

## **MINUTES**

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 2, 2024**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Present for the meeting were County Commissioners Rebecca McCall, J. Michael Edney, William Lapsley, Daniel Andreotta, David Hill, County Manager John Mitchell, Assistant County Manager Amy Brantley, Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were: Director of Business and Community Development Christopher Todd, Finance Director Samantha Reynolds, Budget Manager/Internal Auditor Sonya Flynn, Budget Analyst Jennifer Miranda, Engineer Marcus Jones, Planning Director Autumn Radcliff, Senior Planner Janna Bianculli, Sheriff Lowell Griffin, Capital Projects Manager Bryan Rhodes, DSS Director Jerrie McFalls, Public Health Director Steve Smith, Emergency Management/Rescue Coordinator Jimmy Brissie, Recreation Director Bruce Gilliam, IT Director Mark Seelenbacher, Assistant Engineer Deb Johnston, and PIO Kathy Finotti – videotaping. Deputies Tracy Davis and Matthew Covill provided security.

### **INVOCATION**

Sheriff Lowell Griffin provided the invocation.

### **CALL TO ORDER/WELCOME**

Chairman McCall called the meeting to order and welcomed all in attendance.

### **PLEDGE OF ALLEGIANCE**

Chairman McCall led the Pledge of Allegiance to the American Flag.

### **INFORMAL PUBLIC COMMENT**

1. Martha Rollefson spoke in regard to the 2045 Comprehensive Plan; she believes the Board needs to adopt the plan.
2. Lois Vermillian stated from her seat in the audience that she did not wish to speak.
3. Ray Crombe said he believes the current proposed 2045 Comp Plan would change the character of Etowah. He urged the Board to keep the rural character that exists in Etowah.
4. David O'Connor spoke in regard to the 2045 Comp Plan; he said it has been challenging to follow the many changes that have been made to the proposed plan during the planning process. He asked the Board to consider a period for the public to review the proposed plan and offer their comments.
5. Katie Breckheimer stated the most recent version of the proposed 2045 Comp Plan was posted late this afternoon, and the public had not had ample time to review the changes.

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6. Lynne Williams spoke in support of farmland preservation. She explained the importance of developing a MOU (Memorandum of Understanding) with the city in the implementation of the Comprehensive Plan for areas annexed by the city
7. Lowell Griffin informed the Board of the difficulty in obtaining or renewing a driver's license in Henderson County. He stated that county residents must travel to other regions in the state to obtain or renew a driver's license efficiently. He believes the Henderson County DOT office is understaffed and asked the Board to support a letter to the DOT asking for improved representation in Henderson County.
8. Cheryl Bennett spoke in support of protecting an Heirloom Orchard located on the Blue Ridge Community College campus.

## **DISCUSSION/ADJUSTMENT OF AGENDA**

*Chairman McCall made the motion to accept the agenda as presented. All voted in favor, and the motion carried.*

Commissioner Andreotta made a change to consent agenda item G – Appointment of Commissioner Representatives, adding the Broadband Task Force to the list. Commissioner Andreotta and Commissioner Hill act as the commissioner's representatives for this group.

Commissioner Lapsley removed Vaya Health Commissioner's Advisory Committee from the Appointment of Commissioners list.

Commissioner Hill stated that he and his daughter have both been involved professionally with the project described in consent agenda item S – Set Public Hearing to close a portion of the 20-foot Right of Way. When the public hearing for this item is held on February 5, 2024, he will ask to be recused from the discussion and vote.

CONSENT AGENDA consisted of the following:

### **Approval of Minutes**

Draft minutes were presented for Board review and approval for the following meeting:  
December 4, 2023 - Regularly Scheduled Meeting

Motion:

*I move the Board approve the minutes of December 4, 2023.*

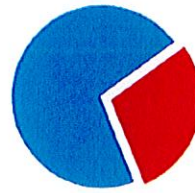
### **Tax Collector's Report**

The report from the office of the Tax Collector was provided for the Board's information.

**Henderson County Annual Bills (Real and Personal Property):**

<b>2023 Beginning Charge:</b>	<b>\$99,211,062.65</b>
Discoveries & Imm. Irreg.:	\$210,289.80
Releases & Refunds:	<b>(\$262,924.02)</b>
<b>Net Charge:</b>	<b>\$99,158,428.43</b>
Unpaid Taxes:	\$28,710,001.58
<b>Amount Collected:</b>	<b>\$70,448,426.85</b>

**Paid**  
**71.05%**



**Unpaid**  
**28.95%**

**Henderson County Registered Motor Vehicles (As Collected by NC DMV):**

Net Charge:	\$3,660,108.74
Unpaid Taxes:	\$12,469.15
<b>Amount Collected:</b>	<b>\$3,647,639.59</b>

**99.66%**

**Henderson County FY24 Budget Analysis:**

	<u>Budget Ordinance</u>		<u>Revenue Collected</u>
Ad Valorem:	\$97,695,412.00	Ad Valorem:	\$74,096,066.44
Prior Years:	\$1,041,250.00	Prior Years:	\$442,402.66
<b>Budget Total:</b>	<b>\$98,736,662.00</b>	<b>YTD Revenue:</b>	<b>\$74,538,469.10</b>

**2024.001 Pending Releases & Refunds**

The Assessor reviewed the pending releases and refunds. As a result of that review, the Assessor's opinion is that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

The pending release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

**Type:****Amount:**

Total Taxes Released from the Charge \$ 5,752.63

Total Refunds as a result of the Above Releases \$ 1,934.70

**Motion:**

*I move the Board approve the Combined Release/Refund Report as presented.*

**Notification of Vacancies**

The Notification of Vacancies was provided for the Board's information. They will appear on the next agenda under "Nominations."

- Animal Services Committee - 4 vacs.  
Position # 1 - Veterinarian  
Position # 4 – At Large  
Position # 7 – At Large  
Position # 8 – At Large

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2. Henderson County Transportation Advisory Committee – 2 vacs.  
Position # 3 – At Large  
Position # 4 – At Large
3. Industrial Facilities and Pollution Control Financing Authority – 1 vac.  
Position # 2 – Regular
4. Nursing/Adult Care Home Community Advisory Committee – 1 vac.  
Position # 20 – Regular
5. Recreation Advisory Board – 2 vacs.  
Position # 2 – Regular  
Position # 9 - Regular

### **County Financial Report – November 2023**

The November 2023 County Financial and Cash Balance Reports were provided for the Board's review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of November:

Dues/Non-Profit Contributions – payment of 2<sup>nd</sup> quarter Board appropriations

- Legal – timing of payment of Board approved expenditures
- Information Technology – timing of payment Board approved expenditures
- Rescue Squad – payment of 2<sup>nd</sup> quarter Board appropriations
- Mental Health – payment of 2<sup>nd</sup> quarter Board appropriations
- Public Education – payment of 5 of 10 annual appropriates made to the public school system
- Debt Service – time of scheduled debt service payments for the fiscal year
- Interfund transfers – payment of Board approved transfers

Year-to-date Net revenues under expenditures for the Emergency Telephone System (911) Fund are due to utilizing fund balance appropriations for FY24.

Year-to-date Net revenues under expenditures for the ARPA Fund were due to utilizing fund balance appropriations for FY2024, as all allotments were received in previous fiscal years.



HENDERSON COUNTY  
FINANCIAL REPORT  
NOVEMBER 2023

GENERAL FUND REVENUES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	202,368,616	38,859,090.66	83,536,676.51	41.3%	-	83,536,676.51
GENERAL FUND EXPENDITURES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	660,655.00	35,014.48	245,633.63	35.57%	10,401.47	256,035.10
Dues/Non-Profit Contributions	829,896.00	17,841.87	384,581.30	46.34%	-	384,581.30
County Manager	470,511.00	22,048.38	126,465.22	26.88%	-	126,465.22
Administrative Services	823,862.00	54,010.67	303,130.96	36.79%	-	303,130.96
Human Resources	1,444,007.00	99,802.23	586,092.10	40.59%	15,928.50	602,020.60
Elections	1,136,934.00	39,841.94	401,340.58	35.30%	72,424.00	473,764.58
Finance	1,344,653.00	92,750.36	556,892.33	41.42%	-	556,892.33
County Assessor	2,133,023.00	116,958.31	723,614.86	33.92%	-	723,614.86
Tax Collector	589,966.00	39,498.01	203,946.69	34.57%	-	203,946.69
Legal	1,086,083.00	68,286.90	456,423.33	42.03%	-	456,423.33
Register of Deeds	727,473.00	44,265.46	290,705.06	39.96%	-	290,705.06
Facilities Services	6,367,233.00	364,950.41	1,785,953.66	28.05%	519,433.26	2,305,387.12
Garage	553,002.00	38,715.06	195,001.29	35.26%	-	195,001.29
Court Facilities	153,000.00	9,521.77	45,618.48	29.82%	-	45,618.48
Information Technology	6,545,637.00	444,355.53	3,119,919.11	47.66%	372,842.77	3,492,761.88
Sheriff	23,687,502.00	1,716,813.03	9,303,803.60	39.28%	211,362.07	9,515,165.67
Detention Center	6,830,443.00	430,501.96	2,488,856.03	36.44%	296,301.06	2,785,157.09
Emergency Management	841,909.00	63,858.57	339,721.19	40.35%	23,698.73	363,419.92
Fire Services	1,202,938.00	45,023.94	182,587.70	15.18%	3,581.00	186,168.70
Building Services	1,655,748.00	117,084.70	637,238.84	38.49%	-	637,238.84
Wellness Clinic	1,460,986.00	117,987.46	599,077.50	41.01%	117,248.82	716,326.32
Emergency Medical Services	12,339,168.00	873,017.59	4,625,332.93	37.48%	136,753.22	4,762,086.15
Animal Services	963,795.00	50,241.51	317,703.55	32.96%	58,040.71	375,744.26
Rescue Squad	757,750.00	(864.06)	388,254.57	51.24%	-	388,254.57
Forestry Services	151,972.00	1,702.71	6,944.41	4.57%	-	6,944.41
Soil & Water Conservation	829,381.00	35,926.30	193,748.38	23.36%	19,106.00	212,854.38
Planning	1,026,955.00	65,827.74	360,611.38	35.11%	-	360,611.38
Code Enforcement Services	331,303.00	21,859.32	128,743.54	38.86%	-	128,743.54
Site Development	321,490.00	23,826.66	119,070.53	37.04%	-	119,070.53
Heritage Museum	100,000.00	8,333.33	41,666.65	41.67%	-	41,666.65
Cooperative Extension	682,839.00	59,907.34	257,340.62	37.70%	-	257,340.62
Projects Management	267,360.00	17,544.37	82,695.23	30.93%	-	82,695.23
Economic Development	945,777.00	-	242,000.00	25.59%	-	242,000.00
Agri-Business	220,084.00	5,158.14	90,094.68	40.94%	-	90,094.68
Public Health	12,419,072.00	859,331.92	4,371,652.03	35.20%	534,976.55	4,906,628.58
Environmental Health	1,876,787.00	136,589.82	709,654.04	37.81%	-	709,654.04
H&CC Block Grant	844,293.00	75,343.75	284,517.25	33.70%	-	284,517.25
Medical Services - Autopsies	90,000.00	8,400.00	27,300.00	30.33%	-	27,300.00
Strategic Behavioral Health	186,115.00	16,891.95	35,761.53	19.21%	-	35,761.53
Mental Health	528,612.00	-	264,306.00	50.00%	-	264,306.00
Rural Transportation Assist Program	201,384.00	19,262.48	64,999.31	32.28%	-	64,999.31
Social Services	22,706,834.00	1,476,101.14	8,062,513.68	35.51%	184,908.38	8,247,422.06
Juvenile Justice Programs	302,020.00	45,596.15	117,672.15	38.96%	-	117,672.15
Veteran Services	245,704.00	15,195.43	79,152.80	32.21%	-	79,152.80
Public Library	4,106,779.00	294,395.83	1,655,306.04	40.31%	231,053.95	1,886,359.99
Recreation	3,224,212.00	206,657.68	1,258,046.70	39.05%	95,793.84	1,354,840.54
Public Education	40,128,000.00	3,896,133.33	19,605,666.65	48.86%	-	19,605,666.65
Debt Service	19,178,617.00	4,173,446.78	8,606,434.09	44.88%	-	8,606,434.09
Non-Departmental	4,763,322.00	446,048.56	1,571,056.10	32.98%	-	1,571,056.10
Interfund Transfers	12,053,750.00	1,274,895.84	5,194,479.20	43.09%	-	5,194,479.20
<b>TOTAL</b>	<b>202,368,616</b>	<b>18,085,902.65</b>	<b>81,740,327.70</b>		<b>2,903,854.33</b>	<b>84,644,182.03</b>
<b>Net Revenues over (under) Exp.</b>	<b>-</b>	<b>20,773,188.01</b>	<b>1,796,348.81</b>		<b>(2,903,854.33)</b>	<b>(1,107,505.52)</b>

