

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: January 2, 2024

SUBJECT: Budget Amendment – Baker Barber Collection

PRESENTER: Trina Rushing, Library Director
Amy Brantley, Assistant County Manager

ATTACHMENTS: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

The Board is requested to approve the attached budget amendment which appropriates fund balance for Contracted Services for the Library. Specifically, the original license for the upload of the Baker Barber Collection was for 30,000 images. As Staff is now working to get all images uploaded and available, the license needs to be extended. The Budget Amendment as presented is for a one-time licensing fee and an increase in annual maintenance.

BOARD ACTION REQUESTED:

The Board is requested to approve the Budget Amendment as presented, to continue with uploading the Baker Barber Collection.

Suggested Motion:

I move that the Board of Commissioners approve the Budget Amendment appropriating fund balance as presented.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**

Department: Library

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115611-539000</u>	<u>Contracted Services</u>	<u>\$17,182</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$17,182</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*
 To provide funding in Contracted Services to continue uploading the Baker Barber Collection.
 BOC APPROVED 1.2.2024

<u>Budget</u>	<u>1/2/2024</u>
Authorized by Department Head	Date
_____	_____
Authorized by Budget Office	Date
_____	_____
Authorized by County Manager	Date
_____	_____

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____