

## MINUTES

STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS  
WEDNESDAY, SEPTEMBER 21, 2022

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:30 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were Chairman William Lapsley, Vice-Chair Rebecca McCall, Commissioner Daniel Andreotta, Commissioner David Hill, Commissioner Mike Edney, County Manager John Mitchell, Assistant County Manager Amy Brantley, Attorney Russ Burrell, and Clerk to the Board Denisa Lauffer.

Also present were: Director of Business and Community Development Christopher Todd, Finance Director Samantha Reynolds, Budget Manager/Internal Auditor Sonya Flynn, Engineer Marcus Jones, Tax Administrator Darlene Burgess, Sheriff Lowell Griffin, IT Director Mark Seelenbacher, Public Health Director Steve Smith, Social Services Director Jerrie McFalls, Social Work Program Administrator Lori Horne, Human Resources Director Karen Ensley, Behavioral Health System Coordinator Jodi Grabowski Planning Director Autumn Radcliff, Emergency Management/Rescue Coordinator Jimmy Brissie, Budget Analyst Jennifer Miranda, NCACC Strategic Project Coordinator Erik Mendez, Capital Projects Manager Bryan Rhodes, Senior Planner Jana Bianculli, Assistant Engineer Deb Johnston, and PIO Kathy Finotti – videotaping, Deputies Mike Marstellar, Jordan Warren, Jeremy Parker, Joshua Hopper, Jose Jiminez-Tweed, Sergeant Larry Pierson, and Corporal Brandon Corn provided security.

### **CALL TO ORDER/WELCOME**

Chairman Lapsley called the meeting to order and welcomed all in attendance.

### **INVOCATION**

Vice-Chair McCall provided the invocation.

### **PLEDGE OF ALLEGIANCE**

Chairman Lapsley led the Pledge of Allegiance to the American Flag.

### **PUBLIC INPUT**

1. Indian Jackson spoke in opposition to racism and the high cost of living in Henderson County.
2. Leslie Carey spoke in opposition to a social media post and racism.
3. Gayle Kemp spoke in opposition to a social media post and racism.
4. Melinda Pilgrim Lowrance spoke in opposition to a social media post. Ms. Lowrance provided the Clerk with a letter to be included with these minutes. (attached)
5. Robert Zachary spoke in support of dialogue with the Board due to a social media post.
6. Lucy Butler spoke in opposition to a social media post and racism.
7. Virginia Tegel spoke in opposition to a social media post and racism.
8. Chris Walters spoke in opposition to a social media post and racism.
9. Brett Calloway spoke in support of freedom.
10. Dorothy Calloway spoke in support of freedom.
11. Peri David spoke in opposition to racism. She encouraged citizens to read the materials provided on the Board of Elections website regarding electronic voting machines. She recognized the

Planning Department for its Public Outreach to the community in developing the 2045 Comprehensive Plan.

12. Dennis Justice spoke in support of pickleball courts and opposition to censorship and “cancel culture.”
13. Harvey Sankey spoke in opposition to “cancel culture” and in support of his right to Freedom.

Vice-Chair McCall addressed the audience to clarify some points made early in the public comment period. She said the cost of living and low wages paid in Henderson County is a problem that this Board recognizes. The Board is focused on dealing with this problem by trying to develop additional childcare solutions for working parents.

Commissioner Andreotta said he appreciated everyone attending the meeting and offering their comments. He thanked those who understood what he was communicating in the social media post.

#### **DISCUSSION/ADJUSTMENT OF AGENDA**

*Chairman Lapsley made the motion to approve the agenda as presented. All voted in favor, and the motion carried.*

Commissioner Edney pulled Consent Agenda Item J – “Budget Amendment – Asset Forfeiture Funds” and moved the item to Discussion, creating Discussion Item E.

Commissioner Edney pulled Consent Agenda Item M – “Facility Use Policy” and rolled it to a future Board meeting.

*Chairman Lapsley made the motion to approve the consent agenda with the two revisions discussed by Commissioner Edney. All voted in favor, and the motion carried.*

The CONSENT AGENDA consisted of the following:

#### **Approval of Minutes**

Draft minutes were presented for Board review and approval of the following meeting:  
September 7, 2022 - Regularly Scheduled Meeting

Motion:

*I move the Board approve the minutes of September 7, 2022.*

#### **Tax Collector’s Report**

The report from the office of the Tax Collector was provided for the Board’s information.

Approved: October 3, 2022

### Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66  
 HENDERSONVILLE, NC 28792  
 PHONE: (828) 697-5595 | FAX: (828) 698-6153


Henderson County Board of Commissioners  
 1 Historic Courthouse Square, Suite 1  
 Hendersonville, NC 28792

Tuesday, September 13, 2022

Re: Tax Collector's Report to Commissioners - Meeting Date September 21, 2022

Please find outlined below collections information through September 12, 2022 for 2022 real and personal property bills mailed on August 5th. Vehicles taxes are billed monthly by NC DMV.

#### Henderson County Annual Bills (Real and Personal Property):

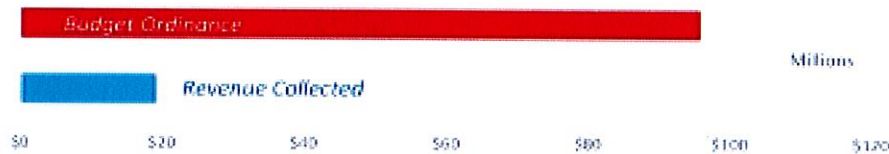
<b>2021 Beginning Charge:</b>	<b>\$89,364,294.32</b>		<b>Paid 19.08%</b>  <b>Unpaid 80.92%</b>
Discoveries & Imm. Irreg.:	\$597,847.11		
Releases & Refunds:	(\$958,171.01)		
<u>Net Charge:</u>	<u>\$89,003,970.42</u>		
Unpaid Taxes:	\$72,020,617.19		
<b>Amount Collected:</b>	<b>\$16,983,353.23</b>		

#### Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$1,758,092.06	<b>99.81%</b>
Unpaid Taxes:	\$3,415.83	
<b>Amount Collected:</b>	<b>\$1,754,676.23</b>	

#### Henderson County FY22 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$94,458,998.00	\$18,738,029.46
Prior Years:	\$981,000.00	\$160,705.82
<b>Budget Total:</b>	<b>\$95,439,998.00</b>	<b>YTD Revenue: \$18,898,735.28</b>



### County Financial Report/Cash Balance Report

The July 2022 County Financial and Cash Balance Reports were provided for the Board's review and approval.

The following are explanations for departments/programs with a higher budget to actual percentages for the month of July:

- Legal – the timing of payment of budgeted expenditures
- Rescue Squad – payment of 1<sup>st</sup> quarter Board appropriation
- Economic Development – the timing of 1<sup>st</sup> quarter Board appropriation
- Public Health – the timing of board-approved encumbrances and expenditures
- Agri-business – excess operating expenditures to be covered by membership fees
- Mental Health – payment of 1<sup>st</sup> quarter Board appropriations
- Public Education – payment 1 of 10 annual appropriations made to the public school system
- Non-Departmental – occupancy tax transmittal to be budgeted

Approved: October 3, 2022

HENDERSON COUNTY  
FINANCIAL REPORT  
JULY 2022

GENERAL FUND REVENUES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
General Fund	180,163,557.00	1,713,308.37	1,713,308.37	1.0%	-	1,713,308.37