Approved: January 17, 2024

APPROPRIATIONS DETAIL						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOCIAL SERVICES</b>						
Staff Operations	18,512,686	1,222,110	6,893,381	37.2%	184,908	7,078,288.96
Federal & State Programs	4,094,148	249,353	1,148,347	28.0%	-	1,148,346.73
General Assistance	100,000	4,639	20,786	20.8%	-	20,786.37
<b>TOTAL</b>	<b>22,706,834</b>	<b>1,476,101.14</b>	<b>8,062,513.68</b>		<b>184,908.38</b>	<b>8,247,422.06</b>
<b>EDUCATION</b>						
Schools Current/Capital Expense	34,628,000	3,437,800	17,314,000	50.0%	-	17,314,000.00
Blue Ridge Community College	5,500,000	458,333	2,291,667	41.7%	-	2,291,666.65
<b>TOTAL</b>	<b>40,128,000</b>	<b>3,896,133.33</b>	<b>19,605,666.65</b>		<b>-</b>	<b>19,605,666.65</b>
<b>DEBT SERVICE</b>						
Public Schools	11,642,875	2,213,423	4,469,845	38.4%	-	4,469,845.00
Blue Ridge Community College	3,297,401	1,206,356	1,734,354	52.0%	-	1,734,354.15
Henderson County	4,238,341	753,668	2,402,235	56.7%	-	2,402,234.94
<b>TOTAL</b>	<b>19,178,617</b>	<b>4,173,446.78</b>	<b>8,606,434.09</b>		<b>-</b>	<b>8,606,434.09</b>
<b>INTERFUND TRANSFERS</b>						
Capital Projects Fund	250,000	20,833.34	104,166.70	41.7%	-	104,166.70
Capital Reserve Fund	4,603,500	383,625.00	1,918,125.00	41.7%	-	1,918,125.00
Fire Districts Fund	20,000	20,000.00	20,000.00	100.0%	-	20,000.00
HCPS MRTS	4,603,500	383,625.00	1,918,125.00	41.7%	-	1,918,125.00
BRCC MRTS	2,301,750	191,812.50	959,062.50	41.7%	-	959,062.50
Solid Waste	275,000	275,000.00	275,000.00	100.0%	-	275,000.00
<b>TOTAL</b>	<b>12,053,750</b>	<b>1,274,895.84</b>	<b>5,194,479.20</b>		<b>-</b>	<b>5,194,479.20</b>
SPECIAL REVENUE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>FIRE DISTRICTS FUND</b>						
Revenues:	15,915,648	5,236,124.68	9,696,798.94	60.9%	-	9,696,798.94
Expenditures:	15,915,648	1,055,079.30	4,464,515.60	28.1%	-	4,464,515.60
Net Revenues over (under) Exp	-	4,181,045.38	5,232,283.04		-	5,232,283.04
<b>REVALUATION RESERVE FUND</b>						
Revenues:	1,510,021	138,547.19	684,269.49	45.3%	-	684,269.49
Expenditures:	1,510,021	248,183.13	666,867.76	44.2%	-	666,867.76
Net Revenues over (under) Exp	-	(109,635.94)	17,401.73		-	17,401.73
<b>EMERGENCY TELEPHONE SYSTEM (911) FUND</b>						
Revenues:	271,349	4,624.49	21,203.11	7.8%	-	21,203.11
Expenditures:	271,349	7,860.86	171,775.92	63.3%	-	171,775.92
Net Revenues over (under) Exp	-	(3,236.37)	(150,572.81)		-	(150,572.81)
<b>PUBLIC TRANSIT FUND</b>						
Revenues:	1,240,801	171,046.54	307,583.96	24.8%	-	307,583.96
Expenditures:	1,240,801	61,047.64	265,105.53	21.4%	8,099.30	273,204.83
Net Revenues over (under) Exp	-	109,998.90	42,478.43		(8,099.30)	34,379.13
<b>MISC. OTHER GOVERNMENTAL ACTIVITIES</b>						
Revenues:	960,000	67,841.21	216,680.98	22.6%	-	216,680.98
Expenditures:	960,000	38,778.42	225,393.33	23.5%	-	225,393.33
Net Revenues over (under) Exp	-	29,062.79	(8,712.35)		-	(8,712.35)
<b>ARPA FUND</b>						
Revenues:	-	115,185.64	509,435.05		-	509,435.05
Expenditures:	-	-	-		-	-
Net Revenues over (under) Exp	-	115,185.64	509,435.05		-	509,435.05
<b>OPIOID FUND</b>						
Revenues:	313,882	77,822.64	702,406.20		-	702,406.20
Expenditures:	313,882	17,783.14	44,433.02		-	44,433.02
Net Revenues over (under) Exp	-	60,039.50	657,973.18		-	657,973.18



CAPITAL PROJECTS						
	BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>EDNEYVILLE ELEMENTARY SCHOOL PROJECT (1702)</b>						
Revenues:	28,854.136	9,650.56	27,882,565.72	103.8%	-	27,882,565.72
Expenditures:	28,854.136	-	25,331,294.76	94.3%	-	25,331,294.76
Net Revenues over (under) Exp	-	9,650.56	2,551,270.96		-	2,551,270.96
<b>HENDERSONVILLE HIGH SCHOOL PROJECT - 2019 (1903) - PROJECT COMPLETE</b>						
Revenues:	60,442,694	-	61,181,021.22	101.2%	-	61,181,021.22
Expenditures:	60,442,694	342.00	60,940,000.37	100.8%	-	60,940,000.37
Net Revenues over (under) Exp	-	(342.00)	241,020.85		-	241,020.85
<b>BRCC PATTON BUILDING PROJECT (1904) - PROJECT COMPLETE</b>						
Revenues:	24,800,016	-	25,490,375.25	102.8%	-	25,490,375.25
Expenditures:	24,800,016	212,548.25	25,083,221.60	101.1%	-	25,083,221.60
Net Revenues over (under) Exp	-	(212,548.25)	407,153.65		-	407,153.65
ENTERPRISE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOLID WASTE LANDFILL FUND</b>						
Revenues:	9,620,547	1,053,594.79	3,870,851.29	40.2%	-	3,870,851.29
Expenditures:	9,620,547	956,404.68	3,542,081.15	36.8%	3,922,157.77	7,464,238.92
Net Revenues over (under) Exp	-	97,190.11	328,770.14		(3,922,157.77)	(3,593,387.63)
<b>JUSTICE ACADEMY SEWER FUND</b>						
Revenues:	67,739	7,645.51	35,942.78	53.1%	-	35,942.78
Expenditures:	67,739	8,798.60	17,498.49	25.8%	-	17,498.49
Net Revenues over (under) Exp	-	(1,153.09)	18,444.29		-	18,444.29

**HENDERSON COUNTY  
CASH BALANCE REPORT  
NOVEMBER 2023**

<u>Fund(s)</u>	10/31/23 Beg. Cash Balance	Debits Revenues	(Credits) Expenditures	11/30/23 Ending Cash Balance
General	\$ 82,398,638.25	\$ 47,058,553.98	\$ (28,134,989.72)	\$ 101,322,202.51
Special Revenue	45,144,723.40	6,183,025.19	(3,432,549.59)	\$ 47,895,199.00
Capital Projects	5,044,620.56	26,154.65	(1,534,370.36)	\$ 3,536,404.85
Enterprise	2,125,878.76	1,060,917.58	(991,455.53)	\$ 2,195,340.81
HCPS - Maint. and Repair	9,659,449.28	383,625.00	-	\$ 10,043,074.28
BRCC - Maint. and Repair	2,458,032.29	191,812.50	-	\$ 2,649,844.79
Custodial	1,845,485.35	4,616,594.80	(1,575,599.24)	\$ 4,886,480.91
Total	<u>\$ 148,676,827.89</u>	<u>\$ 59,520,683.70</u>	<u>\$ (35,668,964.44)</u>	
Total cash available as of 11/30/2023				<u>\$ 172,528,547.15</u>

Motion:

*I move the Board approve the November 2023 County Financial Report and Cash Balance Report as presented.*

**Henderson County Public Schools Financial Report – November 2023**

The Henderson County Public Schools November 2023 Local Current Expense Fund / Other Restricted Funds Report was provided for the Board's information.

Approved: January 17, 2024

**HENDERSON COUNTY PUBLIC SCHOOLS  
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS  
as of November 30, 2023**

	LOCAL CURRENT EXPENSE FUND		OTHER RESTRICTED FUND			
REVENUES:	Budget	YTD Activity	Budget	YTD Activity	Combined Total	Prior YTD
3200 State Sources	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
3700 Federal Sources-Restricted	-	-	1,522,494	224,651	224,651	60,626
3800 Other Federal-ROTC	-	-	106,000	39,809	39,809	19,918
4100 County Appropriation	32,878,000	16,439,000	-	-	16,439,000	15,689,000
4200 Local -Tuition/Fees	-	-	55,000	16,230	16,230	18,540
4400 Local-Unrestricted	705,000	223,679	137,736	88,763	310,442	228,388
4800 Local-Restricted	-	-	1,280,825	355,867	355,867	170,819
4900 Fund Balance Appropriated/Transfer From school	2,001,317	-	119,411	17,820	17,820	-
<b>TOTAL FUND REVENUES</b>	<b>\$ 35,584,317</b>	<b>\$ 16,662,679</b>	<b>\$ 3,229,466</b>	<b>\$ 749,140</b>	<b>\$ 17,411,819</b>	<b>\$ 16,187,291</b>
EXPENDITURES:						
<b>Instructional Services:</b>	<b>Budget</b>	<b>YTD Activity</b>	<b>Budget</b>	<b>YTD Activity</b>	<b>Combined Total</b>	<b>Prior YTD</b>
5100 Regular Instructional Services	\$ 9,934,680	\$ 4,181,687	\$ 669,706	\$ 176,236	\$ 4,337,923	\$ 4,668,111
5200 Special Populations Services	1,378,358	626,145	855,626	218,733	844,878	753,038
5300 Alternative Programs and Services	183,243	88,226	286,728	110,989	197,215	199,558
5400 School Leadership Services	3,114,291	1,380,291	12,513	9,604	1,390,195	1,350,458
5500 Co-Curricular Services	890,423	73,257	164,179	6,046	79,303	80,811
5800 School-Based Support Services	1,911,109	1,018,765	9,500	67	1,018,832	614,053
<b>Total Instructional Services</b>	<b>\$ 17,412,102</b>	<b>\$ 7,346,371</b>	<b>\$ 1,998,251</b>	<b>\$ 521,975</b>	<b>\$ 7,868,345</b>	<b>\$ 7,668,030</b>
<b>System-Wide Support Services:</b>						
6100 Support and Development Services	\$ 312,404	\$ 128,944	\$ 6,500	\$ 25,100	\$ 154,044	\$ 132,764
6200 Special Population Support	183,034	113,322	118,579	46,194	159,518	105,218
6300 Alternative Programs	106,288	45,479	431	431	45,909	44,160
6400 Technology Support Services	1,287,762	638,828	89,055	55,344	664,171	544,603
6500 Operational Support Services	9,491,389	3,386,120	423,671	151,031	3,537,151	3,129,236
6600 Financial and Human Resource Services	2,346,702	1,704,055	173,292	37,122	1,741,176	1,617,454
6700 Accountability Services	120,174	78,178	1,200	1,200	79,378	88,130
6800 System-Wide Pupil Support Services	415,304	162,419	538	538	162,957	166,868
6900 Policy, Leadership and Public Relations	781,001	337,453	13,220	13,220	350,673	323,435
<b>Total System-Wide Support Services</b>	<b>\$ 15,044,025</b>	<b>\$ 6,594,797</b>	<b>\$ 823,485</b>	<b>\$ 330,179</b>	<b>\$ 6,924,976</b>	<b>\$ 6,151,900</b>
<b>Ancillary Services:</b>						
7100 Community Services	\$ 388	\$ 388	\$ 165,108	\$ 63,608	\$ 64,298	\$ 54,222
7200 Nutrition Services	265,803	66,356	23,725	25,340	121,669	83,490
<b>Total Ancillary Services</b>	<b>\$ 266,190</b>	<b>\$ 66,744</b>	<b>\$ 188,833</b>	<b>\$ 89,248</b>	<b>\$ 185,967</b>	<b>\$ 137,712</b>
<b>Non-Programmed Charges:</b>						
8100 Payments to Other Governments	\$ 2,362,000	\$ 706,156	\$ -	\$ -	\$ 706,156	\$ 606,060
8400 Interfund Transfers	\$ 500,000	\$ -	32,898	27,198	27,198	9,708
8500 Contingency	-	-	150,000	-	-	-
8600 Educational Foundations	-	-	36,000	976	976	13,268
<b>Total Non-Programmed Charges</b>	<b>\$ 2,862,000</b>	<b>\$ 706,156</b>	<b>\$ 218,898</b>	<b>\$ 28,174</b>	<b>\$ 734,331</b>	<b>\$ 629,035</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ 35,584,317</b>	<b>\$ 14,744,068</b>	<b>\$ 3,229,466</b>	<b>\$ 969,576</b>	<b>\$ 15,713,644</b>	<b>\$ 14,584,676</b>

Motion:

*I move the Board approve the November 2023 Henderson County Public Schools Financial Report and Cash Balance Report as presented.*

### Appointment of Commissioner Representatives

The list of Boards and Committees was provided for the Board's approval.

