

## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** February 5, 2024

**SUBJECT:** East Flat Rock Park Amenities Addition

**PRESENTER:** Bruce Gilliam, Parks and Recreation Director

**ATTACHMENTS:** Yes

1. Parks and Recreation Advisory Board Minutes
2. Disc Gold Course Design and Construction Estimate
3. Walking Trails Materials Quote

#### SUMMARY OF REQUEST:

The Henderson County Board of Commissioners acquired an additional 13.5-acre tract of land for the East Flat Rock Park in the Spring of 2023. This effectively doubled the park property at the time. Staff was then directed to begin developing plans to utilize the property and provide additional park amenities. Staff is proposing a disc golf course and walking trail within the newly acquired property.

The disc golf course would include 9 holes to be constructed totally within the newly acquired property. The walking path would be designed to connect into existing park pathways, allowing for a path to be a length of just over one mile. The total estimated cost is \$40,000 to develop the two new assets. This project has been reviewed and unanimously supported by the Parks and Recreation Advisory Board

#### BOARD ACTION REQUESTED:

The Board is requested to review the project and direct staff if they wish to proceed with the development of a disc golf course and walking trail at East Flat Rock Park.

#### Suggested Motion:

*No motion suggested.*

## **Henderson County Parks & Recreation Advisory Board Meeting**

**January 9<sup>th</sup>, 2024, Athletics and Activities Center & Zoom**

**Board members in attendance:** Jeff Donaldson, Bob Smith, Katie Breckheimer, Doug Moon, Mary Davis, Tricia King, Stephanie Cantwell, Phillip Ellis, and Milton Butterworth

**Staff in attendance:** Bruce Gilliam, Jason Kilgore, Cory Blackwell, and Brooklyn Bishop

**Public in Attendance:** None

**1. Call to Order:** 12:09

**2. Approval of Minutes:** November 2023

Jeff asked for a motion to approve the November minutes as written. Mary motioned to approve, Bob seconded, and there was a unanimous approval from the board.

**Public Input** - None

**3. New Business**

**a. East Flat Rock Park – Disc Golf and Walking Trail – Vote – Bruce**

Bruce is seeking approval from the board to add a disc golf course and walking trail to the new land acquisition in East Flat Rock Park. Terry Maybin is not present but gave her vote to Bruce prior to the meeting. Jeff asked to entertain a motion for approval.

Katie asked if we have someone lined up to do this work. Jason stated the walking trail, concrete pads, and baskets will be completed in house, but the layout will be professionally done. The walking trail will be stone dust inlayed into the natural elevation of the path. Doug asked if there will be exclusive of each other to prevent issues with overlap and Jason confirmed. Tricia asked how many parking spaces are currently adjacent to the field near the property. Bruce estimated around 20 spots. Mary asked how long the trail will be and Bruce stated around 1 mile. Disc golf

will be a 9-hole course with 3 practice holes. Milton mentioned that Jay, the designer for this project is the premier designer in WNC with a lot of experience. Milton mentioned how great the course at Flat Rock Middle School is also only being 9-holes. Bruce stated that this EFR course would be the same set-up.

Katie motioned to approve the walking trail and disc golf course, Bob seconded, Jeff asked for a vote and all approved.

**b. Advisory Board – Bi-Monthly Meetings – Vote – Bruce**

Bruce would like to move our meeting schedule to bi-monthly meetings to value the time of everyone involved. Brooklyn checked the bylaws, and we can vote to change to bi-monthly meetings and possibly hosting additional meetings if needed. Milton is in support and open to meeting in between scheduled meetings if necessary. Milton asked if we are asking for a bylaw change. The board agreed a wording change in the bylaws would be the best option.

Stephanie asked if the board would be okay with the possibility of meetings extending past an hour. Milton suggested we try for an hour and a half and extend if needed. Katie asked if we change the verbiage to state meetings will be an hour and a half unless extra time is needed.

Jeff asked for a motion to approve, Milton made a motion, Tricia seconded, and there was a unanimous approval from the board.

**c. Ecusta Trail Update – Autumn**

The contractor has done some clearing on the first section that has gone well. They are beginning prep work for the bridge work. Engineering and design for the next section is still in the works and moving along well. Katie mentioned that she was asked by the City of Hendersonville to write a letter of support for a pedestrian bridge over the new round-a-bout on the south of town where Church and King St come together. Milton asked if the round-a-bout would be a city project. Autumn stated the city has a plan to do a study on this area and have agreed to take the

lead on this but still work with the county. Mary mentioned that the city is doing a wetland restoration project in the South Grove area.

