

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: June 28, 2023

SUBJECT: Budget Amendment – Revolving Vehicle Fund

PRESENTERS: Samantha R. Reynolds, Finance Director

ATTACHMENTS: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

The revolving vehicle fund, accounted for within the Capital Projects Funds is a multi-year fund where Board approved vehicle purchases will be purchased, funded by General Fund dollars via the annual budget ordinance. This fund allows purchases that span fiscal years to remain encumbered and reduce the administrative burden of annually appropriating fund balance to roll purchases forward.

The Board is requested to approve a Budget Amendment, transferring \$4,682 from Facilities Services in the General Fund to the Capital Projects Fund. These funds will be used to supplement \$37,420 currently budgeted in the Revolving Vehicle Fund for a Board approved vehicle purchase for the Facilities Services Department. The total actual cost of the vehicle, including tag, tax and title is \$42,102.10.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the budget amendment as presented, transferring funds from General Fund to the Capital Projects Fund.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount	
<u>115980-598040</u>	<u>TRANSFER TO CAPITAL PROJECTS FUND</u>	<u>4,683</u>	
<u>405400-553000-5530</u>	<u>CAPITAL OUTLAY - VEHICLES</u>	<u>4,683</u>	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	\$9,366

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount	
<u>115419-538100</u>	<u>FACILITIES: PROFESSIONAL SERVICES</u>	<u>4,683</u>	
<u>404400-403500-5530</u>	<u>TRANSFER FROM GENERAL FUND</u>	<u>4,683</u>	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	\$9,366

Justification: *Please provide a brief justification for this line-item transfer request.* \$0
 TO BUDGET FOR TRANSFER OF ADDITIONAL FUNDS FROM FACILITIES SERVICE TO CAPITAL PROJECTS FUND TO PURCHASE A VEHICLE
 BUDGETED FOR IN REVOLVING VEHICLE FUND. BOC APPROVED 6.28.2023

Authorized by Department Head _____ Date

Authorized by Budget Office _____ Date

Authorized by County Manager _____ Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____