Commissioners reviewed the following list of commissioner representatives, and the consensus was to appoint the slate of representatives as follows:

1. AgHC – Rebecca McCall
2. Agricultural Advisory Board – Rebecca McCall
3. Broadband Task Force – Daniel Andreotta and David Hill (added)
4. Fire and Rescue Advisory Committee – David Hill
5. French Broad River MPO/Transportation Advisory Committee – Rebecca McCall, William Lapsley
6. Governmental Financing Corporation - Rebecca McCall, William Lapsley

Approved: January 17, 2024

7. Henderson County Board of Health – William Lapsley
8. Henderson County Historic Courthouse Corporation dba/Heritage Museum – Rebecca McCall
9. Henderson County Planning Board – William Lapsley
10. Henderson County Rail Trail Advisory Committee – William Lapsley
11. Henderson County Transportation Advisory Committee - William Lapsley and Rebecca McCall
12. Hendersonville Water & Sewer Advisory Committee – Daniel Andreotta
13. Hospital Corporation Board of Directors/UNCH – J. Michael Edney
14. Joint College Facility Committee - J. Michael Edney and David Hill
15. Joint School Facilities Committee - J. Michael Edney and David Hill
16. Juvenile Crime Prevention Council - J. Michael Edney
17. Land-of-Sky Regional Council – William Lapsley
18. Library Board of Trustees – Rebecca McCall
19. Local Emergency Planning Committee (LEPC) - J. Michael Edney
20. Local Government Committee of Cooperative Action (LGCCA) – Rebecca McCall and J. Michael Edney
21. Metropolitan Sewerage District of Buncombe County (MSD) – William Lapsley
22. Nursing/Adult Care Home Community Advisory Committee – Rebecca McCall
23. Recreation Advisory Board – David Hill
24. Rescue Squad Board of Directors – David Hill
25. Tourism Development Authority – Daniel Andreotta
26. Vaya Health Regional Board – William Lapsley

Motion:

*I move the Board appoint the slate of representatives as presented.*

#### **2024.002 Budget Amendment – Fund Balance Appropriation**

Staff requested the Board approve a budget amendment that appropriates the fund balance for EMS maintenance and repair of vehicles. Insurance funds were received in FY 23 for an ambulance repair paid for from the FY 24 budget. These funds are needed for ongoing maintenance and repairs for FY24.

Motion:

*I move the Board approve the budget amendment to appropriate fund balance.*

#### **2024.003 Budget Amendment – Baker Barber Collection**

The Board was requested to approve a budget amendment to appropriate fund balance for Contracted Services for the Library. Specifically, the original license for the upload of the Baker Barber Collection was for 30,000 images. As Staff continues working to get all images uploaded and available, the license must be extended. The budget amendment presented was for a one-time licensing fee and an increase in annual maintenance.

Motion:

*I move the Board approve the budget amendment appropriating fund balance as presented.*

Approved: January 17, 2024



**Behavioral Health System Coordinator Position – Public Health**

The Henderson County Board of Health requested the Commissioners approve the addition of a Behavioral Health System Coordinator position previously established within the Department of Public Health. That position was recently reclassified and transitioned into County Administration to lead strategic efforts identified by Commissioners for the priorities linked to opioid litigation settlement funds.

The capacity to lead broader community initiatives related to mental health and substance use strategies is reflected in the current Community Health Improvement Plan and represents a critical need. Those efforts are supplemental to the goals linked with the use of opioid litigation settlement funds, but that foundation can't be sustained without the requisite expertise and staffing capacity. One of the priority collaborations underway today, for example, concerns proactive efforts to advance suicide prevention, particularly among youth.

The position was previously funded by local dollars prior to the transition, and with the ability to fund the Behavioral Health Systems Director entirely with opioid litigation settlement funds, this request posed no changes to the current FY 24 budget for the Department of Public Health.

The Henderson County Board of Health reviewed the letter of support from the Henderson County Partnership for Health at their August 8, 2023, meeting. Board members agreed on the importance of sustaining the position and approved a motion to advocate for its continuation.

Motion:

*I move the Board approve the addition of a Behavioral Health System Coordinator position as initially established within the Department of Public Health.*

**2024.004 State Budget Allocation – Recreation**

Staff requested the Board approve the State Budget allocation for the Henderson County Recreation Department in the amount of \$120,000. This allocation was made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the capital improvements at the Dana Park Community Center, including the remodeling of the kitchen and flooring. Staff requested the Board authorize the scope of work, budget amendment, and state grant certification. The Board was also requested to provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

Motion:

*I move the Board approve the scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*

**2024.005 State Budget Allocation – Emergency Management**

Staff requested the Board approve a budget amendment that appropriates the fund balance for EMS maintenance and repair of vehicles. Insurance funds were received in FY 23 for an ambulance repair that was paid for from the FY 24 budget. These funds are needed for ongoing maintenance and repairs for FY24.

Motion:

*I move the Board approve the budget amendment to appropriate fund balance.*

Approved: January 17, 2024

**2024.006 State Budget Allocation – Library**

The Board was requested to approve the State Budget allocation for the Henderson County Library in the amount of \$40,000. This allocation was made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the renovation of bathrooms and related improvements to Henderson County's main branch library. Staff requested the Board authorize the scope of work, budget amendment, and state grant certification. The Board was also requested to provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

**Motion:**

*I move the Board approve the scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*

**2024.007 State Budget Allocation – Facilities Equipment**

Staff requested the Board approve the State Budget allocation for Henderson County Facility Services in the amount of \$105,000. This allocation was made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the purchase of facilities services equipment, including an excavator and utility task vehicle. The Board was also requested to authorize the scope of work, budget amendment, and state grant certification. Staff also requested the Board provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

**Motion:**

*I move the Board approve the scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*

**2024.008 State Budget Allocation – Henderson County Sheriff's Office**

Staff requested the Board approve the State Budget allocation for the Henderson County Sheriff's Office in the amount of \$416,000. This allocation was made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the purchase of a bomb squad robot, x-ray equipment, and crime scene lab equipment for the sheriff's office. Staff requested the Board authorize the scope of work, budget amendment, and state grant certification. The Board was also requested to grant authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

**Motion:**

*I move the Board approve the scope of work and budget amendment presented. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*

**Purchase and Installation of the HCPS MRTS Elementary Schools HVAC Controls Upgrade Project**

The Board was requested to approve the Daikin Applied proposal as presented and authorize staff to proceed with the procurement and installation of the HCPS MRTS Elementary Schools HVAC Controls Upgrade Project, per the approved HCPS MRTS FY 23-24 Projects.

The proposal received from Daikin Applied is for a total price of \$1,277,007.55, versus the budget of \$1,317,000.00 for the HCPS MRTS FY 23-24 Elementary Schools HVAC Controls Upgrade Project.

Motion:

*I move the Board award the contract for the purchase and installation of the HCPS MRTS Elementary Schools HVAC Controls Upgrade Project to Daikin Applied for \$1,277,007.55*

### **Vannoy Construction - GMP #2 Proposal for the HCPS Upward Elementary Addition and Renovation Project**

The Board was requested to approve GMP #2 from Vannoy Construction and authorize staff to proceed to Contract for CMR Services for the HCPS Upward Elementary Project.

The proposal received from Vannoy Construction was for a price of \$2,142,414.00 for GMP #2, Upward Elementary Cafeteria Expansion, and Secure Entries.

Motion:

*I move the Board accept the Guaranteed Maximum Price #2 and direct staff to continue the project until completion.*

### **HCPS Needs-Based Public School Capital Fund Grant Application**

Henderson County Public Schools requested that Henderson County partner in applying for a Needs-Based Public School Capital Fund Grant to replace the East Henderson High School HVAC System. The system was last renovated in 1992, and a portion of the replacement is part of the FY 25-26 MRTS plan. The current MRTS plan has \$1,750,000.00 allocated to the project in FY 25-26, with a total expected project cost of \$4,400,000. If the grant is secured, the estimated match is \$660,000.00 for the entire project, which is equal to a 15% match.

Motion:

*I move the Board approve the Henderson County Public Schools Needs-Based Public School Capital Fund 2023-2024 Grant Application.*

### **2024.009 Set Public Hearing to close a portion of 20-foot right-of-way and right-of-way area from road centerline of Slick Rock Road to the Eastern line of the Heritage Farms & Orchards, LLC**

Planning and Property Addressing staff received a petition to close a 20-foot right-of-way and right-of-way area from the road centerline of Slick Rock Road to the Eastern line of the Heritage Farms & Orchards, LLC. Under North Carolina General Statute (NCGS) 153A-241, counties have the power to close any public road or easement not within a city, except public roads or easements for public roads under the control of the Department of Transportation. To close any road, the Board must:

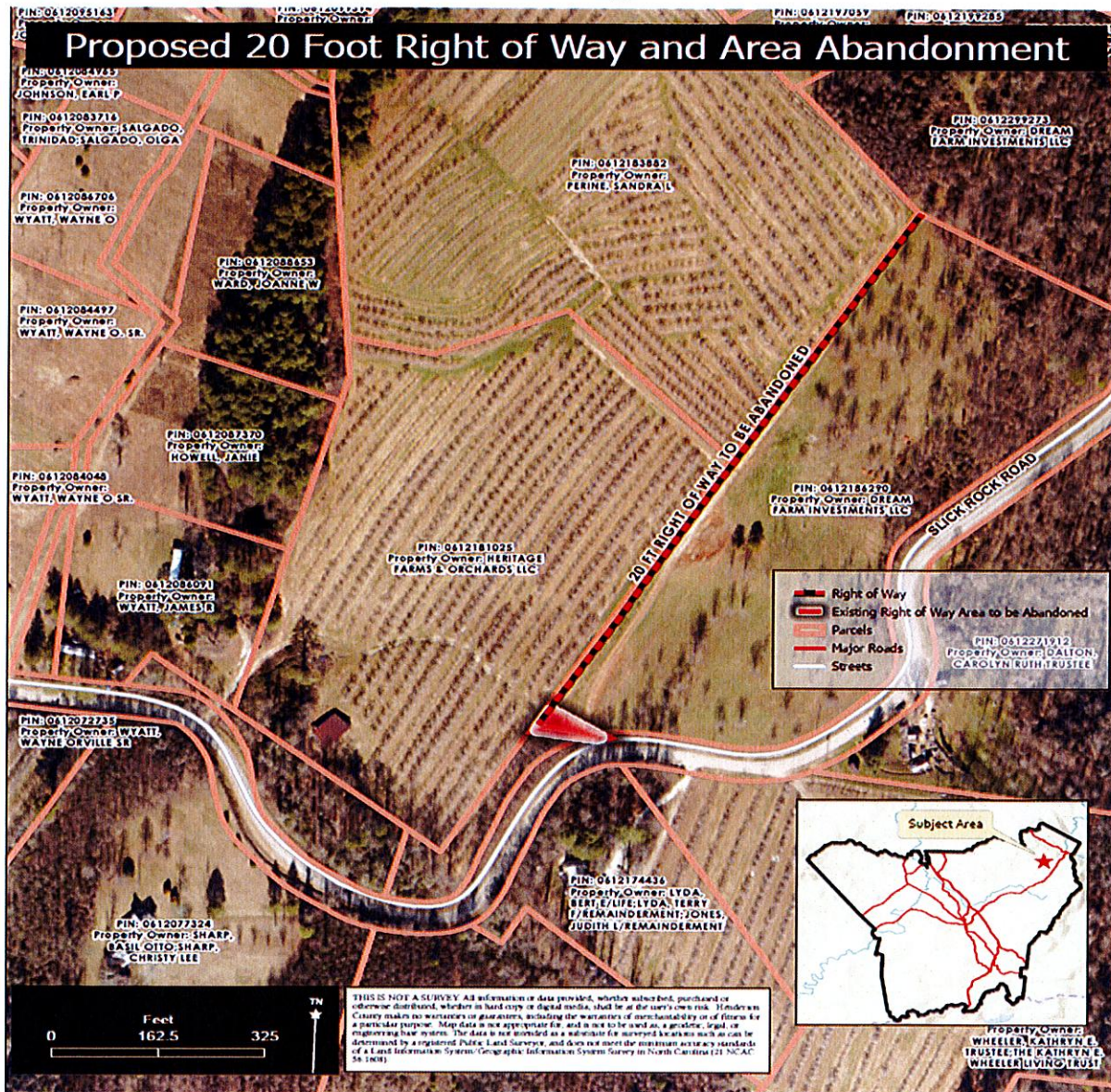
- Vote to adopt a resolution declaring its intent to close the public road or easement.
- Call and notice a public hearing on closing the road or easement, with notice “reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted

