

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: July 17, 2024

SUBJECT: US DOJ Asset Forfeiture Fund Expenditure

PRESENTER: Sheriff Lowell S. Griffin

ATTACHMENTS: Yes

1. Quote for Upgrading PowerDMS PowerReady
2. Budget Amendment

SUMMARY OF REQUEST:

The Sheriff's Department is requesting that the Board approve an appropriation from the Sheriff's Office Restricted US DOJ funds (114431-451005-9066) in an amount of \$15,025 to purchase PowerDMS PowerReady. This is an add-on for our existing PowerDMS program which will enhance the Field Training Officer (FTO) program. Basically, it will digitalize and maintain records for each deputy.

BOARD ACTION REQUESTED:

The Board is requested to approve an appropriation from Restricted US DOJ funds in an amount not to exceed \$15,025 and the necessary budget amendment, and to authorize the Sheriff's Office to purchase equipment for use in maintaining the FTO program.

Suggested Motion:

I move the Board of Commissioners approve the attached budget amendment to allow appropriation from Restricted US DOJ funds.

Contract Records		Order Details	
Account Number:	A-5536	Order #:	Q-247759
Customer:	Henderson County Sheriff's Office (NC)	Valid Until:	7/31/2024
Employee Count:	260	Subscription Start Date:	Last signature date, or as shown in grid below (as applicable), whichever is later.
Sales Rep:	Brittany Harris	Subscription Term (months):	12

Customer Contact		Shipping Contact	
Billing Contact:	Henderson County Sheriff's Office (NC) Darrin Whitaker	Shipping Contact :	Henderson County Sheriff's Office (NC) Darrin Whitaker
Billing Address:	201 North Main Street Hendersonville, NC 28792	Shipping Address:	201 North Main St. Hendersonville, NC 28792
Billing Contact Email:	dwhitaker@hendersoncountync.gov	Shipping Contact Email:	dwhitaker@hendersoncountync.gov
Billing Phone:	(828) 694-3098	Shipping Phone:	(828) 694-3098

Payment Terms		Notes:
Payment Term:	Net 30	
PO Number:		

Subscription Service

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerReady Subscription	Recurring	7/31/2024	7/30/2025	1	\$9,950.00
The PowerReady Annual subscription provides an agency-wide license for unlimited number of programs and includes, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance					
PowerReady Setup	Services	-	-	1	\$5,075.00
A one-time implementation fee that includes access to all online/virtual resources which assist the customer in configuring their site. These resources include video tutorials and trainings, user guides, and a PowerFTO Implementation Consultant to assist in training sessions					
TOTAL:					\$15,025.00
Total: 					\$15,025.00

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV activates the subscription, provided the total-length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.



1 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245



Accepted and Agreed By Authorized Representative of:
Henderson County Sheriff's Office (NC)

Signature:

Printed Name:

Title:

Date

**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.**

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: _____ Sheriff _____

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115980-526201-9066</u>	<u>Non Capital Technology</u>	<u>\$15,025</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	<u>\$15,025</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114431-451005-9066</u>	<u>US DOJ Funds</u>	<u>\$15,025</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	<u>\$15,025</u>

Justification: Please provide a brief justification for this line-item transfer request.

For an add-on to our PowerDMS program. To add PowerReady to enhance the FTO program. The purchase of this equipment was approved via consent agenda at the BOC meeting on 7/17/24 for purchase in FY 24-25.



Authorized by Department Head

7/9/2024

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____