duties.
- C) Vice-Chair Vice-Chair Wice-Chair Vice-Chair Wice-Chair Shall assume the duties of the Chair Chairman in the Chair Shis absence.
- D) Administrative Assistance. The Advisory Board shall contract with the Soil and Water Conservation District Office to serve the Advisory Board for record keeping, correspondence, application procedures, under **Chapter 45**, and whatever other services the **Advisory** Board needs to complete its duties.
- E) Vacancies. Vacancy in an officers position of the Advisory Board shall be filled immediately by regular election procedure at the next regular meeting.
- F) Absence of Chair or Vice Chair. In the event that neither the Chair nor Vice-Chair are present, the Advisory Board may appoint by majority vote a member from the Board to serve as acting Chair for that meeting.

Article IV. Meetings

A) Regular Meetings. Regular meetings of the Advisory Board shall be held monthly on the fourth Wednesday of the month at twelve o'clock (12:00 pm) noon in the offices of the Henderson County Soil and Water Conservation District. The regular meeting time or place may be changed in accordance with Paragraph IH, below. The Chair Chairman shall have the authority to change the meeting time or place for a particular meeting, where necessary. All meetings shall be publicized in

- accordance with the North Carolina Open Meetings Law. All meetings shall be open to the public.
- B) Special Meetings. Special meetings of the Advisory Board may be called at any time by the Chair Chairman, provided that at least a forty-eight (48) hour notice is given to each member, and all stipulations set forth in NCGS Open Meetings Law.
- C) Quorum. A quorum shall consist of three (3) five (5) members.
- D) Conduct of Meetings. All meetings shall be open to the public. The order of business at regular meetings shall be as follows:
 - a) Determination of a quorum
 - b) Approval of the minutes
 - c) Discussion/adjustment of agenda
 - d) Public hearings
 - e) Reports of committees
 - f) Old business
 - g) New business
 - h) Adjournment.
- E) Length of Meetings. The meetings of the Advisory Board shall be limited to a two-hour duration unless extended by a majority vote of the Board. for a specified time period.
- F) Minutes of Meetings. Written minutes shall be kept for each meeting. The minutes shall reflect the vote of each member upon each question or if absent or failing to vote, indicating noting such fact.
- G) Vote. The vote of the a majority of those members present shall be sufficient to decide matters before the Advisory Board, provided a quorum is present-reached.
- H) Conflict of Interest. Each member shall state if there is a conflict of interest with any Agricultural Conservation Easement application the Advisory Board reviews. If an Advisory Board member applies and requests federal, state, or local funding, that member shall not participate in reviewing or approving any application for the same review cycle as the Advisory Board is considering their application.
- Change of By-Laws. The regular meeting time or date or place may be changed by an affirmative vote of the a majority of the Advisory Board members present, assuming a quorum is present. Any other changes or amendments to the Bylaws must be approved by the Henderson County Board of Commissioners.
- J) Cancellation of Meetings. Whenever there is no business for the Advisory Board, the Chair Chairman may dispense with a regular meeting by giving notice to all members not less than forty-eight (48) hours prior to that time set for the meetings.
- K) Attendance. Faithful attendance at meetings is considered desirable for maintenance of membership of the Advisory Board. Failure of a member to attend three (3) consecutive regular meetings without satisfactory reasons will result in a recommendation by the Chair of the Advisory Board to the Henderson County Board of Commissioners for replacement of such member.

Article V. Duties of the Advisory Board

Duties of the Advisory Board shall be carried out in accordance with the policies and procedures as set forth in Chapter 45-Farmland Preservation and the N.C. Gen. Stat. §106-735 through 106-744.

- A) Annual Report. The Advisory Board shall prepare an annual written report for the Board of Commissioners indicating the status, progress, and activities of the County's farmland preservation program, including voluntary agricultural districting information regarding:
 - a. Numbers of landowners, acres, and farms enrolled
 - b. Number of acres applied
 - c. Number of acres certified
 - d. Number of acres denied
 - e. Date each agricultural district was certified

The purpose of this annual report will be to assist the County Board of Commissioners in the preparation of the annual report for the Commissioner of Agriculture Office as indicated in Article VII, Section 45-2022 of Chapter 45 - Farmland Preservation.