GENERAL FUND EXPENDITURES						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
Governing Body	574,991.00	24,610.66	24,610.66	4.3%	-	24,610.66
Dues/Non-Profit Contributions	610,401.00	50,889.67	50,889.67	8.3%	-	50,889.67
County Manager	392,022.00	20,174.72	20,174.72	5.1%	-	20,174.72
Administrative Services	756,312.00	43,170.70	43,170.70	5.7%	-	43,170.70
Human Resources	1,174,860.00	84,217.06	84,217.06	7.2%	-	84,217.06
Elections	994,733.00	51,794.68	51,794.68	5.2%	49,000.00	100,794.68
Finance	1,229,664.00	95,457.52	95,457.52	7.8%	1,230.00	96,687.52
County Assessor	1,996,430.00	88,982.66	88,982.66	4.5%	-	88,982.66
Tax Collector	543,131.00	35,304.59	35,304.59	6.5%	-	35,304.59
Legal	991,880.00	88,665.37	88,665.37	8.9%	-	88,665.37
Register of Deeds	699,454.00	38,627.46	38,627.46	5.5%	53,575.61	92,203.07
Facilities Services	5,437,389.00	181,086.70	181,086.70	3.3%	487,825.81	668,912.51
Garage	475,053.00	17,030.38	17,030.38	3.6%	-	17,030.38
Court Facilities	153,000.00	2,220.89	2,220.89	1.5%	-	2,220.89
Information Technology	5,644,089.00	325,051.41	325,051.41	5.8%	453,212.81	778,264.22
Sheriff	21,829,759.00	1,372,250.62	1,372,250.62	6.3%	118,184.61	1,490,435.23
Detention Center	6,274,393.00	348,602.00	348,602.00	5.6%	498,018.57	846,620.57
Emergency Management	840,590.00	64,044.00	64,044.00	7.6%	12,480.00	76,524.00
Fire Services	824,720.00	26,083.25	26,083.25	3.2%	2,100.00	28,183.25
Building Services	1,507,480.00	96,373.76	96,373.76	6.4%	-	96,373.76
Wellness Clinic	1,348,729.00	92,316.20	92,316.20	6.8%	132,790.20	225,106.40
Emergency Medical Services	9,456,789.00	549,684.48	549,684.48	5.8%	73,459.50	623,143.98
Animal Services	864,123.00	45,492.98	45,492.98	5.3%	79,403.00	124,895.98
Rescue Squad	557,750.00	140,356.10	140,356.10	25.2%	-	140,356.10
Forestry Services	91,484.00	-	-	0.0%	-	-
Soil & Water Conservation	427,396.00	29,955.26	29,955.26	7.0%	48,825.00	78,780.26
Planning	913,427.00	45,348.85	45,348.85	5.0%	30,974.01	76,322.86
Code Enforcement Services	320,541.00	19,720.43	19,720.43	6.2%	-	19,720.43
Site Development	247,941.00	18,609.35	18,609.35	7.5%	-	18,609.35
Heritage Museum	100,000.00	8,333.33	8,333.33	8.3%	-	8,333.33
Cooperative Extension	598,356.00	29,832.71	29,832.71	5.0%	-	29,832.71
Projects Management	286,800.00	19,339.51	19,339.51	6.7%	-	19,339.51
Economic Development	796,724.00	108,500.00	108,500.00	13.6%	-	108,500.00
Agri-Business	187,268.00	18,766.89	18,766.89	10.0%	-	18,766.89
Public Health	11,010,869.00	634,334.05	634,334.05	5.8%	317,782.62	952,116.67
Environmental Health	1,705,286.00	87,542.40	87,542.40	5.1%	13,275.00	100,817.40
H&CC Block Grant	820,541.00	-	-	0.0%	-	-
Medical Services - Autopsies	90,000.00	-	-	0.0%	-	-
Mental Health	528,612.00	132,153.00	132,153.00	25.0%	-	132,153.00
Rural Transportation Assist Program	201,384.00	-	-	0.0%	-	-
Social Services	20,672,503.00	1,270,861.45	1,270,861.45	6.1%	50,186.04	1,321,047.49
Juvenile Justice Programs	218,745.00	3,300.00	3,300.00	1.5%	0.00	3,300.00
Veteran Services	141,120.00	4,057.82	4,057.82	2.9%	0.00	4,057.82
Public Library	3,804,204.00	303,706.93	303,706.93	8.0%	316,000.00	619,706.93
Recreation	2,676,351.00	147,995.71	147,995.71	5.5%	122,932.93	270,928.64
Public Education	38,362,938.00	3,784,034.50	3,784,034.50	9.9%	-	3,784,034.50
Debt Service	19,668,907	-	-	0.0%	-	-
Non-Departmental	564,696.00	367,298.98	367,298.98	65.0%	-	367,298.98
Interfund Transfers	10,549,722.00	-	-	0.0%	-	-
<b>TOTAL</b>	<b>180,163,557</b>	<b>10,916,179.03</b>	<b>10,916,179.03</b>	<b>6.1%</b>	<b>2,861,255.71</b>	<b>13,777,434.74</b>

Net Revenues over (under) Exp. - (9,202,870.66) (9,202,870.66) (2,861,255.71) (12,064,126.37)

Approved: October 3, 2022

HENDERSON COUNTY  
FINANCIAL REPORT  
JULY 2022

APPROPRIATIONS DETAIL						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOCIAL SERVICES</b>						
Staff Operations	16,795,098.00	1,074,330.54	1,074,330.54	6.4%	50,186.04	1,124,516.58
Federal & State Programs	3,776,405.00	195,029.92	195,029.92	5.2%	0.00	195,029.92
General Assistance	101,000.00	1,500.99	1,500.99	1.5%	0.00	1,500.99
<b>TOTAL</b>	<b>20,672,503</b>	<b>1,270,861.45</b>	<b>1,270,861.45</b>		<b>50,186.04</b>	<b>1,321,047.49</b>
<b>EDUCATION</b>						
Schools Current/Capital Expense	33,112,938.00	3,346,534.50	3,346,534.50	10.1%	-	3,346,534.50
Blue Ridge Community College	5,250,000.00	437,500.00	437,500.00	8.3%	-	437,500.00
<b>TOTAL</b>	<b>38,362,938</b>	<b>3,784,034.50</b>	<b>3,784,034.50</b>		<b>-</b>	<b>3,784,034.50</b>
<b>DEBT SERVICE</b>						
Public Schools	11,951,709.00	-	-	0.0%	-	-
Blue Ridge Community College	3,372,266.00	-	-	0.0%	-	-
Henderson County	4,344,932.00	-	-	0.0%	-	-
<b>TOTAL</b>	<b>19,668,907</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>
<b>INTERFUND TRANSFERS</b>						
Public Transit Fund	14,874	-	-	0.0%	-	-
Capital Projects Fund	250,000	-	-	0.0%	-	-
Capital Reserve Fund	1,710,808	-	-	0.0%	-	-
E911 Fund	-	-	-	#DIV/0!	-	-
Fire District Funds	20,000	-	-	0.0%	-	-
HCPS MRTS	5,132,424	-	-	0.0%	-	-
BRCC MRTS	3,421,616	-	-	0.0%	-	-
<b>TOTAL</b>	<b>10,549,722</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

HENDERSON COUNTY  
FINANCIAL REPORT  
JULY 2022

SPECIAL REVENUE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>FIRE DISTRICTS FUND</b>						
Revenues:	12,284,624	44,863.46	44,863.46	0.4%	-	44,863.46
Expenditures:	12,284,624	-	-	0.0%	-	-
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>44,863.46</b>	<b>44,863.46</b>		<b>-</b>	<b>44,863.46</b>
<b>REVALUATION RESERVE FUND</b>						
Revenues:	1,517,381	-	-	0.0%	-	-
Expenditures:	1,517,381	62,606.30	62,606.30	4.1%	-	62,606.30
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>(62,606.30)</b>	<b>(62,606.30)</b>		<b>-</b>	<b>(62,606.30)</b>
<b>EMERGENCY TELEPHONE SYSTEM (911) FUND</b>						
Revenues:	452,332	-	-	0.0%	-	-
Expenditures:	452,332	(270.41)	(270.41)	-0.1%	41,189.31	40,918.90
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>270.41</b>	<b>270.41</b>		<b>(41,189.31)</b>	<b>(40,918.90)</b>
<b>PUBLIC TRANSIT FUND</b>						
Revenues:	1,083,609	6,427.00	6,427.00	0.6%	-	6,427.00
Expenditures:	1,083,609	5,184.00	5,184.00	0.5%	-	5,184.00
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>1,243.00</b>	<b>1,243.00</b>		<b>-</b>	<b>1,243.00</b>
<b>MISC. OTHER GOVERNMENTAL ACTIVITIES</b>						
Revenues:	1,193,856	45,053.12	45,053.12	3.8%	-	45,053.12
Expenditures:	1,193,856	36,927.15	36,927.15	3.1%	-	36,927.15
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>8,125.97</b>	<b>8,125.97</b>		<b>-</b>	<b>8,125.97</b>
<b>COVID-19 FUND (ARPA)</b>						
Revenues:	-	-	-	-	-	-
Expenditures:	-	-	-	-	466,608.83	466,608.83
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>(466,608.83)</b>	<b>(466,608.83)</b>
<b>OPIOID FUND</b>						
Revenues:	-	-	-	-	-	-
Expenditures:	-	-	-	-	-	-
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