Approved: January 17, 2024

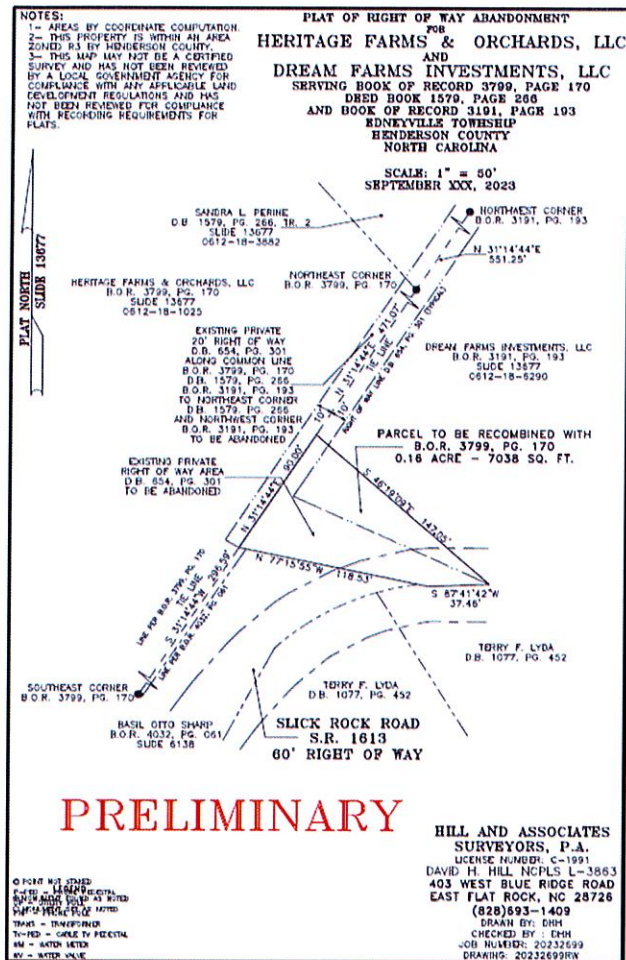


in at least two places along the road or easement.”

- Hold the public hearing, where the Board must “hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights.”
- Then, if the Board “is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the Board may adopt an order closing the road or easement.”
- File a copy of the Board’s order with the Register of Deeds.







#### § 153A-241. Closing public roads or easements.

A county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation. The board of commissioners shall first adopt a resolution declaring its intent to close the public road or easement and calling a public hearing on the question. The board shall cause a notice of the public hearing reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement. At the hearing the board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county.

Any person aggrieved by the closing of a public road or an easement may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day the order is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to order the road or easement closed upon proper findings of fact by the trier of fact.

No cause of action founded upon the invalidity of a proceeding taken in closing a public road or an easement may be asserted except in an action or proceeding begun within 30 days after the day the order is adopted.

Upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement. However, the right, title or interest vested in an adjoining landowner by this paragraph remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility. (1949, c. 1208, ss. 1-3; 1957, c. 65, s. 11; 1965, cc. 665, 801; 1971, c. 595; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34; 1995, c. 374, s. 1.)

Motion:

*I move the Board to approve the proposed resolution and schedule the Public Hearing for Monday, February 5, 2024, at 5:30 p.m.*

### 2024.010 Set Public Hearing to close a portion of the 60-foot right-of-way

Planning and Property Addressing received a petition to close a portion of 4<sup>th</sup> Ave, a 60-foot unopened right-of-way. Under North Carolina General Statute (NCGS) 153A-241, counties have the power to close any public road or easement not within a city, except public roads or easements for public roads under the control of the Department of Transportation. To close any road, the Board must:

- Vote to adopt a resolution declaring its intent to close the public road or easement.
- Call and notice a public hearing on closing the road or easement, with notice "reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement."

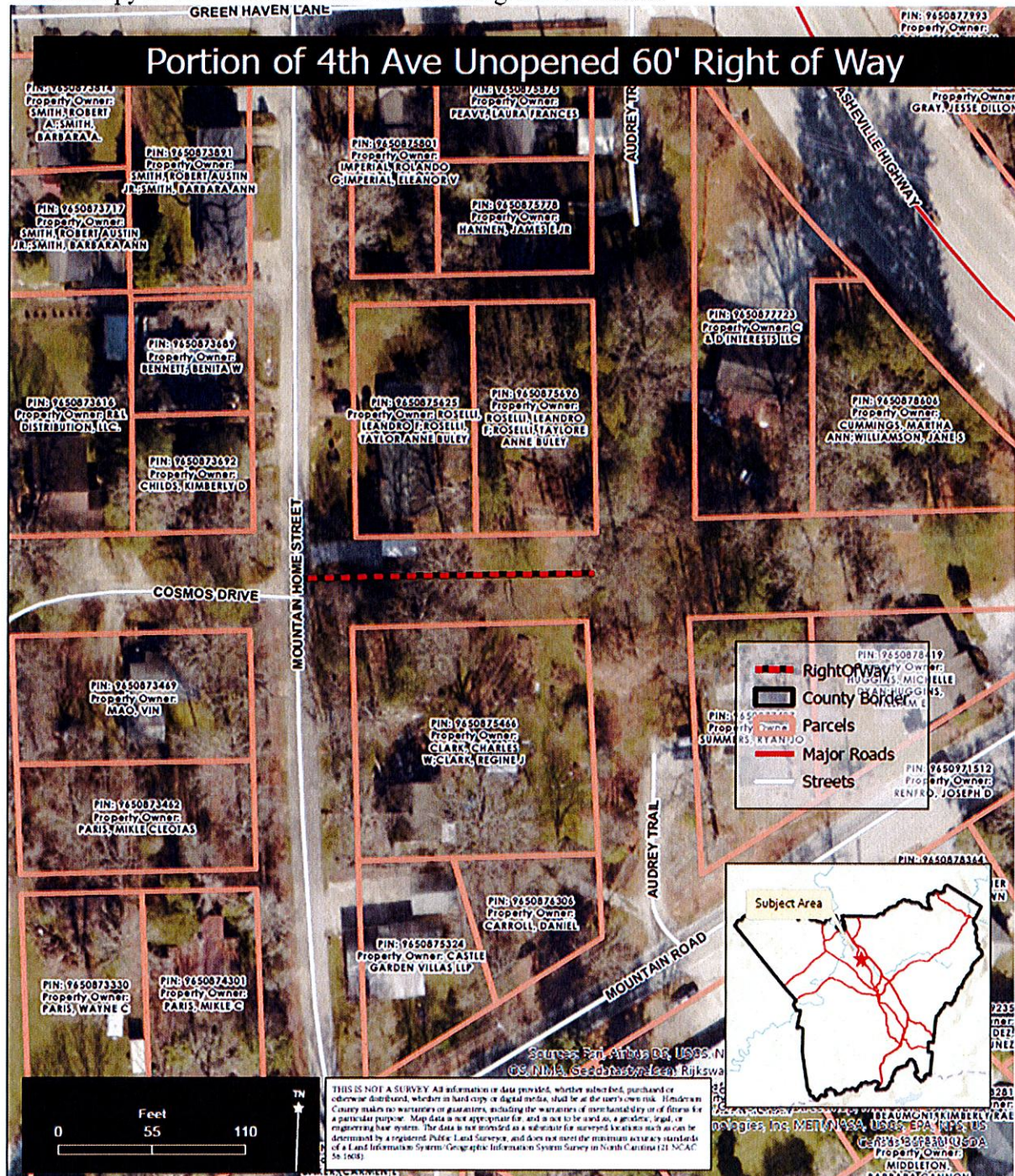
Approved: January 17, 2024



- Hold the public hearing, where the Board must “hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights.”

- Then, if the Board “is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to opt an order closing the road or easement.”

- File a copy of the Board’s order with the Register of Deeds.





**§ 153A-241. Closing public roads or easements.**

A county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation. The board of commissioners shall first adopt a resolution declaring its intent to close the public road or easement and calling a public hearing on the question. The board shall cause a notice of the public hearing reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement. At the hearing the board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county.

Any person aggrieved by the closing of a public road or an easement may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day the order is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to order the road or easement closed upon proper findings of fact by the trier of fact.

No cause of action founded upon the invalidity of a proceeding taken in closing a public road or an easement may be asserted except in an action or proceeding begun within 30 days after the day the order is adopted.

Upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement. However, the right, title or interest vested in an adjoining landowner by this paragraph remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility. (1949, c. 1208, ss. 1-3; 1957, c. 65, s. 11; 1965, cc. 665, 801; 1971, c. 595; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34; 1995, c. 374, s. 1.)

**Motion:**

*I move the Board to approve the proposed resolution and schedule the Public Hearing for Monday, February 5, 2024, at 5:30 p.m.*

*Commissioner Andreotta made the motion to adopt the consent agenda as amended. All voted in favor, and the motion carried.*

**DISCUSSION**

**West Henderson Addition and Renovation Project GMP (Guaranteed Maximum Price) Approval**

The Board was requested to approve the GMP (Guaranteed Maximum Price) from Carolina Specialties Construction and authorize staff to proceed to Contract for CMR Services for the HCPS West Henderson High Secure Entries Project.

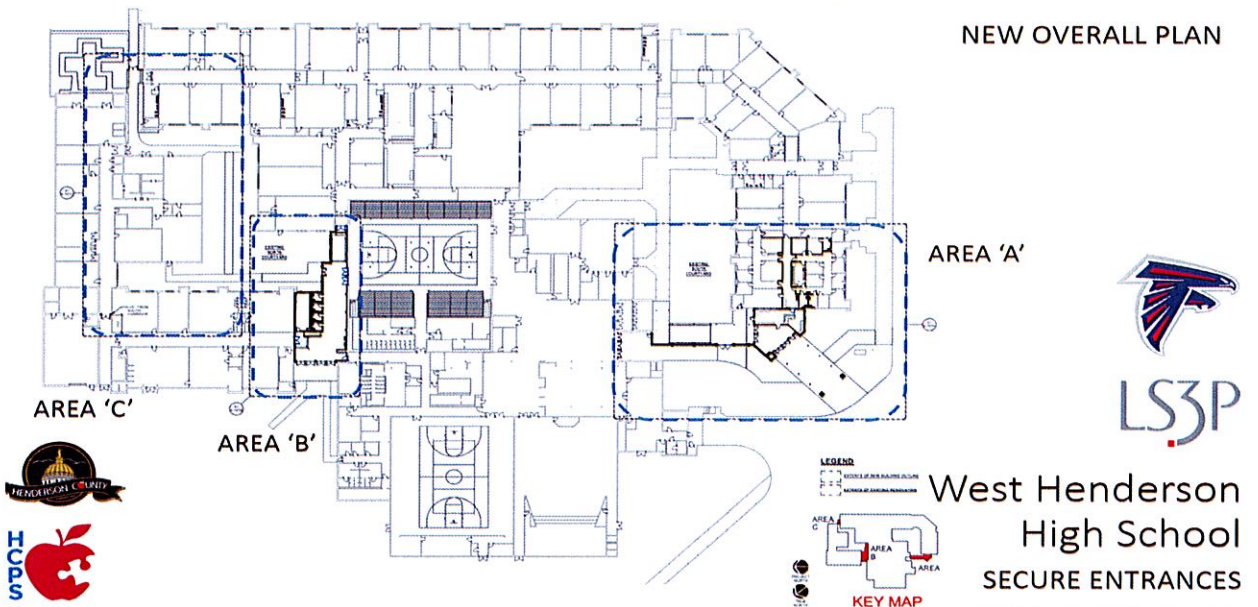
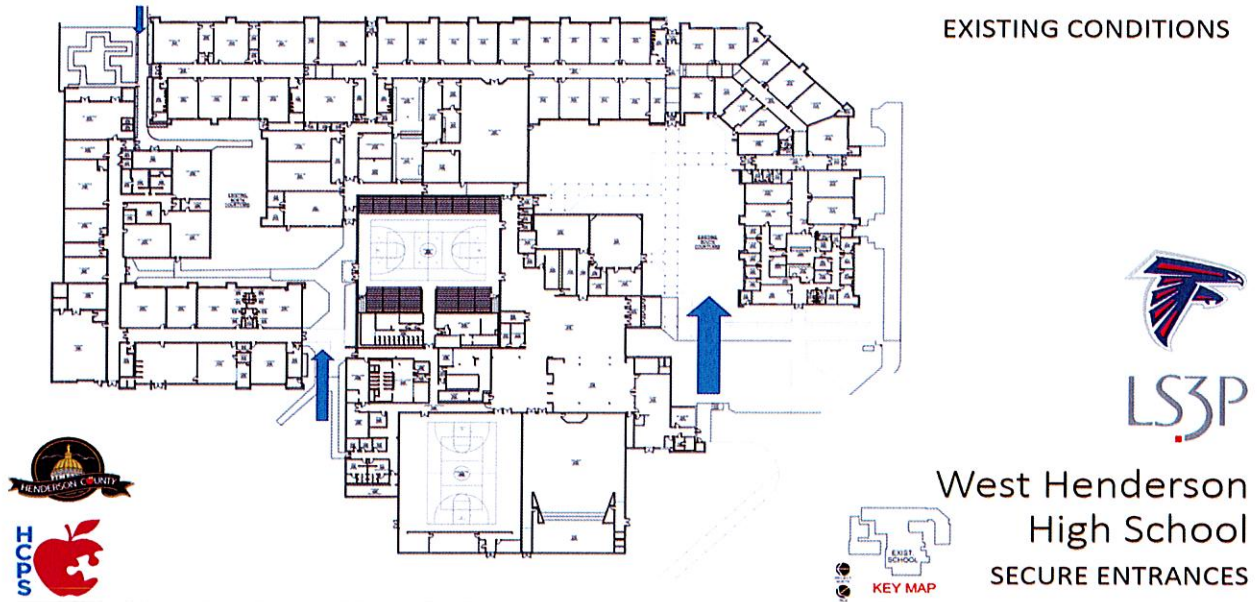
The proposal received from Carolina Specialties Construction is for a price of \$4,213,268 for the West Henderson High School Entry and Addition.



