

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: April 1, 2024

SUBJECT: Administrative Manual – Recission of Policies and Procedures

PRESENTER: Amy Brantley, Assistant County Manager

ATTACHMENTS: No

SUMMARY OF REQUEST:

Staff are in the process of reviewing policies and procedures included in the County's Administrative Manual to ensure compliance and that all policies are up to date. The tabs listed below have been identified as appropriate for recission from the Manual. Several tabs are currently included in the Administrative Manual; however, they are not necessarily policies. Others have completed their life cycle, and the remainder can be combined into single policies to avoid redundancy.

The Board is requested to authorize the recission of the following tabs in the Administrative Manual.

Tab 26 – Television Cablecast Policies and Procedures
Tab 38 – Internet Broadcasting Policies and Procedures

BOARD ACTION REQUESTED:

The Board is requested to rescind the policies and procedures identified in the Summary of Request from the Administrative Manual. Information in these tabs will be incorporated into Tab 37 – Communications Policy, to streamline the location of this information.

Suggested Motion(s):

I move the Board authorize Staff to rescind Tabs 26 and 38 in the Administrative Manual as of April 1, 2024, effective immediately.