Approved: October 3, 2022

HENDERSON COUNTY  
FINANCIAL REPORT  
JULY 2022

CAPITAL PROJECTS						
	BUDGET	CURRENT MONTH	PROJECT TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>EDNEYVILLE ELEMENTARY SCHOOL PROJECT (1702)</b>						
Revenues:	26,854,136	1,855.22	27,758,727.84	103.4%	-	27,758,727.84
Expenditures:	26,854,136	-	25,331,294.76	94.3%	-	25,331,294.76
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>1,655.22</b>	<b>2,427,433.08</b>		<b>-</b>	<b>2,427,433.08</b>
<b>HENDERSONVILLE HIGH SCHOOL PROJECT - 2019 (1903)</b>						
Revenues:	60,442,694	4,917.20	61,141,922.80	101.2%	-	61,141,922.80
Expenditures:	60,442,694	2,931.06	58,253,075.40	96.4%	591,798.23	58,844,873.63
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>1,986.14</b>	<b>2,888,847.40</b>		<b>(591,798.23)</b>	<b>2,297,049.17</b>
<b>BRCC PATTON BUILDING PROJECT (1904)</b>						
Revenues:	24,800,016	201,464.54	25,477,856.26	102.7%	-	25,477,856.26
Expenditures:	24,800,016	(13,348.60)	23,768,064.27	95.8%	930,755.55	24,698,819.82
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>214,813.14</b>	<b>1,709,791.99</b>		<b>(930,755.55)</b>	<b>779,036.44</b>

ENTERPRISE FUNDS						
	BUDGET	CURRENT MONTH	YEAR TO DATE	% USED	ENCUMBRANCES	TOTAL
<b>SOLID WASTE LANDFILL FUND</b>						
Revenues:	8,730,236	905,557.52	905,557.52	10.4%	-	905,557.52
Expenditures:	8,730,236	101,360.19	101,360.19	1.2%	4,582,167.62	4,683,527.81
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>804,197.33</b>	<b>804,197.33</b>		<b>(4,582,167.62)</b>	<b>(3,777,970.29)</b>
<b>JUSTICE ACADEMY SEWER FUND</b>						
Revenues:	65,781	3,750.00	3,750.00	5.7%	-	3,750.00
Expenditures:	65,781	-	-	0.0%	-	-
<b>Net Revenues over (under) Exp</b>	<b>-</b>	<b>3,750.00</b>	<b>3,750.00</b>		<b>-</b>	<b>3,750.00</b>

HENDERSON COUNTY  
CASH BALANCE REPORT  
JULY 2022

Fund(s)	06/30/22	Debits	(Credits)	07/31/22
	Beg. Cash Balance			Revenues
General	\$ 80,871,112.53	\$ 6,835,824.05	\$ (12,102,224.82)	\$ 75,604,711.76
Special Revenue	36,079,491.42	251,083.20	(197,844.81)	\$ 36,132,729.81
Capital Projects	12,337,343.79	200,093.82	(6,078,535.44)	\$ 6,458,902.17
Enterprise	1,846,033.61	910,464.43	(852,419.84)	\$ 1,904,078.20
HCPS - Maint. and Repair	4,718,065.98	-	-	\$ 4,718,065.98
BRCC - Maint. and Repair	1,620,358.00	-	-	\$ 1,620,358.00
Custodial	462,645.90	277,009.54	(72,953.65)	\$ 666,701.79
<b>Total</b>	<b>\$ 137,935,051.23</b>	<b>\$ 8,474,475.04</b>	<b>\$ (19,303,978.56)</b>	
<b>Total cash available as of 7/31/2022</b>				<b>\$ 127,105,547.71</b>

Approved: October 3, 2022

Year to Date Net Revenues under Expenditures for the Revaluation Reserve Fund are due to the timing of transfers to fund current year expenditures.

Motion:

*I move that the Board of Commissioners approve the July 2022 County Financial Report and Cash Balance Report as presented.*

**Henderson County Public Schools Financial Reports**

The Henderson County Public Schools July 2022 Local Current Expense Fund / Other Restricted Funds Report was provided for the Board’s information.

**HENDERSON COUNTY PUBLIC SCHOOLS  
LOCAL CURRENT EXPENSE/OTHER RESTRICTED FUNDS  
as of July 31, 2022**

	LOCAL CURRENT EXPENSE FUND	OTHER RESTRICTED FUND		
REVENUES:	YTD Activity	YTD Activity	Combined Total	Prior YTD
3200 State Sources	\$ -	\$ -	\$ -	\$ -
3700 Federal Sources-Restricted	-	35,569	35,569	25,717
3800 Other Federal-ROTC	-	-	-	-
4100 County Appropriation	3,137,800	-	3,137,800	2,992,800
4200 Local - Tuition/Fees	-	-	-	-
4400 Local-Unrestricted	28,480	2,586	31,048	39,915
4800 Local-Restricted	-	900	900	19,634
4900 Fund Balance Appropriated/Transfer From school	-	-	-	-
<b>TOTAL FUND REVENUES</b>	<b>\$ 3,166,280</b>	<b>\$ 39,035</b>	<b>\$ 3,205,315</b>	<b>\$ 3,078,066</b>
<b>EXPENDITURES:</b>				
<b>Instructional Services:</b>	<b>YTD Activity</b>	<b>YTD Activity</b>	<b>Combined Total</b>	<b>Prior YTD</b>
5100 Regular Instructional Services	\$ 111,932	\$ 17,336	\$ 129,268	\$ 95,532
5200 Special Populations Services	2,840	16,253	19,093	20,539
5300 Alternative Programs and Services	489	33,084	33,573	17,218
5400 School Leadership Services	154,893	1,296	156,189	161,462
5500 Co-Curricular Services	3,134	-	3,134	3,499
5800 School-Based Support Services	48,626	-	48,626	85,856
<b>Total Instructional Services</b>	<b>\$ 321,914</b>	<b>\$ 67,969</b>	<b>\$ 389,883</b>	<b>\$ 384,108</b>
<b>System-Wide Support Services:</b>				
6100 Support and Development Services	\$ 22,513	\$ 602	\$ 23,115	\$ 24,091
6200 Special Population Support	17,929	638	18,567	16,841
6300 Alternative Programs	9,913	-	9,913	5,115
6400 Technology Support Services	81,712	-	81,712	83,963
6500 Operational Support Services	503,109	6,394	509,503	491,359
6800 Financial and Human Resource Services	1,152,436	23,460	1,175,896	989,316
6700 Accountability Services	18,272	-	18,272	15,307
6800 System-Wide Pupil Support Services	27,296	-	27,296	33,497
6900 Policy, Leadership and Public Relations	60,144	-	60,144	121,277
<b>Total System-Wide Support Services</b>	<b>\$ 1,891,324</b>	<b>\$ 31,094</b>	<b>\$ 1,922,418</b>	<b>\$ 1,780,765</b>
<b>Ancillary Services:</b>				
7100 Community Services	\$ -	\$ 6,816	\$ 6,816	\$ 12,812
7200 Nutrition Services	-	-	-	-
<b>Total Ancillary Services</b>	<b>\$ -</b>	<b>\$ 6,816</b>	<b>\$ 6,816</b>	<b>\$ 12,812</b>
<b>Non-Programmed Charges:</b>				
8100 Payments to Other Governmental Units	\$ -	\$ -	\$ -	\$ -
8800 Educational Foundations	-	877	877	6,700
<b>Total Non-Programmed Charges</b>	<b>\$ -</b>	<b>\$ 877</b>	<b>\$ 877</b>	<b>\$ 6,700</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>\$ 2,213,238</b>	<b>\$ 106,556</b>	<b>\$ 2,319,794</b>	<b>\$ 2,184,384</b>

Motion:

*I move that the Board of Commissioners approve the Henderson County Public Schools July 2022 Financial Reports as presented.*

Approved: October 3, 2022

**2023 Holiday Schedule**

The proposed 2023 Holiday Schedule for Henderson County Local Government agencies was presented for the Board's approval.