**d. Soccer Update JP with High Schools – Bruce**

We will not be using the Jackson Park fields for practice this soccer season in attempt to help the grass repair. We have been working with different county schools to use the high school fields for practice times. Games will still be held at Jackson Park on Saturday's. As of now, all practices will be at county high schools, but Bruce is still meeting with athletic directors to work on a schedule. Hendersonville High School will continue to use the AAC turf field for practice. ABYSA has given up 2 hours on Wednesdays to let our program use the turf field. We will also use fields at East Flat Rock and Edneyville. We will have to have 4 supervisors and help from our park deputies to make sure schools are secure. The program is continuing to grow, and we are expecting around 55 teams this spring season. Mountain Community and Immaculata use our Jackson Park fields during the week but unfortunately, we won't be able to accommodate their games this season. Phillip asked if ABYSA is still using the turf field this spring and Bruce confirmed they will still be using the field but have given us 2 hours on Wednesday's before they start.

We had to move the start date for soccer games to March 30<sup>th</sup>, as we will have our Easter Egg Hunt the on March 23<sup>rd</sup>. This is early this year but will work the best to make sure the season is over by Memorial Day. Tricia asked if you could see the field schedules online and Bruce confirmed this is still available. Phillip wanted to confirm that the ABYSA academy will not be changed, and Jason stated that they have been able to figure their schedule around this without hurting their schedule. Milton stated that it is exciting that the communication has gone so well while navigating this issue with schools and ABYSA. Milton wanted to confirm that Bruce has spoken with Mike from ABYSA, and they are good with this schedule. Bruce confirmed Mike was okay with this option. There are a great deal of Henderson County kids that play for

ABYSA and we would not want to do anything to hurt those kids with this change.

There is a lot of work maintenance will have to do for this upcoming season. Tricia wanted to echo Milton for how hard the department has been working on this soccer issue. Milton asked if it would be safe to say that open communication has been making this work and Bruce agreed.

**e. Robert Murray Foundation Grant – Bruce**

We have been awarded a \$5000 Community Foundation Grant from Robert Murray to use in Jackson Park. This will allow us to do improvements in the park. The Community Foundation and Dan Barbor will purchase a swing to be put in at Etowah Park in honor of Dan's group. Katie suggested that we have a priority list to pull needed improvements from when we receive funds like this.

**f. WNC Comm Foundation Grant for JP – Bruce**

There is a WNC Community Foundation Grant that we would like to apply for to use for a sidewalk from the playground to the greenway in Jackson Park. Brooklyn will be working on this grant. Milton mentioned that he is on the board for the Foundation and is more than willing to help Brooklyn with this grant process.

**g. New Floors at ECC and AAC Dance Room – Jason**

The AAC dance room just received new flooring along with the Edneyville Community Center. Bruce presented photos to the board.

**4. UNFINISHED BUSINESS**

**a. Bell Park Trail Update – Jason**

Jason, Bruce, and Cory visited the trail and go onto the overlook that has now been completed. Bruce presented photos of the trail to the board.

**b. Dana Park Grant from State Update – Jason**

Bruce and Jason visited the park with facility services, and we will be able to put \$120k in renovations toward the building in the next few months. We will be renovating the kitchen, floor, ceiling, looking into the bathrooms, and possibly new doors. Bruce would like to talk to Leroy Nicholson about possibly using the funding he wanted to donate toward the building.

**c. JP Maintenance Shed Completion – Jason**

Jason and his staff have been very excited about this new facility. It is a 40x80ft building with a 16ft roof off the back for equipment. The old shed suited our needs for a long time, but this has been a needed upgrade. The parking lot will be paved in April, we will get the building insulated, and heat installed as well. Bruce has added security cameras for the rear of the building to our budget.

**d. Etowah PARTF Update – Jason**

We have gotten several quotes but still need a few and then movement will be seen on progress.

**e. Signage for JP Trails and Parks - Cory**

Cory showed the board a new map that has been created so far. This map would identify all trails and amenities. This map will also have a QR code that leads to our website for people to find more information. Cory would like to add smaller signage throughout the park as well to help guide visitors. Milton asked how this will relate to the kiosk. Cory and Katie will be meeting Friday to discuss the kiosk and the possibility of adding an additional kiosk to the area near the nature trail. Tricia stated she is willing to assist with creating signage if needed. Milton stated this is great to start with small signage and QR codes throughout the park to keep people informed. Cory mentioned that this trail unfortunately doesn't qualify as an ADA compliant trail for Track Trails but that could be possible in East Flat Rock. Milton and Jason had discussed the loop at Etowah Park and other options within the county.