**West Henderson High School**  
SECURE ENTRANCES

Approved: January 17, 2024

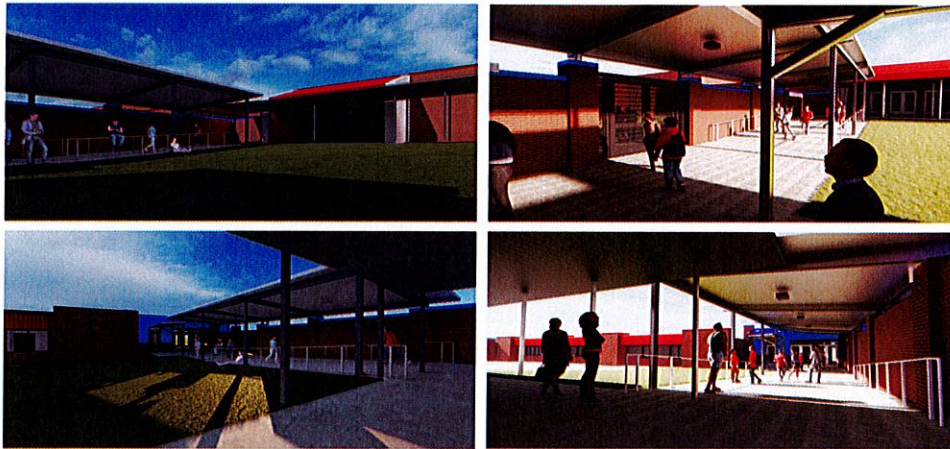




West Henderson High School  
SECURE ENTRANCES

Approved: January 17, 2024

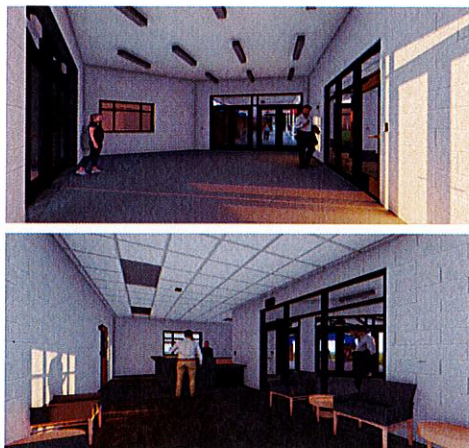




RENDERINGS –  
INTERIOR  
COURTYARD



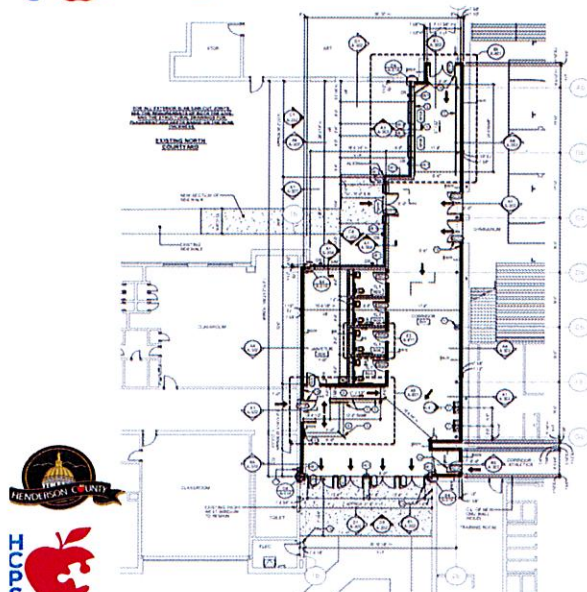
West Henderson High School  
SECURE ENTRANCES



RENDERINGS –  
LOBBY &  
RECEPTION



West Henderson High School  
SECURE ENTRANCES

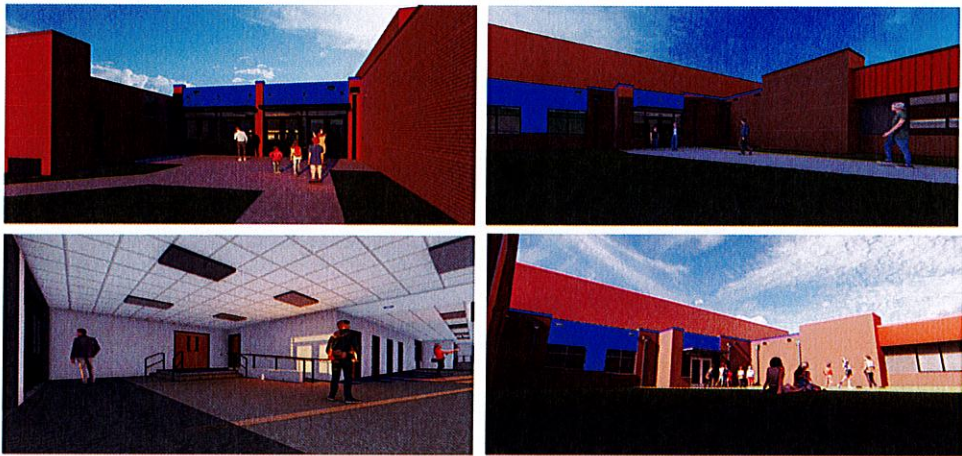


SECONDARY ENTRANCE – 'AREA B'



West Henderson High School  
SECURE ENTRANCES



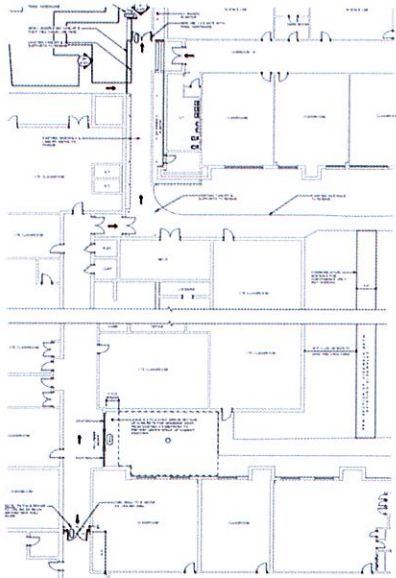


RENDERINGS –  
NEW  
CONNECTING  
ADDITION



West Henderson High School  
SECURE ENTRANCES

BACK ENTRANCE – ‘AREA C’



West Henderson High School  
SECURE ENTRANCES



SITE PLAN



West Henderson  
High School  
SECURE ENTRANCES



*Commissioner Lapsley made the motion that the Board accept the Guaranteed Maximum Price with a construction manager fee of 3.75% and direct staff to contract with Carolina Specialties on the West Henderson High School project. All voted in favor, and the motion carried.*

**2024.011 Broadband Update – Budget Amendment**

On November 15, 2023, the Board approved the GREAT Grant Agreement with Charter/Spectrum. Matching funds of \$100,000 are required to be paid by Henderson County as per the executed agreement. On March 22, 2022, the Board appropriated \$1M in ARPA Funding toward Broadband/GREAT grant funding.

Staff requested the Board approve a budget amendment that appropriates ARPA Fund Balance for the \$100,000 GREAT grant match.

# GREAT Grant Update

Board of Commissioners

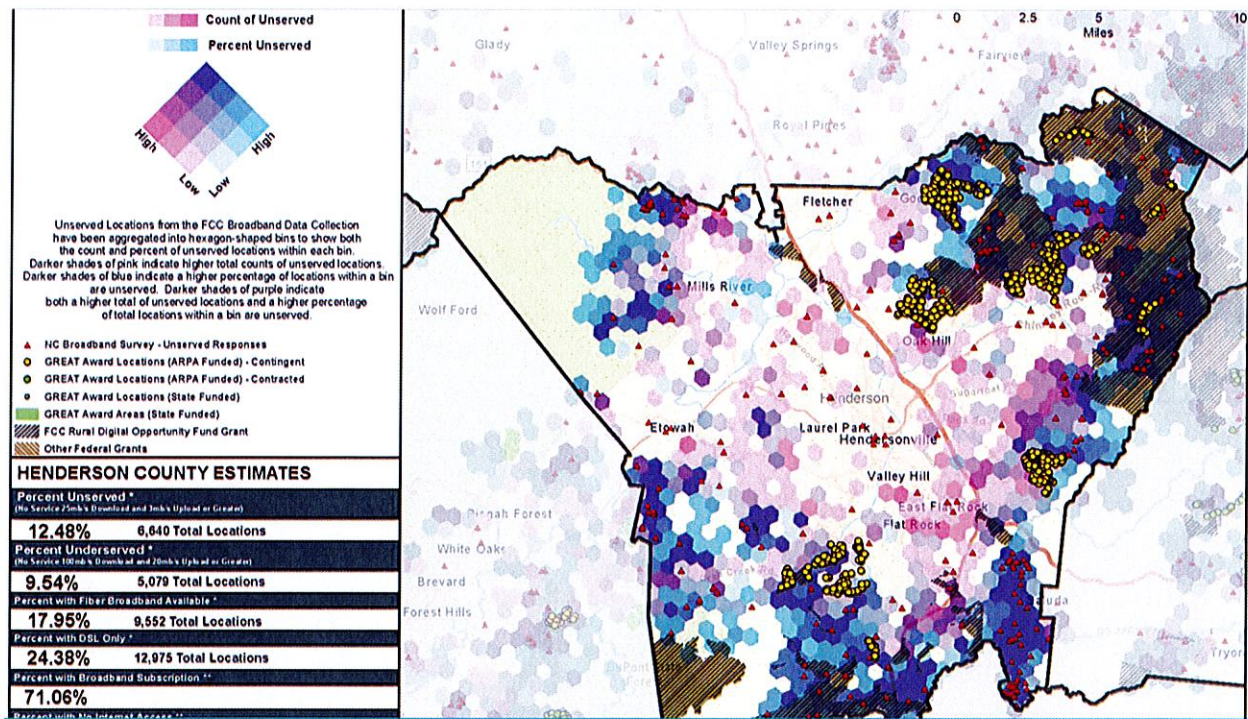
January 2, 2024

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## NORTH CAROLINA MAJOR PROGRAMS HISTORY

- Rural Digital Opportunity Fund (RDOF)
    - Reverse Auction done by FCC
    - The Phase I auction, which began on October 29, 2020, and ended on November 25, 2020
  - Growing Rural Economies with Access to Technology (GREAT)
    - Henderson County Contracted with NCDIT and Charter to complete GREAT Grant Project
  - Completing Access to Broadband (CAB)
    - Broadband Taskforce reviewing program
-

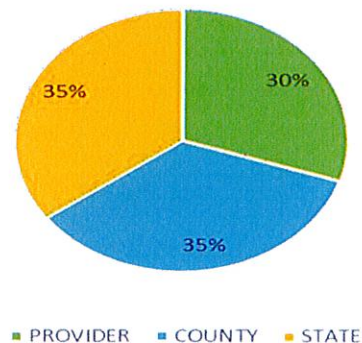




## CAB EXAMPLE PROJECT FUNDING

Funding Sources - Example Project

- Maximum State contribution is \$4M
- Example graph is for a county which received more than \$8M in ARPA funding
- Funding Sources
  - Provider – up to 30% of the total project cost
  - County – At least 35% of the total project cost
  - NC BIO – Up to 35% of the total project cost
- Differing percentages for ARPA funding received
  - More than \$8M in ARPA funding, or
    - \$4M to \$8M
    - \$250K to \$4M



## Next Steps

- Board votes of budget amendment to fund GREAT Grant
- Broadband Taskforce
  - Next meeting February 7<sup>th</sup> at 6:00PM
- Review CAB guidelines and funding
- Provide update to Board of Commissioners at the February 21<sup>st</sup> meeting



*Commissioner Hill made the motion that the Board approve the budget amendment to appropriate ARPA Fund Balance. All voted in favor, and the motion carried.*

### **Henderson County 2045 Comprehensive Plan**

Starting in July of 2021, the County embarked on developing its new comprehensive plan. Over the course of 24 months, thousands of community members actively participated in the planning process to shape the plan's vision for 2045. The Board of Commissioners held a public hearing on December 5, 2022. After that meeting, considerable time was spent reviewing the plan goals and, most recently, the future land use map monthly at Commissioner meetings.