<b>HOLIDAY</b>	<b>DATE(S)</b>	<b>WEEKDAY(S)</b>
New Year's Day	January 2, 2023	Monday
ML King, Jr.'s Birthday	January 16, 2023	Monday
Good Friday	April 7, 2023	Friday
Memorial Day	May 29, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veteran's Day	November 10, 2023	Friday
Thanksgiving	November 23 & 24, 2023	Thursday & Friday
Christmas	December 25, 26 & 27, 2023	Monday, Tuesday & Wednesday

Motion:

*I move that the Board approve the 2023 Holiday Schedule as presented.*

**2023 Animal Services Center (Shelter) Operating Schedule**

The proposed 2023 Operating Schedule for Animal Services was presented for Board approval.

<b>HOLIDAY</b>	<b>DATE(S)</b>	<b>WEEKDAY(S)</b>
New Year's Day	January 2, 2023	Monday
ML King, Jr.'s Birthday	January 16, 2023	Monday
Good Friday	April 7 & 8, 2023	Friday & Saturday
Memorial Day	May 29, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veteran's Day	November 10 & 11, 2023	Friday & Saturday
Thanksgiving	November 23, 24 & 25, 2023	Thursday, Friday & Saturday
Christmas	December 23, 25 & 26, 2023	Saturday, Monday & Tuesday

Motion:

*I move that the Board approve the 2023 Animal Services Operating Schedule as presented.*

**2023 Solid Waste Operating Schedule**

The proposed 2023 Operating Schedule for Solid Waste was presented for the Board's approval.

Approved: October 3, 2022



<b>HOLIDAY</b>	<b>DATE(S)</b>	<b>WEEKDAY(S)</b>
New Year's Day	January 2, 2023	Monday
ML King, Jr.'s Birthday	January 16, 2023	Monday
Good Friday	April 7 & 8, 2023	Friday & Saturday*
Memorial Day	May 29, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veteran's Day	November 10, 2023	Friday
Thanksgiving	November 23, 2023	Thursday
Christmas	December 25 & 26, 2023	Monday & Tuesday

\*The Saturday after Good Friday is an additional day from previous schedules.

Motion:

*I move that the Board approve the 2023 Solid Waste Operating Schedule as presented.*

**2023 Library Operating Schedule**

The proposed 2023 Operating Schedule for the Library was presented for Board review and approval.

<b>PROPOSED LIBRARY SCHEDULE 2023</b>			
<b>Holiday</b>	<b>Date(s)</b>		
<b>New Year</b>	<b>Monday, January 2, 2023</b>	<b>Closed</b>	
<b>ML King, Jr.'s Birthday</b>	<b>Monday, January 16, 2023</b>	<b>Closed</b>	
<b>Good Friday</b>	<b>Thursday, April 6, 2023</b>	<b>Main Library closes early @ 5:00 PM</b>	
	<b>Friday, April 7, 2023</b>		<b>Closed</b>
<b>Memorial Day</b>	<b>Monday, May 29, 2023</b>	<b>Closed</b>	
<b>Independence Day</b>	<b>Tuesday, July 4, 2023</b>	<b>Closed</b>	
<b>Labor Day</b>	<b>Monday, September 4, 2023</b>	<b>Closed</b>	
<b>Columbus Day</b>	<b>Monday, October 9, 2023</b>	<b>Closed- Staff Development Day</b>	
<b>Veterans Day</b>	<b>Friday, November 10, 2023</b>	<b>Closed</b>	
<b>Thanksgiving</b>	<b>Wednesday, November 22, 2023</b>	<b>Main Library closes early @ 5:00 PM</b>	
	<b>Thursday, November 23, 2023</b>		<b>Closed</b>
	<b>Friday, November 24, 2023</b>		<b>Closed</b>
<b>Christmas</b>	<b>Monday, December 25, 2023</b>	<b>Closed</b>	
	<b>Tuesday, December 26, 2023</b>	<b>Closed</b>	

Motion:

*I move that the Board approve the 2023 Library Operating Schedule as presented.*

**2022. 117 Budget Amendment – MRTS Fiscal Year 22 Projects**

The Board was requested to approve a Budget Amendment appropriating fund balance from Maintenance, Repair, Technology, and Security (MRTS) for the Henderson County Public Schools and Blue Ridge

Approved: October 3, 2022

Community College. This budget amendment will appropriate funds for projects budgeted in FY22 but not completed by the close of the fiscal year.

Motion:

*I move the Board approve the Budget Amendment as presented.*

### **2022. 118 Budget Amendment – Restricted Fund Balance Sheriff’s Department**

The Sheriff’s Office requested the Board approve a budget amendment that appropriates fund balance for unused restricted donations for Sheriff’s Office special funds. These funds are derived from restricted donations for specific programs, including Pawnbroker, K-9, VIP, STAR, Victim’s Assistance, and Shop with a Hero. The amounts reflected in the budget amendment are the unspent portion of restricted donations from FY2022, to be carried over and spent in FY2023.

Motion:

*I move the Board approve the budget amendment to appropriate fund balance for the special Sheriff’s Office accounts as presented.*

### **ATM Lease – Tourism Development Authority**

The Tourism Development Authority was recently contacted by the State Employee’s Credit Union (SECU) regarding the placement of an ATM at that facility. The SECU branch previously located on Washington St. recently moved to Asheville Highway, leaving the downtown area without convenient access to a SECU ATM.

Henderson County owns the facility and leases it to the Tourism Development Authority. Because of the County’s ownership, the Board of Commissioners must grant permission for an ATM to be placed on the property.

Motion:

*I move the Board authorize the Tourism Development Authority to proceed in conjunction with the State Employee’s Credit Union for the placement of an ATM at that facility.*

### **Facility Use Policy (Rolled to a future Board of Commissioners Meeting)**

#### **Temporary Project Position – Finance**

The Board was requested to approve the addition of a temporary project position in the Finance Department, effective October 10, 2022, through not later than March 31, 2023. The addition of the position will allow the Department to hire a replacement for a position retiring in March 2023 and provide a period of training for the new employee. The project position will be temporary and eliminated upon the current employee’s retirement.

Motion:

*I move the Board approve the temporary project position, effective October 10, 2022, through the current employee’s retirement date, but not later than March 31, 2023.*

#### **Temporary Project Position – Information Technology**

The Board was requested to approve the addition of a temporary project position in the Information Technology Department, effective October 10, 2022, through not later than March 31, 2023. The addition

Approved: October 3, 2022

of the position will allow the Department to hire a replacement for a position retiring in March 2023 and provide a period of training for the new employee. The project position will be temporary and eliminated upon the current employee's retirement.

Motion:

*I move the Board approve the temporary project position, effective October 10, 2022, through the current employee's retirement date, but not later than March 31, 2023.*

#### **2022.119 Budget Amendment – Back on Track**

The Board was requested to appropriate the sum of \$50,000 to Back on Track Addiction Ministries, a North Carolina non-profit corporation, to support its mission of assisting clients with addiction issues in obtaining necessary assessments and treatment.

Back on Track was incorporated on July 1, 2020, and has assisted clients since then. They have not asked for governmental assistance until this time, supporting itself through donations and the operation of a Resale Store at 1900 Spartanburg Highway, Hendersonville, NC, since December 2020.

Motion:

*I move the Board approve the Budget Amendment as presented.*

#### **2022.120 Budget Amendment – American Rescue Plan**

At the December 6, 2021, Board of Commissioners meeting, there was discussion of a plan to build an All-Inclusive Playground to be located in Jackson Park. The Board voted to support this project and allocated up to \$50,000 to lay the cornerstone of the Jackson Park All-Inclusive Playground Project.

Staff has worked with the community over the past months to design the All-Inclusive Playground, which will be a superb addition to this community resource. To provide a sufficient budget for the playground equipment to be ordered, the Board was requested to approve a budget amendment to transfer funding from the COVID-19 Fund into the Capital Project Fund for this purchase. This funding will be appropriated from the "Standard Allowance" portion of the available American Rescue Plan allocation.