## **5. STAFF UPDATES AND EVENTS**

Cory presented a slideshow to the board including videos and photos of recent events and progress. Melanie will be doing sprouts basketball starting on the 6<sup>th</sup> that is already full. Some of our new contracted programs include a writing class and hand drumming. Registration for summer camps will open on March 1<sup>st</sup> and these fill up very quickly.

Cory showed a video created by Mike Morgan about our senior activities. These have been indoor for the winter and will move back outdoors as the weather warms up. Mary suggested that everyone remind people you only need to be 50 to join. Senior Games and SilverArts will begin in April.

Youth basketball will begin on the 13<sup>th</sup>, and we have 800 kids registered this season. Pick-up volleyball has become increasingly popular in our AAC gym, and we are starting registration for our adult volleyball league. Adult basketball is currently ongoing, and the season has been going very well.

We will have a Dolly and Me Tea Party this Thursday at the Edneyville Community Center. There are several programs at ECC for younger children.

We participated in this year's Christmas Parade and our float won first place. Santa on the Square was slower due to the rain but still a success. The New Years Apple Rise was a huge success with a great turnout and the board was shown a video of the end of the apple rise. Our Daddy Daughter/Family Dance is coming up on Feb. 2-3<sup>rd</sup> and is filling up very quick.

Cory hosted a bike park workday in Jackson Park that was a big success to help revamp the area. Cory has been working with different local biking business and groups for this improvement. There is a strider bike program every Wednesday at 10am through Cognitive Brew House. The Wildlife Resource Commission and Cory will be offering a free fly-fishing course in February. A schedule for Cory's hiking program has been posted and will be featuring some private property hikes this year.

## **6. MEMBER COMMENTS**

Doug proposed we change the RAB bylaws to remove the line stating we meet every month and to submit this to the commissioner's office. Milton suggested a verbiage change to state bi-monthly meetings and additional as needed.

Katie reminded the board she has formed an impressive subcommittee for a swimming complex, and they will be meeting tomorrow at the AAC for the first time and will report back at the next meeting.

Jeff stated that there are a lot of exciting projects and programs happening in our parks and it has been rewarding to see as a board member.

Katie asked if we could share our draft budget proposal with the board. Bruce said we will provide an update on our planned budget at our next meeting.

## **7. ADJOURN: 1:23**

Next Meeting: March 12<sup>th</sup>, 2024 – AAC Classroom



# East Flat Rock Park Disc Golf Course Proposal

June 13, 2023

## Jay McCarthy/Disc Golf Design Group, LLC

We are very excited about the opportunity to design a disc golf course for Henderson County at East Flat Rock Park located at 107 East Blue Ridge Rd East Flat Rock, NC 28726. We are confident that adding a professionally designed disc golf course to the property will be a very popular recreational amenity.

Jay McCarthy of Disc Golf Design Group, LLC will be the lead designer on this project.

### Design Phase:

The following steps are part of this phase:

- Meet with property owners to get a copy of map/property and go over all areas that are okay to utilize for the disc golf course
- Thoroughly explore all usable areas that are identified by owners
- Create a proposed 9 or 18-hole design, while also investigating multiple alternative tee pad and basket locations
- Present proposed design and analysis to owners for feedback. Make any changes that need to be made based on administrators' input. Present the re-design for final approval
- Clearly mark all tee pads, basket placements and the edges of fairways
- Clearly mark all brush and any dead trees that will need to be removed for the fairway to be playable

Design Phase Cost = \$8,500 (plus marking materials not to exceed \$150)

### **Construction Phase:**

**Clearing of Fairways:** Once all the fairways have been marked, construction can begin by removing all brush and selected trees. After each fairway is cleared, basket and tee pad placements will be finalized. Disc Golf Design Group, LLC will help oversee the clearing of the fairways as part of the design phase.

**Basket Installation:** After the fairways are playable basket sleeves and tee pads will need to be installed. This also can be completed by Facilities/Grounds staff or WNCDDGA volunteers with oversight from Disc Golf Design Group, LLC. Cost for these items are as follows:

Innova Discatcher Pro 28 Baskets are \$425/basket with one mounting sleeve included (not including shipping). I recommend 3 extra baskets for a putt challenge course.