- B) Other Duties. Pursuant to Article II, Section 45-6 of Chapter 45 Farmland Preservation, the Advisory Board shall:
 - a. Review and approve applications for qualified qualifying farmland and Voluntary Agricultural Districts, Enhanced Voluntary Agricultural Districts, and Agricultural Conservation Easements, and make recommendations concerning the establishment and modification of agricultural districts, subject to the appeal of such decisions to the Board of Commissioners pursuant to N.C. Gen. Stat. §106-739(a)(1).
 - b. Hold public hearings pursuant to Article IVVI of Chapter 45 Farmland Preservation.
 - c. Advise the Board of Commissioners on projects, programs or issues affecting the agricultural economy or activities within the County that will affect agricultural districts.
 - d. Execute agreements with landowners necessary for enrollment of land in a voluntary agricultural district.
 - e. Perform other related tasks or duties assigned by the Board of Commissioners.
 - f. Each district shall be assigned to a member of the Advisory Board who shall monitor and represent that district in all business conducted by the Advisory Board. Individual members will represent those districts closest to them geographically. No member will represent more than thirty percent (30%) of the total number of districts in the County or thirty percent (30%) of the total land area.

Article VI. Records

- A) The Advisory Board shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Advisory Board.
- B) The Advisory Board shall keep and maintain minutes of its meetings a minute book in the office of the Advisory Board. Such minutes minute book shall contain the minutes from every meeting or public hearing conducted by the Advisory Board.
- C) All records and minutes of the Advisory Board shall be public record.

The By-Laws, originally adopted on October 28, 1992, ame Henderson County, North Carolina Agricultural Advisory E	Section 1.4 United Section 2 Sectio
2025.	
-	
	Kenny Barnwell, Chair
APPROVED BY THE HENDERSON COUNTY BOARD OF	COMMISSIONERS ON THE
day of, 2025.	
	William Lapsley, Commission Chair

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE:

May 5, 2025

SUBJECT:

Budget Amendment – Appropriation of Fund Balance for HCPS

MRTS Funding

PRESENTER:

Bryan Rhodes, Capital Projects Director

Randall Cox, Finance Director

ATTACHMENT:

Yes

1. Budget Amendment

SUMMARY OF REQUEST:

The Board is requested to approve a Budget Amendment appropriating fund balance from Maintenance, Repair, Technology, and Security (MRTS) for the Henderson County Public Schools. This budget amendment will appropriate funds sufficient to add additional HVAC controls projects that are reaching a critical "End of Life" status.

BOARD ACTION REQUESTED:

The Board is requested to approve the Budget Amendment as presented, appropriating fund balance to complete Maintenance, Repair, Technology and Security (MRTS) projects.

Suggested Motion:

I move the Board approve the Budget Amendment as presented.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Departmen	t:	FINANCE	
Please mak	e the following line-item tra	insfers:	
What expe	nse line-item is to be increa	ased?	
	Account	Line-Item Description	Amount
	435691-535103-5691	PLANNED PROJECTS - HCPS MRTS	\$871,500
	445691-598043	TRANSFER TO SCHOOLS CAPITAL PROJECT FUND	\$871,500
			\$1,743,000
What expe	nse line-item is to be decre	ased? Or what additional revenue is now expected?	
	Account	Line-Item Description	Amount
	434691-404400-5691	TRANSFER FROM HCPS MRTS	\$871,500
	444691-401000	FUND BALANCE APPROPRIATED	\$871,500
			
			\$1,743,000
Justification	n: Please provide a brief just	tification for this line-item transfer request.	
TO APPROP	ORIATE FUND BALANCE FOI	R REVISED LIST OF HCPS HVAC CONTROLS UPGRADES. BO	C APPROVED 5.5.2025.
		F F 2025	
Authorized	by Department Head	5.5.2025 Date	
			For Budget Use Only
			Batch #
Authorized	by Budget Office	Date	BA #
Authorized	by County Manager	Date	Batch Date
Additionized by County Manager		Date	į l

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE:

May 5, 2025

SUBJECT:

Loan Agreement and Promissory Note - State Cashflow Loan for

Disaster Response Activities

PRESENTER:

Randall Cox, Finance Director

ATTACHMENT:

Yes

1. Budget Amendment

2. Resolution – Loan Agreement and Promissory Note

SUMMARY OF REQUEST:

The North Carolina State Treasurer is authorized via the North Carolina Disaster Recovery Act of 2024 – Part II (Session Law 2024-53, Session Law 2024-57) to administer a State Cashflow Loan Program for Disaster Response Activities. State Cashflow Loans are issues to local governments located in the counties included in any Hurricane Helene federal major disaster declaration.