Motion:

*I move the Board approve the Budget Amendment as presented.*

#### **2022.121 American Rescue Plan – Adoption of Policies and Procedures**

The Final Rule for the American Rescue Plan was issued on January 6, 2022. That final rule contained a number of regulations that local governments must follow when expending Federal Funds, including a variety of policies and procedures. Staff continues the process of developing those policies and procedures and will bring those to the Board for adoption once finalized.

With the recent allocation of ARP funding to purchase Stryker Power Stretchers, the County is now in the process of obtaining property with these funds, and therefore a Property Management Policy is required. The policy has been reviewed by Finance, the County Attorney, and the NCACC Strategic Project Coordinator.

Motion:

*I move the Board adopt the Federal Award Policy on Property Management.*

Approved: October 3, 2022

**2022.122 Henderson County Purchasing Policy**

The Board was requested to approve the revised Henderson County Purchasing Policy. The revisions reflect the change in Purchase Order thresholds from \$500 to \$1,000 as approved in the Budget Ordinance.

Motion:

*I move the Board approve the Henderson County Purchasing Policy as presented.*

*Chairman Lapsley made the motion to adopt the consent agenda with the approved revisions. All voted in favor, and the motion carried.*

**DISCUSSION**

**Construction Projects Update**

Bryan Rhodes and Chris Todd provided the Board with an update on construction projects around Henderson County.

**Henderson County 2045 Comprehensive Plan Update**

Autumn Radcliff and Janna Bianculli provided the Board with an update on the Henderson County 2045 Comprehensive Plan.



**PHASE 3**

The comprehensive plan is a detailed plan that is broken into three phases. Phase 3 is the final phase that began in September. Adoption of this plan and the end of Phase 3, is anticipated by the end of winter 2022.

For more information, please visit the website [www.HendersonCounty2045.com](http://www.HendersonCounty2045.com)

**SEPTEMBER 2022 UPDATES**

**PUBLIC INPUT MEETINGS**

- County staff held the first of five public input meetings to gauge public feedback regarding the draft plan.
- The first meeting at the Hendersonville Library had 30 participants and included a lively "question and answer" period.
- Staff is continuing to advertise these meetings and hopes to have a large turnout
- A virtual option is currently online for anyone who cannot attend

**PUBLIC INPUT MEETING SCHEDULE**

- SEPTEMBER 13th** - Hendersonville Library Kaplan Auditorium from 6PM - 8PM
- SEPTEMBER 20th** - Fletcher Library from 2PM - 4PM
- SEPTEMBER 26th** - Edneyville Community Center from 6PM - 8PM
- SEPTEMBER 27th** - Blue Ridge Comm. College Thomas Auditorium from 2PM - 4PM
- OCTOBER 3rd** - Etowah Lions' Club from 2PM - 4PM

- Additionally, staff were invited to participate at Fiesta Hendersonville on October 1st. Staff will be presented to let folks know about the plan and have iPads available for anyone who wants to take the survey.

**NEW SURVEY**

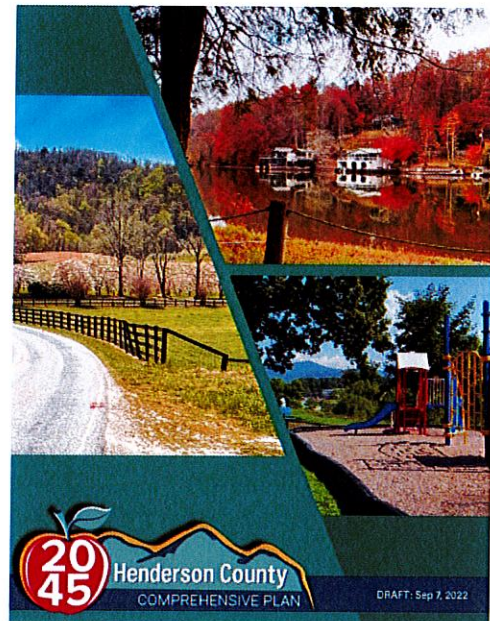
- To easily gather feedback, an online survey is open for the public. It asks general questions regarding the draft plan and also ask for any additional feedback via an open-ended question. Everyone is encouraged to participate!



Approved: October 3, 2022

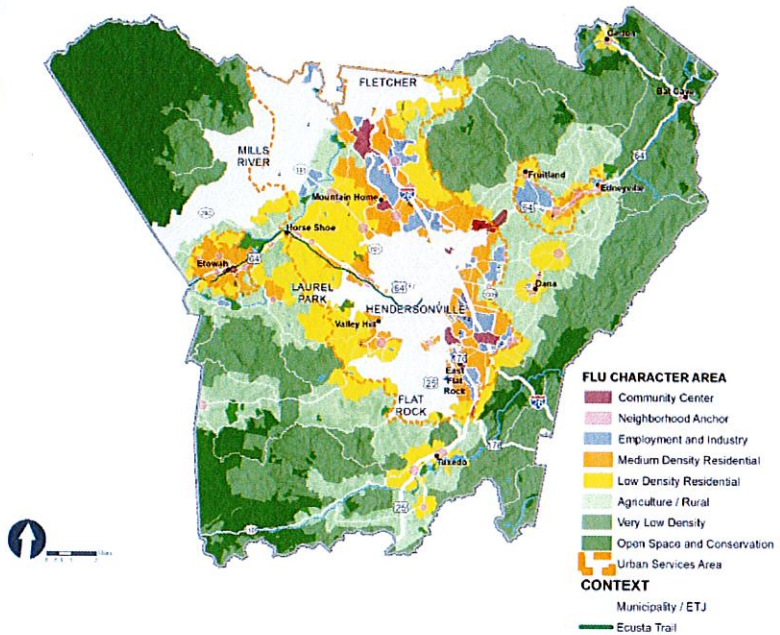
# DRAFT PLAN

- Draft plan presented to Steering Committee at Special Called Meeting on Thursday, September 8<sup>th</sup>
- Available to view online at [www.HendersonCounty2045.com](http://www.HendersonCounty2045.com)



# DRAFT FUTURE LAND USE MAP

- Highlights**
- Directs future residential development toward areas with infrastructure and utilities
  - Encourages commercial, mixed-use, and economic development in key locations and corridors
  - Recommends reduced density in strategic agricultural production areas
  - Guides development away from natural resources



## DRAFT FUTURE LAND USE CHARACTER AREAS

**MDR**  
Medium Density Residential



**EI**  
Employment & Industry



**CC**  
Community Center



**NA**  
Neighborhood Anchor



**VLD**  
Very Low Density



**OSC**  
Open Space & Conservation



**LDR**  
Low Density Residential

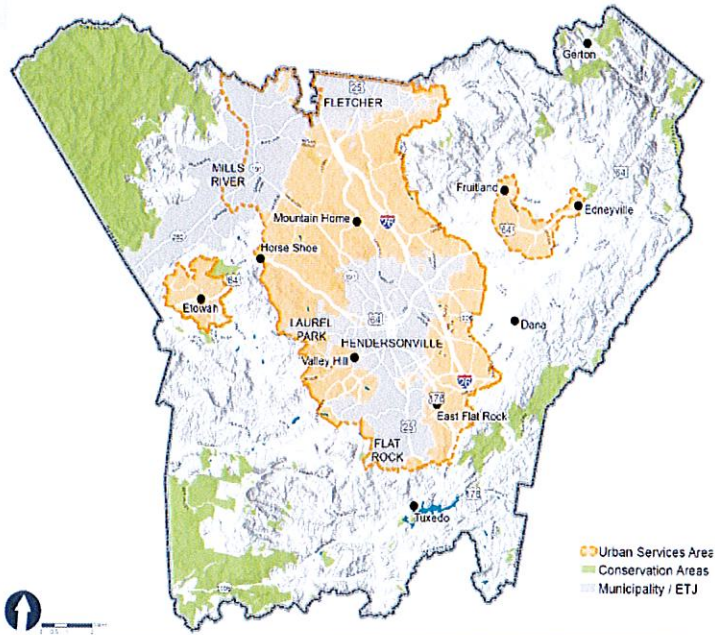


**AR**  
Agriculture/Rural



## URBAN SERVICE AREA

- Represents an area intended to be served by utilities and other urban services by 2045.
- Accounts for the existing services as well as the relative feasibility of sewer extension from sewer providers (City of Hendersonville, MSD, Etowah, and proposed Edneyville).
- Although the County participates in an advisory capacity to MSD and communicates with other service providers, the County does not have any control regarding the extension of water or sewer.
- When the sewer line is built at the Justice Academy and Edneyville Elementary, the County will be in control of extension and maintenance of those lines.
- Utility extensions, service enhancements should generally be encouraged within the Urban Service Area.
- Planning Board will discuss the extents of this boundary