Although the Board has continued to receive informal public comment and discussed revisions during regularly scheduled Commissioners meetings, it has been over a year since the public was last formally requested to comment on the plan in its entirety. Staff recommended the Board consider holding a dedicated public comment period prior to adoption. Public comment and adoption can occur at the same meeting. This would allow the Board to stay within the allocated timeframe set forth by the Board at the meeting on December 4, 2023.

Staff requested direction on how the Board would like to proceed considering the comments above. The Board has dedicated a tremendous amount of effort and time to craft a comprehensive plan that reflects their vision for 2045. The plan is vital to the County's ability to conduct development-related business and responsiveness to land use challenges.

## Recap

- ▶ The County embarked on the development of a new comprehensive plan in 2021
- ▶ Thousands of community members actively participated in the planning process
- ▶ Planning Board's recommended draft plan was presented during the public hearing held by the Board of Commissioners in December of 2022
- ▶ The Commissioners have spent a considerable amount of time over the last 12 months reviewing the draft in its entirety; specifically, the plans goals and the future land use map

## Commissioners' Revised Draft Plan

- ▶ DRAFT PLAN with Commissioners' revisions is complete!
- ▶ All approved Commissioner revisions are incorporated
- ▶ Printed copies were distributed to the Board
- ▶ A digital copy is available online for the public's review



## Urban Growth Boundary (UGB)

- ▶ The Urban Growth Boundary was added to the Future Land Use Map and a description was included in the plan

The Urban Growth Boundary borders the incorporated municipal boundaries of the towns, cities, and villages within Henderson County. The boundary concept was created by the Board of Commissioners during their review of the draft plan in 2023. The purpose of the boundary is to identify where the municipalities are expected to focus growth accommodation and continue to direct development for the next 20 years. It differs from the Utility Service Area, which signifies the existing and potential areas for water, sewer, and broadband utilities, because the Urban Growth Boundary is the area where the physical, urban development is most likely to occur.

The urban growth boundary is the priority area where growth should first be directed. The USA is the second priority area for middle housing and economic development due to the availability of utilities such as water and sewer.

## Commissioners' Incorporated Changes

- ▶ The Board dedicated a tremendous amount of effort and time to craft a comprehensive plan that reflects their vision for 2045
- ▶ All revisions have been transparent and discussed during the Board's meetings
  - ▶ Meetings that had Comprehensive Plan Goals discussed also had dedicated public comment
- ▶ Revisions to the plan goals, recommendations, and action steps discussed in depth during a 4-month period
- ▶ Revisions to Future Land Use Map, including a mapping exercise, were studied between July and December
- ▶ Major additions to the draft plan included a delineated Urban Growth Boundary

## Urban Growth Boundary Definition

- ▶ The Urban Growth Boundary is now defined in the glossary as:

**"Urban Growth Boundary (UGB):** Geographic area that encompasses the municipal limits and appropriate for growth that includes adaptive reuse and high-density development during the next 20 years. Municipal growth should be directed to the UGB."



## Where We Are in the Process

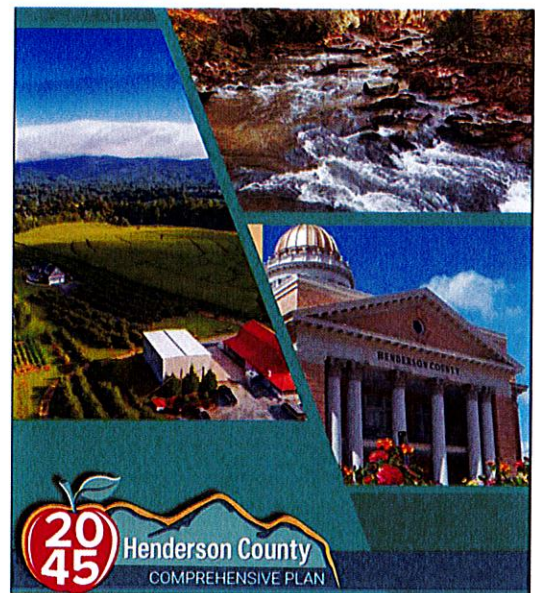
- ▶ The required public hearing was on December 5, 2022.
- ▶ Since that time, the Commissioners continued to receive informal public comment.
- ▶ The BOC maintained transparency as revisions were discussed during regularly scheduled Board meetings; but it has been over a year since the public formerly commented on the plan in its entirety.
- ▶ Although not required, staff recommends the Board consider holding a dedicated public comment prior to adoption. Public comment and adoption can occur at the same meeting.
- ▶ Plan adoption is anticipated for February

## Next Steps

The Commissioners' Revised Draft is complete. Copies have been distributed to the Board and are posted online for public review.

Public comment and plan adoption in February.

Once the 2045 Comprehensive Plan is adopted, the Planning Board and staff will begin working on implementation.



Chairman McCall said that although the information presented had been seen in bits and pieces, the consolidated plan that the Board received just before tonight's meeting was a new document that would require time to review. She noted that at the December 4, 2023, meeting, the Board had voted to retain the 2020 Comprehensive Plan document as the County's Comprehensive Plan for three months or until March 31, 2024.

Commissioner Lapsley announced that he expects the board to take action on the final draft plan and land use maps at the mid-month meeting in February.

## NOMINATIONS AND APPOINTMENTS

1. Cemetery Advisory Committee – 1 vac.

*Chairman McCall made the motion to nominate Thomas Fugate for appointment to position #5. All voted in favor, and the motion carried.*

Approved: January 17, 2024

2. Fire Commission – 1 vac.

*Commissioner Lapsley made the motion to nominate Martin Harris for reappointment to position #1. All voted in favor, and the motion carried.*

3. Henderson County Zoning Board of Adjustment – 3 vacs.

There were no nominations, and this item was carried to the next meeting.

4. Hendersonville Planning Board – 1 vac.

*Commissioner Hill made the motion to nominate Barbara Cromar for reappointment to position #3. All voted in favor, and the motion carried.*

5. Hendersonville City Zoning Board of Adjustment – 1 vac.

There were no nominations, and this item was carried to the next meeting.

6. Home and Community Care Block Grant Advisory Committee – 1 vac.

There were no nominations, and this item was carried to the next meeting.

7. Laurel Park Planning Board – 1 vac.

There were no nominations, and this item was carried to the next meeting.

8. Laurel Park Zoning Board of Adjustment – 1 vac.

There were no nominations, and this item was carried to the next meeting.

9. Library Board of Trustees - Nomination of President of the Friends of the Library position

*Chairman McCall made the motion to appoint Milton Butterworth to the Friends of the Library position #8. All voted in favor, and the motion carried.*

10. Nursing/Adult Care Home Community Advisory Committee – 10 vacs.

There were no nominations, and this item was carried to the next meeting.

## **COMMISSIONER UPDATES**

Commissioner Andreotta noted the passing of longtime friend and Henderson County business owner Cliff Freeman. He said he was a pillar of the community and would be missed.

Vice-Chair Edney, also a friend of Cliff Freeman, said his passing was a loss to the community.

Commissioner Hill offered kudos to Parks and Recreation for the success of the weekend New Year's Eve Apple Rise Ceremony.

Lapsley echoed comments in regard to the loss due to the passing of Cliff Freeman.

Commissioner Lapsley noted that his alma mater, the University of Wyoming, had recently

Approved: January 17, 2024

played Toledo in the Barstool Sports Arizona Bowl. Toledo led most of the game, but Wyoming scored a 24-yard field goal as time expired to win the game with a final score of 16-15.

Vice-Chair McCall said the next meeting on January 17<sup>th</sup> would be the Budget Retreat, and due to the expected length of that meeting, a public comment period would not be offered. She said the state had scheduled a public hearing for the Clear Creek Sewer Project. The meeting will be held on February 5, 2024, at 5:00 p.m. in the North Henderson High School Auditorium. In closing, she noted that the Recycling Center is extending the collection of Styrofoam to twice a month. Collection will be offered on the first and third Tuesday of each month.

### **COUNTY MANAGER'S REPORT**

John Mitchell thanked Bruce Gilliam and his staff at Parks & Recreation for the success of the New Year's Eve Apple Rise Ceremony.

Mitchell noted that the first Henderson County podcast was available to view on the County's website. In closing, he said the grubbing had made it onto the Ecusta Trail after months of work.

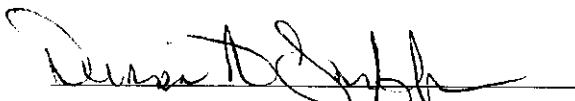
As per custom, the panel was asked to predict who would win the national championship game that is coming up between the Michigan Wolverines and the Washington Huskies. He said the winners would win the right to be the first to each lunch at the Budget Retreat on January 17<sup>th</sup>. Russ Burrell, John Mitchell, Chairman McCall, Commissioners Hill, Lapsley, and Andreotta predicted Michigan would win the championship, while Amy Brantley and Vice-Chair Edney predicted Washington would take the win.

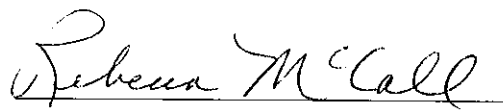
### **CLOSED SESSION**

*Commissioner Edney made the motion to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(5). All voted in favor, and the motion carried.*

*Commissioner Edney made the motion to go out of closed session and adjourn the meeting at 8:08 pm. All voted in favor, and the motion carried.*

### **ADJOURN**

  
Denisa A. Lauffer, Clerk to the Board

  
Rebecca McCall, Chairman

Approved: January 17, 2024

**During the January 2, 2024, regular meeting, the Board enacted the following:**

**2024.001 Pending Releases & Refunds**

**2024.002 Budget Amendment – Fund Balance Appropriation**

**2024.003 Budget Amendment – Baker Barber Collection**

**2024.004 State Budget Allocation – Recreation**

**2024.005 State Budget Allocation – Emergency Management**

**2024.006 State Budget Allocation – Library**

**2024.007 State Budget Allocation – Facilities Equipment**

**2024.008 State Budget Allocation – Henderson County Sheriff's Office**

**2024.009 Set Public Hearing to close a portion of 20-foot right-of-way and right-of-way area from road centerline of Slick Rock Road to the Eastern line of the Heritage Farms & Orchards, LLC**

**2024.010 Set Public Hearing to close a portion of the 60-foot right-of-way**

**2024.011 Broadband Update – Budget Amendment**

# Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855 • [www.hendersoncountync.gov](http://www.hendersoncountync.gov)

**Rebecca K. McCall**  
Chairman  
**J. Michael Edney**  
Vice-Chairman



**William G. Lapsley**  
**Daniel J. Andreotta**  
**David H. Hill**

January 2, 2024

Harry Rising, Assessor  
Henderson County Assessor's Office  
200 N. Grove Street, Suite 102  
Hendersonville, NC 28792

Dear Mr. Rising:

Attached, please find tax release requests in the amount of \$5,752.63 and tax refund requests in the amount of \$1,934.70 reviewed at the Henderson County Board of Commissioners' Meeting on Tuesday, January 2, 2024. All Releases and refunds were approved.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca McCall". The signature is written in dark ink and is positioned above the printed name and title.