Henderson County is eligible for a State Cashflow Loan for \$4,197,972.83. Session Law 2024-53 Section 4E.5(a) provides that loan proceeds shall be used for disaster response activities only.

The Board is requested to approve the attached resolution and budget amendment for the loan agreement and authorize staff to execute the promissory note to accept the State Cashflow Loan in the amount of \$4,197,972.83.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Resolution and Budget Amendment as presented.

Suggested Motion:

I move the Board approve the attached Resolution and Budget Amendment as presented.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Department	::	FINANCE	
Please make	the following line-item tro	ansfers:	
What expen	se line-item is to be incre	ased?	
	Account 525500-539000-9099	Line-Item Description CONTRACTED SERVICES	Amount \$4,197,973
			\$4,197,973
What expen	se line-item is to be decre	ased? Or what additional revenue is now ex	xpected?
	Account 524500-492018-9099	Line-Item Description STATE CASHFLOW LOAN PROCEEDS	Amount \$4,197,973
			\$4,197,973
Justification:	: Please provide a brief jus	tification for this line-item transfer request.	
	ENDMENT TO RECOGNIZE SPONSE ACTIVITIES. BOC	STATE CASHFLOW LOAN PROCEEDS TO FUND APPROVED 5.5.2025.	TROPICAL STORM HELENE
		5.5.2025	
Authorized b	y Department Head	Date	For Budget Use Only
Authorized b	by Budget Office	Date	Batch #
	, ,		BA #
Authorized b	y County Manager	Date	Batch Date

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 5, 2025

SUBJECT: Budget Amendment – Capital Projects Fund

PRESENTER: Bruce Gilliam, Recreation Director

Randall Cox, Finance Director

ATTACHMENT: Yes

1. Budget Amendment

SUMMARY OF REQUEST:

On April 14, 2025, Henderson County received bids for the Etowah Park Concrete Project with a low bid of \$94,833. This project, funded by North Carolina Parks and Recreation Trust Fund grant funds (PARTF) and a Henderson County match, has remaining unencumbered available funds of \$73,107. The low bid exceeds available project funding by \$21,726.

The Board is requested to approve a budget amendment to transfer funds from the Recreation Department budget in the General Fund to the Capital Projects fund in the amount of \$21,726 so staff may proceed with awarding to the low bid.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the attached Budget Amendment as presented.

LINE-ITEM TRANSFER REQUEST HENDERSON COUNTY



Department	::	FINANCE	
Please make	the following line-item tra	ınsfers:	
What expen	se line-item is to be increa	ased?	
	Account 115612-598040 405400-554000-9061	Line-Item Description TRANSFERS TO CAPITAL PROJECTS FUND CAPITAL OUTLAY-LAND & IMPRVMNT	\$21,726 \$21,726
What avnen	an line item is to he decre	ased? Or what additional revenue is now expecte	\$43,452
Wildt Enpelie	Account 115612-535102 404400-403500-9061	Line-Item Description MAINT & REPAIR-PARKS TRANSFER FROM GENERAL FUND	Amount \$21,726 \$21,726
			\$43,452
Justification:	; Please provide a brief jus	tification for this line-item transfer request.	
BUDGET AMI	ENDMENT TO TRANSFER F	FUNDING FOR ETOWAH PARK PARTF PROJECT. BOO	C APPROVED 5.5.2025.
		5.5.2025	
Authorized b	y Department Head	Date	For Budget Use Only
Authorized b	y Budget Office	Date	Batch #
Authorized b	by County Manager	Date	Batch Date