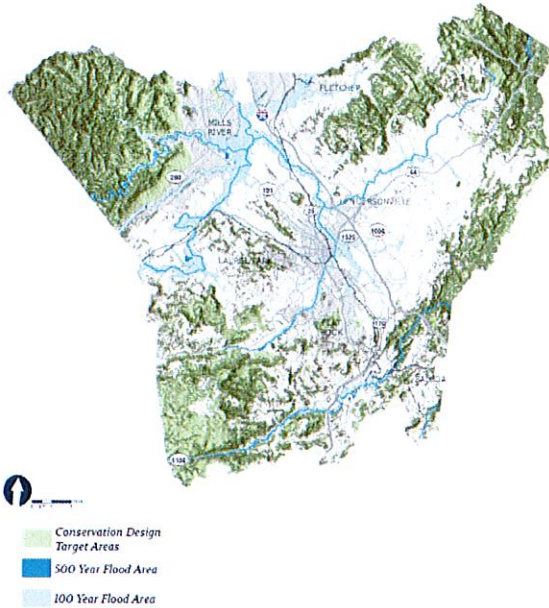


### OUTCOME 1: INTENTIONAL LAND USE

- Coordinate development near existing community centers.**
- Protect and conserve rural character and agriculture.**
- Improve resiliency of the natural and built environments.**

## Key Recommendations

- Within this Outcome, options to preserve agricultural land are presented.
- Options include traditional easements, programs like voluntary farmland preservation, and even changes to State legislation.



### KEY RECOMMENDATIONS

**Rec 3.1: Protect and conserve sensitive environmental habitats, steep slopes, and ridge tops.**

- Strengthen and encourage **conservation subdivision design** in areas with sensitive environmental resources.



#### OUTCOME 2: CONNECTIVITY

**Prioritize multi-modal transportation options & connectivity.**

**Create a reliable, connected utility & communication network.**

#### Key Recommendations

Rec 5.1: Improve communications infrastructure.

Rec 5.2: Locate utilities to maximize the efficiency of services, minimize cost, and mitigate impacts on the natural environment.

Rec 5.3: Use utilities to incentivize economic development and conservation opportunities.

#### OUTCOME 3: OPPORTUNITY

**Stimulate innovative economic development initiatives, entrepreneurship, & local businesses.**

**Diversify housing choices and availability.**

**Promote healthy living, public safety, and access to education.**

#### Key Recommendations

Rec 6.1: Increase high-wage employment and foster growth in the local tax base.

Rec 7.2: Encourage the development of affordable and inclusive housing.

The Planning Department has the following public input meetings scheduled:

September 26 – Edneyville Community Center from 6:00 p.m. – 8:00 p.m.

September 27 – Blue Ridge Community College, Thomas Wolfe Auditorium from 2:00 p.m. – 4:00 p.m.

October 3 – Etowah Lions Club from 2:00 p.m. - 4:00 p.m.

**Opioid Settlement Update – Continued Discussion**

Jodi Grabowski, with the Henderson County Health Department, provided the Board with an update on the Opioid Settlement.

## NC Opioid Settlement

**Recipient:**  
Henderson County Board of Commissioners

**For:**  
Programs and services addressing the opioid crisis.

**Goal:**  
Address the impact on Henderson County constituents of the opioid crisis and its downstream affects.

**Amount:**  
Almost \$9 million, over 18 years

## Payment Schedule

18 Year Payment to Henderson during 2022-2038:

\$8,897,700



Average: approx. \$494,000/year

Approved: October 3, 2022



Nearly 8 North Carolinians die every day from opioid overdose.

[www.NCopioidsettlement.org](http://www.NCopioidsettlement.org)

## **MOA (Memorandum of Agreement)**

A local government may fund one or more strategies from a list of evidence-based, high-impact strategies to address the epidemic.

“In keeping with the National Settlement Agreement, opioid settlement funds may support programs or services listed below that serve persons with Opioid Use Disorder (OUD) or any co-occurring Substance Use Disorder (SUD) or mental health condition”

### **MOA: Recommended Priorities**

1. Collaborative strategic planning.
- 2. Evidence-based addiction treatment.**
- 3. Recovery support services.**
4. Recovery housing support.
5. Employment-related services.
- 6. Early intervention.**
7. Naloxone distribution.
8. Post-overdose response team.
9. Syringe Service Program.
- 10. Criminal justice diversion programs.**
11. Addiction treatment for incarcerated persons.
12. Reentry Programs.

## Task Force outcome: agreed on four priorities

### Recovery Support Services

Recovery support programs provide a range of support services to people who are in recovery from drugs, such as peer support and assistance in accessing health care

### Early Intervention Services

Programs that help identify young people who may be struggling with drug use and provide them with the help they need

### Evidence based addiction treatment

Local programs that offer Medication-Assisted Treatment (MAT) and other evidence-based addiction treatment to people with opioid use disorder

### Criminal Justice Diversion

Provide an alternative to incarceration for people with mental health and substance use conditions who come in contact with law enforcement and the justice systems

## Examples for these priorities

### Recovery Support Services

- Certified Peer Support staff to help people navigate systems, engage in recovery programs, address barriers to care.
- Peer embedded in EMS, DSS, LHD...

### Early Intervention Services

- The Sheriff Dept's STAR Camp
- Youth Prevention Programs
- Social Workers in schools

### Evidence based addiction treatment

- Increase access to Medication-Assisted Treatment (MAT) & other evidence-based addiction treatment through local care providers.
- Community Paramedic working with a Peer

### Criminal Justice Diversion

- Hope Coalition's Hope Rising Program
- Veteran's Recovery Court
- Adult Recovery Court

# Dogwood Health Trust Grant

DHT has dispersed funds to counties and municipalities to support them in planning their use of Opioid Settlement Funds.

Hope Coalition and Henderson County co-applied for and received this DHT grant of \$300,000.

*Chairman Lapsley made to motion to authorize staff to proceed and request an RFP (Request for Proposal) from qualified firms to develop an action plan that includes the categories recommended by the Substance Abuse Task Force. All voted in favor, and the motion carried.*

### **Regional Tobacco Control Manager Project Position**

Dr. Steve Smith presented the Board with a request from the NC Department of Public Health to consider embedding a regional tobacco control manager position within the department. As described in the email communication provided, this position would be a department employee but would be state funded. There are ten regions in North Carolina, and Region 2 is the only one without this position serving in a local health department.

The Henderson County Board of Health discussed the request at their August 9, 2022, meeting and agreed it was consistent with their strategic priority to advance tobacco and substance use prevention strategies and policy. The board approved by a majority vote to support the request, and the matter be forwarded to the Henderson County Board of Commissioners for consideration.

The state funding provided is more than would be needed to support a Human Services Planner II position, the expected classification for this role.

*Chairman Lapsley made the motion to approve the request from the NC Department of Public Health to embed a regional tobacco control manager position within the Henderson County Health Department. All voted against the motion, and the motion failed.*

### **2022.123 Budget Amendment – Asset Forfeiture Funds – Add On (Moved from Consent Agenda)**

The Sheriff's Department requested that the Board approve an appropriation from the Sheriff's Office Restricted US DOJ funds (114431-451005) in an amount not to exceed \$178,324 to purchase needed equipment not approved in the budget. The appropriation would be used to purchase equipment and software to be used in investigations and operations.