Rebecca McCall, Chairman  
Henderson County Board of Commissioners

RM/dal

enclosures



# NCPTS Pending Release/Refund Report. Wednesday, December 20, 2023\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
BORTNIK, VASILY	0003107921-2022-2023-0000	TP IS PAYING TAXES IN BUNCOMBE COUNTY, NC PER STARS	(\$125,756)	8871	ZMORGAN	60 SUMMER BREEZE DR FLETCHER NC 28732	COUNTY	TAX	\$705.49	\$705.49	\$705.49	\$705.49
								LATE LIST FEE	\$70.55	\$70.55	\$70.55	
								TOTAL:			\$776.04	
								LATE LIST FEE	\$169.77	\$169.77	\$169.77	
								TOTAL:			\$186.75	
DAVISON, JOSEPH D	0003107921-2023-2023-0000	TP IS PAYING TAXES IN BUNCOMBE COUNTY, NC PER STARS	(\$268,938)	8872	ZMORGAN	63 SUMMER BREEZE DR FLETCHER NC 28732	COUNTY	TAX	\$1,159.12	\$1,159.12	\$1,159.12	\$0.00
								LATE LIST FEE	\$115.91	\$0.00	\$115.91	
								TOTAL:			\$1,275.03	
								LATE LIST FEE	\$363.07	\$0.00	\$363.07	
								TOTAL:			\$363.1	
DAVISON, JOSEPH D	0003107701-2023-2023-0000	TAXPAYER NOT USING HOME AS SHORT TERM RENTAL,USING AS RESIDENTIAL.	(\$394,694)	8854	YGONZALEZ	138 OSPREY LN HENDERSO NVILLE NC 28792	COUNTY	TAX	\$107.75	\$0.00	\$107.75	\$962.79
								LATE LIST FEE	\$10.78	\$0.00	\$10.78	
								TOTAL:			\$118.53	
								LATE LIST FEE	\$28.75	\$0.00	\$28.75	
								TOTAL:			\$28.88	
EXCAVATING UNLIMITED OF NC LLC	0003104447-2023-2023-0000	VOIDED ABSTRACT DUE TO BUSINESS NO LONGER LOCATED IN HENDERSON COUNTY,TAXPAYER PROVIDED DOCUMENTATION SHOWING BUSINESS VEHICLES AND BUSINESS IS REGISTERED IN TENNESSEE	(\$25,000)	8858	YGONZALEZ	741 ZELDA CT HENDERSO NVILLE NC 28792	COUNTY	TAX	\$7.89	\$0.00	\$7.89	\$0.00
								LATE LIST FEE	\$0.79	\$0.00	\$0.79	
								TOTAL:			\$8.68	
								LATE LIST FEE	\$2.10	\$0.00	\$2.10	
								TOTAL:			\$2.31	
FINE LINE BUILDERS INC	0000122392-2023-2023-0000	VOID BUSINESS, PER LISTING FORM BUSINESS CLOSED ON 12/31/2022, BUSINESS LISTING FORM RECIEVED 01/30/2023	(\$1,830)	8855	YGONZALEZ	1005 PACE MOUNTAIN RD SALUDA NC 28773	COUNTY	TAX	\$50.94	\$0.00	\$50.94	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:			\$50.94	
								LATE LIST FEE	\$14.18	\$0.00	\$14.18	
								TOTAL:			\$0.00	
GRIER, BENJAMIN O	0002656136-2023-2023-0000	HOME WAS PUT ON PROPERTY BUT NO HOMES EXIST.	(\$11,819)	8863	TCANNON	0 NO ADDRESS ASSIGNED HENDERSO NVILLE NC 28739	COUNTY	TAX	\$971.91	\$971.91	\$65.12	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$762.44	
								TOTAL:			\$762.44	
								LATE LIST FEE	\$202.95	\$202.95	\$159.21	
								TOTAL:			\$0.00	
GRIER, BENJAMIN O	0002656136-2023-2023-0000	HOME WAS PUT ON PROPERTY BUT NO HOMES EXIST.	(\$176,900)	8863	TCANNON	0 NO ADDRESS ASSIGNED HENDERSO NVILLE NC 28739	COUNTY	TAX	\$971.91	\$971.91	\$65.12	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$762.44	
								TOTAL:			\$762.44	
								LATE LIST FEE	\$202.95	\$202.95	\$159.21	
								TOTAL:			\$0.00	
GRIER, BENJAMIN O	0002656136-2023-2023-0000	HOME WAS PUT ON PROPERTY BUT NO HOMES EXIST.	(\$176,900)	8863	TCANNON	0 NO ADDRESS ASSIGNED HENDERSO NVILLE NC 28739	COUNTY	TAX	\$971.91	\$971.91	\$65.12	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$762.44	
								TOTAL:			\$762.44	
								LATE LIST FEE	\$202.95	\$202.95	\$159.21	
								TOTAL:			\$0.00	



# NCPTS Pending Release/Refund Report. Wednesday, December 20, 2023\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
HAYNES, THOMAS E	0003094477-2023-2023-0000	TAXPAYER HAS FILED FOR A REQUEST FOR RELEASE/REFUND. THE AIRCRAFTS WERE ALL INVOLVED IN CRASHES ONLY PROPERTY LEFT OF AIRCRAFTS WERE PARTS/TITLE. TITLE AND PARTS ALL LOCATED IN FL. TAXPAYER MAILING ADDRESS IS ONLY IN HENDERSON COUNTY	(\$102,326)	8868	VGOINS	510 L A WHITE DR FLETCHER NC 28732	COUNTY	TAX	\$441.03	\$0.00	\$441.03	\$0.00
								LATE LIST FEE	\$44.10	\$0.00	\$44.10	\$0.00
								TOTAL			\$485.13	\$0.00
								ABSTRACT TOTAL:			\$485.13	\$0.00
												\$0.00
HENDERSON, J MARK	0003026834-2023-2023-0000	OWNER TOTAL: PER INFORMAL APPEAL AND MEETING WITH TAX ASSESSOR, VEHICLE HAS BEEN APPRAISED BASED ON INFORMATION PROVIDED THAT VEHICLE IS CURRENTLY DISASSEMBLED.	(\$102,326) (\$9,175)	8860	ZMORGAN	178 BLACK RIVER RD FLETCHER NC 28732	COUNTY	TAX	\$50.32	\$0.00	\$485.13	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$39.54	\$0.00
								TOTAL			\$39.54	\$0.00
								FLETCHER FIRE TAX	\$12.26	\$0.00	\$9.63	\$0.00
								TOTAL			\$9.63	\$0.00
HOOVER, NATHAN DEWAYNE	0003107135-2023-2023-0000	OWNER TOTAL: VOIDED ABSTRACT UTILITY TRAILER IS REGISTERED IN TENNESSEE, TAXPAYER PROVIDED DOCUMENTATION SHOWING REGISTRATION FROM TENNESSEE FOR UTILITY TRAILER	(\$9,175) (\$2,602)	8859	YGONZALEZ	741 ZELDA CT HENDERSONVILLE NC 28792	COUNTY	TAX	\$11.21	\$0.00	\$49.17	\$0.00
								LATE LIST FEE	\$1.12	\$0.00	\$11.21	\$0.00
								TOTAL			\$1.12	\$0.00
								TAX	\$2.99	\$0.00	\$2.99	\$0.00
								LATE LIST FEE	\$0.30	\$0.00	\$0.30	\$0.00
KLIMOVYCH, MYKHAILO	0003111285-2023-2023-0000	OWNER TOTAL: T/P PROVIDED BILL OF SALE FOR 2022 PETERBILT. STEP ONE LLC NOW OWNS IT.	(\$2,602) (\$132,990)	8857	ZMORGAN	207 BEECHWOOD LAKES DR HENDERSONVILLE NC 28792	COUNTY	TAX	\$573.19	\$0.00	\$15.62	\$0.00
								LATE LIST FEE	\$57.32	\$0.00	\$573.19	\$0.00
								TOTAL			\$57.32	\$0.00
								TAX	\$152.94	\$0.00	\$630.51	\$0.00
								LATE LIST FEE	\$15.29	\$0.00	\$152.94	\$0.00
LAMBERT, JOSEPH LUTHER	0002130292-2014-2014-0000	OWNER TOTAL: VOIDED 12/31/2013. PER NC WILDLIFE, TAXPAYER DID NOT OWN WATERCRAFT ON JAN. 1, 2014	(\$132,990) (\$9,595)	8877	RIONES	88 FRANCIS RD HENDERSONVILLE NC 28792 NC	COUNTY	TAX	\$49.28	\$0.00	\$798.74	\$0.00
								LATE LIST FEE	\$4.93	\$0.00	\$49.28	\$0.00
								TOTAL			\$4.93	\$0.00
								TAX	\$10.55	\$0.00	\$54.21	\$0.00
								LATE LIST FEE	\$1.06	\$0.00	\$10.55	\$0.00
	0002130292-2015-2015-0000	OWNER TOTAL: VOIDED 12/31/2014. PER NC WILDLIFE, TAXPAYER DID NOT OWN WATERCRAFT ON JAN. 1, 2015	(\$9,115) (\$9,115)	8878	RIONES	88 FRANCIS RD HENDERSONVILLE NC 28793	COUNTY	TAX	\$46.81	\$0.00	\$65.82	\$0.00
								LATE LIST FEE	\$4.68	\$0.00	\$46.81	\$0.00
								TOTAL			\$4.68	\$0.00
								TAX	\$11.85	\$0.00	\$51.49	\$0.00
								LATE LIST FEE	\$1.18	\$0.00	\$11.85	\$0.00
ABSTRACT TOTAL:											\$13.03	\$0.00
											\$64.52	\$0.00

\*Adjustments submitted for approval on or before



# NCPTS Pending Release/Refund Report. Wednesday, December 20, 2023\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND								
LUND FAMILY TRUCKING LLC	0002130292-2016-2016-0000	VOIDED 12/31/2015, PER NC WILDLIFE, TAXPAYER DID NOT OWN WATERCRAFT ON JAN. 1, 2016	(\$1,530)	8879	ROONES	88 FRANCIS RD HENDERSONVILLE NC 28793	COUNTY	TAX	\$8.64	\$0.00	\$8.64	\$0.00								
								LATE LIST FEE	\$0.86	\$0.00	\$0.86	\$0.00								
								TOTAL:			\$9.50	\$0.00								
								TAX	\$1.99	\$0.00	\$1.99	\$0.00								
								LATE LIST FEE	\$0.20	\$0.00	\$0.20	\$0.00								
								TOTAL:			\$2.19	\$0.00								
								ABSTRACT TOTAL:		\$11.69		\$0.00								
								TAX	\$5.71	\$0.00	\$5.71	\$0.00								
								LATE LIST FEE	\$0.57	\$0.00	\$0.57	\$0.00								
								TOTAL:			\$6.28	\$0.00								
								TAX	\$1.31	\$0.00	\$1.31	\$0.00								
								LATE LIST FEE	\$0.13	\$0.00	\$0.13	\$0.00								
								TOTAL:			\$1.44	\$0.00								
								ABSTRACT TOTAL:		\$7.72		\$0.00								
								OWNER TOTAL:			(\$21,250)							\$149.75	\$0.00	
REID, HAROLD	0003081668-2018-2018-0000	VOIDED 12/31/2017, PER STARS VEHICLE WAS SOLD 1/13/2017.	(\$15,921)	8870	ROONES	156 QUIET STREAM LN HENDERSONVILLE NC 28791	COUNTY	TAX	\$89.95	\$0.00	\$89.95	\$0.00								
								LATE LIST FEE	\$9.00	\$0.00	\$9.00	\$0.00								
								TOTAL:			\$98.95	\$0.00								
								TAX	\$16.72	\$0.00	\$16.72	\$0.00								
								LATE LIST FEE	\$1.67	\$0.00	\$1.67	\$0.00								
								TOTAL:			\$18.39	\$0.00								
								ABSTRACT TOTAL:			\$117.34	\$0.00								
								TAX	\$61.93	\$0.00	\$61.93	\$0.00								
								LATE LIST FEE	\$6.19	\$0.00	\$6.19	\$0.00								
								TOTAL:			\$68.12	\$0.00								
								TAX	\$12.69	\$0.00	\$12.69	\$0.00								
								LATE LIST FEE	\$1.27	\$0.00	\$1.27	\$0.00								
								TOTAL:			\$13.96	\$0.00								
								ABSTRACT TOTAL:			\$82.08	\$0.00								
								OWNER TOTAL:			(\$26,960)							\$199.42	\$0.00	
SHADY CREEK RENTALS LLC	000310904-2023-2023-0000	VOID ABSTRACT DUE TO CAMPER BEING TAXED/TAGGED IN NC; NC TITLE	(\$18,900)	8873	SMORROW	140 L 48 JAYMAR PARK DR HENDERSONVILLE NC 28792	COUNTY	TAX	\$81.46	\$0.00	\$81.46	\$0.00								
								LATE LIST FEE	\$8.15	\$0.00	\$8.15	\$0.00								
								TOTAL:			\$89.61	\$0.00								
								TAX	\$21.74	\$0.00	\$21.74	\$0.00								
								LATE LIST FEE	\$2.17	\$0.00	\$2.17	\$0.00								
								TOTAL:			\$23.91	\$0.00								
								ABSTRACT TOTAL:			\$113.52	\$0.00								
								OWNER TOTAL:			(\$18,900)							\$113.52	\$0.00	
								SHADY CREEK RENTALS LLC	0003109549-2023-2023-0000	VOIDED DUE TO ALL PROPERTIES LISTED ON ABSTRACT # 3109595	(\$20,326)	8874	YGONZALEZ	284 SHADY CREEK LN HENDERSONVILLE NC 28739	COUNTY	TAX	\$87.61	\$0.00	\$87.61	\$0.00
																LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
																TOTAL:			\$87.61	\$0.00
																TAX	\$18.29	\$0.00	\$18.29	\$0.00
																LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
																TOTAL:			\$18.29	\$0.00
																ABSTRACT TOTAL:			\$105.90	\$0.00
OWNER TOTAL:			(\$20,326)															\$105.90	\$0.00	

\*Adjustments submitted for approval on or before

# NCPTS Pending Release/Refund Report. Wednesday, December 20, 2023\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
VANNICE, ANDREW JON	0003106350-2023-2023-0000	PER STARS, ONE TRAILER IS STILL IN ANDREW'S NAME CURRENTLY. THE OTHER TRAILER PLATE TURN IN PER STARS.	(\$10,600)	8856	ZMORGAN	231 LADSON SPRING TRL MILLS RIVER NC 28759	COUNTY	TAX LATE LIST FEE TOTAL:	\$385.27 \$38.53	\$385.27 \$38.53	\$45.69 \$4.57	\$45.69 \$4.57
OWNER TOTAL:										ABSTRACT TOTAL:	\$50.26	\$50.26
GRAND TOTALS:										TOTAL:	\$50.26	\$50.26
											\$5,752.63	\$1,934.70

## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** January 2<sup>nd</sup>, 2024

**SUBJECT:** Budget Amendment – Fund Balance Appropriation

**PRESENTER:** Mike Barnett, EMS Manager

**ATTACHMENTS:** Yes  
1. Budget Amendment

#### **SUMMARY OF REQUEST:**

Staff is requesting the Board approve the attached budget amendment which appropriates fund balance for EMS maintenance and repair of vehicles. Insurance funds were received in FY 23 for an ambulance repair that was paid for from the FY 24 budget. These funds are needed for ongoing maintenance and repairs for FY24.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment to appropriate fund balance.