Additional cost could include:

- \$40/each for an additional mounting basket sleeve – allows for the hole to have two basket locations per hole
- \$75/ basket for a customized color on the basket (standard is yellow)

**Tee Pad Installation:**

6x10 concrete pads highly recommended (I recommend installing 2 pads per hole)

**Installation of other Amenities:**

It is recommended that a course kiosk be built that displays the course map and other relevant information. Cost of kiosk depends on dimensions and materials utilized.

Tee signs can also be created and cost will depend on graphic design, dimensions and materials utilized. Cost can range from \$75/tee sign to \$500/tee sign without getting too extravagant.

**Summary of Basic Costs for 18-hole course:**

- \$8,500 = design phase
- \$8,925 = 21 baskets; shipping not included
- \$tbd = 18- 6'x10' concrete tee pads
- ~\$75 = concrete for tee signs and baskets
- ~\$220 = 18- 4x4 timbers for tee signs
- \$720 = 18 extra mounting sleeves for extra basket locations (one per hole)
- ~\$150 = 21 locks for baskets
- \$150 = marking materials (flagging, spray paint, etc)
- \$tbd = Landscape timbers or stone for elevated teepads and baskets
- \$tbd = Kiosk (~\$2,400)
- Tee signs to be determined (~\$3,000). Recommend these to be professionally done by Disc Golf Design Group.

Approximate total cost for 21-hole design = \$18,740 not including shipping for baskets

Please let us know if you have any questions or would like to discuss this proposal. Once you have decided you are ready to move forward, we will provide a service agreement outlining the scope of services. Once signed and a 25% deposit is received, we will begin the design phase.

We look forward to partnering with Henderson County and appreciate this opportunity.

Contact info:

Jay McCarthy  
141 Cedar Gap Road  
Brevard, NC 28712

(828) 577-9773

Disc Golf Design Group, LLC

<http://www.discgolfdesigngroup.com>

99 Hazzard Street,

Asheville NC 28801

828-545-5530 (Ryan Pickens)



# MATERIAL SALES COMPANY

HEDRICK INDUSTRIES

## Quotation

CUSTOMER: Henderson County Parks and Rec  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

DATE ISSUED: 11/13/2023  
 QUOTE EXPIRATION: 12/13/2023  
 PRICING VALID THROUGH: 6/30/2024  
 (Once accepted)

CONTACT: Jason Kilgore  
 PHONE: \_\_\_\_\_  
 E-MAIL: \_\_\_\_\_

PROJECT: The Park at Flat Rock Trails  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE: \_\_\_\_\_

Grove Stone Quarry 842 Old US Hwy 70, Black Mountain, NC 28711	South McDowell Quarry 1182 Old Glenwood Road, Marion, NC 28752
North Buncombe Quarry 100 Goldview Road, Asheville, NC 28804	Green River Quarry 3675 Spartanburg Highway, Flat Rock, NC 28731

MATERIAL	QUANTITY	UNIT	MATERIAL PRICE	HAUL RATE	DELIVERED	NOTES
Screenings	<del>550</del> 900-1000	TON	\$15.00	\$3.75	<u>\$18.75</u>	ADD 500 tons

NOTES: ADD 500 to make 1000.  
1000 x 18.75 = \$18,750.00

**Haul Rate Fuel Surcharge & Trucking** - A fuel surcharge of 1% will apply to the haul rate for every \$0.10 over the Department of Energy, lower atlantic region rate which is indexed every week. The base fuel price for this quotation is \$4.16/gallon. Haul rates are contingent on site conditions and will be revised if there is poor access. Haul rates are based on full triaxle dump trucks (~15 tons/truck).

**Aggregate Pricing, Quote Acceptance, Confidentiality, & Payment Terms** - If the project isn't complete by the stated "Price Valid Through" date above, pricing could be subject to a 5% per ton increase on aggregate pricing for the following 6 months and again every 6 months until completion of the project. The quote must be accepted within 30 days, after which time quotation is subject to review and revision. Please sign, date, and return the quote sheet to the salesman to activate the pricing. This quote is intended for your company only, please keep all pricing confidential. Pricing is based on Net 30 days payment terms.

Invoice Customer for:  Material Only  Material & Haul Rate

**Material Sales Company**

Salesman: Sam Winfield  
 Title: Sales Associate  
 Cell: (828)712-8794  
 Email: [swinfield@hedrickind.com](mailto:swinfield@hedrickind.com)

**Please mail purchase orders to:**

Material Sales Company  
 PO Box 425  
 Swannanoa, NC 28778

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*\*Please contact the salesman before your jobs starts to set up the order at the scale house\*\*\*

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