*Commissioner Andreotta made the motion for the Board to approve the Budget Amendment as presented. All voted in favor, and the motion carried.*

### **NOMINATIONS AND APPOINTMENTS**

1. EMS Peer Review Committee – 1 vac.  
There were no nominations, and this item was rolled to the next meeting.

2. Environmental Advisory Committee – 1 vac.  
There were no nominations, and this item was rolled to the next meeting.

3. Henderson County Board of Equalization and Review – 1 vac.

*Vice-Chair McCall nominated Alicia Wallace to be moved from Alternate position # 6 to regular position # 4. All voted in favor, and the motion carried.*

4. Hendersonville Zoning Board of Adjustment – 1 vac.

*Commissioner Edney nominated Chauncey Whiting IV for position #3. All voted in favor, and the motion carried.*

5. Home and Community Care Block Grant Advisory Committee – 2 vacs.  
There were no nominations, and this item was rolled to the next meeting.

6. Juvenile Crime Prevention Council – 2 vacs.  
There were no nominations, and this item was rolled to the next meeting.

Approved: October 3, 2022

7. Nursing/Adult Care Home Community Advisory Committee – 16 vacs.

*Vice-Chair McCall made the motion to reappoint Sandra Rodriguez to position #2, Johanna Dokter to position #9, Lynn Herget to position #13, Nadine Christensen to position #14, and Donald Streb to position #17 by acclamation. All voted in favor, and the motion carried.*

### **COMMISSIONER UPDATES**

Commissioner Andreotta shared that area students are currently fundraising by selling candy. He encouraged everyone to support the students in their efforts.

Commissioner Hill said he has enjoyed the fall weather we have been experiencing lately and welcomes the changing of the seasons in this beautiful place we call home.

Vice-Chair McCall informed Board that the NC Department of Transportation's annual Fall Litter Sweep began on September 10 and will run until September 24. She shared that the Board would hold a groundbreaking ceremony for the All-Inclusive Playground in Jackson Park on October 8. She encouraged everyone to attend.

Commissioner Edney and Chairman Lapsley did not have any updates to share.

### **COUNTY MANAGER'S REPORT**

County Manager John Mitchell said the General assembly would be back in January for their long session. He shared that Tax Administrator Darlene Burgess will be out in the County talking to citizens about the tax reappraisal. He asked that the Board schedule a date to meet for a Joint School Facilities Committee meeting to review the numbers for the School Board's long-term MRTS projects to adjust the numbers to meet the reality of today's market. He asked that Commissioner Hill and Commissioner Andreotta reconvene the Broadband Task Force to discuss their recommendations for the allocation of the one million dollars earmarked for the project.

### **CLOSED SESSION**

*Commissioner Edney made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(3)(4)(5).*

1. To Consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body. (§143-318.11(a)(3))
2. To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body. (§143-318.11(a)(4))
3. To establish, or to instruct the staff or agents, concerning the position to be taken by or on behalf of the County in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. (§143-318.11(a)(5))

*Commissioner Edney made to motion to go out of closed session and adjourn at 1:30 p.m. All voted in favor, and the motion carried.*


Approved: October 3, 2022

**ADJOURN**



---

Denisa A. Lauffer, Clerk to the Board



---

William Lapsley, Chairman

**During the September 21, 2022, regular meeting, the Board enacted the following:**

- 2022.117      Budget Amendment – MRTS Fiscal Year 22 Projects**
- 2022.118      Budget Amendment – Restricted fund Balance Sheriff’s Department**
- 2022.119      Budget Amendment – Back on Track**
- 2022.120      Budget Amendment – American Rescue Plan**
- 2022.121      American Rescue Plan – Adoption of Policies and Procedures**
- 2022.122      Henderson County Purchasing Policy**
- 2022.123      Budget Amendment – Asset Forfeiture Funds**

# Henderson County Board of Commissioners

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855 • www.hendersoncountync.gov

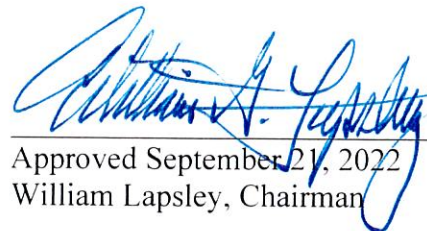
William G. Lapsley  
Chairman  
Rebecca K. McCall  
Vice-Chairman



J. Michael Edney  
Daniel J. Andreotta  
David H. Hill

## HENDERSON COUNTY 2023 HOLIDAY SCHEDULE

HOLIDAY	DATE(S)	WEEKDAY(S)
New Year's Day	January 2, 2023	Monday
ML King, Jr.'s Birthday	January 16, 2023	Monday
Good Friday	April 7, 2023	Friday
Memorial Day	May 29, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veteran's Day	November 10, 2023	Friday
Thanksgiving	November 23 & 24, 2023	Thursday & Friday
Christmas	December 25, 26 & 27, 2023	Monday, Tuesday & Wednesday



---

Approved September 21, 2022  
William Lapsley, Chairman

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** September 21, 2022

**SUBJECT:** Budget Amendment – MRTS Fiscal Year 22 Projects

**PRESENTER:** Samantha Reynolds, Finance Director

**ATTACHMENTS:** Yes  
I. Budget Amendment

**SUMMARY OF REQUEST:**

The Board is requested to approve a Budget Amendment appropriating fund balance from Maintenance, Repair, Technology and Security (MRTS) for both the Henderson County Public Schools and Blue Ridge Community College. This budget amendment will appropriate funds for projects that were budgeted in FY22 but not completed by the close of the fiscal year.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the Budget Amendment as presented, appropriating fund balance to complete Maintenance, Repair, Technology and Security (MRTS) projects.

**Suggested Motion:**

*I move the Board approve the Budget Amendment as presented.*



LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>435691-535103-5691</u>	<u>PLANNED PROJECTS - HCPS MRTS</u>	<u>\$4,145,315</u>
<u>435692-535103-5692</u>	<u>PLANNED PROJECTS - BRCC MRTS</u>	<u>\$354,223</u>
<u>445691-598043</u>	<u>TRANSFER TO SCHOOLS CAPITAL PROJECT FUND</u>	<u>\$4,145,315</u>
<u>455692-598043</u>	<u>TRANSFER TO SCHOOLS CAPITAL PROJECT FUND</u>	<u>\$354,223</u>
		<u>\$8,999,076</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>434691-404400-5691</u>	<u>TRANSFER FROM HCPS MRTS</u>	<u>\$4,145,315</u>
<u>434692-404500-5692</u>	<u>TRANSFER FROM BRCC MRTS</u>	<u>\$354,223</u>
<u>444691-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$4,145,315</u>
<u>454692-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$354,223</u>
		<u>\$8,999,076</u>

**Justification:** Please provide a brief justification for this line-item transfer request.

TO BUDGET FOR HCPS AND BRCC MRTS PROJECTS FOR FY23 AND FOR INCOMPLETE PROJECTS FROM FY22 THAT WILL BE COMPLETED IN FY23. BOC APPROVED 9.21.2022.

Authorized by Department Head	Date
Authorized by Budget Office	Date
Authorized by County Manager	Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** September 21, 2022

**SUBJECT:** Budget Amendment – Asset Forfeiture Funds

**PRESENTER:** Sheriff Lowell S. Griffin

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Covert Trackers
3. Canon CR-NR300 Cameras with 20x Zoom, Cradle Points, Cutting Edge Power Battery Boxes
4. Cowboy Concealment Cameras
5. Drones
6. Leica 360 Crime Scene Mapping
7. Draco – Complete Gas Delivery Breaching System
8. 2020 Chevrolet Camero

**SUMMARY OF REQUEST:**

The Sheriff's Department is requesting that the Board approve an appropriation from the Sheriff's Office Restricted US DOJ funds (114431-451005) in an amount not to exceed \$178,324 to purchase needed equipment not approved in the budget. The appropriation would be used to purchase equipment and software to be used in investigations and operations.

**BOARD ACTION REQUESTED:**

The Board is requested to approve an appropriation from Restricted US DOJ funds in an amount not to exceed \$178,324 and the necessary budget amendment(s), and to authorize the Sheriff's Office to purchase equipment and software for use in investigations and operations.