#### ***Suggested Motion:***

I move the Board approve the budget amendment to appropriate fund balance.



## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** January 2, 2024

**SUBJECT:** Budget Amendment – Baker Barber Collection

**PRESENTER:** Trina Rushing, Library Director  
Amy Brantley, Assistant County Manager

**ATTACHMENTS:** Yes  
1. Budget Amendment

#### **SUMMARY OF REQUEST:**

The Board is requested to approve the attached budget amendment which appropriates fund balance for Contracted Services for the Library. Specifically, the original license for the upload of the Baker Barber Collection was for 30,000 images. As Staff is now working to get all images uploaded and available, the license needs to be extended. The Budget Amendment as presented is for a one-time licensing fee and an increase in annual maintenance.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve the Budget Amendment as presented, to continue with uploading the Baker Barber Collection.

#### **Suggested Motion:**

*I move that the Board of Commissioners approve the Budget Amendment appropriating fund balance as presented.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**

**Department:** Library

*Please make the following line-item transfers:*

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
115611-539000	Contracted Services	\$17,182

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
114990-401000	Fund Balance Appropriated	\$17,182

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
To provide funding in Contracted Services to continue uploading the Baker Barber Collection.  
BOC APPROVED 1.2.2024

<u>Budget</u>	<u>1/2/2024</u>	<div><b>For Budget Use Only</b>  Batch # _____  BA # _____  Batch Date _____</div>
Authorized by Department Head	Date	
Authorized by Budget Office	Date	
Authorized by County Manager	Date	



## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** January 2, 2024

**SUBJECT:** NC State Budget Allocation – Recreation

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Scope of Work
3. State Grant Certification

#### SUMMARY OF REQUEST:

Staff is requesting the Board approve the State Budget allocation for Henderson County in the amount of \$120,000. This allocation has been made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the capital improvements at the Dana Park Community Center, including remodel of kitchen and flooring. Staff requests the Board authorize the scope of work, budget amendment and state grant certification. Staff also requests the Board provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

#### BOARD ACTION REQUESTED:

The Board is requested to approve the attached scope of work and budget amendment and authorize the attached state grant certification. The Board is also requested to provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.

#### ***Suggested Motion:***

*I move the Board approve the attached scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*

LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
405400-539000-9075	CONTRACTED SERVICES	\$110,000
405400-526020-9075	NONEXPENDABLE SUPPLIES	\$10,000
		\$120,000

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
404400-454029-9075	STATE BUDGET ALLOCATION	\$120,000
		\$120,000

**Justification:** Please provide a brief justification for this line-item transfer request.

TO BUDGET FOR THE CAPITAL IMPROVEMENTS AT THE DATA PARK COMMUNITY CENTER REMODEL FUNDED BY STATE BUDGET ALLOCATION UNDER HB 259: 2023 APPROPRIATIONS ACT. GRANT ID 20304. BOC APPROVED 1.2.2024.

\$0

\_\_\_\_\_  
Authorized by Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** January 2, 2024

**SUBJECT:** NC State Budget Allocation – Emergency Management

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Scope of Work
3. State Grant Certification

#### SUMMARY OF REQUEST:

Staff is requesting the Board approve the State Budget allocation for Henderson County in the amount of \$1,000,000. This allocation has been made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the expansion and enhancement of the County's emergency management public safety radio system, including communications site expansions at three site – Naples, Blue Ridge Community College and Pardee Hospital – and communications systems enhancements. Staff requests the Board authorize the scope of work, budget amendment and state grant certification. Staff also requests the Board provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

#### BOARD ACTION REQUESTED:

The Board is requested to approve the attached scope of work and budget amendment and authorize the attached state grant certification. The Board is also requested to provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.

#### ***Suggested Motion:***

*I move the Board approve the attached scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*





## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** January 2, 2024

**SUBJECT:** NC State Budget Allocation – Library

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Scope of Work
3. State Grant Certification

#### SUMMARY OF REQUEST:

Staff is requesting the Board approve the State Budget allocation for Henderson County in the amount of \$40,000. This allocation has been made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the renovation of bathrooms and related improvements to Henderson County's main branch library. Staff requests the Board authorize the scope of work, budget amendment and state grant certification. Staff also requests the Board provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

#### BOARD ACTION REQUESTED:

The Board is requested to approve the attached scope of work and budget amendment and authorize the attached state grant certification. The Board is also requested to provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.

#### ***Suggested Motion:***

*I move the Board approve the attached scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*

LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
405400-539000-9077	CONTRACTED SERVICES	\$40,000
		\$40,000

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
404400-454029-9077	STATE BUDGET ALLOCATION	\$40,000
		\$40,000

**Justification:** Please provide a brief justification for this line-item transfer request. \$0  
TO BUDGET FOR THE RENOVATION OF BATHROOMS AND RELATED IMPROVEMENTS FUNDED BY STATE BUDGET ALLOCATION UNDER HB  
259; 2023 APPROPRIATIONS ACT. GRANT ID 20307. BOC APPROVED 1.2.2024.

_____ Authorized by Department Head	_____ Date
_____ Authorized by Budget Office	_____ Date
_____ Authorized by County Manager	_____ Date

*For Budget Use Only*

Batch # \_\_\_\_\_

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Batch Date \_\_\_\_\_



## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** January 2, 2024

**SUBJECT:** NC State Budget Allocation – Facilities Equipment

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Scope of Work
3. State Grant Certification

#### SUMMARY OF REQUEST:

Staff is requesting the Board approve the State Budget allocation for Henderson County in the amount of \$105,000. This allocation has been made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the purchase of facilities services equipment including an excavator and utility task vehicle. Staff requests the Board authorize the scope of work, budget amendment and state grant certification. Staff also requests the Board provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

#### BOARD ACTION REQUESTED:

The Board is requested to approve the attached scope of work and budget amendment and authorize the attached state grant certification. The Board is also requested to provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.

#### ***Suggested Motion:***

*I move the Board approve the attached scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*



## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** January 2, 2024

**SUBJECT:** NC State Budget Allocation – Henderson County Sheriff's Office

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Scope of Work
3. State Grant Certification

#### SUMMARY OF REQUEST:

Staff is requesting the Board approve the State Budget allocation for the Henderson County Sheriff's Office in the amount of \$416,000. This allocation has been made as directed by the NC General Assembly pursuant to Session Law 2023-134 (House Bill 259) for the purchase of a bomb squad robot, x-ray equipment and crime scene lab equipment for the sheriff's office. Staff requests the Board authorize the scope of work, budget amendment and state grant certification. Staff also requests the Board provide authorization for the County Manager to execute the forthcoming agreement on behalf of the County.

#### BOARD ACTION REQUESTED:

The Board is requested to approve the attached scope of work and budget amendment and authorize the attached state grant certification. The Board is also requested to provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.

#### ***Suggested Motion:***

*I move the Board approve the attached scope of work and budget amendment. I move the Board provide authorization to the County Manager to execute the forthcoming agreement on behalf of the County.*





**Henderson County  
North Carolina**

**Before the Board of Commissioners**

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Pursuant to N.C. Gen. Stat. §153A-241, this Board has the power to close public roads and easements which are not within a municipality except public roads and easements and under the control and supervision of the North Carolina Department of Transportation.

Robert Scott Case and Sandra Lyda Perine, on behalf of Heritage Farm, Dream Farm Investments, LLC, has petitioned the Board for the closure of a 20-foot right-of-way and right-of-way area from the road centerline of Slick Rock Road to the Eastern line of the Heritage Farms & Orchards, LLC located in Henderson County which meets the criteria, above.

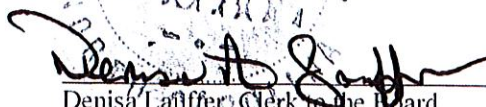
Prior to closing such an easement, the Board must first adopt a resolution indicating its intent to consider the same and call a public hearing on the issue.


**NOW, THEREFORE, BE IT RESOLVED** that the Board will consider closing a 20-foot right-of-way and right-of-way area as described above at its regularly scheduled meeting on February 05, 2024 at 5:30 pm., after a public hearing. The Board hereby calls a public hearing to be held on this issue on such date, and directs staff to provide notice, pursuant to N.C. Gen. Stat. §153A-241, of the same

Adopted by the Board by motion duly made, this the 2nd day of January, 2024.

BOARD OF COMMISSIONERS  
OF HENDERSON COUNTY

By: Rebecca K McCall  
Rebecca K. McCall, Chairman

Attest:   
Denisa Laffey, Clerk to the Board



**Henderson County  
North Carolina**

**Before the Board of Commissioners**

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Pursuant to N.C. Gen. Stat. §153A-241, this Board has the power to close public roads and easements which are not within a municipality except public roads and easements and under the control and supervision of the North Carolina Department of Transportation.

Leandro Roselli has petitioned the Board for the closure of a portion of 4<sup>th</sup> Ave, a 60-foot unopened right-of-way located in Henderson County which meets the criteria, above.

Prior to closing such an easement, the Board must first adopt a resolution indicating its intent to consider the same and call a public hearing on the issue.


**NOW, THEREFORE, BE IT RESOLVED** that the Board will consider closing a portion of 4<sup>th</sup> Ave, a 60-foot unopened right-of-way at its regularly scheduled meeting on February 05, 2024 at 5:30 pm., after a public hearing. The Board hereby calls a public hearing to be held on this issue on such date, and directs staff to provide notice, pursuant to N.C. Gen. Stat. §153A-241, of the same

Adopted by the Board by motion duly made, this the 2nd day of January, 2024.

BOARD OF COMMISSIONERS  
OF HENDERSON COUNTY

By: Rebecca K. McCall  
Rebecca K. McCall, Chairman

Attest: Denise Lauffer  
Denise Lauffer, Clerk to the Board





## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** January 2, 2024

**SUBJECT:** Broadband Update

**PRESENTERS:** Chris Todd, Business and Economic Development Director

**ATTACHMENTS:** Yes  
1. Budget Amendment

#### **SUMMARY OF REQUEST:**

On November 15, 2023, the Board approved the GREAT Grant Agreement with Charter/Spectrum. Matching funds of \$100,000 are required to be paid by Henderson County as per the executed agreement. On March 22, 2022, the Board appropriated \$1M in ARPA Funding toward Broadband/GREAT grant funding.

Staff is requesting the Board approve the attached budget amendment which appropriates ARPA Fund Balance for the \$100,000 GREAT grant match.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment to appropriate ARPA Fund Balance.

#### ***Suggested Motion:***

*I move the Board approve the budget amendment to appropriate ARPA Fund Balance.*

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
395500-539000-9070	CONTRACTED SERVICES	\$100,000
		\$100,000

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>390000-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$100,000</u>
		\$100,000

**Justification:** Please provide a brief justification for this line-item transfer request.

TO BUDGET FOR BOARD APPROVED ARPA FUNDING FOR THE BROADBAND GREAT GRANT FUNDING OF \$100,000. BOC APPROVED 1.2.2024

\$0

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

*For Budget Use Only*

Batch # \_\_\_\_\_

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Batch Date \_\_\_\_\_