**Suggested Motion:**

*I move the Board of Commissioners approve an appropriation from Restricted US DOJ funds in an amount not to exceed \$178,324 and the necessary budget amendment(s), and to authorize the Sheriff's Office to purchase equipment and software.*

HENDERSON COUNTY



Department: Sheriff

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115431-526020</u>	<u>Debt Supplies - Nonexpendable</u>	<u>\$28,086</u>
<u>115431-539000</u>	<u>Contracted Services</u>	<u>\$1,200</u>
<u>115431-551000</u>	<u>Capital Outlay - Equipment</u>	<u>\$117,574</u>
<u>115431-525000</u>	<u>Automotive Supplies</u>	<u>\$21,025</u>
<u>115531-537100</u>	<u>Travel &amp; Staff Development</u>	<u>\$1,000</u>
<u>115531-553000</u>	<u>Capital Outlay - Vehicles</u>	<u>\$9,439</u>
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114431-451005</u>	<u>US DOJ Funds</u>	<u>\$178,324</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*  
 For the use of restricted DOJ Funds per Board approval on 9-21-22

*Hanessa G. Suvert*  
 Authorized by Department Head

9/21/2022  
 Date

\_\_\_\_\_  
 Authorized by Budget Office

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by County Manager

\_\_\_\_\_  
 Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** September 21, 2022

**SUBJECT:** Budget Amendment - Restricted Fund Balance Sheriff's Department

**PRESENTER:** Sheriff Lowell Griffin

**ATTACHMENTS:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

The Sheriff's Office is requesting the Board approve the attached budget amendment which appropriates fund balance for unused restricted donations for Sheriff's Office special funds. These funds are derived from restricted donations, to be used for specific programs, including Pawnbroker, K-9, VIP, STAR and Victim's Assistance. The amounts reflected in the budget amendment are the unspent portion of restricted donations from FY2022, to be carried over and spent in FY2023.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment to appropriate restricted fund balance for the special Sheriff's Office accounts. These funds are contributions/donations designated for the use of each specific account.

**Suggested Motion:**

*I move the Board approve the budget amendment to appropriate restricted fund balance for the special Sheriff's Office accounts as presented.*

LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY



Department: HCSO

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115431-537110</u>	<u>PAWN BROKER FUND</u>	<u>\$0</u>
<u>115431-537111</u>	<u>K-9</u>	<u>\$24,241</u>
<u>115431-537112</u>	<u>VIP</u>	<u>\$18,067</u>
<u>115431-537113</u>	<u>STAR FUND</u>	<u>\$65,975</u>
<u>115431-537114</u>	<u>VICTIM'S ASSISTANCE</u>	<u>\$17,053</u>
<u>115431-569953</u>	<u>SHOP WITH A HERO</u>	<u>\$2,400</u>
		<u>\$127,736</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$127,736</u>
		<u>\$127,736</u>

**Justification:** Please provide a brief justification for this line-item transfer request.  
 TO APPROPRIATE FUND BALANCE FOR SPECIAL FUNDS SET UP WITHIN THE SHERIFF'S OFFICE BUDGET. UNUSED FUNDS IN THESE ACCOUNTS ROLL FORWARD AS THEY ARE CONTRIBUTIONS/REVENUES DESIGNATED FOR THESE PARTICULAR ACTIVITIES. BOC APPROVED 9.21.2022.

  
 \_\_\_\_\_  
 Authorized by Department Head

9/21/2022  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by Budget Office

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by County Manager

\_\_\_\_\_  
 Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** September 21, 2022  
**SUBJECT:** Budget Amendment – Back on Track  
**PRESENTER:** Commissioner J. Michael Edney  
**ATTACHMENTS:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

The Board is requested to appropriate the sum of \$50,000 to Back on Track Addiction Ministries, a North Carolina non-profit corporation, to support its mission in assisting clients with addiction issues in obtaining necessary assessments and treatment.

Back on Track was incorporated on July 1, 2020 and has assisted clients since that time. They have not asked for governmental assistance until this time, supporting itself through donations and the operation of a Resale Store at 1900 Spartanburg Highway, Hendersonville, NC since December 2020.

Should the Board approve the request, a budget amendment appropriating Fund Balance is attached for consideration.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the attached Budget Amendment as presented.

**Suggested Motion(s):**

*I move the Board approve the attached Budget Amendment as presented.*



## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** September 21, 2022

**SUBJECT:** Budget Amendment – American Rescue Plan

**PRESENTER:** Amy Brantley, Assistant County Manager

**ATTACHMENTS:** Yes  
1. Budget Amendment

#### **SUMMARY OF REQUEST:**

At the December 6, 2021, Board of Commissioners meeting, there was discussion of a plan to build an All-Inclusive Playground to be located in Jackson Park. The Board voted to support this project and allocated up to \$50,000 to lay the cornerstone of the Jackson Park All-Inclusive Playground Project.

Staff has worked with the community over the past months to design the All-Inclusive Playground, which will be a superb addition to this community resource. To provide sufficient budget for the playground equipment to be ordered, the Board is requested to approve the attached budget amendment to transfer funding from the COVID 19 Fund, into the Capital Project Fund for this purchase. This funding will be appropriated from the "Standard Allowance" portion of the available American Rescue Plan allocation.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve the attached Budget Amendment as presented.

#### **Suggested Motion(s):**

*I move the Board approve the attached Budget Amendment as presented.*





LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY

Department: American Rescue Plan/Capital Project Fund

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>405400-554000-2056</u>	<u>Cap Outlay - Land &amp; Imp.</u>	<u>\$400,000</u>
<u>395400-598040</u>	<u>Transfer to Capital Project Fund</u>	<u>\$400,000</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>404400-403900-2056</u>	<u>Transfer from COVID 19 Fund</u>	<u>\$400,000</u>
<u>394500-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$400,000</u>

**Justification** Please provide a brief justification for this line-item transfer request.

To transfer American Rescue Plan funding from Fund 39 into the Capital Projects Fund. Approved by the Board September 21, 2022.

		<i>For Budget Use Only</i>  Batch # _____  BA # _____  Batch Date _____
Authorized by Department Head	Date	
Authorized by Budget Office	Date	
Authorized by County Manager	Date	

Melinda Lowrance, President  
Donald T. Reid, First Vice-  
President  
Christopher Berg, Second  
Vice-President  
Alexander Acosta, Third  
Vice-President  
Liz Myron- Secretary  
Larry Winecoff, Assistant  
Secretary  
Bonita J. Pilgrim, Treasurer

Larry Winecoff, Assistant  
Treasurer  
Rev Geroge Six, Member-at-  
Large

*Henderson County Unit 5477  
318 N. Main Street, Suite 11  
Hendersonville, NC 28792  
Phone: 828-692-7180  
Fax: 828-697-8944  
email: naacpnc@yahoo.com*



September 21, 2022

I would like to take this time now to thank the Board of Commissioners for allowing me the opportunity to address you concerning the post on Social media by one of your members. The Henderson County NAACP Unit #5477 was appalled at the subject matter. Both the photographs were very offensive to African Americans and Women. Even though it was only one individual involved it put a negative light on the entire board.

On Friday, September 16, 2022, the Executive Committee met with Mr. Lapsley and Mr. Mitchell to express our opinion and to offer ways of how these photos chosen in poor taste could be used to heal the community.

1. Diversity and sensitivity training for the Board and Staff.
2. Board conversations with the Community in ~~District 2~~ on a quarterly basis.
3. The NAACP would like to invite the Commissioners to sit down at the table with us and have open dialogue on a quarterly basis.
4. We want an apology from Mr. Andreotta without reservation. On Sunday, in the Times-News, he gave in our opinion an apology full of fluff.
5. The possibility of him being censured for a period of time. The goal here is to take something negative and to have a positive outcome.

Before I take my seat, I want to address Mr. Andreotta. Sir, I do believe that you and I have something in common. Your last name being Andreotta lets me know that your ancestors were not Native American. Picture this, a ship sailing across the sea with passengers on board coming to a New Land. Your ancestors were on the deck and probably given some food. My ancestors were shackled in the hull and made to lay in their own stench starving. But when that ship reached land they both were met by their oppressor. The oppressor gave your ancestors the title of "Indentured Servant" and mine "Slave". But they both fought for freedom and equality so that they may have a better life. Lesson learned, your ancestors took on the role of the "Oppressor" and mine "Indentured Servant". Oh, and the picture that disrespected women, you should know "Equal" means "Equal".

*The mission of the NAACP is to ensure the political, educational, social and economic equality of all persons and to eliminate racial hatred and racial discrimination.*